

SELECT BOARD MEETING

Monday, March 16, 2026

Select Board Meeting Room, 1625 Massachusetts Avenue, Lexington, MA 02420 - Hybrid Participation*
6:00 PM

AGENDA

EXECUTIVE SESSION

1. Exemption 10: Discuss Trade Secrets or Confidential, Competitively-Sensitive or Other Proprietary Information - Community Choice (Electricity) Aggregation
2. Exemption 2: To Conduct Strategy Session in Preparation for Contract Negotiations with Nonunion Personnel - Town Manager
3. Exemption 6: To Consider the Purchase, Lease, Exchange, Value of Real Property - 3,4,5 Militia Drive and 475 Bedford Street

PUBLIC COMMENTS

Public comments are allowed for up to 10 minutes at the beginning of each meeting. Each speaker is limited to 2 minutes for comment. Members of the Board will neither comment nor respond, other than to ask questions of clarification. Speakers are encouraged to notify the Select Board's Office at 781-698-4580 if they wish to speak during public comment to assist the Chair in managing meeting times.

SELECT BOARD MEMBER CONCERNS AND LIAISON REPORTS

1. Select Board Member Announcements and Liaison Reports
2. Lexington High School Project Update to Select Board

TOWN MANAGER REPORT

1. Town Manager Weekly Update

CONSENT AGENDA

1. Approve: Parade and Massachusetts Avenue Road Closure Request - Lexington Little League
 - Lexington Little League Parade: Saturday, May 2, 2026
2. Approve: Discovery Day Street Fair 2026 Request - Lexington Retailers Association
 - Saturday, May 23, 2026
 - Location + Road Closures:
 - Massachusetts Avenue
 - Depot Square
 - Muzzey Street
 - Temporary Signs on Minuteman Commuter Bikeway, Emery Park, and Center Business District
 - Free Parking at Central Business District Parking Meters and Depot Lot
3. Approve: One-Day Liquor License - Galaray House, 1720 Massachusetts Avenue
 - 'Spring Refresh' Gallery Event: Thursday, March 26, 2026

4. Approve: One-Day Liquor License(s) - LABBB Collaborative, 1557 Massachusetts Ave
 - Lexington Battle Green BBQ Festival - Saturday, May 30, 2026 & Sunday, May 31, 2026
5. Approve: Entertainment License - LABBB Collaborative, 1557 Massachusetts Ave
 - Lexington Battle Green BBQ Festival - Saturday, May 30, 2026
6. Approve: Sunday Entertainment License - LABBB Collaborative, 1557 Massachusetts Ave
 - Lexington Battle Green BBQ Festival - Sunday, May 31, 2026
7. Approve: Select Board Meeting Minutes
 - January 28, 2026 Financial Summit
 - February 2, 2026 Select Board
 - February 9, 2026 Select Board
8. Approve: Proclamations
 - Tuskegee Airman Commemoration Day: March 26, 2026
 - Autism Awareness and Acceptance Month: April 2026
 - National Library Week: April 6-12, 2026
 - National Public Health Week: April 6-12, 2026
 - National Public Safety Telecommunicators Week: April 12-18, 2026
 - Arbor Day: April 24, 2026
9. Accept: Select Board Committee Resignation
 - Communications Advisory Committee - Smita Desai
10. Approve: Select Board Committee Appointments
 - Town Celebrations Subcommittee - Samuel Ang, Barry Cunha, and Subhrangshu Datta
11. Approve: Letter of Support for the Lowell Street Affordable Housing Project Financing Application to the Executive Office of Housing and Livable Communities (EOHLC)

ITEMS FOR INDIVIDUAL CONSIDERATION

- | | |
|---|--------|
| 1. 2026 Annual Town Meeting Select Board Article Discussion and Positions | 7:15pm |
| <ul style="list-style-type: none"> • Financial Articles Overview • Consent Agenda | |
| 2. Review: Proposed Local Voter Turnout Task Force Charge | 7:35pm |
| 3. Update: Affordable Housing Trust's Proposed Rental Assistance Pilot Program | 7:50pm |
| 4. Discussion: Committee Appointment Process | 8:05pm |
| 5. Review: Initial Draft Select Board Report to Town Meeting | 8:25pm |

ADJOURN

- | | |
|----------------------------|--------|
| 1. Anticipated Adjournment | 8:35pm |
|----------------------------|--------|

Meeting Packet: https://lexingtonma.granicus.com/ViewPublisher.php?view_id=5

*Members of the public can attend the meeting from their computer or tablet by clicking on the following link at the time of the meeting:
<https://lexingtonma.zoom.us/j/86343561893?pwd=oXKQDdIatm6cK4k5pbTMMCVODdQYa.1>

Zoom.us

Meeting ID: 863 4356 1893

Passcode: 436053

An Act Relative to Extending Certain State of Emergency

Accommodations: <https://www.mass.gov/the-open-meeting-law>

The next scheduled meeting of the Select Board will be held on Monday, March 30, 2026 at 6:00pm via hybrid participation.

Hearing Assistance Devices Available on Request

All agenda time and the order of items are approximate and subject to change.



AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Exemption 10: Discuss Trade Secrets or Confidential, Competitively-Sensitive or Other Proprietary Information - Community Choice (Electricity) Aggregation

PRESENTER:

Board Discussion

ITEM NUMBER:

E.1

SUMMARY:

SUGGESTED MOTION:

Move to go into Executive Session under Exemption 10 to discuss trade secrets or confidential, competitively-sensitive or other proprietary information provided in the course of activities conducted as a municipal aggregator under section 134 of said chapter 164 and to reconvene in Open Session.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Exemption 2: To Conduct Strategy Session in Preparation for Contract Negotiations with Nonunion Personnel - Town Manager

PRESENTER:

Board Discussion

ITEM NUMBER:

E.2

SUMMARY:

SUGGESTED MOTION:

Move that the Board go into Executive Session under Exemption 2 to Conduct Strategy Session for Contract Negotiations with Non-union Personnel - Town Manager; and to reconvene in Open Session. Further, as Chair I declare that an open meeting discussion may have a detrimental effect on the negotiating position of the Town.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Exemption 6: To Consider the Purchase, Lease, Exchange, Value of Real Property - 3,4,5 Militia Drive and 475 Bedford Street

PRESENTER:

Board Discussion

ITEM NUMBER:

E.3

SUMMARY:

SUGGESTED MOTION:

Move that the Board go into Executive Session under Exemption 6: To Consider the Purchase, Lease, Exchange, Value of Real Property - 3,4,5 Militia Drive and 475 Bedford Street and to reconvene in Open Session. Further, that as Chair, I declare that an open meeting may have a detrimental effect on the negotiating position of the Town.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Select Board Member Announcements and Liaison Reports

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

LR.1

SUMMARY:

Under this item, Select Board Members can provide verbal updates, make announcements, as well as comment on any additional points or concerns.

Resources for Immigrant Rights, Travel and Protection

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Lexington High School Project Update to Select Board

PRESENTER:

Joe Pato, Select Board/School
Building Committee Member

ITEM NUMBER:

LR.2

SUMMARY:

Under this standing item, the Select Board will share general updates on the Lexington High School Project, including progress reports, key milestones, and upcoming actions. This item is intended to provide regular updates to the community on the project's status and next steps.

Public comment will not be taken on this item.

For additional information and live updates, visit the project website: www.lhsproject.lexingtonma.org

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Town Manager Weekly Update

PRESENTER:

Steve Bartha, Town Manager

ITEM NUMBER:

TM.1

SUMMARY:

Under this item, the Town Manager can provide verbal updates, make announcements, as well as comment on any additional points or concerns.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: Parade and Massachusetts Avenue Road Closure Request - Lexington Little League

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.2

SUMMARY:

Category: Decision-Making

The **Lexington Little League** is requesting approval for the Annual Little League Parade and road closures for the parade route. They are requesting that Massachusetts Avenue from Muzzey Field to Muzzey Street and then Muzzey Street to Lexington High School be closed to all but resident emergency traffic from 8:30am on Saturday, May 2, 2026 to no later than 11:00am for the the Annual Little League Parade Opening Day. Parade participants will gather at 8:30am at Muzzey Field and step off at 9:00am. The parade will end at the LHS Football Field for their ceremony as outlined in their attached letter dated February 5, 2026.

The Police Department, Recreation Department, Department of Public Works, Fire Department, Town Manager's Office and Engineering Department have reviewed this request and have no objections. Police will provide an escort during the parade. Fire will provide a fire engine to lead the parade, if needed.

SUGGESTED MOTION:

To approve the Lexington Little League request for the Annual Little League Parade and the road closures request for Massachusetts Avenue from Muzzey Field to Muzzey Street and then Muzzey Street to Lexington High School be closed to all but resident emergency traffic from 8:30am on Saturday, May 2, 2026 to no later than 11:00am.

Move to approve the consent.

FOLLOW-UP:

Select Board Office.

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

ATTACHMENTS:

Description	Type
☐ Lexington_Little_League_Parade_Request_2026_Redacted	Backup Material



Lexington Little League

February 5, 2026

Jill Hai
Chairperson, Select Board
Town of Lexington
Town Office Building
Lexington, MA 02420

Dear Ms. Hai,

The Lexington Recreation Department and Lexington Little League are in the early stages of planning for the Annual Little League Parade to kick off the 2026 Little League season. The anticipated date is Saturday, May 2nd, 2026, gathering at 8:30am at Muzzey Field and starting the walking parade route at 9:00 am.

As in years past, the route will follow Massachusetts Ave. through the town center, turn left on Muzzey Street. As we did last year, we would prefer the parade to end at the LHS football field rather than the Fitzgerald Field/Little League Center #4 ball field off Park Drive. The football field lends us much more space and the stands provide seating for players and families during the opening ceremony. This also helps us maintain the field conditions at C4, where we plan to have opening day games following the parade. We have included the request for use of the LHS football field on this date as part of our field request submission to the Recreation Department. We are also going to be working again with the Recreation and Community Programs Department to use the concession stand at the field. We used it last year to sell snacks to the parade attendees and keep it open for the games that immediately followed. It was a big hit and a great way to keep families around to stay and watch the games.

Our Little League Board of Directors is meeting next week and we will begin to more formally outline our plan for this year. In previous years we had Wally from the Boston Red Sox visit and be a part of the ceremony. We also have included an opportunity to take team pictures with the actual World Series Championship trophy as well. We hope to repeat both of these this year. We will also again invite the LHS Baseball and Softball teams, most of whom are former Little Leaguers, to come and cheer on their young counterparts. The rally concludes at 11:00am and we plan on having baseball and

softball games immediately follow at C2 and C4.

We will of course abide by all requirements as set forth by Federal, State, and Local bodies including the Lexington Board of Health. Given the time it takes to organize this event, we are submitting our request for approval early to allow time for proper planning and execution. We would greatly appreciate approval from the Select Board to hold these activities as described above. Furthermore, we would be honored if you and/or any other Board members would join us in the parade and opening ceremony.

Thank you for your time and consideration. If you have any questions or concerns, please feel free to contact me at any time.

Respectfully,
Nate Roberts

President, Lexington Little League

CC:

Melissa Battite, Director of Recreation & Community Programs
Peter Coleman, Asst Director of Recreation & Community Programs
Cathy Severance, Office Manager – Town Manager's Office
Kim Katzenback, Office Manager – Select Board
Samantha Lino, Department Assistant - Select Board

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: Discovery Day Street Fair 2026 Request - Lexington Retailers Association

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.3

SUMMARY:

Category: Decision-Making

The **Lexington Retailers Association** (LRA) has requested permission from the Select Board for a Discovery Day Street Fair to be held on Saturday, May 23, 2026 from 10:00am to 3:00pm, with street closures and detours running from 6:00am to 5:00pm, in the following areas:

- Massachusetts Avenue - Waltham Street to Meriam Street (both sides)
- Massachusetts Avenue - North-side sidewalk, from Edison Way to Waltham Street
- Depot Square
- Muzzey Street - Massachusetts Avenue to the first private driveway.

They also request permission from the Select Board for the following:

- Temporary Signs on Minuteman Commuter Bikeway, Emery Park, and Center Business District
- Provide free parking at the Central Business District parking meters, and not charge for parking in the Depot Lot on Discovery Day.

Please see the attached letter from the Lexington Retailers Association dated February 10, 2026. A copy of the letter was given to the Town Manager's Office to review the request for the use of the Visitors Center lawn, use of Emery Park, as well as the placement of temporary signs for event publicity in Emery Park and the Center Business District.

The Police Department, Fire Department, and Department of Public Works have reviewed the request with no concerns. The Health Department will work with the applicant to provide the appropriate permitting for the food vendors/booths.

SUGGESTED MOTION:

To approve restricting vehicular access in the following areas for the 2026 Discovery Day Street Fair to be held on Saturday, May 23, 2026 from 6:00am to 5:00pm:

- Massachusetts Avenue - North-side sidewalk, from Edison Way to Waltham Street
- Massachusetts Avenue - Waltham Street to Meriam Street (both sides)

- Depot Square
- Muzzey Street - Massachusetts Avenue to the first private driveway

To approve Temporary Signs on Minuteman Commuter Bikeway, Emery Park, and Center Business District.

To approve free parking at the Central Business District parking meters, and not charge for parking in the Depot Lot on Discovery Day.

**and all approvals and locations are subject to modifications as may be required by Department of Public Works, Public Safety, Public Health, Engineering and/or Town Manager up to the time of the event.*

Move to approve the consent.

FOLLOW-UP:

Select Board/ Town Manager's Office

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

ATTACHMENTS:

Description	Type
☐ 2026_Discovery_Day_Request_Letter	Backup Material

LEXINGTON RETAILERS ASSOCIATION

1780 Massachusetts Avenue

781 862-1034

February 10, 2026

Select Board, Town of Lexington:

Jill Hai, Chair

Vineeta Kumar

Douglas Lucente

Joseph Pato

Mark Sandeen

Dear Board Members,

The Lexington Retailers Association (LRA) requests permission to hold the annual Discovery Day street fair on parts of Massachusetts Avenue, Depot Square, Muzzey Street and adjacent sidewalks in Lexington Center. The event would be scheduled for Saturday May, 23 2026 from 10am – 3pm, with street closures and detours running from 6am – 5pm. In addition we request use of Emery Park and the Visitors Center lawn during the same time period.

The event will have a similar format to the May 2025 event. We understand that both the Select Board and the Town Manager have permission granting jurisdiction, and we will work closely with town staff to submit all the applicable paperwork. We will work with the Economic Development Office and Police, Fire, Public Works, Engineering, and Health departments to ensure a safe event.

We will continue to locate the “Beer Garden” in the LexPress bus stop and rear quadrant of Emery Park. The serving hours would be 11:30am – 3:30pm. We will be returning to you for a temporary liquor license.

The event area would be:

Massachusetts Avenue, from Waltham Street to Meriam Street;

Depot Square & Emery Park;

Muzzey Street, from Massachusetts Avenue to the first private driveway;

Massachusetts Avenue north-side sidewalk, from Edison Way to Waltham Street;

Visitors Center lawn.

During the event, the LRA will be placing portable toilet facilities in the event area. We also want to work with the DPW to provide temporary bike racks for the event.

For the purpose of event publicity, we request permission to erect temporary signs at the following locations:

- 1) on Emery Park, starting May 10 and ending at the conclusion of the event;
- 2) in the center business district, but outside of the event area, during the event;
- 3) at the Bike-path, in the area by the crossover behind 1775 Mass Ave, during the event.

We also request permission to provide free parking at the Central Business District parking meters, and not charge for parking in the Depot Lot on Discovery Day.

The enclosed page is designed to address questions you may have about **Discovery Day**.

Sincerely,

Eric Michelson, President
Lexington Retailers Association

Q & A –Discovery Day 2026 - Saturday May 23

Q. What will occur during Discovery Day?

A. Discovery Day is a street fair, sidewalk sale, live entertainment and a way to “discover” the great things that Lexington has to offer.

Q. What is the schedule for the event?

A. The following is a tentative schedule:

6 a.m.	Close the main area along Mass Ave. to public vehicular traffic
	Participants begin set-up
10 a.m.	Participants open to public
11:30 a.m.	Beer Garden opens
3 p.m.	Participants close to public
	Participants breakdown and cleanup
3:30 p.m.	Beer Garden closes
5 p.m.	Event area reopened to public vehicular traffic

Q. Who will be allowed to participate?

A. Lexington retail and service businesses; Lexington community organizations; and Town of Lexington departments and committees

Q. What will occur at the street fair?

The Participants will be allowed to conduct the following activities:

Businesses - promote their businesses and sell merchandise

Community organizations - promote their organization (fundraise with LRA approval)

Town Departments/Committees – promote their groups (fundraise with LRA approval)

In addition, the LRA will provide family oriented entertainment. This may include, but may not be limited to live music performances and live dancing performances.

Q. What will the charges be to participate?

A. Charges will be assessed to cover the expenses involved in promoting and implementing Discovery Day. Those expenses will include mailings, advertising, entertainment, rental costs, and town services, as examples. Businesses will be charged a set fee to participate. Lexington community organizations will be charged a highly discounted nominal fee, and Town of Lexington departments and committees will be allowed to participate for free.

Q. What town services will be required?

A. As in the past, we will work with the Police Department for detail officers required for street closures, detours, and security, and with the Fire Department for safety issues. In addition, the DPW assists with site set-up, recycling and rubbish bins, trash disposal and site cleanup.

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: One-Day Liquor License - Galaray House, 1720 Massachusetts Avenue

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.4

SUMMARY:

Category: Decision-Making

Galaray House, 1720 Massachusetts Avenue, is requesting a One-Day Liquor License to serve sparkling wine for the purpose of their 'Spring Refresh' Event, an exhibit showcasing their new art for local residents to refresh their homes with, being held on March 26, 2026, from 7:00 pm - 9:00 pm.

SUGGESTED MOTION:

To approve a One-Day Liquor License for the Galaray House, 1720 Massachusetts Avenue, to serve sparkling wine from 7:00 pm to 9:00 pm on Thursday, March 26, 2026, for their 'Spring Refresh' Event.

Move to approve the consent.

FOLLOW-UP:

Select Board Office.

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: One-Day Liquor License(s) - LABBB Collaborative, 1557 Massachusetts Ave

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.4

SUMMARY:

Category: Decision-Making

LABBB Collaborative has requested two One-Day Liquor Licenses to serve beer and cider at Fletcher Park, 1557 Massachusetts Ave, for the purpose of the Lexington Battle Green BBQ Festival on the following dates:

Saturday, May 30, 2026 from 12:00pm to 6:00pm

Sunday, May 31, 2026 from 12:00pm to 4:00pm

The request has been reviewed by the Department of Public Works, Police Department and Fire Department with no concerns. A permit has been issued by the Town Manager's Office for the event location.

SUGGESTED MOTION:

To approve two One-Day Liquor Licenses for LABBB Collaborative to serve beer and cider at Fletcher Park, 1557 Massachusetts Ave, for the purpose of the Lexington Battle Green BBQ Festival on the following dates:

Saturday, May 30, 2026 from 12:00pm to 6:00pm

Sunday, May 31, 2026 from 12:00pm to 4:00pm

Move to approve the consent.

FOLLOW-UP:

Select Board Office.

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

ATTACHMENTS:

Description	Type
☐ LexBBQ Diagram	Backup Material



BARRIER - BARRIER - BARRIER

DUMPSTER

RESTROOMS
UNDER CANOPY

FOOD TRUCKS
UNDER CANOPY

CANOPY

FLETCHER AVE - FLETCHER AVE

BARRIER

BARRIER

RESERVED PARKING

BARRIER - BARRIER - BARRIER

CANOPY

STAGE

FOOD TENTS

BARRIER - BARRIER

BEER TENTS

ENTRANCE TENT

BEER TIX

EVENT ENTRANCE

BARRIER

POLICE ACCESS ONLY

BARRIER

BARRIER

BARRIER

BARRIER

WOBURN ST

MASSACHUSETTS AVE - MASSACHUSETTS AVE

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: Entertainment License - LABBB Collaborative, 1557 Massachusetts Ave

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.5

SUMMARY:

Category: Decision-Making

LABBB Collaborative has requested an Entertainment License for the purpose of live bands during the Lexington Battle Green BBQ Festival on Saturday, May 30, 2026 from 12:00pm - 6:00pm at Fletcher Park, 1557 Massachusetts Ave.

SUGGESTED MOTION:

To approve an Entertainment License for LABBB Collaborative for the purpose of providing live musical performances for patrons of the Lexington Battle Green BBQ Festival to take place on Saturday, May 30, 2026 from 12:00pm - 6:00pm at Fletcher Park, 1557 Massachusetts Ave.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: Sunday Entertainment License - LABBB Collaborative, 1557 Massachusetts Ave

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.6

SUMMARY:

Category: Decision-Making

LABBB Collaborative has requested a License for Public Entertainment on Sunday for the purpose of live bands during the Lexington Battle Green BBQ Festival on Sunday, May 31, 2026. The live musical performances will take place at at Fletcher Park, 1557 Massachusetts Ave, from 12:00pm to 6:00pm.

SUGGESTED MOTION:

To approve a License for Public Entertainment on Sunday for LABBB Collaborative for the purpose of providing live musical performances for patrons of the Lexington Battle Green BBQ Festival to take place on Sunday, May 31, 2026 at Fletcher Park, 1557 Massachusetts Ave, from 12:00pm to 6:00pm.

Move to approve the consent.

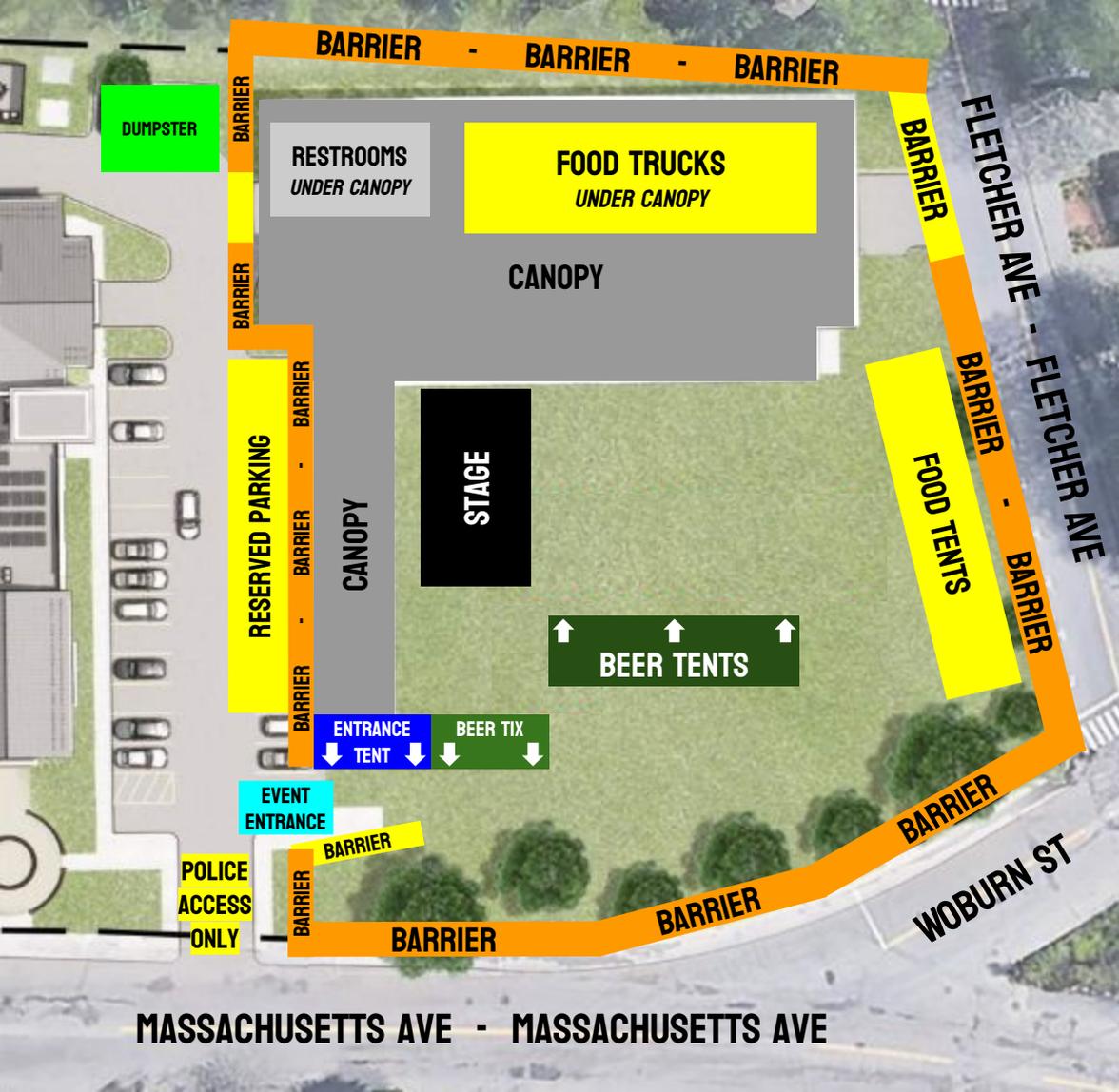
FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

ATTACHMENTS:

Description	Type
<input type="checkbox"/> LexBBQ Diagram	Backup Material



BARRIER - BARRIER - BARRIER

DUMPSTER

RESTROOMS
UNDER CANOPY

FOOD TRUCKS
UNDER CANOPY

CANOPY

FLETCHER AVE - FLETCHER AVE

BARRIER

BARRIER

BARRIER

BARRIER

BARRIER

RESERVED PARKING

BARRIER

CANOPY

STAGE

FOOD TENTS

BARRIER

BARRIER

ENTRANCE TENT

BEER TIX

BEER TENTS

EVENT ENTRANCE

BARRIER

BARRIER

POLICE ACCESS ONLY

BARRIER

BARRIER

BARRIER

WOBURN ST

MASSACHUSETTS AVE - MASSACHUSETTS AVE

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: Select Board Meeting Minutes

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.8

SUMMARY:

Category: Decision Making

The Select Board is being asked to approve the following set of minutes:

- January 28, 2026 Financial Summit
- February 2, 2026 Select Board
- February 9, 2026 Select Board

SUGGESTED MOTION:

To approve and release the following minutes:

- January 28, 2026 Financial Summit
- February 2, 2026 Select Board
- February 9, 2026 Select Board

Move to approve the consent.

FOLLOW-UP:

Select Board Office

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

ATTACHMENTS:

Description	Type
📄 DRAFT 01282026-Financial Summit Minutes	Backup Material
📄 DRAFT 02022026 Select Board minutes	Backup Material
📄 DRAFT 02092026 Select Board minutes	Backup Material

Financial Summit III
Select Board, School Committee, Appropriation Committee, Capital Expenditures Committee
January 28, 2026
7:00 PM
Remote Participation

Financial Summit III was called to order by Select Board Chair Jill Hai at 7:11p.m. on Wednesday, January 28, 2026 via zoom remote meeting platform.

Present for the Select Board (SB): Ms. Hai, Chair; Mr. Pato; Mr. Lucente; Mr. Sandeen; and Ms. Kumar as well as Mr. Bartha, Town Manager; Ms. Axtell, Deputy Town Manager; Ms. Kosnoff, Deputy Town Manager for Finance; and Ms. Katzenback, Executive Clerk

Present for the School Committee (SC): Ms. Jay, Chair; Ms. Cuthbertson; Ms. Lenihan; Ms. Carter; and Mr. Freeman; as well as Dr. Hackett, Superintendent of Schools; and Dr. Scully, Asst. Superintendent for Finance & Operations

Present for the Appropriation Committee (AC): Mr. Parker, Chair; Mr. Ahuja; Mr. Bartenstein; Mr. Levine; Mr. Michelson; Mr. Osborne; Ms. Verma; and Ms. Yan

Present for the Capital Expenditures Committee (CEC): Mr. Lamb, Chair; Mr. Boudett; and Ms. Rhodes

All boards and committee called their groups to order with a roll call of attendance.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. FY2027 Financial Summit III
 - FY2027 Preliminary Budget and Financing Plan

Mr. Bartha explained that a memo was distributed this afternoon from the School Department recommending that approximately \$900,000 should have been included from free cash to balance the budget. At the start of the budget process, approximately a 15% health insurance renewal number was being carried, representing approximately a \$2.1M delta from the current figures. Going into Summit II, this number was closer to 13.5% with \$900,000 to come out of free cash to balance the budget. The proposal was to use one-time revenues to balance recurring costs, as an emergency action. In 2017, the Town used approximately \$4M to balance its budget from one-time revenues. Over the years that number, through discipline, was brought down to \$0 in 2023. This has been a challenging budget process for the Town and the schools. Fortunately, there is now only 9% projected for the health insurance renewal in the budget, allowing the budget to be balanced. However, a 9% renewal remains a serious long-term concern if this is the new norm. In terms of the memo received today, there were many trade-offs and tough choices which had to be made on both sides to get to this point.

Ms. Kosnoff stated that the proposal is for a balanced budget. The high-level summary shows that the total general fund is projected to increase 2.6% over last year. Even though the general fund for both the revenue and expense sides is going up 2.6%, the Lexington Public School and municipal department budgets are going up 3.9%. This is due to the mix of revenues available. The budget is able to be increased to 3.9% due to ongoing revenues going up by an equal percentage. The Town's revenues for FY27 are significantly lower than in past years. Free cash is the main driver of the lower revenue estimate. Approximately 80% of the Town's revenue comes from the tax levy. In terms of expenses, the schools are allocated 48.5% of the total budget and the municipal departments are allocated 16.5% of the total budget. In terms of the revenue allocation model, the first projection for health insurance was 15%

and the total budget was only projected to increase 2.4%. This would have led to approximately \$4.7M of new revenue to be allocated for FY27. Both the school and the municipal departments had a significant deficit compared to their level service budget requests. For Summit III, the balanced budget shows a total new revenue to be allocated of \$7.69M, or a \$3M increase. The new revenue allocation is shown at 3.9% and both the school department and the municipal department have proposed a budget that will balance within that allocation, which means that the shortfall has been eliminated.

Ms. Kosnoff explained that the free cash to support the operating budget was projected at \$900,000 during Summit II on January 7th. This has since been eliminated and the percentage for the health insurance premium has decreased from 13.5% to 9%, freeing up approximately \$1.5M. The School Department talked a bit about what budget reductions would mean for them during Summit II. The municipal departments have proposed reductions in the public facilities department through items such as deferring the purchase of vehicles that are at end of life, and reducing set asides for professional services, training, and subscription services. There is one position proposed to be hired in the Forestry Department/DPW which is currently unfilled. Internal reductions also led to approximately \$70,000 worth of cuts for travel, conferences, mileage, and professional development. One program improvement from the Facilities Department was included for maintaining the new fire station doors. The total municipal budget is projected to be \$52.2M. All departments went through at least two rounds, in some cases three, of making reductions. There were varying levels of increases across the municipal departments for a variety of reasons.

In terms of budget highlights, the first deals with the Lexington High School project. While the appropriations for the construction and design were previously passed, there will need to be accounting for that in the budget for many years to come. Debt service will begin in FY27 and some of the capital stabilization fund will be drawn down in order to offset taxpayer impact. Operational changes and costs associated with them during construction can be dealt with in the appropriated municipal budget or in the project budget. Secondly, the Town's refuse, recycling, and composting programs will be changed a bit starting in FY28 when there will no longer be manual trash collection. This budget recommends purchasing 11,000 trash carts and 11,000 recycling carts to help plan for the transition in 2028. This budget also continues to fund 4,000 households in Town for the composting program at no separate charge. This will be part of a future policy discussion.

Ms. Kosnoff explained that this year, there was a total of \$849,000 of new program requests. Out of that, \$749,000 was requested from the general fund and there was one enterprise fund request from Recreation for a strategic plan. There is one shared expense proposed to be funded for the Public Facilities Department for \$35,000. The other item being recommended for funding is the cashing module at \$115,000. This is the fourth year that this item has been requested. This will significantly improve the user experience for anyone paying bills for water, sewer, utility, motor vehicle excise, regular property taxes, etc. It will also integrate directly with the accounting system. This will also have an ongoing cost of approximately \$15,000 starting in FY28.

Ms. Kosnoff reviewed the appropriations into reserve funds. The Town is required to continue funding the pension fund per the funding schedule. The Town remains on target to reach full funding for this in 2030. The pension fund covers all the municipal employees and anyone who does not belong to the MA teacher's retirement system. The Town continues to fund an annual contribution to the OPEB fund. This is only approximately 12% funded and additional contributions will be needed at some point. Finally, the capital stabilization fund is appropriated into from the tax levy. The budget does not recommend any funding for the general stabilization fund or the special education stabilization fund or reserve. These items are funded at an adequate level to cover needs for the foreseeable future.

Ms. Kosnoff explained that the capital budget is recommended to be funded at \$33M. \$20M of this is from the general fund and a variety of projects from the enterprise funds, which are funded by user fees and the Community Preservation Act.

Dr. Hackett reviewed the memo. The school budget request for this year shows a 4.6% increase which has been adjusted to 3.9%, among the lowest increases in the past decade occurring in a year when the schools are negotiating 4 out of 5 union contracts. At budget Summit I, the allocation given was 2.6%. After that summit, it was increased to approximately 3.6%. The current allocation is 3.9%, with \$700,000 in one time literacy funding. The health insurance savings are approximately \$1.5M at this time, which presents an opportunity to strengthen the allocation. The current recommendation allocates approximately \$900,000 to replace free cash, \$500,000 to the schools and \$170,000 to municipal departments. However, if the standard revenue allocation model were applied to the full \$1.5M in savings, the schools would receive around \$1.1M and the municipal side would receive around \$390,000 bringing the total percentage increase for the schools to approximately 4.3%, which is closer to the actual needs of 4.6%. The 4.6% request represents less than level service funding, with 42 fewer FTE compared to the approved FY26 budget. An anticipated 20-30 additional reductions are to be identified this spring, leading to approximately 60-70 full-time equivalent reductions over two years. The schools are also further depleting circuit breaker reserves. Circuit breaker reserves are the school's equivalent of one-time funds. The schools are respectfully requesting that the full health insurance savings be allocated using the revenue allocation model, in addition to the free cash already committed.

Dr. Hackett explained that each year, the schools project budget needs for a period of five years. This year, the schools engaged a contractor to conduct a comprehensive financial modeling and analysis. Based on the available revenues after set asides in post-summit discussions, the decision was made to use free cash to partially close the gap. An additional \$875,000 was allocated to the schools, bringing the total from 2.6 % to approximately 3.6%, still 1% below the initial request. While acknowledging that Lexington's revenue allocation model is generous compared to less well-resourced communities, a 3.6% increase also represents the lowest budget increase for schools in Lexington in the past ten years. This is particularly concerning in light of negotiations. Additionally, the schools received \$700,000 in set aside funds for a new state mandated elementary literacy curriculum as a one-time expense. The actual cost for a district of this size would likely exceed \$700,000 and may require additional one-time funding perhaps via the special education reserve fund. The school's 4.6% request represents less than what a true level service budget requires. This has led to a reduction in the high-risk list safety net for students with special needs for the third consecutive year in a row. The impact of this decision is that there will be limited funding for students with unanticipated special needs requiring a high level of service. The schools will likely need to access special education stabilization or revolving funds to address these needs. The schools have underfunded critical lines, including transportation, which is going up 10%, legal fees, professional development, etc. The schools are relying on less stable funding sources, such as revolving accounts, to balance the budget. The schools are also eliminated other unallocated position safety net. The impact of the 3.9% allocation is that the school will be short approximately \$800,000 of the 4.6% request. The schools will thus need to deplete circuit breaker reserves from 87% to approximately 50%. This significantly reduces the funds available for one-time purposes. The schools have significant staffing reductions to contend with. The challenge is compounded by years of modest increases for the schools, consistently below 4%, while costs, enrollment complexities, and State mandates continue to rise. The schools remain committed to exhausting every avenue to avoid an override but worry about compromising the quality education that defines Lexington in order to make strategic decisions. She urged consideration of applying the full \$1.5M health insurance savings using the revenue allocation model 74/26% split, in addition to the free cash already committed. This will provide added stability for the schools during four simultaneous contract negotiations and the implementation of State mandated curricula. The alternative leaves the schools further from sustainability and closer to difficult conversations about overrides.

Ms. Kosnoff stated that using free cash to balance the operating budget is a very poor practice. Any free cash used to balance the operating budget this year, means that the budget starts next year in a hole of the same size. A 3.9% increase is in the middle of the range where the Town should expect to be. It is one thing to use free cash to close an unexpected gap, but a 4.6% increase is not sustainable in the long run.

Mr. Bartha noted that the 9% renewal on the health plan is approximately a \$2.7M increase over last year's health insurance costs. This is down from \$4.2M, at a 13.5% increase. This is a \$2.7M increase on the line versus a \$4.2M increase on the line. The \$900,000 was being used to offset part of that increase. Dr. Hackett noted that cost avoidance may have been a better term to use in that case.

Ms. Lenihan (SC) stated that the school budgets keep having to absorb and will eventually become super saturated, as this is unsustainable. Ms. Hai (SB) stated that the management team on the municipal side likely feels the same way.

Ms. Cuthbertson (SC) noted that there was discussion in past years regarding accessing the special ed stabilization fund and the reserve fund. There was pushback on using those one-time funds. She asked if there would be any comfortability with this suggestion at this point. Ms. Kosnoff stated that it is generally not a good idea to balance the known expenses and ongoing costs with a one-time fund. There is a cushion built into the operating budget in case there are placements or other mandates that need to be funded. Those funds are to stabilize the budget in the event of unexpected items during the year.

Mr. Michelson (AC) asked about the literacy program for which \$700,000 of free cash is being allocated . He asked if this a new curriculum or one that could have been adopted years ago when the school budget was flusher and they were returning millions of dollars of budgeted money back to the Town. Dr. Hackett stated that the previous curriculum served children well for a long time. There is a national movement that has propelled the current program forward, leading to a unanimous vote by the House of Representatives to mandate it. The schools have asked that educators have a voice in the process.

Mr. Levine (AC) stated that he feels strongly that the Town should make a commitment to put the maximum balance in the fund towards the excluded debt mitigation. In terms of free cash, these are not truly one-time funds. If the Town decides to use free cash to fund the capital budget, and the tax levy to fund the operating budget, changing this would be changing the balance between how much goes to operating versus how much goes to capital. The Town should not underfund capital. He is not convinced that the need is so great that it rises to the level of making a change.

Mr. Freeman (SC) stated that the schools are waving the red flag saying that this is a major issue. Using one-time funds, such as the circuit breaker, are not guaranteed reimbursements. These funds fluctuate.

Mr. Lamb (CEC) asked if there was a commitment made to use the entire CSF or a commitment to the tax impact which was published prior to the debt exclusion. The latter could change if, for instance, all of the contingencies were not used, and the total project cost was below \$659.7M. This is for a future discussion. In terms of reductions being proposed at the school level, he has seen numbers ranging around 14 but today saw numbers ranging from 20-30. At some point, this will impact program/outcomes. He has not heard anyone say that this will impact programming and would like to hear more about this.

Ms. Jay (SC) noted that the currently projected cost for the literacy curriculum is \$700,000. She reviewed the potential two curriculum programs and the associated costs/commitments. There are considerable savings for a five-year plan for these programs. In order to obtain those savings, the district would need the full amount in FY27 upfront. The costs are likely close to \$1M. There may need to be consideration of

raising the \$700,000 amount through free cash, as a one-time need. Ms. Hai noted that this information has not yet been vetted and can be further discussed at the next summit meeting.

DOCUMENTS: White Book Summit III Presentation FY 2027, FY 2027 Superintendent's Recommended Budget Summary

ADJOURN

Upon a motion duly made and seconded, the Select Board voted 5-0 by roll call to adjourn the meeting at 9:01p.m. The Appropriation Committee, Capital Expenditures Committee and School Committee followed suit.

A true record; Attest:
Kristan Patenaude
Recording Secretary

DRAFT

SELECT BOARD MEETING
Monday, February 2, 2026

A meeting of the Lexington Select Board was called to order at 6:30p.m. on Monday, February 2, 2026, via a hybrid meeting platform. Ms. Hai, Chair; Mr. Pato, Mr. Lucente, Ms. Kumar, and Mr. Sandeen were present, as well as Mr. Bartha, Town Manager; Deputy Town Manager, Ms. Axtell; and Executive Clerk, Ms. Katzenback.

PUBLIC COMMENTS

Bob Pressman, 22 Locust Ave, commented on the immigration enforcement memo. The content of the letter notes that the duty of a Lexington police officer would include ensuring the safety of a person being served. It also mentions that federal law prohibits local police from interfering with federal immigration enforcement operations, and that any actions which deliberately impede federal officers could expose officers and departments to legal liability. He noted that federal officers are often seen using unnecessary force. He asked that the content of the third paragraph means that enforcement in the Town includes that police officers and others are instructed to photograph what occurs.

SELECT BOARD MEMBER CONCERNS AND LIAISON REPORTS

1. Select Board Member Announcements and Liaison Reports

Ms. Hai noted that the National Conference of Mayors met last week and there was broad consensus across the country that sharing information about rights is a key element of keeping all the community safe and building a community and neighborhood network.

2. Lexington High School Project Update to Board

Mr. Pato stated that the School Building Committee met earlier today. There was discussion regarding the creation of a work activity to consider optimizing public access for non-school uses in the building. Also, the creation of a finance subcommittee.

Mr. Sandeen asked if the finance subcommittee considered who it would report out to and when. Mr. Pato stated that it will have a standing report out to the SBC, with a primary role to make sure that materials and information are accessible to the public and easily understandable to a layperson.

Mr. Sandeen noted that the Permanent Building Committee met and, as part of the total value design, recommended another reduction in cost for the Lexington high school project of between \$300,000-\$400,000.

TOWN MANAGER REPORTS

1. Town Manager Weekly Update

Nothing additional at this time.

CONSENT AGENDA

1. Approve: One-Day Liquor License - Galaray House, 1720 Massachusetts Avenue
 - 'First Friday' Monthly Art Show - Friday, February 6, 2026

To approve a One-Day Liquor License for Galaray House to serve beer and wine at 1720 Massachusetts Avenue on Friday, February 6, 2026 from 6:00 PM to 8:00 PM.

2. Approve: One-Day Liquor License(s) - Spectacle Management, Inc., 1605 Massachusetts Avenue
 - Saturday, March 14, 2026 – Troubadours
 - Friday, March 20, 2026 - Hot Chilli Pipers
 - Thursday, April 2, 2026 - Peking Acrobats
 - Sunday, April 26, 2026 - Rick Thomas
 - Friday, May 1, 2026 - Madeleine Peyroux

To approve **five** One-Day Liquor Licenses for Spectacle Management, Inc. to serve beer and wine at Cary Hall, 1605 Massachusetts Avenue, for their Concert Series on March 14, 20 & April 2, 26 & May 1, 2026.

DOCUMENTS: Event Diagram

3. Approve: New Legacy Cultural Center Lantern Festival Parade
 - Sunday, March 1, 2026: from Cary Memorial Building to the Visitors' Center

To approve the New Legacy Cultural Center's request to hold their Lantern Festival Parade on Sunday, March 1, 2026 from 6:00pm to 7:00pm, traveling from Cary Building to the Visitor Center lawn, with a backup route from Cary Building to Fletcher Park, if necessary, subject to working out the final details with Town Departments.

DOCUMENTS: NLCC 2026 Lantern Parade Plan

4. Approve: Expenditure of Funds for Gift of Cash Received by Fire Department

To approve the expenditure of a cash gift in the amount of \$20,544, received for the exclusive use of the Lexington Fire Department, for the purpose of purchasing sixty-four (64) winter jackets for Fire Department personnel, in accordance with MGL Chapter 44, Section 53A, and to authorize the Fire Chief or designee to proceed with the purchase.

5. Town Manager Committee Appointment and Reappointment
Reappointment:
 - Metropolitan Area Plan Council (MAPC) - Abby McCabe

Appointment:

- Metropolitan Area Plan Council (MAPC) Alternate - Meghan Roche

To reappoint Planning Director, Abby McCabe to the MAPC Council for a 3-year term and;
To appoint Assistant Planning Director, Meghan Roche, as the MAPC Council Alternate Representative.

DOCUMENTS: Memo- Council Appointment

VOTE: Upon a motion duly made and seconded, the Select Board voted by roll call 5-0 to approve the Consent Agenda.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Presentations: 2026 Annual Town Meeting Articles

- Article 10: Appropriate for the FY27 Community Preservation Committee Operating Budget and CPA Projects
- Article 34: Skip the Stuff (Citizen Petition)
- Article 26: Oversee Financial Expenditures Lexington High School Project (Citizen Petition)

Marilyn Fenollosa, Chair of the Community Preservation Committee, explained that Article 10A is for document conservation for \$20,000. Article 10B is for the Monroe Center cash refinancing. In 2023, Annual Town Meeting approved the issuance of debt. Due to a surplus of cash this year, the request is to use some of the excess for the project and cancel the debt. Article 10C is for the Affordable Housing Trust for \$3,200,000. This is the fourth year of requesting funds for the Affordable Housing Trust. The grand total over the four years is approximately \$10.9M. Article 10D deals with Lexington affordable housing support, restoration and preservation, for \$395,355 to preserve and rehabilitate units, and also to provide rent assistance and rent subsidies for Lexington's lowest income tenants. Article 10E is for the athletic fields for \$2,630,000. The fields are natural turf. Article 10F is for playground infrastructure at \$100,000 to create fencing around the elementary schools to keep out anyone that might endanger the children. The last item is for \$150,000 toward administrative expenses, which is collected every year.

Laura Swain reviewed Article 34. Skip the Stuff would require takeout food establishments to ask the customer if they want prepackaged condiments or plasticware before including it in their order. This is not a ban. This will help reduce plastic waste. 70% of the restaurants in Town have been contacted and support has been received from most.

Mr. Lucente asked if Town staff has been asked about any potential workload from this proposal. Ms. Swain stated that the Health Department would need to be asked if there would be any additional work from this. Ms. Axtell stated that the Department and Board of Health are prepared to work on this without issue.

Dawn McKenna, Precinct 6 Town Meeting Member, suggested including language about straws in the wording.

Gauri Govil reviewed Article 26. This petition is an opportunity to strengthen public trust, improve financial transparency, and support the successful delivery of the largest public building project in Lexington's history, the new Lexington High School project. This project represents an extraordinary investment by the community. It is funded by taxpayers, supported by State reimbursements and approved through a debt exclusion. With a project of this scale and complexity, Lexington deserves not only excellent project management, but also clear, timely, and accessible financial insight. Lexington already has a governance structure in place. The School Building Committee (SBC), Permanent Building Committee (PBC), and Town staff work diligently and professionally. This motion does not replace or undermine any of their authority. Instead, it seeks to complement their work by adding what residents deserve, which is greater visibility into how project dollars are being spent as they are being spent. The Citizens Petition proposes the creation of a temporary Independent Financial Advisory and Transparency Committee. This committee will be composed of Lexington residents with expertise in construction, finance, auditing, procurement, and large-scale project delivery. Their role would be advisory, not supervisory. They would not approve payments, manage contracts, or direct the project. They would provide early contemporaneous review of payment streams, identify potential anomalies or risks, and communicate these observations constructively to the SBC and other relevant committees. Early visibility prevents late surprises. Identifying issues in real time saves money. Transparency builds confidence; confidence that every dollar is being spent wisely and that residents have a clear understanding of how their investment is progressing. This committee would also help translate complex financial information into clear, accessible updates for the public. This will help ensure that Lexington continues to lead in

responsible, transparent governance. In short, this motion is about partnership, strengthening existing systems, and giving residents a window into the financial life of a project that will shape the Town for generations.

Ms. Hai asked if the proponents have met with the SBC, PBC, or Appropriations Committee to discuss this matter. Deepika Sawhney stated that they have spoken to some town staff and groups, but not yet the SBC.

Mr. Lucente stated that the Article makes a number of legitimate points for the community. He asked for a concrete example of how the proposed committee could influence or change potential savings and/or early warning signs. Ms. Sawhney, Precinct 6 Town Meeting Member, stated that various materials from the project are being reviewed. The materials show that Estabrook School was built in a hurry. The close-out report shows information regarding the contingencies, and it is unclear why some of these were rejected as ineligible costs. There was also information regarding hazardous materials that were ineligible costs. A taskforce could help determine potential savings for the future project.

Mr. Lucente asked who would appoint the members and control the scope of the group. Ms. Sawhney stated that there is flexibility in the wording for these items. Mr. Lucente stated that, as he continues to consider this suggestion, he believes there could be better centralized financial communications and systems, instead of other authorities created.

In response to a question from Mr. Sandeen, Mr. Bartha explained that staff had a chance to meet with the proponents after this article was submitted and would like to meet with petitioners before they submit. In terms of this Article, there are already four levels of review that occur before payment is made for a project like this. The proponents made reference to contingencies on a former project and whether some of those costs may have been eligible. There are very specific policies around this. An additional two meetings per month for the next six years for the proposed committee gives him pause. There is a difference between transparency and public understanding. Transparency is making all information available. Public understanding is a different threshold.

Mike Cronin, Director of Public Facilities, explained that he has spoken with the project team regarding finding ways to display information more transparently and to make it more readily available. He does not believe creation of a new committee will unearth anything additional. There is an existing level of investigation and research on all documents and pieces of information. The current process spends between 1,000-2,000 hours per month working through each individual invoice for review. This discussion is that transparency needs to be different for this particular project than we've done in the past. Staff are working to create a dashboard to allow the public to more easily access financial information about the project as to progress.

Ms. Sawhney asked about potential exceptions reports from the auditors and how these are managed. Human error is normal and to be expected, but it would be good to understand what the cadence is. She stated that she does not want Mr. Cronin to do any extra work. The intention is to bring some new energy and new people into the process to potentially get ideas and different ways of looking at the same data.

Mr. Pato stated that it would be good for staff to clarify the review of the procurement process as a way to give better insight and visibility to the community. The total value design process, which is already ongoing for this project, is the way for optimizations to be found for certain items, hopefully in a less expensive way.

Ms. Kumar stated that the Article is well-intentioned. This is inspired by the desire to strive for excellence. She asked if the proponents have looked into the existing checks and balances for gaps in the

process. This may not be the right way to address these. The onboarding process for a group of this magnitude will be difficult. Ms. Sawhney stated that a pause and reflection period on the process thus far is desired in order to consider more frugal mindsets. This proposal is a collaborative way to move this forward to help make the decisions.

Mr. Cronin explained that there should be a rough draft of the new dashboard available prior to Town Meeting.

Olga Gutttag, Emerson Road, stated that it appears staff members and Board members see this Article as being in conflict with getting the project finished as best as possible. There are many in Town who have the expertise to improve the delivery of this project and potentially reduce costs.

Bob Pressman stated that there is a community representative on the School Building Committee whose job is to be a construction manager. No member of the committee has exceeded this person's contribution value.

DOCUMENTS: Art 10 draft motion, Art 10 CPC presentation, Art 34 Skip the stuff motion, Art 34 Skip the Stuff presentation, Art 26 Oversee Financial LHS motion, Art 26 financial oversight LHS

2. 2026 Annual Town Meeting

- Approve Letter from Town Moderator for Inclusion in 2026 Annual Town Meeting Warrant
- Approve Annual Town Meeting and Election Warrant

Kelly Axtell, Deputy Town Manager, noted that Article 12L was removed from the Warrant as it will not move forward at this time.

VOTE: Upon a motion duly made and seconded, the Select Board voted by roll call 5-0 to approve the 2026 Annual Town Meeting and Election warrant as presented and authorize staff to make non-substantive edits as needed. Further, to approve the 2026 Moderator's Request letter for hybrid Annual Town Meeting.

DOCUMENTS: 2026 Moderator Letter, 2026 Election and ATM Warrant 2.2 26

3. Discussion: FY27 Town Manager's Preliminary Budget & Financial Planning

Ms. Hai explained that this is on the Board's agenda in order to discuss the Superintendent's request to reinsert free cash back into the budget and the Town Manager response against the proposal.

Mr. Bartha explained that draft budgets were produced by the Town and School last fall. The Town came in around a 5.1% budget request, and the school budget came in at 4.6%. There was \$0.00 in commercial new growth in the levy this year, and there is usually more than \$1M. This leaves the budget \$1M below its typical trend. The Town was also told in the fall to carry a 15% health renewal increase. In January, the intention was to rely on close to \$1M in free cash to balance the operating budget. This is a major red flag in terms of using one-time revenue to pay for ongoing expenses. The revised health insurance protections saw the increase drop from 13.5% to 9%. Due to this decrease, \$900,000 of free cash was removed from the proposed revenue budget and some items were reincluded. The Superintendent indicated that the school budget now shows a 3.9% increase versus the original 4.6% request. Some hard decisions had to be made to get to that point. The request is to leave the \$900,000 of free cash in the operating budget so that additional cuts can be restored. If the one-time revenues are left in the proposed FY27 budget, this will leave the budgets automatically starting in the negative for the next fiscal year

because the one-time revenue will need to be repeated in order to provide a level service budget. The recommendation is to approve the budget as discussed.

Mr. Lucente asked for additional information regarding the proposed school FTE reduction. It needs to be clear what the level of reductions amounts to for students.

Mr. Pato stated that the school department is utilizing other one-time funds and creating potential risk in their budget. Given that, he would not recommend compounding the risk by taking more money out of free cash than is needed. He believes the budget should move forward as proposed.

John Goodwin, employee of Lexington Public Schools, stated that the schools are not as funded as they should be. The programming and the care that students are receiving is at risk, both in the current budget and in the future. In discussing reducing fees, those are likely educators losing their jobs and children losing out on this expertise. Lexington prides itself on its quality of education. That system is currently propped up by educators that are struggling. He respects that money is tight and the Town needs to be judicious in its financial planning, but this cannot continue to come at the expense of the Town's hardest working and lowest paid employees.

Dawn McKenna, Precinct 6 Town Meeting Member, stated that Lexington has always worked to balance the needs of its people. Institutional staff, whether municipal or school, cannot be replaced. The School Committee is saying that there is a tightness in the budget that they are not necessarily comfortable with. The Town is sitting on \$21M in free cash. The requested \$900,000 is less than 5% of that. Allotting this amount will still leave 95% of the free cash. Not only does the Town have this free cash, but it also has many dollars in stabilization funds.

Mr. Bartha stated that the Department of Revenue estimates that between 5%-8% of net operating revenues should be expected to be generated each year. The free cash amount of approximately \$20M, is around 6.5% of this, in line with the recommendation. Currently, Lexington's balance sheet looks good because it is carrying almost \$60M in its construction stabilization fund. If the Town were to spend that down today, it would be grossly underfunded in its reserves. Free cash is neither free nor cash and could better be considered as an unassigned fund balance.

Matthew Small, school counselor and member of Lexington Education Association, thanked the School Committee and Superintendent for advocating for the funds the schools need. He expressed concern that the schools will not be properly funded in the next cycle. He stated that he heard the GIC's projected range if all changes are adopted would be an increase of 4%-8%. It is unclear where the 9% figure is coming from. The GIC was previously disclosing a range of 8.9%-12.9% increase, whereas Lexington was stating it as a 15% increase. If there is a discrepancy, this would indicate that there could be money available to properly fund the schools.

Mr. Bartha explained that the Town has a consultant who gives guidance throughout the year regarding trends. Typically, the Town receives a placeholder number from its healthcare consultant based on discussions with the GIC. The Governor has strongly recommended that the GIC consider making some plan design changes because holding renewals at even 9% would require an infusion of cash from the legislature. The Governor will likely continue to provide a financial backstop to the health plan which is in place for State employees. There needs to be some structural changes because even 9% is not a sustainable number for either employees or Town/cities that end up carrying between 50%-90% of those costs. Ms. Kosnoff stated that 9% is at the top of the Town's projected range and this is what is conservatively budgeted for. There are other offsetting amounts that need to be factored in.

Mona Roy, Bertwell Road, stated that teachers, especially those serving the most vulnerable students, carrying institutional knowledge is truly irreplaceable. When that workforce is destabilized, it puts the stability of an entire school ecosystem at risk. The budget cannot be balanced on the backs of educators, nor by quietly shifting costs to families who are paying privately because the system cannot meet student needs. Qualified teachers are harder to recruit and retain. There should be more transparency in how dollars are spent. This needs to be discussed before accepting cuts that harm educators and destabilize classrooms. Discretionary spending and eliminating deficiencies should continue to be examined.

Leah Rochbert, 33 Freemont Street, thanked the School Committee and Superintendent for the support of the schools. She expressed concern regarding the loss of appropriate accommodations, music and sports programs, and other items through the proposed cuts.

Robin Strizhak, President of the Lexington Education Association, thanked Dr. Hackett and the School Committee for their advocacy. She stated that funds often described as reserved for emergencies are needed now, as the schools are in crisis. She cited mid-year teacher resignations, staff exhaustion, and high absenteeism partly driven by mental health concerns, and emphasized that the schools cannot continue to be underfunded.

Mr. Bartha noted that he would bring any questions and comments from this evening to the School Committee for further discussion at the next meeting.

DOCUMENTS: White Book Summit III Presentation FY 2027_1.27.2026, 2026.01.28 email communication - School email-Memo for Budget consideration

4. Discussion: Select Board Report to 2026 Annual Town Meeting

The Board discussed sending a Select Board report to 2026 Annual Town Meeting.

Mr. Lucente suggested only submitting a report if there are significant items that need to be followed up on.

Mr. Sandeen agreed that the report should focus on items of an exceptional nature.

Ms. Hai suggested including updates on the high school project and home rule petitions. The Board may not need to report on the high school project if the School Building Committee also will be reporting out.

The Board reviewed items of potential inclusion this year.

DOCUMENTS: Select Board Report to 2025 Annual Town Meeting FY 2025 Select Board Report - Annual Town Report

ADJOURN

VOTE: Upon a motion duly made and seconded, the Select Board voted by roll call 5-0 to adjourn at 8:13 p.m.

A true record; Attest:
Kristan Patenaude
Recording Secretary

SELECT BOARD MEETING
Monday, February 9, 2026

A meeting of the Lexington Select Board was called to order at 6:30p.m. on Monday, February 9, 2026, via a remote meeting platform. Ms. Hai, Chair; Mr. Pato, Vice Chair; Mr. Lucente, Ms. Kumar, and Mr. Sandeen were present, as well as Deputy Town Manager, Ms. Axtell; and Executive Clerk, Ms. Katzenback.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Presentations: 2026 Annual Town Meeting Articles Article 25: Surcharge on Specific Residential Development (Citizen Petition)

Matt Daggett reviewed his Citizen Petition Article: Surcharge on Specific Residential Development. The purpose of this article is to reauthorize the Home Rule Petition originally passed under Article 6 of Special Town Meeting 2020-2. The legislature requires that local approval be obtained if the special legislation is not passed within a certain number of legislative sessions, depending on the timing. There have been very minor changes made to the motion since it was previously passed in 2020.

Section 1 of the Article is to establish a residential linkage fee. This would be a community housing surcharge applied to all new single- and two-family residential construction building permits. This will apply to parcels on which an existing single- or two-family dwelling has been demolished and replaced with a new single- or two-family dwelling. Sections 2 and 6 discuss the surcharge rate and what is done with the funds. Similar to the commercial linkage fee, the rate is applied on a dollars per square foot basis, on the certified gross floor area of all the structures that have been permitted on a parcel. The Select Board will determine the rate of the surcharge, and it will be adjusted annually for inflation. All funds received will be deposited into the Affordable Housing Trust.

Sections 4 and 8 cover the implementation process. As with the commercial fee, the Select Board can adopt additional requirements, exemptions, regulations, etc. The act will take effect upon its passage in the legislature. A change was made to the language that the Town would implement the surcharge within 18 months of passage, rather than the original 12 months. The surcharge would have to be paid before the certificate of occupancy is issued by the Building Commissioner. The surcharge can be paid at that time, or there is a special process by which it can be added as a lien on the property taxes at 0% interest. If added to the property taxes, the amount of the surcharge will be abated 20% per year until the amount owed to the Town is \$0.

Section 3 talks about the associated studies and reporting. Similar to the commercial linkage fee, the Town would need to prepare a nexus study every five years to determine the suitability of the recommended surcharge amount. The Town Manager or designee would prepare reporting on receipts brought in and attributes of projects that were funded.

This item originally went through two legislative sessions. During the 192nd, the petition was filed in June 2021 as House Bill 3891 and referred to the Committee on Housing. The bill was reported out favorably from that Committee and ultimately, in May, passed by the House and sent to the Senate. It was awaiting a third reading in the Senate when the session ended and no further action was taken. The legislation died in the 193rd session. The petition was refiled in February 2023 as House Bill 2741 and referred to a different committee. This committee again reported out favorably. The item was stuck in the House in May 2024, and the legislative session ended in December of that year with no further action being taken. In order to reintroduce this, it would need to be reauthorized by the Town.

Ms. Kumar asked if there was any feedback from the delegation since the 2020 petition regarding why it is stalled and what could be changed. Mr. Daggett explained that there are other similar initiatives also going on in the legislature. There was some concern that this could potentially be a drag on the redevelopment market. Proponents would need to work closely with elected representatives to advocate for this.

Ms. Kumar asked what changes have been made to the article to make it successful. Mr. Daggett explained that the Town is losing roughly 80-100 moderate income homes per year as they are being replaced with homes that are 2.5 times the original house size. This continues to make Lexington an increasingly unaffordable town for some. There will need to be a strong sense of advocacy to the legislature. This is a targeted approach that warrants special legislation specifically for Lexington, due to the unique nature of the situation.

Mr. Sandeen stated that he supports this proposal. The Select Board has a goal of doing what it can to enable Town staff, police, fire, teachers, etc. to live in Lexington through affordable housing. This is a good source of funding to enable the Board to achieve those objectives. He asked if the motion could be changed to allow for the nexus study required by this warrant article to be synchronized with the timing of the currently required commercial linkage fee nexus study for efficiencies. Mr. Daggett stated that phrasing language could be included.

Mr. Lucente asked about the reason for the language to include one family and two-family homes, versus only single-family homes. Someone converting a house from a one family to a two family would add another dwelling unit to the inventory. Mr. Daggett explained that this piece of legislation, along with the commercial version, is recommended as an immediate action item in the comprehensive plan. The Town has listed these things as priorities. This focuses on single- and two-family construction, but not other multi-family or special residential developments.

Mr. Pato noted that this does not affect all new construction. It only affects new construction that tears down a house and replaces it with a new structure that is larger than a certain gross floor area. Modest homes, built new, would not trigger this. This has the effect obtaining revenue for affordable housing when large new dwellings are constructed.

Ms. Hai asked about the abatement for a person who intends to live in the home. Mr. Daggett stated that the surcharge would only come into play before the certificate of occupancy is issued. This is a lien against the property so the owner would not be able to sell it until the liens are paid back to the Town. The lien is then reduced by 20% each year until it is completely abated. Ms. Hai stated that the language seems to imply that this abates at 20% each year until it has been fully abated at the end of five years.

Ms. Hai asked how this interplays with the linkage fee that was introduced last year. Mr. Daggett explained that it would be at the discretion of the Select Board as to how to implement these tools. The transfer fees are an interesting revenue generation idea, which is different from a linkage fee that has to have a rational nexus between the activity that is trying to be abated.

Ms. Hai noted that Section 4 provides the Select Board with the ability to create, if necessary, exemptions, so that there would not be a double hit on any particular property.

Mr. Sandeen suggested that one way to handle some of the complexity could be to use the word 'may,' rather than 'shall.' The language would then read, "that the Select Board may allow this if they deem it appropriate at the time." This would allow the Select Board flexibility to determine what overhead the lien language may have on Town staff and others.

Mr. Lucente noted that there is a cost associated with this, such as having to complete a nexus study and follow up studies over the years. He asked how these items would be funded by the Town. He understands the policy goal but struggles to understand what is actually being linked. Mr. Daggett stated that he has heard that developers could add the cost of the surcharge to the sale price of the newly constructed home. Developers could also factor in the cost of the surcharge when making offers to homeowners to buy and redevelop their homes. Additionally, developers could modulate the fit and finish of the new home to offset the surcharge.

DOCUMENTS: Art 25 surcharge motion, Art 25 surcharge presentation

2. Vote: FY2027 Budget Recommendation

Ms. Kosnoff reviewed the process for the FY2027 budget. She explained that the Free Cash numbers were certified last week by the Department of Revenue. This number came in at \$20.75M, which is approximately \$259,000 more than originally projected. In terms of the Governor's proposed State Aid number, including Chapter 70 and the unrestricted government aid, came in at a net \$125,000 less than projected. Free cash, which is extra revenue, was used to set against that State Aid amount. The capital budget summary included a few minor adjustments, along with the water and sewer enterprise and recreation enterprise budgets.

Ms. Hai asked for a breakdown of headcount, particularly general ed headcount and administrative head count, and potentially looking at those numbers in comparison to peak enrollment years. Ms. Kosnoff explained that the Brown Book contains an entire headcount table for all municipal departments and school departments. These numbers go back ten years. The School Department breaks down these numbers by bargaining unit. The School Department also publishes both their FTE count, and their school enrollment count in their portion of the budget. Finance staff are happy to put this information in a summary format for the Board.

Mr. Lucente noted the number of LEA members, teachers, and support staff present at the meeting. This budget includes over \$150M for the schools and incorporates new savings for the health insurance premiums. There is still a question of utilizing Free Cash for the Schools this year. Using Free Cash is not a wise move in the long run, as it is a one-time use of money. The Board has a responsibility to put forward a proposed budget to Town Meeting.

Ms. Kumar stated that municipalities have to figure out solutions and balance long-term and short-term items. From a best practices perspective, using Free Cash to face this current challenge while potentially making a longer-term issue is not something the Town should do.

Ms. Hai noted that the MA Municipal Association's recent report details that every community and school district in the Commonwealth is facing the exact same difficulties in terms of rising costs and diminishing revenues.

Lisa Sullivan, teacher at the Fiske School, noted that Superintendent Dr. Hackett sent an email which included information regarding reductions in force for the school staff, and it was very sobering. Students will be left with less support if this happens. She asked why an override vote is off the table at this time. Ms. Hai stated that the Board has committed during the course of the debt exclusion campaign for the new high school that it would not be supportive of an override. There will be conversations regarding fiscal policy starting this spring.

Dawn McKenna, 9 Hancock Street, stated that she believes the Board needs to take a broader look at temporary options. The economy will get better at some point. There is a lot of money in the Capital

Stabilization Fund, and the Town will put another \$6.5M into it this year. She suggested using some of those funds for operating the Town and then building the fund back up in the future. She has not heard discussions regarding other options to address a need that have not been met. The Town cannot replace the devastation that will take place if some of these cuts have to be made to personnel.

Ms. Hai asked if the debt exclusion calculation included continuing to put the funds allocated this year into the Capital Stabilization Fund, and for how long that was expected to occur. Ms. Kosnoff explained that staff factored in the \$6.5M going into the Fund for this year and considered it for all future years until the debt service for the high school is fully paid off, which is likely approximately 35 years from now. The tax impact calculator in looking at reducing the impact on tax bills from the Capital Stabilization Fund was assuming that the full \$6.5M plus the full existing balance in the Fund was being drawn down and used. Ms. Hai stated that reallocating those funds at this time would renege on a representation that the Board made to the community on which they based their voting.

Ms. Hai asked about using Free Cash in the operating budget this year. Ms. Kosnoff stated that this would lead to there being a deficit in the budget of that amount. Building that future budget would lead to finding ways to fund that deficit. This is not advisable from a municipal best practice.

Ms. Kosnoff explained that Free cash is made up primarily of two things: revenue and surplus from what was estimated, and a turnback of expenses not used during the fiscal year. There were many years that the School Department was turning back \$2M-\$3M per year. Last year they turned back approximately \$40,000. As the cushion items are reduced in the budget, the Free Cash number will also reduce. The Town cannot rely on those funds to keep operations running.

VOTE: Upon a motion duly made and seconded, the Select Board voted by roll call 5-0 to approve the FY2027 Recommended Budget and Financing Plan as shown in **Column D** of the Program Summary and authorize staff to make non-substantive changes in preparing and finalizing the full Brown Book.

DOCUMENTS: FY2027 Program Summary; FY2027 Enterprise Summary; FY2027 Capital Summary

3. Discussion: Select Board Report to 2026 Annual Town Meeting

The Board discussed its Select Board Report to 2026 Annual Town Meeting. There was agreement to include updates to the Home Rule Petitions and a budget challenges section.

DOCUMENTS: List of Home Rule Petitions

ADJOURN

VOTE: Upon a motion duly made and seconded, the Select Board voted by roll call 5-0 to adjourn at 7:30 p.m.

A true record; Attest:
Kristan Patenaude
Recording Secretary

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: Proclamations

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.10

SUMMARY:

Category: Decision-Making

The Select Board is being asked to approve and sign proclamations recognizing the following:

- **Arbor Day** to be recognized nationally on Friday, April 24, 2026. This proclamation urges all citizens to support efforts to protect trees and woodlands and to support our town's urban forestry program and also to urge all citizens to plant and protect trees to promote the well-being of present and future generations.
- The Lexington Human Rights Committee had previously requested that the Select Board approve and sign a proclamation recognizing the month of April annually as **Autism Awareness and Acceptance Month**. This proclamation pledges support and encouragement for all those affected by autism within the community.
- **National Library Week** to be celebrated from April 6, 2026 to April 12, 2026. This proclamation encourages all citizens to recognize the staff of the Cary Memorial Library and to visit the Library to take advantage of the wonderful resources available.
- **National Public Health Week** to be celebrated from April 1, 2026 to April 7, 2026. This proclamation recognizes the efforts of public health professionals in Lexington and the role of public health in improving the overall health of Lexington residents and the community.
- **National Public Safety Telecommunicators Week** to be celebrated from April 12, 2026 to April 18, 2026. This proclamation encourages citizens to recognize and support the Public Safety Telecommunicators of Lexington.
- **Tuskegee Airman Commemoration Day** to be recognized on Thursday, March 26, 2026. This proclamation honors the Tuskegee Airmen for their service and sacrifices during World War II and recognizes their contributions to the nation and the advancement of equality in the United States Armed Forces.

SUGGESTED MOTION:

To approve and sign the following proclamations as presented:

- Arbor Day, to be recognized nationally on Friday, April 24, 2026;
- Autism Awareness and Acceptance Month, to be recognized annually during the month of April;
- National Library Week, to be celebrated from April 6, 2026 to April 12, 2026;
- National Public Health Week, to be celebrated from April 1, 2026 to April 7, 2026; and
- National Public Safety Telecommunicators Week, to be celebrated from April 12, 2026 to April 18, 2026.
- Tuskegee Airmen Commemoration Day, to be celebrated on Thursday, March 26, 2026.

Move to approve the consent.

FOLLOW-UP:

Select Board Office.

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

ATTACHMENTS:

Description	Type
☐ 2026 Tuskegee Airmen Proclamation	Backup Material
☐ 2026 Autism Awareness and Acceptance Month Proclamation	Backup Material
☐ 2026 National Library Week Proclamation	Backup Material
☐ 2026 National Public Health Week Proclamation	Backup Material
☐ 2026 National Public Safety Telecommunicators Week Proclamation	Backup Material
☐ 2026 Arbor Day Proclamation	Backup Material



Town of Lexington, Massachusetts

SELECT BOARD OFFICE

PROCLAMATION

- WHEREAS:** by the time the United States was drawn into World War II, African Americans aspired to more meaningful jobs in the military, including the role of airplane pilot; and the rapid expansion of aircraft production to meet the demand for air power during World War II in turn created a greater need for military pilots; and public outcry from people of all races resulted in the United States War Department extending the opportunity to all military members to fly airplanes, and
- WHEREAS:** The War Department's Civilian Pilot Training (CPT) Program authorized colleges and universities to train civilian students in order to increase the number of civilian pilots, thus contributing to military preparedness; and
- WHEREAS:** The Tuskegee Institute in Alabama was one of six African American colleges and universities chosen to participate in the CPT Program, and helped open the door for the first African American military pilots; and
- WHEREAS:** The outstanding performance and heroism of the Tuskegee Airmen was unprecedented in military aviation history and key to the United States' air success in the European theater during World War II; and
- WHEREAS:** Fifteen documented original Tuskegee Airmen pilots listed the Commonwealth of Massachusetts as their home state as in addition other Massachusetts residents were part of the Tuskegee Experience as mechanics, meteorologists, and other support staff positions; and
- WHEREAS:** Dr. William Childs Curtis, a former Lexington resident and member of the Church of Our Redeemer, while serving as the Director of the School of Mechanical Industries at Tuskegee Institute in Alabama, helped to develop and run a special program to train Black pilots and mechanics for the Army Air Corps during World War II at Tuskegee, Alabama; and
- WHEREAS:** Lt Col. George E. Hardy a former Massachusetts resident, was a famed "Red Tail" P-51 pilot of the 332nd Fighter Group. Lt. Col. Hardy served in Systems Command, Electronic Systems division at Hanscom, Air Force Base, for five-and-a-half-years; and
- WHEREAS:** March being a special month for the Tuskegee Airmen as it was the month that the first cadets received their silver wings; the first maintenance crew began training at Chanute Field, IL; the first Pursuit Squadron (The 99th) was activated; and President George W. Bush, in 2007, presented the Congressional Gold Medal to the Tuskegee Airmen; and
- WHEREAS:** the Massachusetts Legislature passed a bill, signed into law by Governor Maura T. Healey, establishing the fourth Thursday in March as Tuskegee Airmen Commemoration Day in the Commonwealth of Massachusetts.

NOW, THEREFORE, WE, THE SELECT BOARD of the Town of Lexington, Massachusetts, do hereby proclaim the fourth Thursday of March each year to be recognized as

Tuskegee Airmen Commemoration Day

and call attention to all on March 26, 2026, the observance of these distinguished pilots for overcoming obstacles to serve our country during World War II and for paving the way for others to follow their enduring legacy.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Lexington to be affixed herewith on the 16th of March, 2026.

JILL I. HAI, CHAIR

JOSEPH N. PATO

DOUGLAS M. LUCENTE

MARK D. SANDEEN

VINEETA A KUMAR



Town of Lexington, Massachusetts

SELECT BOARD OFFICE

PROCLAMATION

- Whereas:** autism spectrum disorder (ASD) (“autism”) is a developmental disability that can cause significant social, communication and behavioral challenges; and
- Whereas:** autism can cause challenges with verbal and nonverbal communication, social interaction, and repetitive behaviors, and can affect anyone, regardless of age, race, ethnicity, gender, or socioeconomic background; and
- Whereas:** autism is often accompanied by medical conditions that impact quality of life; and
- Whereas:** people with ASD may communicate, interact, behave, and learn in ways that are different from neurotypical people. The learning, thinking, and problem-solving abilities of people with ASD can range from gifted to severely challenged with varying needs for support; and
- Whereas:** the prevalence of autism spectrum disorder in the United States is 1 in 31 children according to estimates from CDC’s Autism and Developmental Disabilities Monitoring (ADDM) Network; and
- Whereas:** children and adults with autism are our family members, friends, neighbors, and co-workers; and
- Whereas:** each individual with autism is unique, with their own talents and qualities; and
- Whereas:** individuals with autism benefit from specialized services and community support to ensure their health and safety and full participation in community life; and
- Whereas:** individuals with autism, families, professionals, and community members are supported through connections with others and the sharing of resources; and
- Whereas:** the resilience of families and individuals with autism is strengthened through support; and
- Whereas:** we value what is important to people with autism and their families, who are striving to live everyday lives; and
- Whereas:** positive outcomes increase for individuals with autism when training is provided to professionals across all systems, including those in justice, healthcare, and emergency response settings; and
- Whereas:** the aim of Autism Awareness and Acceptance Month is to inform our community about both the potential and needs of people with autism and to stress the importance of early diagnosis and early intervention, as well as the importance of providing appropriate supports that continue through adulthood; and
- Whereas:** Autism Awareness and Acceptance Month is an opportunity to acknowledge educators specializing in effective teaching strategies, and to celebrate the many achievements of adolescents, students, and adults with autism.

NOW, THEREFORE, WE, THE SELECT BOARD of the Town of Lexington, Massachusetts, do hereby proclaim the month of April to be recognized annually as

Autism Awareness and Acceptance Month

in the Town of Lexington and pledge our support and encouragement to all those affected by autism.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Lexington to be affixed herewith on the 16th of March 2026.

JILL I. HAI, CHAIR

JOSEPH N. PATO

DOUGLAS M. LUCENTE

MARK D. SANDEEN

VINEETA A. KUMAR



Town of Lexington, Massachusetts

SELECT BOARD OFFICE

PROCLAMATION

- Whereas:** libraries create potential and possibilities within their communities, campuses and schools; and
- Whereas:** libraries level the playing field for all who seek information and access to technologies; and
- Whereas:** libraries continuously grow and evolve in how they provide for the needs of every member of their communities; and
- Whereas:** libraries and librarians open up a world of possibilities through innovative programing, access to technology and the power of reading; and
- Whereas:** librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books; and
- Whereas:** libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users; and
- Whereas:** libraries, librarians, library workers and supporters across America are celebrating National Library Week; and
- Whereas:** Wednesday, April 8, 2026, has been designated as National Library Workers Day in appreciation of their work; and
- Whereas:** Cary Memorial Library in Lexington, Massachusetts is located in the heart of the Town center and the library and library workers provide an invaluable service to the citizens of Lexington with compassion, understanding and professionalism.

NOW, THEREFORE, WE, THE SELECT BOARD of the Town of Lexington, Massachusetts do hereby proclaim the week of April 6 to 12, 2026 as

National Library Week

in the Town of Lexington and encourage all citizens to join us in recognizing the staff of the Cary Memorial Library and further encourage all citizens to take advantage of the wonderful library resources available.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Lexington to be affixed herewith on the 16th of March 2026.

JILL I. HAI, CHAIR

JOSEPH N. PATO

DOUGLAS M. LUCENTE

MARK D. SANDEEN

VINEETA A. KUMAR



Town of Lexington, Massachusetts

SELECT BOARD OFFICE

PROCLAMATION

- WHEREAS,** the goal of National Public Health Week is to recognize the contributions of Public Health Officials, and the public health system, in improving the health and wellbeing of ALL people, on a national, state and local level; and
- WHEREAS,** this year is the 31th anniversary of celebrating National Public Health Week, and in the past 31 years significant strides have been made in public health; and
- WHEREAS,** smoking rates, which were as high as 25.5% among U.S. adults in 1994, have now fallen to 11.4 % due to comprehensive smoke-free policies, public awareness campaigns, and taxation of tobacco products; and
- WHEREAS,** pandemic preparedness has now grown, especially after the COVID-19 pandemic, spurring significant advancements in mRNA technology, global vaccine deployment, and increased investments in infrastructure, stockpiles and global surveillance — all of which must be sustained; and
- WHEREAS,** health impacts of climate change such as rising heat-related deaths were under-recognized in 1994, but are now being mitigated by actions such as public health campaigns, local adaptation plans including cooling centers and other preparedness plans to protect the public from extreme weather, wildfires and other regional threats and global frameworks like the Paris Agreement; and
- WHEREAS,** childhood mortality, which was at a rate of 13.8 deaths per 1,000 live births in 1994, has now fallen to 5.4 deaths per 1,000 live births due to vaccines, better healthcare access and nutrition; and
- WHEREAS,** lead poisoning, with 4.4% of U.S. children having elevated blood lead levels in 1994, has now fallen to less than 0.5% due to policies banning leaded gasoline and reducing lead in paint, pipes, and water systems; and
- WHEREAS,** mental health awareness and treatment, with 40% of people with mental health conditions being untreated in 1994, has progressed with increased awareness, parity laws and integration into primary care, which have expanded access to mental health services and reduced treatment gaps; and
- WHEREAS,** public health organizations use National Public Health Week to educate public policymakers, public health professionals and the public on issues that are important to improving the health of the people of the United States; and
- WHEREAS,** public health professionals help communities prevent, prepare for, withstand and recover from the impact of a full range of health threats, ranging from infectious disease outbreaks to natural disaster preparedness; and
- WHEREAS,** efforts to adequately support public health and the prevention of disease and injury can continue to transform a health system focused on treating illness into a health system focused on preventing disease and injury and promoting wellness.

NOW, THEREFORE, WE, THE SELECT BOARD *of the Town of Lexington, Massachusetts, do hereby proclaim the week of April 1 to 7, 2026, as*

National Public Health Week

IN WITNESS WHEREOF, we have set our hands and caused the seal of Lexington to be affixed herewith on the 16th of March, 2026.

JILL I. HAI, CHAIR

JOSEPH N. PATO

DOUGLAS M. LUCENTE

MARK D. SANDEEN

VINEETA A. KUMAR



Town of Lexington, Massachusetts

SELECT BOARD OFFICE

PROCLAMATION

- Whereas:** emergencies can occur at any time requiring police, fire or emergency medical services; and
- Whereas:** when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and
- Whereas:** the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who contact the Town of Lexington, Massachusetts Public Safety Dispatch Center; and
- Whereas:** Public Safety Dispatchers are the first and most critical contact our citizens have with emergency services; and
- Whereas:** Public Safety Dispatchers are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and
- Whereas:** the Public Safety Dispatchers of the Town of Lexington have contributed substantially to the apprehension of criminals, suppression of fires, treatment of patients and comfort to resident callers; and
- Whereas:** each Public Safety Dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE, WE, THE SELECT BOARD of the Town of Lexington, Massachusetts, do hereby proclaim the week of April 12 to 18, 2026 as:

National Public Safety Telecommunicators Week

in the Town of Lexington and call upon all citizens to join us in recognizing the Town of Lexington Public Safety Dispatchers whose diligence and professionalism keep our town and citizens safe.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Lexington to be affixed herewith on the 16th of March 2026.

JILL I. HAI, CHAIR

JOSEPH N. PATO

DOUGLAS M. LUCENTE

MARK D. SANDEEN

VINEETA A. KUMAR



Town of Lexington, Massachusetts

SELECT BOARD OFFICE

PROCLAMATION

- Whereas:** in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- Whereas:** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and
- Whereas:** Arbor Day is now observed throughout the nation and the world; and
- Whereas:** trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and
- Whereas:** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and
- Whereas:** trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community; and
- Whereas:** this year the Town of Lexington has once again been recognized as a Tree City USA, the 37th year for this designation.

NOW, THEREFORE, WE, THE SELECT BOARD of the Town of Lexington, Massachusetts, do hereby proclaim Friday, April 24, 2026, as

Arbor Day

in the Town of Lexington and we urge all citizens to support efforts to protect our trees and woodlands and to support our town's urban forestry program; and further, urge all citizens to plant and protect trees to promote the well being of present and future generations.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Lexington to be affixed herewith on the 16th of March 2026.

JILL I. HAI, CHAIR

JOSEPH N. PATO

DOUGLAS M. LUCENTE

MARK D. SANDEEN

VINEETA A. KUMAR

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Accept: Select Board Committee Resignation

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.8

SUMMARY:

Category: Decision-Making

Resignation:

Communications Advisory Committee

The Select Board is being asked to accept the resignation of Smita Desai from the Communications Advisory Committee effective immediately.

SUGGESTED MOTION:

To accept the resignation of Smita Desai from the Communications Advisory Committee effective immediately.

Move to approve the consent.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

ATTACHMENTS:

Description	Type
<input type="checkbox"/> 2026.03.06 Smita Desai - Communications Advisory Committee_Redacted	Backup Material

My CAC Appointment

From Smita Desai
Date Fri 3/6/2026 12:06 AM
To Select Board <selectboard@lexingtonma.gov>
Cc Ken Pogran

Hello,

I have been a member of CAC for several years. But due to family obligations, I have to resign from the Committee.

It has been a pleasure working with everyone at CAC and I am thankful for all the support that the select Board has given over the years.

I am hoping that when my situation changes, I may apply to serve Lexington again. In the meantime, thanks again for your support and encouragement.

Best Regards,
Smita Desai

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: Select Board Committee Appointments

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.10

SUMMARY:

Category: Decision-Making

Appointment:

Town Celebrations Committee

- The Select Board is being asked to appoint Samuel Ang, Barry Cunha, and Subhrangshu Datta to the Town Celebrations Subcommittee to fill a term ending on June 30, 2027.

SUGGESTED MOTION:

To appoint Samuel Ang, Barry Cunha, and Subhrangshu Datta to the Town Celebrations Subcommittee to fill a term ending on June 30, 2027, effective immediately.

Move to approve the consent.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

ATTACHMENTS:

Description

Type

- ▣ Town Celebrations Subcommittee - Ang, Samuel - Application & Resume_Redacted Backup Material
- ▣ Town Celebrations Subcommittee - Cunha, Bary - Application_Redacted Backup Material
- ▣ Town Celebrations Subcommittee - Datta, Subhrangshu - Application & Resume_Redacted Backup Material

Application Form

Profile

Attendance to a regularly scheduled meeting of the board or committee of interest is strongly encouraged when considering applying for membership. All committee meetings are open to the public and are posted at least 48 hours in advance of the meeting in our www.lexingtonma.gov/calendar.

If you are appointed to the board or committee for which you have applied, information from this application will be used to contact you regarding your appointment from the appointing authority as well as the Town Clerk's Office. Please do not offer information on this application you would prefer we not use.

Applications will be kept on file and considered as vacancies occur for up to six months unless otherwise noted.

If you have any questions or need more information regarding the completion of the application, please contact either the Select Board Office at 781-698-4580 or the Town Manager's Office at 781-698-4540.

Samuel

First Name

Ang

Last Name

Middle
Initial

Nickname

Preferred Title (i.e. Mr., Ms., Mx., Dr., Rev)

@gmail.com

Email Address

Alternate Email Address (Optional)

@gmail.com

Rd

Home Address

Suite or Apt

Lexington

City

MA

State

02421

Postal Code

Length of Residence in Lexington (Note: ZBA requirement is a minimum of 8 years)

4

What Precinct do you live in?

Precinct 8

Home: (781)

Primary Phone

Alternate Phone

Access Navigate

Employer

CEO

Job Title

Work Address

Rd

Which Boards would you like to apply for?

Town Celebrations Committee: Submitted

Interests & Experiences

Please tell us about yourself and why you want to serve.

Special Training and/or Qualifications

Served on national and local committees for socio-economic development and vitalization. Lived in Europe (Switzerland) and Asia (Singapore), personally experienced how each town celebrates its biggest events annually.

Why are you interested in serving on this board or commission?

I see Lexington as a very special town with rich history and vibrant demographics that have great potential to support continuing growth of Lexington Town celebration events. I would like to bring perspectives from town celebration events in Europe (Switzerland, France, Germany) and Asia (Singapore) to build on our town celebrations.

How did you hear about the board or commission for which you are applying?

Patriots Day celebrations

Have you recently attended any meetings of the board or committee for which you are applying?

Yes No

Have you confirmed your availability to attend the board or committee's meetings? (i.e. can attend at the time the committee regularly meets)

Yes No

Do you currently serve on another board or committee?

Yes No

If yes, please list date of most recent Conflict of Interest Law Training.

Aug 17, 2025

Samuel Ang

Samuel Ang

Experience

- **20 years market access professional** (Takeda, Amgen, Abbott, Pfizer, Lilly). Disease area knowledge in Oncology, Rare Disease, Cardiometabolic, Immunology, etc. Geographic expertise in US, EU5, China, Japan, AsiaPac, Middle East, Africa, Latin America, global & emerging markets.
- **Comprehensive market access expertise** across Payer Value & Access, Pricing & Reimbursement, Innovative Partnership & Policy. Led market access deliverables over 100+ forecasts, 20+ strategy plans, value decks, dossiers & objection handlers. Drive \$8+ MM payer deliverables across whole lifecycle from early pipeline, BD, phase 2/3 trial design, launch, post-launch, multi-indication expansion and LOE.
- **Valued thought partner** to global, regions, countries, internal and external stakeholders. Lead teams, coach people. Influence up, down and across. Collaborate & co-create to achieve results. Strategic thinker, leverage cross-disciplinary ideas to pioneer innovative access solutions.

Access Navigate

Boston MA, USA

2024 Nov - present

CEO & Head of US & Global Value, Access, Pricing & Reimbursement for Access Navigate market access advisory for biotech and biopharma clients.

- **Principal partner** on US and global payer value, market access, pricing and reimbursement deliverables (strategy, access plan, value decks). Advise biotech clients on diligence-, clinical- and market access-readiness. Specialize in pricing strategy, strategic market access plans, payer evidence strategy and value demonstration. Expertise on innovative value models, IRA, JCA, MFN, pricing policy and healthcare reform. Disease areas include oncology, rare diseases (amyloidosis, IgA nephropathy, Sjoren's), neurology (alzheimer, essential tremor), cardiometabolic (obesity, NASH) and immunology.
- **Partner** to Verpora on innovative market access and value solutions to deliver deep expertise and impactful solutions.

Takeda

Cambridge MA, USA

2021 May - 2024 Oct

Value & Access Lead for oncology pipeline, launch and in-line portfolio ~\$2 billion sales.

- **Phase 2 and 3.** Integrate payer requirements into phase 2/3 clinical development for multiple indications (lung cancer, melanoma). Lead payer research, market access insights (PICO, JCA, IRA) and early scientific advice to shape commercial strategy and clinical development.
- **Launch** breakthrough oncology rare disease drug in US, Europe, China. Lead market access strategy and tactics. Develop launch resources. Roll out training, region and country workshops. Co-create evidence generation, literature review, budget impact and cost-effectiveness models to demonstrate value.
- **In-market.** Drive global market access strategy and tactics for billion \$ oncology drugs (myeloma, leukemia). Develop best-in-class payer value platform, tools, best-practice sharing. Partner regions and countries (US, EU5, China). Lead China initiative. Chair global access meetings.
- **X-functional partnership.** Collaborate. Listen. Influence up, down and across to achieve results. Key strategic advisor to clinical, commercial, regulatory, medical and HEOR partners.

Amgen

Thousand Oaks CA, USA

2015 Aug - 2021 May

Value & Access Lead (2018-21) for breakthrough rare disease oncology orphan drug with \$300+ million sales. Results-driven, high performer excellence, set best practice standards.

- **Drive price & access strategy** for Blincyto four indications based on clinical and real world evidence. Develop global resources, strategic plans, payer value proposition, dossiers, decks, objection handlers, negotiation toolkit. Support region, country negotiations, submissions, and best practice sharing.
- **Pioneer innovative access partnership** with St Jude and non-profit partners. Expand into India, Pakistan, Vietnam and low-middle income countries (LMIC). Industry leading with transformational impact.

Pricing & Reimbursement Director (2015-18) on BD commercial in-licensing and acquisition.

- **Partner cross-functional** BD price & access assessments for deal valuation, in-licensing and acquisition from \$50 million to \$15 billion.
- **Lead payer research and analytics** for 100+ BD projects. Pioneer cutting-edge analytics on access, coverage, price & reimbursement. Streamline payer research costs and time by -50% to -80%.

Abbott Laboratories

Basel, Switzerland

2012 Feb - 2015 Aug

Global Market Access Lead for \$6 billion pharmaceuticals division of \$21 billion US healthcare company (Pharmaceuticals, Nutrition, Diagnostics, Vascular)

- **Innovative payer partnership.** Develop & execute innovative value models for established portfolio. Pioneer cardiometabolic health partnership. Manage lean budgets across multi-country programs.
- **Region market access.** Establish Asia Pacific country access plans based on \$50+ million pricing and access 3-year opportunities & risks. Partner country/region leadership. Recruit, build country MA capabilities.

Pfizer

New York NY, USA

2009 Dec - 2012 Feb

Global Pricing & Market Access Director for a \$67 billion pharma company.

- **Emerging markets.** Drive emerging markets access strategy for Primary Care (Cardiovascular, Urology, Pain CNS) pipeline, launch (Eliquis), in-line (Lyrica) and pre-LOE (Lipitor, Viagra).
- **Pricing operations.** Lead Asia Pacific region pricing, manage country approval for list/net/tender price. Report to Region President.
- **Innovative strategy.** Lead on tiered pricing, portfolio pricing, LOE pricing, P&R risk assessment.

Eli Lilly

Indianapolis IN, USA

2006 Jun - 2009 Dec

Public Policy Consultant to support country payer negotiations and policy engagement.

- **Health policy** expert with PhRMA industry effort to shape healthcare policy (Taiwan, China, Japan). Engage government policymakers to successfully improve pricing regulations, including IRP/MFN.
- **Horizon scan** health policy landscape trends on price, reimbursement and market access.

Education

University of Washington

Seattle, USA

Health Economics & Outcomes Research certificate

Harvard University

Boston, USA

Master in Public Administration

Imperial College London

London, UK

MBA (Distinction)

National University of Singapore

Singapore, SG

Law LLB (Honors), Merit scholarship

Volunteer

Town of Lexington Economic Development Advisory Committee (EDAC)

2022- present

Lead EDAC BioLink on the economic development of life science businesses in Massachusetts and globally.

Lexington United Soccer Club (LUSC)

2024- present

Vice President (Admin), Executive Board of Directors and Coach in this youth sports organization serving 2,000+ kids from K-12 grade.

Application Form**Profile**

Attendance to a regularly scheduled meeting of the board or committee of interest is strongly encouraged when considering applying for membership. All committee meetings are open to the public and are posted at least 48 hours in advance of the meeting in our www.lexingtonma.gov/calendar.

If you are appointed to the board or committee for which you have applied, information from this application will be used to contact you regarding your appointment from the appointing authority as well as the Town Clerk's Office. Please do not offer information on this application you would prefer we not use.

Applications will be kept on file and considered as vacancies occur for up to six months unless otherwise noted.

If you have any questions or need more information regarding the completion of the application, please contact either the Select Board Office at 781-698-4580 or the Town Manager's Office at 781-698-4540.

Barry

First Name

J

Middle
Initial

Cunha

Last Name

Nickname**Preferred Title (i.e. Mr., Ms., Mx., Dr., Rev)**

Dr

@verizon.net

Email Address

Alternate Email Address (Optional)

@gmail.com

Rd

Home Address

Suite or Apt

Lexington

City

MA

State

02420

Postal Code

Length of Residence in Lexington (Note: ZBA requirement is a minimum of 8 years)

70 years s

What Precinct do you live in? Precinct 7

Home: (781)

Primary Phone

Alternate Phone

Retired

Employer

Dentist

Job Title

Work Address

N/A

Which Boards would you like to apply for?

Town Celebrations Committee: Submitted

Interests & Experiences

Please tell us about yourself and why you want to serve.

Special Training and/or Qualifications

Member Lex 250 Commission Past President Lexington Chamber of Commerce in here y Sara
Past president Lexington Historical Society two years Past Captain Lexington Minute Men two
years

Upload a Resume

Why are you interested in serving on this board or commission?

Love for the town and its unique important history. Excited to be a part of it

How did you hear about the board or commission for which you are applying?

Knowing of it from past positions in town

Have you recently attended any meetings of the board or committee for which you are applying?

Yes No

Have you confirmed your availability to attend the board or committee's meetings? (i.e. can attend at the time the committee regularly meets)

Yes No

Do you currently serve on another board or committee?

Yes No

If yes, please list date of most recent Conflict of Interest Law Training.

05/10/2025

Application Form**Profile**

Attendance to a regularly scheduled meeting of the board or committee of interest is strongly encouraged when considering applying for membership. All committee meetings are open to the public and are posted at least 48 hours in advance of the meeting in our www.lexingtonma.gov/calendar.

If you are appointed to the board or committee for which you have applied, information from this application will be used to contact you regarding your appointment from the appointing authority as well as the Town Clerk's Office. Please do not offer information on this application you would prefer we not use.

Applications will be kept on file and considered as vacancies occur for up to six months unless otherwise noted.

If you have any questions or need more information regarding the completion of the application, please contact either the Select Board Office at 781-698-4580 or the Town Manager's Office at 781-698-4540.

Subhrangshu

First Name

Datta

Last Name

Middle
Initial**Nickname**

Sub

Preferred Title (i.e. Mr., Ms., Mx., Dr., Rev)

@gmail.com

Email Address

Alternate Email Address (Optional)

I Rd

Home Address

Suite or Apt

Lexington

City

MA

State

02420

Postal Code

Length of Residence in Lexington (Note: ZBA requirement is a minimum of 8 years)

6

What Precinct do you live in? Precinct 7

Mobile: (978)

Primary Phone

Alternate Phone

IPG Photonics

Employer

Vice President

Job Title

Work Address

Marlborough MA

Which Boards would you like to apply for?

Town Celebrations Subcommittee: Submitted

Interests & Experiences

Please tell us about yourself and why you want to serve.

Special Training and/or Qualifications

Graduate degree in Systems engineering and supply chain from MIT Former McKinsey consultant Passionate about climate conservation Extensive experience leading large organizational transformations Deep strategy expertise

Why are you interested in serving on a board or commission?

Would like to give back to my town and drive local impact. Make a difference to my community.

How did you hear about the board or commission for which you are applying?

On the town of Lexington, MA website

Have you recently attended any meetings of the board or committee for which you are applying?

Yes No

Have you confirmed your availability to attend the board or committee's meetings? (i.e. can attend at the time the committee regularly meets)

Yes No

Do you currently serve on another board or committee?

Yes No

If yes, please list date of most recent Conflict of Interest Law Training.

Conflict of Interest Law Training Certificate

SUBHRANGSHU (SUB) DATTA

Product executive, Cross industry Innovation Venture Builder with deep expertise in identifying, prioritizing and driving new value-building ideas from concept to launch to scale. Proven 20+ years track record of leading cross functional teams, launching and turning around global businesses, executing 15+ global platform launches and scaling corporate venture and PE portco businesses to deliver double digit growth. McKinsey Expert Associate Partner and former startup CEO/COO.

PROFESSIONAL EXPERIENCE

IPG PHOTONICS

2025 - present

Vice President, Product and Portfolio Strategy, IPG Systems

Lead product and new innovation strategy for the IPG Systems BU. Counsel CEO and ELT on corporate strategy and enterprise transformation.

MCKINSEY & COMPANY

2021 - 2025

Expert Associate Partner, McKinsey Business Building and New Innovation commercialization practice

Lead McKinsey's cross-industry and PE Business Building practice for North America. Built and scaled 5 new businesses. Consistently rated in top 15% and recognized as one of the most sought-after new innovation business builders at the firm

- As co-GM partnering with the CEO of the world's largest fitness OEM, leading a cross functional team of 30+ strategists, product managers, designers and engineers to build, launch and scale new \$200M ARR AI coaching business unit
- As co-GM partnering with CEO of Top 5 global auto OEM, built and launched new b2c teleservice BU. Hired and led joint McKinsey / client team with 40+ colleagues to launch MVP and acquire 100k+ new users in <9 mos. of launch
- Partnering with the CIO of one of the largest Health Systems in the US to introduce digital human solutions at the health system and build a new AI driven Clinical Advisory Services business expected to deliver 300%+ in ROIC
- Partnered with the CEO, CSO and CGO of a leading worker's compensation player to define and blueprint a new analytics driven complex care management business. Business forecast to deliver \$100M+ in revenue in 5 years
- Partnered with CSO of one of the largest for-profit education companies in the US to launch a new B2B business to bring nursing solutions to healthcare systems. Signed LOI with \$40M+ ARR within the first 6 months of launch
- Built and launched new digital pharmacy BU to achieve \$30M+ ARR in year 1. Led global team of designers, consultants, software architects and developers across US, Guatemala and India for the build

C-SUITE ROLES AT DIGITAL HEALTH AND ROBOTICS START-UPS

2017 - 2021

Chief Operating Officer, Activ Surgical (Digital Surgery Start-up to democratize global access to high quality care)

- Completely revamped operating strategy and execution process to turn around company to hitting board commitments within budget in <9 months. Designed and instituted corporate operating metrics and budgeting process
- Built global customer and investor relationships in Saudi Arabia and India

Co-Founder & CEO, CompanionMx (Voice AI behavioral health tech startup)

- Partnered with MIT Media Lab to build and launch new AI technology that used a combination of cell phone usage data and active voice recordings to detect signs of mental health distress. Signed LOIs/contracts for >\$1.5M ARR in 1 year
- Launched brand with global press coverage. Won J&J Digital Health Challenge. Selected to MIT STEX25
- Led venture fund raise and received term sheets from top Venture Capital firms (Accel Partners, Accomplice Ventures)

Chief Business Officer, Soft Robotics, Inc. (Robotics & AI Start-up)

- Led market sizing, technology application research and value proposition build to build investment thesis
- Restructured product portfolio in line with unmet customer needs, sharpened customer segmentation to identify new applications and defined fact based strategic and tactical plans to deliver >3X growth in Year over Year sales

EMD GROUP (€16.2B BIOPHARMA, MEDICAL DEVICES AND SPECIALTY MATERIALS GROUP)

2016 - 2017

GM/Head of US Fertility Technologies (new Digital Health business within EMD Serono) with full P&L responsibility

- Built strategic plan, hired cross-functional team and led US commercial execution to #1 in global sales within 4 months
- Awarded 2016 Global Award for Best Platform Launch and Q4 2016 Own It Award for cross functional leadership

Subhrangshu (Sub) Datta Pg. 2/2

SMITH & NEPHEW COMPANY INC. (\$5.1B MEDICAL DEVICE COMPANY)

2010 – 2016

Promoted 4 times over 6 years. Recognized as one of Top 25 global employees selected to join 2013 Group CEO Forum

Head of US Sales and Global Marketing, Senior Director, Gynecology

- P&L Leader for 95% of division revenue. Significantly increased growth rate by refocusing on effective commercial execution. Supported business planning as part of divestiture of business

General Manager, Sushrut-Adler, A Wholly Owned Smith & Nephew Subsidiary in Orthopedic Trauma

- As Post Merger Integration leader, designed and executed plan across 50+ member matrixed cross function team members; Completed all integration actions 3 months before schedule and under budget
- Led 300+ member cross departmental team spread across multiple sites across India and emerging markets
- Turned around organization with history of negative growth to deliver 20% sales and >70% profit growth within 1 year
- Team rated subsidiary at 20% higher satisfaction rating over global average in 2014 Great Places to Work Survey

Director; Senior Product Leader; Product Leader, Head of R&D, Gynecology

- In partnership with Gynecology Business Unit GM and Commercial teams, grew Gynecology business by 4x in 3 years
- Led Product Marketing and Development departments to meet Net Promoter Score targets and launch 8 new products in US and Europe. Products contributed >30% of division revenue within 6 months of launch
- Increased European sales by 125% in 1 year by building foundation for scalable UK business, successfully executing multiple scalable pilots and partnering with local teams to roll out new reimbursement coding

A.T. KEARNEY (GLOBAL MANAGEMENT CONSULTING FIRM)

2007 – 2010

Manager; Associate

- Played lead role in confirming 2 multi-million-dollar projects; Recognized by the firm for 2007 and 2009 Great Client Work Award. Served multiple cross sector clients in strategic operations projects (impact included increasing capacity by 2x for a pharmacy client and designing 2027 Supply Chain footprint strategy for a Fortune 10 client)

BROAD INSTITUTE OF MIT & HARVARD

2006 – 2007

Intern, Leaders for Manufacturing Program

- Designed Operations Excellence Program and improved DNA sequencing issue resolution time by > 50%

CESSNA AIRCRAFT COMPANY, A TEXTRON COMPANY

2000 – 2005

Senior Engineer; Cessna Certified Six Sigma Black Belt; Cessna Commodity Team member

- Awarded Textron Chairman's Innovation Award for being one of < 20 top innovators among 35,000 Textron employees in 2002 and 2004; Invented and commercialized new AI tool and industry breakthrough math model for tooling design

EDUCATION

MASSACHUSETTS INSTITUTE OF TECHNOLOGY , Cambridge, MA	2005 – 2007
<i>MBA (MIT Sloan), MS in Engineering Systems (Full ride scholarship as Leaders for Manufacturing Fellow)</i>	
THE OHIO STATE UNIVERSITY , Columbus, OH	1998 – 2000
<i>MS in Materials Science and Engineering (Full ride scholarship as Graduate Research Associate)</i>	
INDIAN INSTITUTE OF TECHNOLOGY , Roorkee, India	1994 – 1998
<i>B.Tech. in Metallurgical Engineering (Full ride scholarship as IIT-R Merit Scholar), Member College Cricket Team, President, National Youth Society</i>	

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve: Letter of Support for the Lowell Street Affordable Housing Project Financing Application to the Executive Office of Housing and Livable Communities (EOHLC)

PRESENTER:

Jill Hai, Select Board Chair

ITEM NUMBER:

C.12

SUMMARY:

Category: Decision Making

Lexington Woods LLC respectfully requested a letter of support from the Select Board to include with their Lowell Street Affordable Housing Project Financing Application to Executive Office of Housing and Livable Communities (EOHLC).

Attached is a letter of support for Select Board approval and signature.

SUGGESTED MOTION:

To approve and sign the Select Board letter of support for the Lowell Street Affordable Housing Project Financing Application to Executive Office of Housing and Livable Communities (EOHLC).

Move to approve the consent.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

ATTACHMENTS:

Description



Letter of Support

Type

Backup Material



Town of Lexington, Massachusetts

SELECT BOARD OFFICE

JILL I. HAI, CHAIR
JOSEPH N. PATO
DOUGLAS M. LUCENTE
MARK D. SANDEEN
VINEETA A. KUMAR

TEL: (781) 698-4580
FAX: (781) 863-9468

Jennifer Maddox, Interim Secretary
Executive Office of Housing and Livable Communities
100 Cambridge Street
Suite 300
Boston, MA 02114

March 16, 2026

Dear Secretary Maddox,

The Select Board is pleased to express support for the funding application by Lexington Woods LLC to the Executive Office of Housing and Livable Communities (EOHLC) for the development of 40 units of 100% affordable rental homes on Lowell Street. The development will include a mix of 1, 2, and 3-bedroom apartments for households averaging 60% of Area Median Income. State funding is essential to making this 100% affordable development financially feasible.

The project is proposed to be built on a 3.12-acre parcel, which was a gift of land to the Town from the Commonwealth in 1979, for the purpose of conservation, recreation, or housing. The project has secured all necessary local zoning approvals, including a unanimous vote by the Zoning Board of Appeals to approve a Comprehensive Permit under M.G.L. c. 40B for the project.

This development puts the Town's values into action and helps advance the principles expressed in the Town's 2022 Comprehensive Plan. The Select Board is in full support of the Lexington Woods application for funding from the Executive Office of Housing and Livable Communities and the Town urges EOHLC to look favorably upon this request.

Sincerely,

JILL I. HAI, CHAIR

JOSEPH N. PATO

DOUGLAS M. LUCENTE

MARK D. SANDEEN

VINEETA A. KUMAR

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

2026 Annual Town Meeting Select Board Article Discussion and Positions

PRESENTER:

Carolyn Kosnoff, Assistant Town
Manager-Finance, Kelly Axtell,
Deputy Town Manager, Board
Discussion

ITEM NUMBER:

I.1

SUMMARY:

Category: Informing/Discussion

Carolyn Kosnoff will give high level overview of the financial articles for Annual Town Meeting 2026.

Kelly Axtell will review the Draft Consent Agenda for 2026 Annual Town Meeting

The Board may take up discussion on the 2026 Annual Town Meeting Articles and/or Select Board article positions.

Town Website - 2026 Annual Town Meeting

SUGGESTED MOTION:

N/A

FOLLOW-UP:

N/A

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

7:15pm

ATTACHMENTS:

Description

Type

Art 4 budget	Backup Material
Art 5 enterprise	Backup Material
Art 13 water motion	Backup Material
Art 14 wastewater	Backup Material
Art 17 opeb motion	Backup Material
Art 18 rescind motion posted 3.12	Backup Material
Art 19 stab funds motion	Backup Material
Art 20 unpaid bills motion	Backup Material
Revised motion Art 23. bins	Backup Material
Working Document - Select Board Positions	Backup Material
Draft consent agenda 2026 ATM	Backup Material

Town of Lexington
Motion
2026 Annual Town Meeting

ARTICLE 4

APPROPRIATE FY2027 OPERATING BUDGET

MOTION: That the following amounts be appropriated for the ensuing fiscal year and raised in the tax levy or from general revenues of the Town, except where a transfer or other source is indicated, they shall be provided by such transfer or other source.

Program 1000: Education

Personal Services	\$ 131,524,406
Expenses	\$ 20,204,842
Literacy Curriculum	\$ 700,000
Total Line Item 1100, Lexington Public Schools	\$ 152,429,248
1200 Regional Schools	\$ 4,095,846

Program 2000: Shared Expenses

2110 Contributory Retirement	\$ 12,300,042
2130 Employee Benefits (Health/Dental/Life/Medicare)	\$ 44,371,638
2140 Unemployment	\$ 200,000
2150 Workers' Comp.(MGL Ch. 40, Sec. 13A&13C, Ch. 41, Sec. 111F)*	\$ 500,000
2210 Property & Liability Insurance	\$ 1,453,542
2220 Uninsured Losses (MGL Ch. 40, Sec. 13)*	\$ 200,000
2310 Solar Producer Payments	\$ 390,000
 2400 Debt Service	
2410 Payment on Funded Debt	\$ 3,950,800
2420 Interest on Funded Debt	\$ 1,379,018
2430 Temporary Borrowing	\$ 944,997
2510 Reserve Fund	\$ 1,000,000
2600 Facilities	\$ 15,530,142

Program 3000: Public Works

3100-3500 DPW Personal Services	\$ 5,669,367
3100-3500 DPW Expenses (including municipal & school refuse & recycling)	\$ 9,180,516

Program 4000: Public Safety

4100 Law Enforcement Personal Services	\$ 8,412,785
4100 Law Enforcement Expenses	\$ 1,288,688
4200 Fire Personal Services	\$ 8,633,864
4200 Fire Expenses	\$ 847,958

Town of Lexington
Motion
2026 Annual Town Meeting

Program 5000: Culture & Recreation

5100 Library Personal Services	\$	3,021,568
5100 Library Expenses	\$	740,715

Program 6000: Human Services and Health

6100-6200 Human Services Personal Services	\$	837,216
6100-6200 Human Services Expenses	\$	991,634
6500 Health Personal Services	\$	477,006
6500 Health Expenses	\$	83,000

Program 7000: Land Use, Housing and Development

7100-7400 Land Use, Housing and Development Personal Services	\$	2,155,688
7100-7400 Land Use, Housing and Development Expenses	\$	386,941

Program 8000: General Government

8110 Select Board Personal Services	\$	165,644
8110 Select Board Expenses	\$	136,513
8120 Legal	\$	375,000
8130 Town Report	\$	13,688
8140 PEG	\$	862,708

8210-8220 Town Manager Personal Services	\$	1,263,376
8210-8220 Town Manager Expenses	\$	411,360
8230 Salary Transfer Account (MGL Ch.40, Sec 13D)*	\$	800,000

and further that Line 8230 is to be transferred by the Select Board for contractual settlements within departments upon recommendation of the Town Manager

8310 Financial Committees	\$	8,820
8320 Misc. Boards and Committees	\$	10,500
8330 Town Celebrations Committee	\$	53,800
8400 Finance Personal Services	\$	1,798,645
8400 Finance Expenses	\$	517,115
8500 Town Clerk Personal Services	\$	552,273
8500 Town Clerk Expenses	\$	128,725
8600 Innovation & Technology Personal Services	\$	950,037
8600 Innovation & Technology Expenses	\$	2,329,389

Note: Asterisk denotes a Continuing Balance Account.

Town of Lexington

Motion

2026 Annual Town Meeting

and that the Town transfer the following sums to meet, in part, appropriations made at this Town Meeting:

- \$ 700,000 from Unreserved Fund Balance/Free Cash for line item 1100;
- \$ 400,000 from Unreserved Fund Balance/Free Cash for line item 2110;
- \$ 75,251 from Unreserved Fund Balance/Free Cash for line item 2130;
- \$ 694,392 from the PEG Access Special Revenue Fund for line items 2130, 2600 and 8140;
- \$ 100,000 from Recreation Enterprise Retained Earnings for line item 2400;
- \$ 2,000 from the Betterments Fund for line item 2400;
- \$ 147,000 from the Cemetery Sale of Lots Fund for line item 2400;
- \$ 50,000 from the Visitors Center Stabilization Fund for line item 2400;
- \$ 425,500 from the Parking Meter Fund for line item 4100;
- \$ 171,000 from the Transportation Demand Management/Public Transportation Stabilization Fund for line items 6100-6200 and 7100-7400;
- \$1,091,745 from the Water Enterprise Fund;
- \$ 627,572 from the Sewer Enterprise Fund; and
- \$ 327,808 from the Recreation Enterprise Fund.

(03/04/2026)

Town of Lexington
Motion
2026 Annual Town Meeting

ARTICLE 5

APPROPRIATE FY2027 ENTERPRISE FUNDS BUDGETS

- MOTION:** a) That the Town appropriate the following sums of money to operate the Water Division of the Department of Public Works during fiscal year 2027 under the provisions of M.G.L. Chapter 44, Section 53F½:

Personal Services	\$1,089,872
Expenses	\$694,600
Debt Service	\$1,390,315
MWRA Assessment	<u>\$8,895,274</u>
Total	<u>\$12,070,061</u>

Said sums to be funded from water receipts.

- b) That the Town appropriate the following sums of money to operate the Wastewater (Sewer) Division of the Department of Public Works during fiscal year 2027 under the provisions of M.G.L. Chapter 44, Section 53F½:

Personal Services	\$502,884
Expenses	\$632,400
Debt Service	\$1,618,731
MWRA Assessment	<u>\$9,452,343</u>
Total	<u>\$12,206,358</u>

Said sums to be funded from wastewater receipts.

- c) That the Town appropriate the following sums of money to operate the Recreation and Community Programs Department during fiscal year 2027 under the provisions of M.G.L. Chapter 44, Section 53F½:

Personal Services	\$1,967,722
Expenses	<u>\$1,693,035</u>
Total	<u>\$3,660,757</u>

Said sums to be funded from recreation receipts, except that \$475,000 shall be funded from recreation retained earnings, and \$267,810 shall be raised in the tax levy.

(03/04/2026)

Town of Lexington
Motion
2026 Annual Town Meeting

ARTICLE 13

APPROPRIATE FOR WATER SYSTEM IMPROVEMENTS

MOTION: That the Select Board be authorized to make water distribution system improvements, including the installation of new water mains and replacement or cleaning and lining of existing water mains and stand pipes, conducting engineering studies and the purchase and installation of equipment in connection therewith, and to pay all incidental costs related thereto, in such accepted or unaccepted streets or other land as the Select Board may determine, subject to the assessment of betterments or otherwise, and to take by eminent domain, purchase, or otherwise acquire any fee, easement or other interest in land necessary therefor; and to appropriate \$2,381,639 for such distribution systems improvements; and that to meet this appropriation, \$1,400,000 be raised through water user fees, and \$981,639 be appropriated from Water Enterprise Fund Retained Earnings.

(03/05/2026)

Town of Lexington
Motion
2026 Annual Town Meeting

ARTICLE 17 **APPROPRIATE TO POST EMPLOYMENT INSURANCE LIABILITY FUND**

MOTION: That \$2,133,375 be appropriated to the town of Lexington Post Employment Insurance Liability Fund established pursuant to Chapter 317 of the Acts of 2002, and that to meet this appropriation, \$3,045 be appropriated from Water Fund receipts, \$609 be appropriated from Wastewater Fund receipts, and \$2,129,721 be appropriated from the General Fund unreserved fund balance.

(03/05/2026)

Town of Lexington
Motion
2026 Annual Town Meeting

ARTICLE 18 **RESCIND PRIOR BORROWING AUTHORIZATIONS**

MOTION: That the unused borrowing authorities as set forth below be and are hereby rescinded:

Article	Town Meeting	Project Description	Amount to be Rescinded
10H	2018 ATM	Center Track & Field Reconstruction	\$ 45,400
16H	2019 ATM	Hill Street New Sidewalk	\$ 389,310
12F	2020 ATM	Equipment Replacement	\$ 190,700
10B	2023 ATM	Munroe Center for the Arts	\$ 2,000,000

(03/12/2026)

Town of Lexington
Motion
2026 Annual Town Meeting

ARTICLE 19 ESTABLISH, AMEND, DISSOLVE AND APPROPRIATE TO AND FROM SPECIFIED STABILIZATION FUNDS

MOTION:

- a) That \$6,580,908 be appropriated into the Capital Stabilization Fund, and to meet this appropriation, \$6,580,908 be raised in the tax levy; and
- b) That \$800,000 be appropriated to the General Fund for debt service related to projects excluded from the limits of Proposition 2½, and to meet this appropriation \$800,000 be appropriated from the Capital Stabilization Fund; and
- c) That \$738,191.25 be appropriated into the Transportation Management Overlay District (TMOD) Stabilization Fund, and to meet this appropriation \$738,191.25 be appropriated from the TMOD Special Revenue Fund, and
- d) That \$11,789.09 be appropriated to the Affordable Housing Trust Fund, and to meet this appropriation \$11,789.09 be appropriated from the Affordable Housing Stabilization Fund, and
- e) That in accordance with M.G.L. Chapter 40, Section 5B paragraph four, the Town terminate the action approved under Article 3F of Special Town Meeting 2022-3 to dedicate all future Community Impact Fees received from short-term rentals pursuant to M.G.L. Chapter 64G, Section 3D(a) and 3D(b) into the Affordable Housing Stabilization Fund, and instead deposit all future receipts of Community Impact Fees into the Affordable Housing Trust Fund established under Article 12 of the Special Town Meeting 2022-3; and
- f) that subsequent to funding the final appropriation of \$11,789.09 under item d) of this article, the Affordable Housing Stabilization Fund be dissolved.

(03/09/2026)

Town of Lexington
Motion
2026 Annual Town Meeting

ARTICLE 20

APPROPRIATE FOR PRIOR YEARS' UNPAID BILLS

MOTION: That the Fire Department be authorized to pay an invoice for \$10,000 to South Middlesex Hospital Association Inc. for services rendered in fiscal year 2025, and that to meet this appropriation, \$10,000 be appropriated from the General Fund unreserved fund balance.

(03/04/2026)

Town of Lexington

Motion

2026 Annual Town Meeting

ARTICLE 23

APPROPRIATE FOR TRASH/RECYCLING BINS

MOTION: That \$1,204,000 be appropriated to purchase recycling and trash wheeled carts for all households served by the municipal solid waste program, and all incidental costs related thereto, and that to meet this appropriation, \$1,204,000 be appropriated from the General Fund unreserved fund balance.

In addition, the Town is urged to secure a solution for collecting and recycling residents' existing bins. The recycling solution should result in the collected materials—both hard plastics and metal—being repurposed into new products.

(Revised 03/12/2026)

Select Board Positions
Working Document

#	Article Name	PLACEHOLDER FOR AN UPDATE AT SELECT BOARD MTG	SELECT BOARD PRSNTR	Proposed CNSNT (PC)	Possible IP (?)	JH	JP	DL	MS	VK
1	Notice of Election									
2	Election of Deputy Moderator and Reports of Town Boards, Officers and Committees									
3	Appointments To Cary Lecture Series.									
Financial Articles										
4	Appropriate FY2027 Operating Budget		JIH							
5	Appropriate FY2027 Enterprise Funds Budgets		JP							
6	Amend Fy2026 Operating, Enterprise And CPA Budgets		DL							
7	Sustainable Projects	2/23/2026	MS							
8	Appropriate For Vision For Lexington Survey		VK							
9	Establish and Continue Departmental Revolving Funds		JP							
10	Appropriate The FY2027 Community Preservation Committee Operating Budget And CPA Projects a. Document Conservation – \$20,000 b. Munroe Center for the Arts Cash Refinancing – \$2,000,000 c. Affordable Housing Trust Funding – \$3,200,000 d. LexHAB Affordable Housing Support, Restoration, and Preservation – \$395,355 e. Park Improvements – Athletic Fields - Harrington: Phase 2 – \$2,630,000 f. Playground Infrastructure Upgrades – \$100,000 g. Administrative Budget – \$150,000	2/2/2026	MS							
11	Appropriate For Recreation Capital Projects		DL							
12	Appropriate For Municipal Capital Projects And Equipment a) Transportation Mitigation; b) Bicycle-Pedestrian Plan Implementation: Minuteman Bikeway to LHS; c) Townwide Bicycle-Pedestrian Plan Implementation; d) Fire Ladder Truck; e) Equipment Replacement; f) Sidewalk Improvements;		JIH							

Select Board Positions
Working Document

#	Article Name	PLACEHOLDER FOR AN UPDATE AT SELECT BOARD MTG	SELECT BOARD PRSNTR	Proposed CNSNT (PC)	Possible IP (?)	JH	JP	DL	MS	VK	
12 (cont.)	g) Hydrant Replacement;		JIH								
	h) Street Improvements;										
	i) Stormwater Management Program;										
	j) DPW Building Floor Repairs;										
	k) Burlington & North Streets Sidewalk;										
	l) Adams Street Intersection Improvements at East & Hancock Streets IP ;						IP				
	m) Hartwell Training Facility Paving;										
	n) Municipal Technology Improvement Program;										
	o) Application Implementation; and										
	p) Network Technology Improvements.										
13	Appropriate For Water System Improvements		MS								
14	Appropriate For Wastewater System Improvements		MS								
15	Appropriate For School Capital Projects And Equipment		JP								
16	Appropriate For Public Facilities Capital Projects		JP								
	a) Public Facilities Bid Documents;										
	b) Public Facilities Interior Finishes;										
	c) School Paving and Sidewalks;										
	d) Public Facilities Mechanical/Electrical/Plumbing Replacements; and										
e) LHS Equipment Emergency Needs.											
17	Appropriate To Post Employment Insurance Liability Fund		VK								
18	Rescind Prior Borrowing Authorizations		JP								
19	Establish, Amend, Dissolve And Appropriate To And From Specified Stabilization Funds		DL								
20	Appropriate For Prior Years' Unpaid Bills		VK								
21	Appropriate For Authorized Capital Improvements - IP .		DL		IP						
22	Street Acceptance		VK								
23	Appropriate For Trash/Recycling Bins		MS								

Select Board Positions
Working Document

#	Article Name	PLACEHOLDER FOR AN UPDATE AT SELECT BOARD MTG	SELECT BOARD PRSNTR	Proposed CNSNT (PC)	Possible IP (?)	JH	JP	DL	MS	VK
24	Elderly And Disabled Taxation Aid Fund & Committee (Gl C. 60, § 3d)		DL							
25	Surcharge On Specific Residential Development (Citizen Petition)	2/9/2026	JP							
26	Oversee Financial Expenditures Lexington High School Project (Citizen Petition)	2/2/2026	VK							
27	Procurement For Online Capital Project Platform (Citizen Petition)	2/23/2026	DL							
28	Speed Humps - Walnut Street (Citizen Petition)	1/26/2026	VK							
General Articles										
29	Select Board To Accept Easements		JP							
30	Amendment To Annual Meeting Date (Election) Provisions In Town Bylaw		JIH							
31	Amendment-Chapter 90, § 9 "Regulation Of Refuse Disposal"	2/23/2026	VK							
32	Amend Council On Aging Charge		JIH							
33	Universal Design Resolution		JIH							
34	Skip The Stuff (Citizen Petition)	2/2/2026	MS							
Zoning Articles										
35	Amend Zoning Bylaw - Technical Corrections		JIH							

DRAFT CONSENT FOR ANNUAL TOWN MEETING	
ARTICLE 3	APPOINTMENTS TO CARY LECTURE SERIES
ARTICLE 5	Appropriate FY2027 Enterprise Funds Budgets
ARTICLE 6	Amend FY2026 Operating, Enterprise and CPA Budgets
ARTICLE 10	APPROPRIATE THE FY2027 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET AND CPA PROJECTS
	ARTICLE 10: 1-4
a)	Document Conservation – \$20,000
g)	Administrative Budget-\$150,000
ARTICLE 11	APPROPRIATE FOR RECREATION CAPITAL PROJECTS
ARTICLE 12	APPROPRIATE FOR MUNICIPAL CAPITAL PROJECTS AND EQUIPMENT
a)	Transportation Mitigation;
e)	Equipment Replacement;
f)	Sidewalk Improvements;
g)	Hydrant Replacement;
h)	Street Improvements
i)	Stormwater Management Program;
l)	Intersection Improvements- Adams St at East St. and Hancock St (IP)
n)	Municipal Technology Improvement Program
p)	Network Redundancy & Improvement Plan;
ARTICLE 13	APPROPRIATE FOR WATER SYSTEM IMPROVEMENTS
ARTICLE 14	APPROPRIATE FOR WASTEWATER SYSTEM IMPROVEMENTS
ARTICLE 15	APPROPRIATE FOR SCHOOL CAPITAL PROJECTS AND EQUIPMENT
ARTICLE 16	APPROPRIATE FOR PUBLIC FACILITIES CAPITAL PROJECTS
	a) Public Facilities Bid Documents;
	b) Public Facilities Interior Finishes;
	c) School Paving and Sidewalks;
ARTICLE 17	APPROPRIATE TO POST EMPLOYMENT INSURANCE LIABILITY FUND
ARTICLE 18	Rescind Prior Borrowing Authorizations
ARTICLE 20	Appropriate for Prior Years' Unpaid Bills
ARTICLE 21	APPROPRIATE FOR AUTHORIZED CAPITAL IMPROVEMENTS
ARTICLE 22	Street Acceptance
ARTICLE 29	Easements
ARTICLE 32	COA change
ARTICLE 35	Amend Zoning Bylaw- Technical corrections **needs 2/3rds vote

3/13/2026

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Review: Proposed Local Voter Turnout Task Force Charge

PRESENTER:

Jeri Zeder, Vision for Lexington
Committee Chair

ITEM NUMBER:

I.2

SUMMARY:

Category: Discussion

As a follow-up to the Vision for Lexington Subcommittee's November 2025 presentation on local election voter participation, Jeri Zeder will present a draft charge for a proposed Local Voter Turnout Task Force for the Select Board's feedback.

SUGGESTED MOTION:

FOLLOW-UP:

Following discussion and feedback, and if the Board is supportive, the draft charge would return to a future meeting for formal approval.

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

7:35pm

ATTACHMENTS:

Description	Type
☐ DRAFT Proposed Local Voter Turnout Task Force Charge	Backup Material
☐ Copy of 11.10-.2025 Lex.Voter.Turnout.Presentation	Backup Material

DRAFT

LOCAL ELECTION VOTER TURNOUT TASK FORCE

Members (appointed by the Select Board):

- 5 or 7 community members, including if possible, at least one member from the Vision for Lexington Subcommittee on Local Election Voter Participation and a high school student, with the Chair to be designated by the Select Board. The Select Board may consider recruiting from, among other sources, the League of Women Voters of Lexington, the Commission on Disability, and from open solicitation to the Lexington community.
- Members will serve for staggered three-year terms, with a limit of two terms.
- Ex-officio/Liaison (non-voting)
 - 1 member of the Select Board

Staff Support: The Town Clerk or their designee will act as a liaison to the Task Force. The Town will provide reasonable administrative and logistical support as needed.

Length of Term: The Task Force will exist for a minimum of six years. The Select Board may consider extending the term further or making the Task Force permanent.

Meeting Times: As determined by the Task Force. A minimum of one evening meeting annually for the purpose of soliciting public comment is required.

Mission: The Select Board empowers the Task Force to implement activities consistent with this Charge. The Task Force exists: (1) to assist the Select Board by providing detailed, practical guidance on the implementation of the recommendations enumerated in the [document](#) entitled “Our Vote, Our Community: Addressing Low Voter Turnout in Lexington’s Local Elections,” dated August 22, 2025, by the Vision for Lexington Subcommittee on Local Election Voter Participation (“the Report”); and (2) to increase voter turnout in Lexington’s local elections and address barriers to voting by transforming local-election voting into a central social and cultural value and expectation in our town.

Values:

- The Task Force recognizes that voting in Lexington’s local elections is a singular activity. It is the only activity that installs into office the individuals who oversee and run our Town government, and the only activity through which additional budget needs can be funded through tax overrides and debt exclusions.
- The Task Force sees local voting as consequential. Voting gives every eligible person an equal voice, empowers them to shape the policies and decisions that affect their

DRAFT

lives and community, holds elected officials accountable, and encourages elected officials to be responsive to their constituents.

- The Task Force respects the validity of Lexington's local elections and does not consider low voter turnout as disqualifying of the validity of Lexington's local elections.
- Under Massachusetts law, persons are eligible to vote if they are U.S. citizens, residents of Massachusetts, 18 or older, and not currently incarcerated by reason of a felony conviction. The Task Force seeks to increase local voter turnout among all eligible individuals without regard to their party affiliations or perceived motives, abilities, viewpoints, values, levels of knowledge, or other characteristics not specified by law.
- The Task Force rejects any efforts to increase local election voter turnout through misinformation, disinformation, propaganda, or other alarmist, dishonest, disreputable, or unlawful means.
- The Task Force will work cooperatively, collaboratively, respectfully, and supportively with Town staff, and will actively engage community members, groups, and organizations with openness and welcome.

Deliverables: The Task Force will:

- **Year One:** Submit to the Select Board report(s) that provide detailed, practical guidance on how to implement the recommendations described in the Report.
- **Year Two:** Consult the Report and lessons learned in Year One to develop and implement goals, strategies, and tactics designed to increase voter turnout in Lexington's local elections.
- **Years Three, Four, and Five:** Regularly evaluate and assess the effectiveness of its work, and make changes and adjustments as things change, stagnate, or progress.
- **Year Six:** Submit to the Select Board a report describing whether and how its work has increased voter turnout in Lexington's local elections, including recommendations for further action and an assessment of whether the Select Board should extend the Task Force's term.

Prior to serving as a member of this committee, appointees are required to:

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- Acknowledge receipt of the Summary of the Conflict of Interest Statute. Further, to continue to serve on the committee, the members must acknowledge annually receipt of the Summary of the Conflict of Interest Statute. Said summary will be provided by and acknowledged to the Town Clerk.
- Provide evidence to the Town Clerk that the appointee has completed the on-line training requirement by the Conflict of Interest statute. Further, to continue to serve on the committee, the member must acknowledge every two years completion of the online training requirement.

DRAFT

OUR VOTE, OUR COMMUNITY

Addressing Low Voter Turnout in Lexington's Local Elections

Vision for Lexington Subcommittee on Local
Election Voter Participation

Report approved by the Vision for Lexington Committee on
August 22, 2025

Overview

- Why Local Voting Matters
- The Problem
- Key Points
- Findings & Recommendations
- Conclusion
- Call to Action
- Acknowledgements
- Questions?

Why Local Voting Matters

- Voting is a singular activity.
- It is the *only* activity that determines who will oversee and run our town government.
- Local voting is fundamental to local democracy.

The Problem

- Lexington has a 96% voter registration rate, but turnout is only 10-27%.
- A small minority has an outsized role in electing our town government.
- We should not be satisfied with this state-of-affairs. We should encourage all eligible voters to participate in our democracy.

Key Points

- Increasing local voter turnout will require multiple approaches.
- Voting is a “sticky” habit. Those who vote once are more likely to vote again.
- Social & cultural expectations significantly influence voter turnout.
- We can increase turnout by making local voting a basic community value & expectation.

Findings and Recommendations

Recommendation # 1

- People vote when there is a social & cultural expectation that will they do so.
- Voting even once makes future voting more likely.

Convene a Voter Turnout Task Force

Recommendation # 2

- Local turnout has been highest when the Annual Town Election aligns with Mass. presidential primaries held on a Tuesday in March.
- Local turnout increases substantially when local elections align with Election Day in November.
- Voters assume that elections occur on Tuesdays.

Adjust the Timing of Local Elections

Recommendation # 3

- Voter turnout tends to increase when voters are better informed.

Promote Voting in Local Elections Through
Enhanced Communication, Publicity & Events

Recommendation # 4

- Barriers to voting can reduce voter turnout.
- While there is no evidence in Lexington of intent to impede or suppress the vote, we should take steps to make voting easier and more accessible.

Reduce Real & Perceived Barriers to Voting

Recommendation # 5

- With additional assistance, the Town Clerk can be a voter-engagement resource.

Support the Town Clerk in Looking at Processes
& Making Improvements

Recommendation # 6

Town Meeting approved:

- Ranked-choice voting (2023).
- Voting rights in local elections for non-citizen lawful permanent residents (2025).

The Legislature has not yet acted on granting home-rule petitions for these voting reforms.

Advocate for Home-rule Petitions for Ranked-Choice Voting & for Local Voting Rights for Non-Citizen Lawful Permanent Residents

Recommendation # 7

- To make improvements, we need data.
- Better access to demographic information could improve the study of local voting and voter turnout.

Modernize Data Collection & Access

Recommendations # 8 and # 9

- Increased voter awareness of local elections could lead to higher turnout.
- Contested races can increase voter turnout.

Two Studies:

1. How Can We Foster a Citizenry that is Informed about Local Elections?
2. Why are Lexington's Elections Often Uncontested?

Conclusion

- Local voting is consequential.
- Only a small minority elects our town government each year. We can do better.
- Our report offers actionable ideas (Task Force, etc.) for promoting “local-election voter” as a core identity of a Lexington resident.

Call to Action

*Turnout in Lexington's local elections is too low.
We call upon the Select Board to take this issue
to heart and act to enhance the practice of
democracy in our town.*

Acknowledgements

- Vision For Lexington Subcommittee Members: Marian Cohen, Margaret Coppe, Daniel Joyner, Jr., Fernando Quezada, Eileen Zalisk & Jeri Zeder (chair).
- Town Clerk Mary de Alderete
- The Vision for Lexington Committee

Thank You!

Questions or feedback?

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Update: Affordable Housing Trust's Proposed Rental Assistance Pilot Program

PRESENTER:

Elaine Tung, Affordable Housing
Trust Chair

ITEM NUMBER:

I.3

SUMMARY:

Category: Informational

Elaine Tung, Affordable Housing Trust Chair, will present the Trust's proposal for a Rental Assistance Pilot Program.

This proposal aligns with one of the AHT's goals to Assist current and future Lexington Residents in Accessing and Maintaining Housing Strategies: Develop a housing assistance program. The presentation will outline the proposed program structure, eligibility criteria, funding approach, and administrative process.

The Select Board will have an opportunity to ask questions and provide feedback on the proposed pilot program.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

7:50pm

ATTACHMENTS:

Description

Type

- | | | |
|---|--|-----------------|
| ☐ | AHT Memo to Select Board - Rental Assistance pilot program | Backup Material |
| ☐ | Presentation | Presentation |
| ☐ | Rental Assistance pilot program Comparison Chart | Backup Material |
| ☐ | Land Use Dept Memo of Support for AHT Rental Assistance proposed program | Backup Material |

MEMORANDUM

To: Select Board

From: Affordable Housing Trust

Date: March 1, 2026

RE: Affordable Housing Trust Pilot Rental Assistance Program

On October 17, 2025, the Select Board approved the AHT's high level goals including the following goal and strategy:

Goal: Assist current and future Lexington Residents in Accessing and Maintaining Housing
Strategies: Develop a housing assistance program

At that meeting, the Select Board requested that the Affordable Housing Trust bring back the program proposal developed under this goal to the Select Board for their review.

Subsequently, the Affordable Housing Trust in consultation with Town staff developed the following proposed rental assistance pilot program.

AHT Rental Assistance Pilot Program

Purpose

The AHT Rental Assistance Pilot Program provides short-term rent relief for income-eligible Lexington residents experiencing housing cost burdens.

Pilot Duration: 6 months

Budget: \$100,000

Eligibility Requirements

- Household Gross Income at or below 80% AMI based on family size
- Household must be in current apartment for a minimum of 6 months and have a lease.
- Rent below 'rent reasonableness'. The maximum rent is the greater of the rents among the Fair Market Rent (FMR), LIP rent limits, or MassHousing (MH) per unit size. The current values are:

	Studio	1BR	2BR	3BR
2025 FMR	\$2,263	\$2,394	\$2,837	\$3,418
2024 LIP	\$2,316	\$2,646	\$2,977	\$3,307
2024 MH	\$2,316	\$2,481	\$2,977	\$3,440
MAXIMUM RENT	\$2,316	\$2,646	\$2,997	\$3,440

- Must be ‘cost burdened’. Total of monthly rent plus tenant paid utilities (using LHA utility allowance) is greater than 30% of monthly gross income (using Section 8 income determination methodology and guidelines).

LHA utility allowance is determined by HUD and is based on building type and source of utility for heating, cooking, and hot water, and other electric (general, microwave, fridge, and water and sewer). Link is

<https://www.lexingtonhousing.org/wp-content/uploads/2025/10/Lexington-HA2025-2026-UA.pdf>

- No double dipping: Must not be currently receiving direct rental assistance (payments made to landlords on behalf of the tenant for the same period of time as the benefit from Trust program) from Human Services, RAFT, or LexHAB
Application materials include:
 - Application form
 - Lease agreement
 - Bank statements and investments
 - Pay stubs for all household members
 - Additional documentation may be requested if eligibility is unclear.

As designed, change in circumstances is not a requirement for eligibility nor considered during benefit period.

Benefit

- 6-month award or remainder of lease term if less. (Consider if lease is less than 6 months and lease is renewed, benefit can continue, but the total benefit (during the pilot program) is no more than 6 months.)

- Award will be for the difference between monthly tenant housing costs (rent plus utilities (using LHA utility allowances) and 30% of monthly gross income
- Example:
 - Monthly gross income: \$5000
 - 30% of gross income: \$1500
 - Rent: \$1400
 - Tenant paid utilities \$ 200 (based on LHA utility allowances)
 - Housing Costs: \$ 1600
 - Award: \$ 100/month for 6 months paid to landlord
- Minimum Award: \$50 per month; total \$300
- No benefit for arrearages.
- As noted above, a change in circumstances is not considered during the benefit period.

Process Outline

- Application period: 6-8 weeks.
- Broad Outreach strategy to include:
 - Property managers, social media, flyers, town communications, and community/affinity groups.
- Lottery
- Determine final eligibility review and benefit for applicants in ranked order.
- Execute Participation Agreement

Information to be collected for program evaluation for rental assistance program

Data collected to be reported to AHT for program evaluation at six months/end of program. All data provided to AHT to be anonymous without applicant/s personal data or information.

Survey at end of program of beneficiaries

- Number of applicants
- Income ranges
- Rent ranges
 - Which utilities included in rent

- Percentage of applicants eligible
- Percentage of applicants ineligible and why
 - Above income limits
 - Rent above rent reasonableness
 - Track amounts
 - Duplication
 - RAFT
 - Human Services
 - Benefit calculated at under minimum of \$50/month
- Benefit amounts
- Household sizes - # adults, children
- Apartment sizes (BR) and type
 - single family, duplex, triplex, or large multi family
- Affordable or market rate apartment
- Length of residency in unit/Lexington
- Length of initial lease
- Assets –
 - Asset amount
 - Amount of income based on assets
- If event resulted in becoming cost burdened

The AHT's pilot rental assistance program fills a gap which neither the Town's Human Services Department or State programs are reaching. In addition to the lengthy waits and uncertain ability to access the State programs, the State programs fund rent arrearages and people facing eviction and homelessness. The Town's Human Services program provides up to one month emergency assistance not necessarily for rental assistance but also fuel and medical bill assistance.

The AHT's pilot program targets Lexington residents who are housing cost burdened. HUD defines a household as cost burdened if it spends more than 30% of its income on housing; severely cost burdened if it spends more than 50% of its income on housing. 47% of Lexington renter households are cost burdened with 27% of Lexington renter households being severely cost burdened. The AHT's pilot program assists Lexington residents with current rents, not arrearages, and excludes those residents who would concurrently receive benefits from Human Services or the State (LexHAB does not provide direct rental assistance.) Please see attached program comparison chart.

The Town issued an RFQ on January 14, 2026 requesting proposals from agencies capable of administering the pilot rental assistance program that the AHT developed along with Town staff assistance.

The AHT recommends that an RFQ respondent, Metro West Collaborative Development (MWCD), run the pilot rental assistance program. MWCD has proposed to administer the pilot rental assistance program with minimal impact on Town staff time. The pilot rental assistance program will provide another option that Lexington residents can access for assistance.

Carol Kowalski, Assistant Town Manager for Development, has indicated that she supports the AHT's pilot program and the AHT's recommendation to have MWCD administer it. Dana Bickelman, Director of Human Services, has not indicated any concerns to the Trust. The AHT and MWCD are prepared to move forward in a timely fashion in order to address the affordability gap currently faced by Lexington residents in these challenging times.

The Affordable Housing Trust is now ready to present the proposed program to the Select Board and would request some time at an upcoming Select Board meeting at your earliest convenience. The Trust looks forward to presenting the results of this pilot program to the Select Board later this year. Thank you!

2026 Pilot Rental Assistance Program

Lexington Affordable Housing Trust

3.16.2026

WHO ARE THE LEXINGTON RESIDENTS THE PILOT RENTAL ASSISTANCE PROGRAM IS DESIGNED TO HELP?

EXAMPLES:

Seniors on fixed incomes

UBER driver

Massage Therapist

MBTA employee

Whitson's Culinary

Lahey Clinic Hospital

Accounting Firm Staff

Stop and Shop retail employee

F&B Server

Hair Salon

Pre School Private Day Care Assistants

Automobile Dealer/Repair Shop – Service Technicians

TOWN EMPLOYEE HOUSING PROGRAM

Teachers

Teacher Aides

Local Law Enforcement

Public Works Employees

School Nurses

Sources: LexHAB and Regional Housing Services Organization

PILOT RENTAL ASSISTANCE PROGRAM

PURPOSE: Short term rent relief for income eligible households experiencing housing cost burden

DURATION: 6 months

BUDGET: \$117,000

ELIGIBILITY REQUIREMENTS:

- ✓ Household Gross Income 80% AMI or less
- ✓ Lexington resident in same apartment at least 6 months with a lease
- ✓ Monthly rent must be below program monthly rent limits
- ✓ Household is cost burdened – spending over 30% gross income on rent
- ✓ Household cannot be receiving concurrent benefits from Human Services or the State

BENEFITS:

- Up to 6 Months of rental assistance
- Difference between housing cost (rent + utilities) and 30% of monthly gross income
- Minimum award \$50/month or \$300
- No benefit for arrearages

PROCESS: Administered by Metro West Collaborative Development

- Applications: 6 – 8 weeks
- Broad Outreach Strategy: Property managers, social media, flyers, town communications, and community/affinity groups
- Selection by Lottery

PROGRAM EVALUATION:

Collect data by surveying program participants at the end of the program to determine if the program was successful



Affordable Housing Trust – Rental Assistance Program Comparison

Category	RAFT (State Program)	LEAF (Lexington Human Services Emergency Assistance Fund)	Proposed AHT (Pilot Program)
Purpose	Prevent homelessness by providing short-term rental or utility assistance for households at risk of eviction or housing loss.	Provide short-term financial assistance to Lexington residents experiencing unexpected hardships and connect households with appropriate supports.	Assist cost-burdened low- to moderate-income residents through temporary rent stabilization.
Funding Source	State funds via EOHLC (administered regionally by MetroHousing).	Administered by Lexington Human Services using multiple emergency assistance funding sources.	Affordable Housing Trust (local funds).
Eligibility / Income	Up to 50% AMI (60% if DV risk); must show housing instability.	Documented financial emergency; generally 100% FPL–60% State Median Income; financial assessment by staff.	Up to 80% AMI using 24 CFR 5.609 (Section 8 gross income definition).
Residency	Massachusetts residents (served regionally).	Lexington resident for at least 12 months.	Lexington resident for at least 6 months at current residence.
Max Assistance	Up to \$7,000 per household per year (subject to funding).	Case-by-case based on need and available funds; approval not guaranteed.	Up to 6 months’ rent assistance to reduce housing costs to 30% of gross income.
Type of Assistance	Rent arrears, security deposit, utility assistance, move-in costs.	Rent arrears; utilities; heating/oil; car repairs; moving costs after unsafe housing/fire; other urgent stabilization expenses.	Short-term rent coverage only (no utilities or ancillary expenses).
Use of Other Resources	Standalone state program.	Other resources (e.g., RAFT) must be exhausted before Human Services assistance is considered.	Cannot receive concurrent RAFT or LEAF funding.
Program Notes	Statewide homelessness prevention program; subject to state funding cycles.	Limited funding; balances individual need with preserving funds for others; not designed for large arrears or ongoing support.	Pilot program filling gap between RAFT and LEAF; subject to evaluation and potential renewal.



Town of Lexington

Land Use, Housing, and Development

Carol Kowalski, Assistant Town Manager for Development

Tel: (781) 698-4500 | Fax: (781) 861-2780



March 2, 2026

MEMORANDUM

TO: Select Board

FROM: Carol Kowalski

DATE: March 2, 2026

RE: Housing Trust Rental Assistance Pilot Program, MetroWest

Cc: Steve Bartha, Carolyn Kosnoff, Dana Bickelman, Kelly Axtell, Liz Rust

The Affordable Housing Trust has worked to develop a pilot program for rental assistance and is now prepared to contract with MetroWest Collaborative Development to administer it. This memorandum is to express support for the Rental Assistance Program pilot program. MetroWest is a long-established nonprofit affordable housing developer and housing services provider in the region. The contract will have MetroWest provide turn-key administration of the Housing Trust's grant of funds, including a lottery and program evaluation to gauge effectiveness in a report to the Housing Trust at the pilot program's conclusion. Town staff were included in discussions in developing the scope and procurement for the pilot program. I look forward to supporting the contractor and the Housing Trust in executing on this pilot project.

Please let me know if the Board has questions or seeks further information.

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Discussion: Committee Appointment Process

PRESENTER:

Vineeta Kumar, Select Board Member

ITEM NUMBER:

I.4

SUMMARY:

Category: Brainstorming

The discussion will provide an opportunity for the Select Board to review potential changes, offer feedback, and consider whether adjustments may help improve opportunities for broader participation in committee membership, efficiencies, and overall effectiveness to the current recruitment and appointment process.

No formal action is anticipated at this time.

SUGGESTED MOTION:

n/a

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

8:05pm

ATTACHMENTS:

Description	Type
□ Presentation	Presentation



Board and Committee Appointments : Proposed Process Change

**Discussion Document for
Select Board Meeting**

March 16, 2026



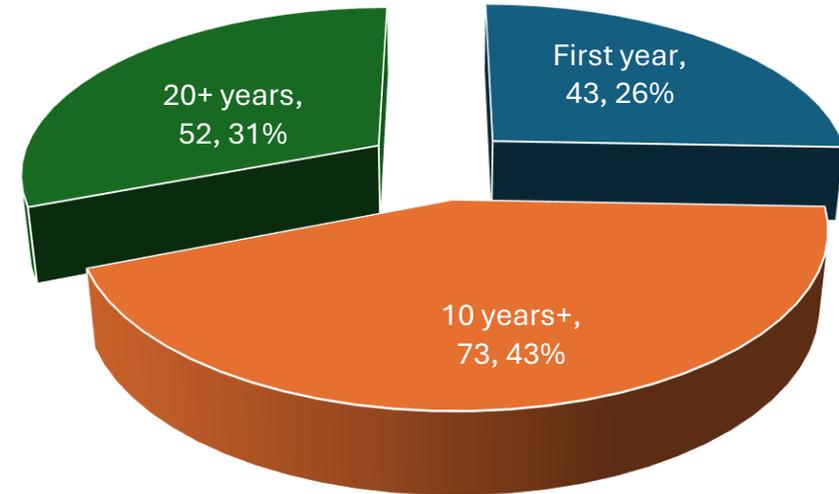
Background

The Select Board has periodically discussed reviewing the current process for reappointments and the absence of term limits for most boards and committees. This presentation is intended to begin a broader discussion and adopt the suggested improvement before the next recruitment cycle.

Key Data points and Insights

Boards/Committees	~60
Total Seats	~480
Active Members	~460
Unique Individuals	~360
Individuals serving multiple Committees	~76
Vacancies Last 12 Months	43
Estimated number of positions re-appointed every year	180

Membership mix



- ~ 120 members with over 10 years of service in current seat
- At least 3 members with over 50 years of service (17 terms +)
- 24 members serving since the start of the century (9 terms +)

Overview of the Current Process

Recruitment Drive

- Applications opened for advertised vacancies
- 3 times a year- February, May and September

Selection and Appointment

- Follows each recruitment drive
- Selection based on each Board/Committee's requirements, relevant skills, experience, broad community representation. Board/Committee Chairs may be consulted

Membership Term

- Typically 3 years, Currently no term limit

Re-appointment

- Upon term completion, existing members re-apply if interested and are re-appointed
- Those not interested must resign formally

Evaluation

- No formal assessment or feedback mechanism on Board/Committee or member evaluation

Membership End

- Resignation at the end of the term or mid-term
- Removal - if and when required, through SB vote

Reflecting on the Re-appointment Process

Benefits

- Institutional knowledge – Continuity, Expertise, Efficiency
- De-risks forced turnover without ready successors
- Gives the Select Board discretion to retain strong performers.

Drawbacks

- Creates status quo bias, limits innovation and fresh perspectives
- Perceived as non-inclusionary -creates a barrier to entry and could limit broader community engagement.
- Takes away opportunity to appoint based on the Board's evolving needs and other contributing factors.

- *We have good institutional memory and continuity but are losing out on infusing new ideas and innovation.*
 - *There's a perception of barrier to entry*

The Proposal

To strike a balance between **continuity, accountability and opportunity for new participants**, the proposal is to start following the guideline per Board and Committee handbook, which states:

Sitting members with expiring terms will be notified by email and asked to submit a new application expressing interest in reappointment. This application will be considered by the appointing authority against those of new applicants when making an appointment decision.

New approach



- Encourages Healthy Turnover
 - Without forcing turnover, it creates a natural opportunity to bring in new voices with generational diversity, new expertise, broader civic participation
 - Increases Transparency and Fairness
- Expands the Civic Pipeline
 - Signals that every seat is reconsidered and new applicants have a real opportunity, thereby increasing public trust in the appointments process.
- Creates Alignment with Goals
 - Members must reflect on attendance, contributions, continued interest and relevant expertise
 - Appointing authorities have an opportunity to align teams based on evolving goals

Questions/Discussion

Appendix

Reference Material

Base Data file used for analysis



Microsoft Excel
Worksheet

Stakeholders- consulted formally and anecdotally

- Town Leadership: Steve Bartha (Town Manager)
- Equity & Inclusion: Juanica (External Equity Leader)
- Administration: Kim Katzenback, Samantha Lino
- Community Groups: IAL, CAAL, CALex, ABCL

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Review: Initial Draft Select Board Report to Town Meeting

PRESENTER:

Board Discussion

ITEM NUMBER:

I.5

SUMMARY:

Category: Discussion

Review draft Select Board Report to 2025 Annual Town Meeting.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

3/16/2026

8:25pm

ATTACHMENTS:

Description
<input type="checkbox"/> Working Draft Report

Type
Backup Material

Draft Select Board Report to Town Meeting

Fiscal Challenges Ahead

Rising costs and sluggish state aid are putting enormous pressure on local budgets across Massachusetts.¹ Like most Massachusetts communities, Lexington faces a number of fiscal challenges in the years ahead. Historically high health insurance premium increases, continued pressures on salaries and wages, and the increasing cost of supplies and contractual services combine to squeeze our ability to maintain service delivery.

This year's proposed balanced budget is a result of targeted reductions in expenses and years of conservative budgeting practices and strong fiscal management. These practices include minimal use of one-time revenues for ongoing expenses, prioritizing paying for capital projects with cash to reduce debt and interest expenses, funding long-term Pension and Other Post Employment Benefits (OPEB), and setting-aside funds into fiscal reserves and stabilization funds.

It is our intention to convene policy discussions this year prior to the annual budget summit process to review key fiscal issues such as:

- **Funding Large Capital Projects post LHS (potential future debt exclusions):** Long term capital planning improvements include East Lexington Fire Station Reconstruction, Clark Middle School HVAC, Library HVAC, and Town Office Building
- **Use of Renewable Energy Rebates:** develop guidelines for redeploying rebate revenue or savings generated by investment in renewable energy
- **Pension & OPEB Funding:** develop guidelines for redeploying resources if and when the Pension liability is fully funded, including guidelines for maintaining fully funded status.
- **Potential New Fee Revenue:**
 - **Stormwater Enterprise** – this may be necessary if the new EPA permit requires significant investment in stormwater management
 - **Composting & Bulky/White Good Removal** - may be necessary if the cost of existing services continues to increase or to add new services such as composting
 - **Other potential revenue sources to be identified by staff**

¹ Massachusetts Municipal Association (2025), [*A Perfect Storm: Cities and Towns Face Historic Fiscal Pressures*](#)

Draft Select Board Report to Town Meeting

- **Planning for changes in population and shift in tax base between Residential and Commercial properties**

In addition, we seek to identify options for revenue diversification – but largely this is a process highly dependent on statewide action. To that end, we support the local-option taxes included in the Municipal Empowerment Act² currently being debated by the legislature. These options include measures to more easily enact tax exemptions for seniors, veterans, and other vulnerable populations. Importantly, we also support the Mass Municipal Associations initiative³ seeking an increase in Unrestricted General Government Aid – state funding to municipalities that has failed to keep pace with inflation and was sharply reduced during the Great Recession of 2008-2010.

Status of Home Rule Petitions

As of this report, the home-rule petitions approved by Town Meetings from 2023 through 2025 are largely pending before legislative committees of the General Court, with one petition having been enacted into law.

1. **ATM 2025: Article 24 — Regulation of Second Generation Anticoagulant Rodenticides**

Bill: [House Docket No. H.4133](#) — An Act to authorize the town of Lexington to prohibit or restrict the application of second generation anticoagulant rodenticides

Status: The bill will not be advancing. A statewide version of the legislation on this topic will advance.

2. **ATM 2025: Article 26 — Local Voting Rights for Lawful Permanent Residents**

Bill: [House Docket No. H.4132](#) — An Act to grant the town of Lexington the authority to endow legal residents with local voting rights in municipal elections

Status: Referred to the committee on Election Laws. Pending further action.

3. **STM 2025-2: Article 9 — Home Rule Legislation for New Lexington High School**

² [Bill H.5131](#) and [Bill H.56](#), An Act empowering municipalities and local governments

³ Massachusetts Municipal Association (2025), [Navigating the Storm: Charting a Course Toward Fiscal Stability](#)

Draft Select Board Report to Town Meeting

Bill: [House Docket No. H.4843](#) — An Act providing for the exchange of certain park land in the town of Lexington

Status: Reported favorably out of committee by the Joint Committee on Municipalities and Regional Government. Has gone to House Steering, Policy, and Scheduling (next steps: Third Reading, Floor Vote)

4. STM 2025-2: Article 11 — Clarification of LexHab Reorganization

Bill: [House Docket No. H.4842](#) — An Act to clarify the organization of the Lexington Housing Assistance Board

Status: Reported out Favorably, currently with Steering, Policy, and scheduling.

5. ATM 2024: Article 39 — Additional Wine and Malt Beverage On-Premise Licenses

Bill: [House Docket No. H.3893](#) — An Act authorizing the town of Lexington to grant ten additional licenses for the sale of wine and malt beverages to be drunk on the premises

Status : The petition completed the legislative process and was enacted into law as Chapter 36 of the Acts of 2025.

6. STM 2023-1: Article 9 — Establishing the Election of Town Offices using Ranked Choice Voting

Bill: [House Docket No. H.809](#) — An Act establishing ranked choice voting for certain offices in the town of Lexington

Status: Referred to the committee on [Election Laws](#). Reported by committee to Clerk's Office for processing, will accompany a study order