

SELECT BOARD MEETING

Thursday, December 4, 2025

Select Board Meeting Room, 1625 Massachusetts Avenue, Lexington, MA 02420 - Hybrid Participation*
1:00 PM

AGENDA

ITEMS FOR INDIVIDUAL CONSIDERATION

- | | | |
|----|--|--------|
| 1. | FY2027 Proposed Budget - Department of Public Works; Water/Sewer Presentations | 1:00pm |
| 2. | FY2027 Proposed Budget - Town Manager's Office; Human Resources Presentations | 2:30pm |
| 3. | FY2027 Proposed Budget - Employee Benefits/Property & Liability Insurance Presentation | 3:00pm |
| 4. | FY2027 Proposed Budget - Human Services Department Presentation | 3:15pm |
| 5. | FY2027 Proposed Budget - Innovation & Technology Department Presentation | 3:45pm |

ADJOURN

- | | | |
|----|-------------------------|--------|
| 1. | Anticipated Adjournment | 4:15pm |
|----|-------------------------|--------|

Meeting Packet: <https://lexington.novusagenda.com/agendapublic/>

*Members of the public can attend the meeting from their computer or tablet by clicking on the following link at the time of the meeting: <https://lexingtonma.zoom.us/j/82013535294?pwd=mGvKYC9PHOT8ByUHHa0a18jNRhRXpf.1>

Phone +1 646 876 9923

Meeting ID: 820 1353 5294

Passcode: 848540

An Act Relative to Extending Certain State of Emergency Accommodations:

<https://www.mass.gov/the-open-meeting-law>

The next regularly scheduled meeting of the Select Board will be held on Monday, December 8, 2025 at 6:30pm via hybrid participation.

Hearing Assistance Devices Available on Request

All agenda time and the order of items are approximate and subject to change.

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AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

FY2027 Proposed Budget - Department of Public Works; Water/Sewer Presentations

PRESENTER:

Dave Pinsonneault, Director of Public
Works

ITEM NUMBER:

I.1

SUMMARY:

Category: Informing

No vote is requested for this agenda item.

Review preliminary FY2027 budget for the DPW Department.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

12/4/2025

1:00pm

ATTACHMENTS:

Description	Type
 FY27 DPW Budget Request	Backup Material



Department of Public Works
Requested Budget
Fiscal Year 2027

Submitted by:
David Pinsonneault, Director of Public Works

Select Board Presentation
December 4, 2025



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3100-3500 DPW General Fund

Mission: The Department of Public Works is committed to serve our community as a professional team dedicated to the quality of life in Lexington and support the Town's core values of public safety, affordability, and open space. We make every effort to maximize the efficient, effective use of our resources in the support, maintenance and upkeep of the infrastructure, public lands and programs.

Budget Overview: The Department of Public Works FY2027 All Funds budget of \$16,368,809 is comprised of four subprograms (DPW Administration/Engineering, Highway Maintenance, Public Grounds, Environmental Services). The FY2027 request represents an overall increase of \$976,965 or 6.35%. The All Funds budget is inclusive of the Compost, Minuteman Household Hazardous Product (MHHP), Burial Containers and Tree revolving funds. Less these revolving funds, the General Fund budget request is \$14,868,030 which is a \$1,001,069 or a 7.22% increase from the FY2026 budget.

Personal Services are increasing \$329,489 or 5.64% in the All Funds budget, and \$303,469 or 5.59% in the General Fund budget. The personal service budgets in both the General Fund and Non-General Funds include contractually obligated increases. Departmental Expenses are increasing \$598,000 or 6.45% in the All Funds budget, and by \$697,600 or 8.27% in the General Fund budget.

In FY2025, the Town undertook a Class & Compensation Study covering the Lexington Municipal Employees Association, the Lexington Municipal Management Association, and non-union personnel. The FY2027 budget incorporates the results of that study.

The Public Works program contains all ten DPW divisions. The services provided by Public Works include the maintenance, repair, and construction of the Town's infrastructure, roads, equipment, and property. The DPW is responsible for 284 lane miles of road, 154 miles of water mains, 34 miles of trunk sewer lines, 119 miles of street sewer lines, 4,700 catch basins, 160 pieces of equipment, 9 parks, 4 cemeteries, and the 5.5 mile-long Jack Eddison Memorial Bikeway. Public Works supports Town functions through the maintenance and repair of facilities such as playing fields and the bikeway. This program also includes the Town's water and sewer operations, which function as separate enterprise funds and are shown in separate enterprise budgets.

Department Initiatives

1. Coordinate Administrative and Operations functions to maintain a functionally efficient organization.
2. Continue to research, test and implement new technologies to improve efficiencies.
3. Ensure staff accessibility and participation for training and advancement opportunities.

Committee Representation

Along with the day-to-day duties of DPW staff, many are also actively involved or work with Town committees. Those committees include the Permanent Building Committee, the Tree Committee, the Center Committee, the Water and Sewer Abatement Board, the Capital Expenditures Committee, the Appropriation Committee, the Transportation Safety Group, the Bicycle Advisory Committee, the Commission on Disabilities, the Monuments and Memorials Committee, Sustainable Lexington Committee, the Noise Advisory Committee and the Recreation Committee. Committee members and staff also work collaboratively on internal committees and teams.

Program Improvement Requests	Division	Comp.	Expenses	Benefits	Total
Event Barricades	Highway	\$ —	\$ 13,860	\$ —	\$ 13,860
Total 3000 by Request		\$ —	\$ 13,860	\$ —	\$ 13,860

Element	Division	FY24 Actual	FY25 Actual	FY26 Budget	FY27 Budget	Increase	%
3110	Admin.	\$ 40,837	\$ 36,878	\$ 45,200	\$ 48,800	\$ 3,600	8.0 %
3120	Engineering	\$ 136,281	\$ 295,138	\$ 262,800	\$ 270,100	\$ 7,300	2.8 %
3130	Street Lighting	\$ 167,412	\$ 188,451	\$ 182,000	\$ 181,900	\$ (100)	(0.1)%
3210	Highway	\$ 543,022	\$ 572,596	\$ 692,200	\$ 711,400	\$ 19,200	2.8 %
3220	Equipment	\$ 614,401	\$ 701,176	\$ 685,700	\$ 702,700	\$ 17,000	2.5 %
3230	Snow	\$ 829,753	\$1,131,259	\$1,300,900	\$1,313,900	\$ 13,000	1.0 %
3310	Parks	\$ 318,091	\$ 456,550	\$ 439,100	\$ 471,100	\$ 32,000	7.3 %
3320	Forestry	\$ 136,957	\$ 248,254	\$ 229,600	\$ 272,100	\$ 42,500	18.5 %
3330	Cemetery	\$ 87,579	\$ 115,395	\$ 136,400	\$ 151,300	\$ 14,900	10.9 %
3410	Trash Pickup	\$1,390,417	\$1,376,116	\$1,362,845	\$1,520,467	\$157,622	11.6 %
3420	Recycling	\$ 246,663	\$ 308,081	\$ 471,300	\$ 596,700	\$125,400	26.6 %
	Collect/Process	\$1,428,916	\$1,740,203	\$1,820,093	\$2,020,561	\$200,468	11.0 %
3430	Trash Disposal	\$ 698,237	\$ 695,216	\$ 758,658	\$ 820,368	\$ 61,710	8.1 %
	Total Expenses	\$6,638,567	\$7,865,312	\$8,386,796	\$9,081,396	\$694,600	8.3 %
	Trash Exp.	\$3,517,571	\$3,811,535	\$3,941,596	\$4,361,396	\$419,800	10.7 %
	Non-Trash	\$3,120,996	\$4,053,777	\$4,445,200	\$4,720,000	\$274,800	6.2 %

Funding Sources (General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$10,525,593	\$11,991,755	\$12,578,749	\$13,744,118	\$1,165,369	9.26%
Enterprise Funds (Indirects)	\$519,198	\$614,351	\$633,912	\$652,612	\$18,700	2.95%
Fees, Charges and Available Funds						
ARPA Funds	\$0	\$0	\$165,000	\$0	\$(165,000)	(100.00)%
Parking Fund	\$0	\$0	\$39,000	\$39,000	\$0	—%
Cemetery Trust	\$130,898	\$170,662	\$100,000	\$100,000	\$0	—%
Cemetery Fees & Interest	\$324,748	\$354,724	\$298,000	\$280,000	\$(18,000)	(6.04)%
Misc. Charges for Service	\$192	\$42	\$200	\$200	\$0	—%
Licenses & Permits	\$59,792	\$51,842	\$52,100	\$52,100	\$0	—%
Total 3100-3500 General Fund	\$11,560,421	\$13,183,376	\$13,866,961	\$14,868,030	\$1,001,069	7.22%

Appropriation Summary (General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Compensation	\$4,883,018	\$5,288,647	\$5,428,165	\$5,731,634	\$303,469	5.59%
Expenses	\$6,677,403	\$7,894,729	\$8,438,796	\$9,136,396	\$697,600	8.27%
Total 3100-3500 General Fund	\$11,560,421	\$13,183,376	\$13,866,961	\$14,868,030	\$1,001,069	7.22%

Program Summary (General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Total 3110 Administration	\$786,714	\$842,181	\$881,368	\$932,041	\$50,673	5.75%
Total 3120 Town Engineering	\$1,012,880	\$1,206,206	\$1,220,210	\$1,343,198	\$122,988	10.08%
Total 3130 Street Lighting	\$167,412	\$188,451	\$190,000	\$189,900	\$(100)	(0.05)%
Total 3210 Highway	\$1,513,529	\$1,414,613	\$1,705,224	\$1,736,290	\$31,066	1.82%
Total 3220 Equipment Maint.	\$930,756	\$1,016,932	\$1,024,781	\$1,041,359	\$16,578	1.62%
Total 3230 Snow Removal	\$1,122,072	\$1,666,331	\$1,633,977	\$1,694,977	\$61,000	3.73%
Total 3310 Parks	\$1,445,245	\$1,819,611	\$1,760,735	\$1,862,571	\$101,836	5.78%
Total 3320 Forestry	\$436,535	\$456,228	\$578,422	\$628,427	\$50,005	8.65%
Total 3330 Cemetery	\$381,044	\$453,210	\$459,348	\$481,171	\$21,823	4.75%
Total 3410 Refuse Collection	\$1,390,417	\$1,376,116	\$1,362,845	\$1,520,467	\$157,622	11.57%
Total 3420 Recycling	\$1,675,580	\$2,048,284	\$2,291,393	\$2,617,261	\$325,868	14.22%
Total 3430 Refuse Disposal	\$698,237	\$695,216	\$758,658	\$820,368	\$61,710	8.13%
Total 3100-3500 General Fund	\$11,560,421	\$13,183,379	\$13,866,961	\$14,868,030	\$1,001,069	7.22%

Object Code Summary (General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Salaries & Wages	\$4,303,511	\$4,526,222	\$4,929,098	\$5,232,567	\$303,469	6.16%
Overtime	\$579,507	\$762,426	\$499,067	\$499,067	\$0	—%
<i>Personal Services</i>	<i>\$4,883,018</i>	<i>\$5,288,648</i>	<i>\$5,428,165</i>	<i>\$5,731,634</i>	<i>\$303,469</i>	<i>5.59%</i>
Contractual Services	\$5,212,152	\$6,056,698	\$6,517,896	\$7,159,296	\$641,400	9.84%
Utilities	\$423,989	\$505,169	\$493,100	\$505,100	\$12,000	2.43%
Supplies	\$965,116	\$1,168,775	\$1,286,900	\$1,329,100	\$42,200	3.28%
Small Capital	\$76,147	\$164,088	\$140,900	\$142,900	\$2,000	1.42%
<i>Expenses</i>	<i>\$6,677,404</i>	<i>\$7,894,730</i>	<i>\$8,438,796</i>	<i>\$9,136,396</i>	<i>\$697,600</i>	<i>8.27%</i>
Total 3100-3500 General Fund	\$11,560,422	\$13,183,378	\$13,866,961	\$14,868,030	\$1,001,069	7.22%

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Lexington Tree Fund	\$217,571	\$38,800	\$210,000	\$150,000	\$(60,000)	(28.57)%
Burial Containers	\$57,323	\$40,490	\$60,000	\$60,000	\$0	—%
Compost Operations	\$881,867	\$1,098,040	\$1,004,883	\$1,040,779	\$35,896	3.57%
Minuteman Household Hazardous Waste	\$171,732	\$259,476	\$250,000	\$250,000	\$0	—%
Total 3100-3500 Revolving Funds	\$1,328,493	\$1,436,806	\$1,524,883	\$1,500,779	\$(24,104)	(1.58)%

**Revolving Funds are authorized by Town Meeting via Article 9, and are not appropriated under Article 4.*

Approp Summary (Non-General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Tree Revolving Fund (3320)	\$70,336	\$47,179	\$210,000	\$150,000	\$(60,000)	(28.57)%
Expenses	\$70,336	\$47,179	\$210,000	\$150,000	\$(60,000)	(28.57)%
Burial Containers Revolving Fund (3330)	\$26,690	\$24,021	\$60,000	\$60,000	\$0	—%
Expenses	\$26,690	\$24,021	\$60,000	\$60,000	\$0	—%
Compost Operations Rev. Fund (3420)	\$940,273	\$797,463	\$1,004,883	\$1,040,779	\$35,896	3.57%
Compensation	\$360,383	\$370,630	\$418,455	\$444,475	\$26,020	6.22%
Expenses	\$315,730	\$242,798	\$307,600	\$268,000	\$(39,600)	(12.87)%
Benefits	\$75,726	\$2,069	\$95,362	\$144,838	\$49,476	51.88%
Debt	\$188,436	\$181,966	\$183,466	\$183,466	\$0	—%
Minuteman Household Haz. Waste (3420)	\$190,685	\$206,359	\$250,000	\$250,000	\$0	—%
Expenses	\$190,685	\$206,359	\$250,000	\$250,000	\$0	—%
Total 3100-3500 Revolving Funds	\$1,227,984	\$1,075,022	\$1,524,883	\$1,500,779	\$(24,104)	(1.58)%

Appropriation Summary (All Funds)	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Compensation	\$5,243,401	\$5,659,277	\$5,846,620	\$6,176,109	\$329,489	5.64%
Expenses	\$7,280,844	\$8,415,088	\$9,266,396	\$9,864,396	\$598,000	6.45%
Benefits (Revolving Funds)	\$75,726	\$2,069	\$95,362	\$144,838	\$49,476	51.88%
Debt Service (Revolving Fund)	\$188,436	\$181,966	\$183,466	\$183,466	\$0	—%
Total 3100-3500 All Funds	\$12,788,407	\$14,258,400	\$15,391,844	\$16,368,809	\$976,965	6.35%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3100-3500 DPW General Fund

<i>Authorized/Appropriated Staffing</i>	FY2024 Budget	FY2025 Budget	FY2026 Budget	FY2027 Request
<i>Department of Public Works - General Fund</i>				
Director of Public Works	1	1	1	1
Manager of Operations	1	1	1	1
Management Analyst	1	1	1	1
Office Manager	1	1	1	1
Department Account Assistants*	2.6	2.6	2.6	2.6
Information Coordinator	1	1	1	1
Department Assistant - Pub Grounds/ Cemetery	1	1	1	1
Department Lead Assistant	1	1	1	1
Town Engineer	1	1	1	1
Assistant Town Engineer	1	1	1	1
Senior Civil Engineers	4	4	4	4
Engineering Assistants/Inspectors	2	2	2	2
Engineering Aide	0.7	0.7	0.7	0.7
Supt. of Equipment, Highways & Drains	1	1	1	1
Highway Foreman	1	1	1	1
Crew Chief	6	6	6	6
Heavy Equipment Operators	16	16	16	16
Seasonal Laborers	1.1	1.1	1.1	1.1
Equipment Foreman	1	1	1	1
Mechanic	4	4	4	4
Superintendent of Public Grounds	1	1	1	1
Asst. Supt. of Public Grounds**	—	1	1	1
Leadmen	7	7	7	7
Arborists	3	3	3	3
Cemetery Foreman	1	1	1	1

*One full-time Department Account Assistant is shown as 0.6 FTE from the General Fund; 0.4 FTE is charged to the Water/Sewer Enterprise Funds.

**An Assistant Superintendent of Public Grounds position was created via a program improvement request in FY2025.

<i>Authorized/Appropriated Staffing</i>	FY2024 Budget	FY2025 Budget	FY2026 Budget	FY2027 Request
<i>Department of Public Works - Compost Revolving Fund</i>				
Superintendent of Environmental Services	1	1	1	1
Compost Facility Foreman	1	1	1	1
Compost Leadman	1	1	1	1
Heavy Equipment Operator***	2	2	2	2
Seasonal Attendant***	—	—	—	—
Total FTE	65.4	66.4	66.4	66.4
Total FT/PT	62 FT/5 PT	64 FT/4 PT	64 FT/4 PT	64 FT/4 PT



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3100 DPW Admin/Engineering

Element: 3110 DPW Administration

Budget Description: DPW Administration staff plans, manages, coordinates, schedules and directs the department's activities. The duties of Administrative staff include preparing budgets, monitoring expenditures, developing bid specifications for DPW procurement, responding to citizens' questions and concerns, evaluating work performance, scheduling work assignments and collective bargaining. Staff works closely with many other departments including the Public Facilities Department located within the same building.

The DPW Administration FY2027 budget request is \$932,041, an increase of \$50,673 or 5.75% from FY2026. Compensation is increasing \$47,073, or 5.63%, due to contractually obligated step increases and cost of living adjustments. Expenses are increasing \$3,600 or 7.96%.

Administration staff work with several committees, including the Permanent Building Committee, the Center Committee, the Capital Expenditures Committee, the Conservation Committee, the Bicycle Advisory Committee, the Tree Committee, and Sustainable Lexington.

Division Goals:

1. Continue use of work order system and explore other programs that ensure the efficiency of customer response and also enhance employee skills.
2. Continue to research and implement new technologies that improve efficiency and effectiveness.
3. Maintain and create a diverse and talented workforce by utilizing improved employee recruitment processes and continuing to promote professional growth and development of staff.
4. Continue to research and implement environmental initiatives.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$737,297	\$799,711	\$810,028	\$856,801	\$46,773	5.77%
513000	Overtime	\$0	\$0	\$0	\$0	\$0	—%
514090	Longevity	\$1,693	\$1,662	\$8,340	\$8,640	\$300	3.60%
511010	Part-Time Wages	\$0	\$0	\$0	\$0	\$0	—%
514100	Stipends	\$6,886	\$3,930	\$17,800	\$17,800	\$0	—%
<i>Subtotal Compensation</i>		<i>\$745,876</i>	<i>\$805,303</i>	<i>\$836,168</i>	<i>\$883,241</i>	<i>\$47,073</i>	<i>5.63%</i>
520000	Contract Services	\$3,317	\$3,106	\$3,500	\$3,500	\$0	—%
538080	Printing & Forms	\$0	\$74	\$100	\$100	\$0	—%
530000	Professional Services	\$4	\$0	\$300	\$500	\$200	66.67%
538010	Advertising	\$4	\$279	\$200	\$200	\$0	—%
538060	Catering/Meals	\$1,274	\$1,219	\$1,800	\$2,000	\$200	11.11%
538050	Drug & Alcohol Testing	\$15,309	\$13,676	\$16,000	\$18,000	\$2,000	12.50%
572000	Mileage	\$0	\$0	\$0		\$0	—%
542020	Postage & Mailing	\$13	\$0	\$100	\$100	\$0	—%
530060	Prof Dev & Training	\$2,295	\$1,400	\$1,600	\$1,800	\$200	12.50%
571000	Travel	\$1,497	\$3,705	\$1,600	\$1,800	\$200	12.50%
530040	Sem./Workshops/Conf.	\$5,790	\$5,030	\$6,500	\$7,000	\$500	7.69%
534030	Mobile Devices	\$1,063	\$1,000	\$2,200	\$2,200	\$0	—%
558000	Supplies	\$2,656	\$1,151	\$2,200	\$2,500	\$300	13.64%
542000	Office Supplies	\$4,953	\$2,870	\$5,000	\$5,000	\$0	—%
573000	Membership/Dues	\$2,097	\$2,000	\$2,600	\$2,600	\$0	—%
558010	Clothing & Safety Equipment	\$565	\$1,367	\$1,500	\$1,500	\$0	—%
542040	Office Equipment	\$0	\$0	\$0		\$0	—%
<i>Subtotal Expenses</i>		<i>\$40,837</i>	<i>\$36,877</i>	<i>\$45,200</i>	<i>\$48,800</i>	<i>\$3,600</i>	<i>7.96%</i>
Total 3110 DPW Administration		\$786,713	\$842,180	\$881,368	\$932,041	\$50,673	5.75%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3100 DPW Admin/Engineering

Element: 3120 Engineering

Budget Description: The Engineering Division provides engineering programs and support services to the DPW, other Town departments and many Town committees. The Engineering Division is responsible for administering the Capital Budget for the Town's horizontal infrastructure including roadways, drainage, water, sanitary sewer, dams and sidewalks. This includes conceptual planning and investigation, design, bidding and construction administration. The division also issues permits, conducts inspections, provides consultant oversight, maintains public records and prepares and reviews bid documents.

The FY2027 Engineering budget request for Compensation reflects an increase of \$115,688 or 12.08% from FY2026, which reflects the cost of contractually obligated step increases, offset by staff turnover. The request for expenses is increasing from FY2026, primarily due to Professional Services.

The Professional Services line which reflects the costs to comply with the EPA NPDES Phase II stormwater requirements (non-capital). Examples of the requirements include public education to residents, industry, commercial and construction groups, stormwater management policy review and regulation updates and written illicit discharge detection and elimination procedures, quarterly stormwater pollution prevention plan facility inspections, and catchment investigations. In addition the line encompasses continued environmental monitoring at the Hartwell compost facility and Lincoln Fields. It also includes required annual Emergency Action Plan (EAP) for the two earth dams.

Engineering staff work with numerous groups that include the Transportation Safety Group, the Center Committee, Capital Expenditures Committee, Conservation Commission, Planning Board, Bicycle Advisory Committee, Commission on Disabilities and the Center Committee.

Division Goals:

1. Continue to work on solutions to nutrient control requirements and prepare for pending updates to the MS4 permit.
2. Continue to enhance the DPW asset management plan and research and implement construction technologies that improve delivery, resilience and sustainability.
3. Work through progressive steps toward Water Tank improvements.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$794,223	\$811,733	\$848,922	\$970,966	\$122,044	14.38%
513000	Overtime	\$4,858	\$6,085	\$4,400	\$4,400	\$0	—%
514090	Longevity	\$1,400	\$1,700	\$4,400	\$4,400	\$0	—%
511010	Part-Time Wages	\$52,700	\$54,971	\$53,096	\$46,740	\$(6,356)	(11.97)%
512000	Seasonal Part-Time	\$23,418	\$36,577	\$46,592	\$46,592	\$0	—%
514100	Stipends	\$0	\$0	\$0	\$0	\$0	—%
<i>Subtotal Compensation</i>		<i>\$876,599</i>	<i>\$911,066</i>	<i>\$957,410</i>	<i>\$1,073,098</i>	<i>\$115,688</i>	<i>12.08%</i>
520000	Contract Services	\$8,087	\$4,933	\$4,000	\$5,000	\$1,000	25.00%
538080	Printing & Forms	\$107	\$506	\$200	\$200	\$0	—%
530000	Professional Services	\$100,740	\$261,058	\$225,000	\$230,000	\$5,000	2.22%
572000	Mileage	\$137	\$40	\$600	\$600	\$0	—%
530060	Prof Dev & Training	\$6,380	\$5,217	\$6,500	\$7,000	\$500	7.69%
571000	Travel	\$1,429	\$3,923	\$3,000	\$3,000	\$0	—%
530040	Sem./Workshops/Conf.	\$8,576	\$10,503	\$9,600	\$10,000	\$400	4.17%
534030	Mobile Devices	\$2,433	\$2,250	\$2,500	\$2,500	\$0	—%
558000	Supplies	\$883	\$466	\$500	\$500	\$0	—%
542000	Office Supplies	\$4,288	\$2,623	\$3,400	\$3,400	\$0	—%
542020	Postage & Mailing	\$0	\$114	\$0	\$0	\$0	—%
573000	Membership/Dues	\$1,525	\$1,061	\$3,000	\$3,000	\$0	—%
558010	Clothing & Safety Equipment	\$1,523	\$1,928	\$3,600	\$4,000	\$400	11.11%
585020	Small Equipment	\$172	\$304	\$400	\$400	\$0	—%
542040	Office Equipment	\$0	\$214	\$500	\$500	\$0	—%
<i>Subtotal Expenses</i>		<i>\$136,280</i>	<i>\$295,140</i>	<i>\$262,800</i>	<i>\$270,100</i>	<i>\$7,300</i>	<i>2.78%</i>
Total 3120 Engineering		\$1,012,879	\$1,206,206	\$1,220,210	\$1,343,198	\$122,988	10.08%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3100 DPW Admin/Engineering

Element: 3130 Street Lighting

Budget Description: The Forestry Division staff inspect and repair bulbs and sensors on the Town-owned streetlights. An outside contractor repairs all other electrical outages including new lights, arms, poles and fixtures.

The total Street Lighting budget is decreasing \$(100) or (0.05)% from FY2026. Since the Town converted 3,175 fixtures to LED lights it will continue to monitor the system for cost savings and energy efficiency. The remaining 354 light fixtures will be evaluated for conversion.

Division Goals:

1. Continue to proactively maintain a cost-effective lighting system which is energy efficient.
2. Reduce outage frequency, down time, and provide safety along Lexington's roadways.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
513000	Overtime	\$0	\$0	\$8,000	\$8,000	\$0	—%
<i>Subtotal Compensation</i>		\$0	\$0	\$8,000	\$8,000	\$0	—%
520000	Contract Services	\$3,106	\$5,908	\$6,000	\$5,000	\$(1,000)	(16.67)%
538110	Police Details	\$0	\$0	\$600	\$600	\$0	—%
524030	Equip. Service & Repair	\$37,358	\$64,547	\$52,000	\$52,000	\$0	—%
538060	Catering/Meals	\$0	\$200	\$100	\$0	\$(100)	(100.00)%
530040	Sem./Workshops/Conf.	\$0	\$0	\$1,800	\$1,800	\$0	—%
521010	Electricity	\$112,362	\$110,358	\$100,000	\$100,000	\$0	—%
558000	Supplies	\$0	\$2,175	\$500	\$500	\$0	—%
558010	Clothing & Safety Equipment	\$910	\$628	\$1,000	\$1,000	\$0	—%
553050	Bulbs & Fixtures	\$8,000	\$4,635	\$20,000	\$20,000	\$0	—%
553060	Tools/Lumber/Hardware	\$5,676	\$0	\$0	\$1,000	\$1,000	—%
<i>Subtotal Expenses</i>		\$167,412	\$188,451	\$182,000	\$181,900	\$(100)	(0.05)%
Total 3130 Street Lighting		\$167,412	\$188,451	\$190,000	\$189,900	\$(100)	(0.05)%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3200 Highway

Element: 3210 Highway Maintenance

Budget Description: The Highway Division provides for the safety and maintenance of all public streets, sidewalks, drains and brooks. They perform minor road construction and repairs, snow and ice operations, traffic sign maintenance, traffic signal maintenance, pavement markings, street sweeping and pavement management (potholes & patches).

The overall FY2027 Highway budget represents a \$31,066 or a 1.82% increase from FY2026. Compensation is increasing \$8,866 or 0.92% due to contractually obligated step increases and cost of living adjustments, offset by staff turnover. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget. Expenses are increasing by \$22,200 or 2.98% from FY2026.

The Town has invested significant capital funds to improve stormwater capacity and quality by constructing biobasins, retention basins and vegetated swales that require routine maintenance to remain fully functional. The bicycle pavement marking program which was initially funded in FY2018 is continued.

Highway staff work with Transportation Safety Group and the Center Committees, as well as the public.

Division Goals:

1. Continue with the repair and replacement of sidewalks based on the 2020 BETA sidewalk assessment report.
2. Continue with Municipal Separate Storm Sewer System (MS4) permitting requirements including street sweeping, catch basin cleaning, culvert cleaning, brook cleaning and stormwater best management practices.
3. Take proactive measures to clean and repair catch basins townwide.
4. Provide timely and efficient response to road hazards that arise on Town roads.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$792,175	\$681,703	\$863,135	\$863,661	\$526	0.06%
513000	Overtime	\$119,548	\$114,966	\$76,296	\$76,296	\$0	—%
512000	Seasonal Part-Time	\$14,553	\$10,550	\$16,293	\$16,633	\$340	2.09%
514100	Stipends	\$5,395	\$5,380	\$5,300	\$13,300	\$8,000	150.94%
<i>Subtotal Compensation</i>		<i>\$931,671</i>	<i>\$812,599</i>	<i>\$961,024</i>	<i>\$969,890</i>	<i>\$8,866</i>	<i>0.92%</i>
520000	Contract Services	\$310,757	\$373,051	\$400,000	\$420,000	\$20,000	5.00%
524000	Repairs & Maintenance	\$83,611	\$41,843	\$80,000	\$80,000	\$0	—%
530000	Professional Services	\$9,234	\$8,852	\$8,500	\$9,000	\$500	5.88%
538110	Police Details	\$7,639	\$11,265	\$12,000	\$10,000	\$(2,000)	(16.67)%
538010	Advertising	\$846	\$1,335	\$1,200	\$1,000	\$(200)	(16.67)%
524010	Landscaping Maintenance	\$1,192	\$2,829	\$2,500	\$2,000	\$(500)	(20.00)%
524030	Equip. Service & Repair	\$0	\$3,290	\$5,000	\$5,000	\$0	—%
538060	Catering/Meals	\$3,427	\$5,087	\$2,600	\$0	\$(2,600)	(100.00)%
571000	Travel	\$0	\$0	\$1,200	\$1,200	\$0	—%
530040	Sem./Workshops/Conf.	\$2,517	\$4,808	\$5,500	\$5,500	\$0	—%
521010	Electricity	\$14,462	\$8,666	\$17,000	\$17,000	\$0	—%
534020	Telephone	\$1,398	\$1,300	\$2,100	\$2,100	\$0	—%
534030	Mobile Devices	\$2,709	\$3,000	\$3,000	\$3,000	\$0	—%
558000	Supplies	\$59,107	\$60,673	\$60,000	\$60,000	\$0	—%
542000	Office Supplies	\$899	\$362	\$400	\$400	\$0	—%
573000	Membership/Dues	\$1,383	\$1,437	\$1,600	\$1,600	\$0	—%
558010	Clothing & Safety Equipment	\$8,266	\$13,852	\$16,000	\$18,000	\$2,000	12.50%
545010	Chemicals & Cleaning Supplies	\$0	\$0	\$500	\$500	\$0	—%
553040	Pipes & Fittings	\$0	\$0	\$300	\$300	\$0	—%
553050	Bulbs & Fixtures	\$0	\$0	\$1,800	\$1,800	\$0	—%
553060	Tools/Lumber/Hardware	\$10,705	\$6,809	\$8,000	\$10,000	\$2,000	25.00%
553070	Paving Supplies & Materials	\$24,869	\$18,084	\$60,000	\$60,000	\$0	—%
585020	Small Equipment	\$0	\$5,986	\$3,000	\$3,000	\$0	—%
<i>Subtotal Expenses</i>		<i>\$543,021</i>	<i>\$572,597</i>	<i>\$692,200</i>	<i>\$711,400</i>	<i>\$19,200</i>	<i>2.77%</i>
530001	EV Charger Maintenance	\$4,875	\$3,440	\$30,000	\$20,000	\$(10,000)	(33.33)%
521011	EV Charger Electricity	\$33,961	\$25,978	\$22,000	\$35,000	\$13,000	59.09%
<i>Subtotal EV Expenses</i>		<i>\$38,836</i>	<i>\$29,418</i>	<i>\$52,000</i>	<i>\$55,000</i>	<i>\$3,000</i>	<i>5.77%</i>
Subtotal Expenses		\$581,857	\$602,015	\$744,200	\$766,400	\$22,200	2.98%
Total 3210 Highway Maintenance		\$1,474,692	\$1,385,196	\$1,705,224	\$1,736,290	\$31,066	1.82%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3200 Highway

Element: 3220 Equipment Maintenance

Budget Description: The Equipment Maintenance Division services and repairs vehicles and small engine equipment for DPW, Facilities and Land Use, Health and Development. The Equipment Maintenance Division also supplies fuel for DPW, Facilities, Land Use, Health and Development, Police, Fire and LABBB (reimbursed). The current DPW equipment fleet replacement value is approximately \$7.4 million. DPW continues to research and encourage hybrid and other energy efficient vehicles for administration use and purchases large vehicles with energy reducing features. This budget also includes replacement vehicles for Land Use, Housing and Development.

The Equipment Maintenance budget is increasing overall \$16,578, or 1.62% from the FY2026 budget. Compensation is decreasing \$(422) or (0.12)% from FY2026 due to contractually obligated step increases and cost of living adjustments offset by staff turnover. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget.

Expenses are increasing \$17,000 or 2.48%. The contractual services are increasing due to increased cost for labor and materials. The FY2027 Gasoline/Diesel request is at the FY2026 appropriation to reflecting current pricing.

Division Goals:

1. Upgrade the preventative maintenance program to include servicing equipment more frequently to prevent costly repairs.
2. Updating the equipment tracking software to increase the efficiency of our technicians.
3. Maintain all Town equipment under the responsibility of this department so that it is ready and available for regular and emergency use when needed.
4. Upgrade diagnostic equipment to better diagnose and repair our diverse fleet.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$290,346	\$290,306	\$331,114	\$327,192	\$(3,922)	(1.18)%
513000	Overtime	\$26,009	\$25,450	\$4,267	\$4,267	\$0	—%
514100	Stipends	\$0	\$0	\$3,700	\$7,200	\$3,500	94.59%
<i>Subtotal Compensation</i>		\$316,355	\$315,756	\$339,081	\$338,659	\$(422)	(0.12)%
520000	Contract Services	\$83,086	\$139,490	\$75,000	\$80,000	\$5,000	6.67%
530000	Professional Services	\$13,972	\$16,802	\$12,000	\$12,000	\$0	—%
524030	Equip. Service & Repair	\$15,264	\$14,503	\$22,000	\$22,000	\$0	—%
530040	Sem./Workshops/Conf.	\$767	\$1,657	\$2,000	\$2,000	\$0	—%
538060	Catering/Meals	\$1,268	\$2,025	\$0	\$0	\$0	—%
538080	Printing & Forms	\$0	\$0	\$0	\$0	\$0	—%
531030	Gasoline/Diesel	\$108,351	\$162,636	\$190,000	\$180,000	\$(10,000)	(5.26)%
558000	Supplies	\$22,799	\$21,101	\$45,000	\$45,000	\$0	—%
542000	Office Supplies	\$217	\$193	\$200	\$200	\$0	—%
573000	Membership/Dues	\$210	\$235	\$500	\$500	\$0	—%
558010	Clothing & Safety Equipment	\$6,646	\$8,154	\$10,000	\$12,000	\$2,000	20.00%
545010	Chemicals & Cleaning Supplies	\$125	\$0	\$2,000	\$2,000	\$0	—%
553060	Tools/Lumber/Hardware	\$13,097	\$6,072	\$13,000	\$13,000	\$0	—%
548010	Engine Oils/Lubricants	\$7,852	\$11,312	\$12,000	\$12,000	\$0	—%
548020	Vehicle Parts & Supplies	\$287,127	\$245,596	\$210,000	\$230,000	\$20,000	9.52%
585020	Small Equipment	\$0	\$0	\$12,000	\$12,000	\$0	—%
585030	Vehicles	\$53,619	\$71,400	\$80,000	\$80,000	\$0	—%
<i>Subtotal Expenses</i>		\$614,400	\$701,176	\$685,700	\$702,700	\$17,000	2.48%
Total 3220 Equipment Maintenance		\$930,755	\$1,016,932	\$1,024,781	\$1,041,359	\$16,578	1.62%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3200 Highway

Element: 3230 Snow Removal

Budget Description: The DPW is responsible for the removal of snow from Town streets, sidewalks, and parking lots. The Highway Division Superintendent oversees the entire DPW operations staff as well as contractors performing snow removal activities. The overall snow removal budget is \$1,694,977 which is an overall increase of \$61,000 or 3.73% from FY2026, primarily driven by a new staff plowing incentive stipend.

Division Goals:

1. Refine the use of enhanced liquids with salt in order to enhance the treatment processes and reduce salt consumption.
2. Continue researching new technologies that will improve the efficiency of snow removal operations.
3. Continue to access real time weather data from our weather station which includes air temperature, road temperatures, coefficient of friction, relative humidity, precipitation type and pictures of the roadway.
4. Continue to utilize our snow operation tracking software that will streamline the snow operation and provide better post storm cost tracking.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$65,615	\$95,322	\$0	\$0	\$0	—%
513000	Overtime	\$159,292	\$300,720	\$265,077	\$265,077	\$0	—%
514100	Stipends	\$67,412	\$139,030	\$68,000	\$116,000	\$48,000	70.59%
<i>Subtotal Compensation</i>		<i>\$292,319</i>	<i>\$535,072</i>	<i>\$333,077</i>	<i>\$381,077</i>	<i>\$48,000</i>	<i>14.41%</i>
520000	Contract Services	\$45,064	\$20,433	\$25,000	\$25,000	\$0	—%
530000	Professional Services	\$18,223	\$25,985	\$25,000	\$30,000	\$5,000	20.00%
538110	Police Details	\$0	\$0	\$1,600	\$1,200	\$(400)	(25.00)%
538010	Advertising	\$0	\$0	\$200	\$200	\$0	—%
524030	Equip. Service & Repair	\$0	\$3,100	\$30,000	\$30,000	\$0	—%
538060	Catering/Meals	\$3,311	\$1,213	\$5,000	\$5,000	\$0	—%
571000	Travel	\$0	\$0	\$1,500	\$1,600	\$100	6.67%
527030	Lease Agreements	\$83,276	\$67,420	\$96,000	\$98,000	\$2,000	2.08%
530040	Sem./Workshops/Conf.	\$4,364	\$6,623	\$4,500	\$4,800	\$300	6.67%
538030	Plowing Contractors	\$307,308	\$468,962	\$504,000	\$510,000	\$6,000	1.19%
534030	Mobile Devices	\$0	\$0	\$0	\$0	\$0	—%
531030	Gasoline/Diesel	\$68,879	\$65,391	\$55,000	\$55,000	\$0	—%
558000	Supplies	\$20,546	\$17,849	\$26,000	\$26,000	\$0	—%
542000	Office Supplies	\$70	\$231	\$100	\$100	\$0	—%
558010	Clothing & Safety Equipment	\$973	\$2,036	\$2,000	\$2,000	\$0	—%
553010	Snow & Ice Chemicals	\$37,985	\$102,222	\$100,000	\$100,000	\$0	—%
553060	Tools/Lumber/Hardware	\$0	\$984	\$3,000	\$3,000	\$0	—%
553020	Road Sand & Salt	\$171,049	\$272,020	\$350,000	\$350,000	\$0	—%
548020	Vehicle Parts & Supplies	\$58,307	\$71,403	\$60,000	\$60,000	\$0	—%
585020	Small Equipment	\$10,397	\$5,387	\$12,000	\$12,000	\$0	—%
<i>Subtotal Expenses</i>		<i>\$829,752</i>	<i>\$1,131,259</i>	<i>\$1,300,900</i>	<i>\$1,313,900</i>	<i>\$13,000</i>	<i>1.00%</i>
Total 3230 Snow Removal		\$1,122,071	\$1,666,331	\$1,633,977	\$1,694,977	\$61,000	3.73%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3300 Public Grounds

Element: 3310 Parks Division

Budget Description: The Public Grounds Superintendent oversees the Parks Division operations, which includes the maintenance of playgrounds, conservation areas, parks, athletic facilities, trails, pools and historical areas. The level of turf and ball field maintenance is the single most important factor in determining safety, playability and aesthetics of public grounds and athletic field areas. The Parks Division also assists with the preparations for Patriots Day, Discovery Day, Independence Day, Farmers Market and other special events. Parks Division staff works with the Recreation, Conservation, and Bike Advisory Committees, Civic Groups, special events and youth groups.

The total Parks Division FY2027 budget reflects an increase of \$101,836 or 5.78% from FY2026. Compensation is set to increase by \$69,836 or 5.28%, driven by contractually obligated step increases and cost of living adjustments. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget.

Expenses are increasing by \$32,000 or 7.29% from FY2026. This is due to an increased cost in Landscape Supplies and Materials for fertilizer, grass seed, and equipment and contractual services needed to provide safe, aesthetically pleasing athletic fields, public grounds and park areas. The Water/Sewer line has an increase due to the cost of irrigation needed to provide quality turf and grounds areas.

Division Goals:

1. Continue the implementation of a proactive park maintenance program to provide safe, well-maintained, aesthetically pleasing parks, athletic fields and public ground areas.
2. Continue to improve two turf areas per year; Clarke Baseball and Garfield Baseball are targeted for FY2027.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$931,761	\$1,119,389	\$1,205,640	\$1,274,276	\$68,636	5.69%
513000	Overtime	\$189,157	\$236,051	\$101,895	\$101,895	\$0	—%
514090	Longevity	\$896	\$2,593	\$8,800	\$10,000	\$1,200	13.64%
514100	Stipends	\$5,340	\$5,028	\$5,300	\$5,300	\$0	—%
<i>Subtotal Compensation</i>		<i>\$1,127,154</i>	<i>\$1,363,061</i>	<i>\$1,321,635</i>	<i>\$1,391,471</i>	<i>\$69,836</i>	<i>5.28%</i>
520000	Contract Services	\$49,919	\$38,934	\$80,000	\$85,000	\$5,000	6.25%
538080	Printing & Forms	\$0	\$140	\$200	\$200	\$0	—%
530000	Professional Services	\$2,579	\$4,225	\$5,000	\$5,000	\$0	—%
538010	Advertising	\$278	\$0	\$200	\$200	\$0	—%
524010	Landscaping Maintenance	\$55,188	\$102,455	\$98,000	\$105,000	\$7,000	7.14%
524030	Equip. Service & Repair	\$0	\$0	\$2,000	\$5,000	\$3,000	150.00%
538060	Catering/Meals	\$4,787	\$5,453	\$1,200	\$0	\$(1,200)	(100.00)%
530060	Prof Dev & Training	\$960	\$1,348	\$2,000	\$2,200	\$200	10.00%
571000	Travel	\$483	\$608	\$2,000	\$2,000	\$0	—%
530040	Sem./Workshops/Conf.	\$3,176	\$5,863	\$6,000	\$6,000	\$0	—%
521010	Electricity	\$8,048	\$7,848	\$9,000	\$9,000	\$0	—%
531000	Water/Sewer	\$46,595	\$72,888	\$50,000	\$55,000	\$5,000	10.00%
534030	Mobile Devices	\$2,480	\$2,716	\$3,500	\$3,500	\$0	—%
558000	Supplies	\$16,081	\$13,970	\$18,000	\$20,000	\$2,000	11.11%
573000	Membership/Dues	\$2,158	\$2,190	\$3,000	\$3,000	\$0	—%
558010	Clothing & Safety Equipment	\$13,741	\$15,576	\$16,000	\$18,000	\$2,000	12.50%
545010	Chemicals & Cleaning Supplies	\$0	\$14	\$0	\$0	\$0	—%
553060	Tools/Lumber/Hardware	\$4,285	\$2,788	\$8,000	\$10,000	\$2,000	25.00%
546010	Landscaping Supp. & Mat.	\$75,587	\$89,286	\$85,000	\$90,000	\$5,000	5.88%
548020	Vehicle Parts & Supplies	\$18,723	\$12,803	\$8,000	\$10,000	\$2,000	25.00%
553080	Sand & Gravel	\$5,617	\$805	\$22,000	\$22,000	\$0	—%
585020	Small Equipment	\$6,225	\$76,641	\$20,000	\$20,000	\$0	—%
<i>Subtotal Expenses</i>		<i>\$316,910</i>	<i>\$456,551</i>	<i>\$439,100</i>	<i>\$471,100</i>	<i>\$32,000</i>	<i>7.29%</i>
Total 3310 Parks Division		\$1,444,064	\$1,819,612	\$1,760,735	\$1,862,571	\$101,836	5.78%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3300 Public Grounds

Element: 3320 Forestry

Budget Description: The Forestry Division maintains public shade trees in parks, cemeteries, school grounds, public grounds areas, streets, and conservation properties. The division also assists with aerial lift services, setting up the holiday lighting, the streetlight maintenance program, and special events. Forestry Division staff work with the Recreation, Conservation, and Bike Advisory Committees, Civic Groups, special events and youth groups, as well as the Tree Committee. As part of the Town's efforts to replant trees, up to \$150,000 is requested to spend from the Tree Revolving Fund, which is funded by donations and mitigation fees.

The FY2027 All Funds Forestry Division budget of \$778,427 reflects a decrease of \$-9,995 or (1.27)% from FY2026. Less the revolving fund, the General Fund FY2027 Forestry budget request is \$628,427 which is an increase of \$50,005 or 8.65% from FY2026.

Compensation reflects an increase of \$7,505 or 2.15% due to contractually obligated step increases and cost of living adjustments. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget.

Forestry expenses are increasing by \$42,500 or 18.51% due to the increase of tree removal and maintenance per the recently completed tree inventory. In FY2026, \$200,000 in free cash was appropriated to address the most dangerous trees on the inventory.

Division Goals:

1. Continue to plant 140 trees in the Town Right-of-Ways, parks, public grounds areas, and setback areas.
2. Manage the Town's public trees by maintaining the vigorous maintenance program established to minimize hazard trees, and pro-active pruning to protect the health, safety, and pleasing aesthetics of this resource for now and in the future.
3. Continue the use of the tree inventory for Town trees and update and amend as needed.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$244,568	\$172,884	\$323,325	\$330,830	\$7,505	2.32%
513000	Overtime	\$55,010	\$35,090	\$22,697	\$22,697	\$0	—%
512000	Seasonal Part-Time	\$0	\$0	\$0	\$0	\$0	—%
514100	Stipends	\$0	\$0	\$2,800	\$2,800	\$0	—%
<i>Subtotal Compensation</i>		<i>\$299,578</i>	<i>\$207,974</i>	<i>\$348,822</i>	<i>\$356,327</i>	<i>\$7,505</i>	<i>2.15%</i>
520000	Contract Services	\$3,750	\$7,334	\$4,500	\$5,000	\$500	11.11%
530000	Professional Services	\$715	\$1,207	\$2,000	\$2,000	\$0	—%
538110	Police Details	\$4,900	\$6,657	\$4,500	\$4,000	\$(500)	(11.11)%
538010	Advertising	\$365	\$1,045	\$400	\$400	\$0	—%
524010	Landscaping Maintenance	\$3,667	\$17,520	\$8,000	\$10,000	\$2,000	25.00%
524030	Equip. Service & Repair	\$0	\$2,781	\$3,000	\$5,000	\$2,000	66.67%
524040	Tree Service	\$84,970	\$168,610	\$120,000	\$150,000	\$30,000	25.00%
524060	Tree Planting	\$18,968	\$4,964	\$45,000	\$50,000	\$5,000	11.11%
538060	Catering/Meals	\$1,469	\$1,743	\$500	\$0	\$(500)	(100.00)%
530060	Prof Dev & Training	\$586	\$2,304	\$2,500	\$3,000	\$500	20.00%
530040	Sem./Workshops/Conf.	\$427	\$2,384	\$3,000	\$3,000	\$0	—%
534030	Mobile Devices	\$500	\$600	\$900	\$900	\$0	—%
558000	Supplies	\$3,275	\$2,871	\$3,000	\$3,200	\$200	6.67%
573000	Membership/Dues	\$1,920	\$1,125	\$2,600	\$2,600	\$0	—%
558010	Clothing & Safety Equipment	\$3,853	\$6,311	\$8,200	\$9,000	\$800	9.76%
545010	Chemicals & Cleaning Supplies	\$378	\$0	\$1,000	\$1,000	\$0	—%
553060	Tools/Lumber/Hardware	\$580	\$908	\$2,500	\$3,000	\$500	20.00%
546010	Landscaping Supp. & Mat.	\$3,415	\$13,327	\$8,000	\$8,000	\$0	—%
548020	Vehicle Parts & Supplies	\$554	\$2,405	\$2,000	\$2,000	\$0	—%
585020	Small Equipment	\$2,665	\$4,157	\$8,000	\$10,000	\$2,000	25.00%
<i>Subtotal Expenses</i>		<i>\$136,957</i>	<i>\$248,253</i>	<i>\$229,600</i>	<i>\$272,100</i>	<i>\$42,500</i>	<i>18.51%</i>
Subtotal 3320 General Fund		\$436,535	\$456,227	\$578,422	\$628,427	\$50,005	8.65%
Revolving Fund - Tree							
520000	Contract Services	\$70,336	\$47,179	\$210,000	\$150,000	\$(60,000)	(28.57)%
<i>Subtotal Expenses</i>		<i>\$70,336</i>	<i>\$47,179</i>	<i>\$210,000</i>	<i>\$150,000</i>	<i>\$(60,000)</i>	<i>(28.57)%</i>
Total 3320 Forestry		\$506,871	\$503,406	\$788,422	\$778,427	\$(9,995)	(1.27)%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3300 Public Grounds

Element: 3330 Cemetery

Budget Description: The Cemetery Division is responsible for the administration and maintenance of four cemeteries. Operations of the Cemetery Division are supported by the General Fund and by the Perpetual Care Trust fund. The Public Grounds Superintendent administers this program.

The FY2027 All Funds Cemetery Division budget of \$541,171 reflects a \$21,823 or 4.20% increase from FY2026. This amount includes a \$60,000 request for the Burial Containers Revolving Fund for the sale of grave boxes and burial vaults.

Less the revolving fund, the FY2027 General Fund Cemetery budget is \$481,171 which is a \$21,823 or a 4.75% increase. Compensation reflects an \$6,923 or a 2.14% increase, due to contractually obligated step increases. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget. The expense budget reflects an increase of 10.92% from FY2026.

Division Goals:

1. Continue the use of GPS at Westview Cemetery to successfully manage plot utilization and potential locations for future development.
2. Ensure space at the Westview Cemetery building is being utilized to full potential.
3. Continue with the Green Burial program and gather additional information to assist with the design and engineering, to bring forward the concept of a columbarium at Westview Cemetery.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$267,832	\$293,651	\$293,289	\$300,212	\$6,923	2.36%
513000	Overtime	\$25,633	\$44,062	\$16,435	\$16,435	\$0	—%
512000	Seasonal Part-Time	\$0	\$101	\$10,824	\$10,824	\$0	—%
514100	Stipends	\$0	\$0	\$2,400	\$2,400	\$0	—%
<i>Subtotal Compensation</i>		<i>\$293,465</i>	<i>\$337,814</i>	<i>\$322,948</i>	<i>\$329,871</i>	<i>\$6,923</i>	<i>2.14%</i>
520000	Contract Services	\$4,374	\$5,099	\$8,000	\$10,000	\$2,000	25.00%
538080	Printing & Forms	\$0	\$35	\$300	\$300	\$0	—%
530000	Professional Services	\$541	\$696	\$3,000	\$3,000	\$0	—%
538010	Advertising	\$0	\$0	\$0	\$0	\$0	—%
524010	Landscaping Maintenance	\$20,480	\$21,466	\$38,000	\$40,000	\$2,000	5.26%
524030	Equip. Service & Repair	\$0	\$205	\$1,000	\$1,000	\$0	—%
524040	Tree Service	\$0	\$1,600	\$8,000	\$10,000	\$2,000	25.00%
538060	Catering/Meals	\$500	\$1,110	\$0	\$0	\$0	—%
530060	Prof Dev & Training	\$625	\$0	\$0	\$0	\$0	—%
530040	Sem./Workshops/Conf.	\$400	\$945	\$1,000	\$1,500	\$500	50.00%
521010	Electricity	\$180	\$180	\$1,500	\$1,500	\$0	—%
531000	Water/Sewer	\$22,300	\$41,909	\$36,000	\$40,000	\$4,000	11.11%
534030	Mobile Devices	\$700	\$700	\$900	\$900	\$0	—%
558000	Supplies	\$13,134	\$4,824	\$8,000	\$10,000	\$2,000	25.00%
542000	Office Supplies	\$1,765	\$280	\$600	\$800	\$200	33.33%
573000	Membership/Dues	\$120	\$75	\$300	\$300	\$0	—%
558010	Clothing & Safety Equipment	\$1,732	\$3,553	\$3,800	\$4,000	\$200	5.26%
553060	Tools/Lumber/Hardware	\$4,233	\$924	\$5,000	\$6,000	\$1,000	20.00%
546010	Landscaping Supp. & Mat.	\$10,490	\$27,854	\$14,000	\$15,000	\$1,000	7.14%
548020	Vehicle Parts & Supplies	\$2,937	\$3,940	\$2,000	\$2,000	\$0	—%
585020	Small Equipment	\$3,067	\$0	\$5,000	\$5,000	\$0	—%
<i>Subtotal Expenses</i>		<i>\$87,578</i>	<i>\$115,395</i>	<i>\$136,400</i>	<i>\$151,300</i>	<i>\$14,900</i>	<i>10.92%</i>
Subtotal 3330 General Fund		\$381,043	\$453,209	\$459,348	\$481,171	\$21,823	4.75%

Revolving Fund - Burial Container

542000	Burial Supplies	\$26,690	\$24,021	\$60,000	\$60,000	—	—%
<i>Subtotal Expenses</i>		<i>\$26,690</i>	<i>\$24,021</i>	<i>\$60,000</i>	<i>\$60,000</i>	<i>\$0</i>	<i>—%</i>
Total 3330 Cemetery		\$407,733	\$477,230	\$519,348	\$541,171	\$21,823	4.20%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3400 Environmental Services

Element: 3410 Refuse Collection

Budget Description: The Superintendent of Environmental Services oversees this program that supports the curbside collection and transportation of residential solid waste. It also includes the collection and disposal of sharps and medical waste.

Capitol Waste will begin year four of a five year curbside refuse and recycling collection contract that will end June 30, 2028. The Contractor collects single-stream recyclables, which combines paper/cardboard with plastic, glass and metal containers together in one recycle bin or barrel.

Division Goals:

1. Continue to monitor the Capitol Waste contract to ensure quality and timely service.
2. Continue to support programs to divert organics and other hard to manage items such as mattresses, food waste, and carpet from residential trash.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
520000	Contract Services	\$0	\$0	\$0	\$0	\$0	—%
533060	Curbside Collection Services	\$1,390,417	\$1,376,116	\$1,362,845	\$1,520,467	\$157,622	11.57%
Subtotal Expenses		\$1,390,417	\$1,376,116	\$1,362,845	\$1,520,467	\$157,622	11.57%

Total 3410 Refuse Collection		\$1,390,417	\$1,376,116	\$1,362,845	\$1,520,467	\$157,622	11.57%
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Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3400 Environmental Services

Element: 3420 Recycling

Budget Description: The Superintendent of Environmental Services oversees the Town's recycling programs that include curbside collection of recyclable materials, management of yard waste operations at the Lexington Compost Facility at Hartwell Avenue and the Regional Minuteman Household Hazardous Product Facility.

The FY2027 All Funds Recycling Division budget of \$3,908,040 reflects a \$361,764 or 10.20% increase from FY2026. This amount includes budgets from the General Fund, the Compost Revolving Fund and the Minuteman Household Hazardous Products Revolving Fund. Less the revolving funds, the FY2027 Recycling General Fund budget is \$2,617,261 which is an increase of \$325,868 or 14.22% from FY2026.

Collection services include weekly curbside collection of refuse and recyclables paper, 24 curbside yard waste collections, curbside collection of appliances, large scrap metal items, electronic waste such as TVs, computers, four medical waste collections, and mattress and box spring collection. This budget also includes Lexington's share of the Minuteman Household Hazardous Products collections at Hartwell Avenue and recycling costs of TVs, computers and other electronic wastes.

The DPW Compost Revolving Fund request is \$1,040,779 which reflects an increase of \$35,896 or 3.57% from FY2026, due to increases in compensation, expenses and benefits. This budget covers wages and benefits for the Superintendent, Compost Facility Foreman, and two Heavy Equipment Operators; overtime for weekend hours; expenses to operate the facility; and debt service. Beginning in FY2027, sales tax for compost material sales is broken out; this was formerly budgeted under contract services.

Compensation is increasing \$26,020 or 6.22% which is attributed to contractual step increases and cost of living adjustments. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget.

Expenses increase by \$325,868 or 14.22%. The primary driver of this increase is the Curbside Collection Program, which is included in the General Fund budget.

Debt service is a preliminary figure and reflects payments for the purchase of new equipment, including a John Deere 644L and Lieber loaders, a Backhus A-60 windrow turner and Doppstadt Star-Screen Trommel plant, and the Hartwell office structure.

Division Goals:

1. Assess markets and pricing for compost, loam, leaf, bark mulch and yard waste disposal permits. Propose increase of disposal rates and product pricing reflected in the local markets.
2. Continue to support Zero Waste activities and programs, to promote waste reduction programs at public events such as Discovery Day, community fairs and other events.
3. Continue the implementation of DPW yard/compost facility operation's plan including gate installation, security and conservation improvements.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$0	\$0	\$0	\$0	\$0	—%
513000	Overtime	\$0	\$0	\$0	\$0	\$0	—%
514100	Stipends	\$0	\$0	\$0	\$0	\$0	—%
<i>Subtotal Compensation</i>		\$0	\$0	\$0	\$0	\$0	—%
520000	Contract Services	\$206,481	\$159,719	\$180,000	\$180,000	\$0	—%
529000	Curbside Composting Program	\$0	\$0	\$231,000	\$350,000	\$119,000	51.52%
538080	Printing & Forms	\$2,325	\$0	\$2,800	\$2,800	\$0	—%
538110	Police Details	\$0	\$457	\$1,000	\$1,000	\$0	—%
524030	Equip. Service & Repair	\$21,596	\$62,792	\$10,000	\$20,000	\$10,000	100.00%
538060	Catering/Meals	\$126	\$272	\$200	\$0	\$(200)	(100.00)%
572000	Mileage	\$0	\$0	\$100	\$100	\$0	—%
542020	Postage & Mailing	\$23	\$0	\$1,000	\$1,000	\$0	—%
530040	Sem./Workshops/Conf.	\$1,284	\$3,603	\$5,000	\$6,000	\$1,000	20.00%
533060	Curbside Collection Services	\$1,133,110	\$1,420,838	\$1,438,143	\$1,630,561	\$192,418	13.38%
533061	Recycling Processing Fees	\$295,807	\$319,365	\$381,950	\$390,000	\$8,050	2.11%
558000	Supplies	\$5,452	\$72,172	\$25,000	\$20,000	\$(5,000)	(20.00)%
542000	Office Supplies	\$66	\$2,317	\$500	\$500	\$0	—%
573000	Membership/Dues	\$1,171	\$1,130	\$2,500	\$2,500	\$0	—%
558010	Clothing & Safety Equipment	\$0	\$797	\$1,200	\$1,800	\$600	50.00%
553060	Tools/Lumber/Hardware	\$540	\$421	\$4,000	\$4,000	\$0	—%
553070	Paving Supplies & Materials	\$7,600	\$4,400	\$7,000	\$7,000	\$0	—%
<i>Subtotal Expenses</i>		\$1,675,581	\$2,048,283	\$2,291,393	\$2,617,261	\$325,868	14.22%
Subtotal 3420 General Fund		\$1,675,581	\$2,048,283	\$2,291,393	\$2,617,261	\$325,868	14.22%

Revolving Fund - Compost Operations

511000	Regular Wages	\$295,027	\$301,573	\$369,319	\$395,339	\$26,020	7.05%
513000	Overtime	\$44,802	\$67,558	\$46,236	\$46,236	\$0	—%
514090	Longevity	\$1,494	\$1,500	\$1,500	\$1,500	\$0	—%
512000	Seasonal Part-Time	\$19,059	\$0	\$0	\$0	\$0	—%
514100	Stipends	\$0	\$0	\$1,400	\$1,400	\$0	—%
<i>Subtotal Compensation</i>		\$360,382	\$370,631	\$418,455	\$444,475	\$26,020	6.22%

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
520000	Contract Services	\$284,717	\$193,186	\$290,000	\$230,000	\$(60,000)	(20.69)%
538060	Catering/Meals	\$509	\$1,360	\$0	\$0	\$0	—%
542000	Office Supplies	\$27,432	\$44,008	\$10,000	\$10,000	\$0	—%
573000	Membership/Dues	\$279	\$410	\$2,000	\$2,000	\$0	—%
558010	Clothing & Safety Equipment	\$2,792	\$3,834	\$3,600	\$4,000	\$400	11.11%
578000	Sales Tax	\$0	\$0	\$0	\$20,000	\$20,000	—%
585020	Small Equipment	\$0	\$0	\$2,000	\$2,000	\$0	—%
<i>Subtotal Expenses</i>		<i>\$315,729</i>	<i>\$242,798</i>	<i>\$307,600</i>	<i>\$268,000</i>	<i>\$(39,600)</i>	<i>(12.87)%</i>
519080	Health Insurance	\$75,726	\$2,069	\$95,362	\$144,838	\$49,476	51.88%
<i>Subtotal Benefits</i>		<i>\$75,726</i>	<i>\$2,069</i>	<i>\$95,362</i>	<i>\$144,838</i>	<i>\$49,476</i>	<i>51.88%</i>
591000	Long-Term Debt Principal	\$157,000	\$158,000	\$158,000	\$158,000	—	—%
591500	Long-Term Debt Interest	\$31,436	\$23,966	\$16,496	\$16,496	—	—%
591600	Interest on Temp Loans	\$0	\$0	\$8,970	\$8,970	—	—%
<i>Subtotal Debt</i>		<i>\$188,436</i>	<i>\$181,966</i>	<i>\$183,466</i>	<i>\$183,466</i>	<i>\$0</i>	<i>—%</i>
Total Compost Operations Revolving Fund		\$940,273	\$797,464	\$1,004,883	\$1,040,779	\$35,896	3.57%

Revolving Fund - Minuteman Household Hazardous Products (MHHP)

520000	Contract Services	\$190,285	\$206,286	\$250,000	\$250,000	\$0	—%
542000	Office Supplies	\$400	\$74	\$0	\$0	\$0	—%
<i>Subtotal Expenses</i>		<i>\$190,685</i>	<i>\$206,360</i>	<i>\$250,000</i>	<i>\$250,000</i>	<i>\$0</i>	<i>—%</i>
Total 3420 Recycling		\$2,806,539	\$3,052,107	\$3,546,276	\$3,908,040	\$361,764	10.20%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3400 Environmental Services

Element: 3430 Refuse Disposal

Budget Description: This funds the disposal of Lexington's solid waste under an amended agreement with Win Waste Innovations (Wheelabrator Inc) waste-to-energy facility in North Andover. This agreement has been extended for five years beginning July 1, 2025 through June 30, 2030.

Trash generation is influenced by many variables such as regional economic development and weather conditions. The Town is committed to continue reducing or neutralizing trash generation in the future; however, the possibility of additional housing developments and a projected 1.5 to 1 million ton shortfall in disposal capacity will likely impact future trash disposal costs.

The FY2027 tipping fee will be \$101.28 per ton which is a \$4.18 per ton increase over the FY2026 tip fee of \$97.10. Going forward, additional residential and other multi-unit developments may impact collection and disposal costs.

Staff projects the FY2027 refuse tonnage to decrease if additional households participate in curbside food waste collection.

Division Goals:

1. Continue to develop and implement a cost effective management plan to divert organics from Lexington's MSW.
2. Continue compliance as directed by Mass DEP waste bans of mattresses, carpet and organics.
3. Continue to develop a long term plan to identify waste streams and implement waste reduction and diversion programs and explore alternative disposal options available in the future.

FY2027 refuse tonnage is projected to be 8,100 tons but could be lower if curbside food waste expands. Tipping tonnage and fee history is as follows:

Fiscal Year	Tonnage	Per Ton Fee	Fiscal Year	Tonnage	Per ton fee	
FY2019	8,368	\$67.84	FY2025	7,763	\$88.64	
FY2020	8,387	\$69.54	FY2026	8,100	\$97.10	
FY2021	9,142	\$78.00	FY2027	8,100	\$101.28	
FY2022	8,908	\$80.54	FY2028	TBD	\$105.61	
FY2023	8,152	\$83.15	FY2029	TBD	\$110.09	\$4.64
FY2024	7,923	\$85.85	FY2030	TBD	\$114.73	4.24%

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
520000	Contract Services	\$0	\$0	\$0	\$0	\$0	—%
538020	Tipping Services	\$698,237	\$695,216	\$758,658	\$820,368	\$61,710	8.13%
<i>Subtotal Expenses</i>		\$698,237	\$695,216	\$758,658	\$820,368	\$61,710	8.13%
Total 3430 Refuse Disposal		\$698,237	\$695,216	\$758,658	\$820,368	\$61,710	8.13%



Department of Public Works
Program Improvement Requests
Fiscal Year 2027

Submitted by:
David Pinsonneault, Director of Public Works

FY2027 Program Improvement Request

1 of 1

Department: Public Works

Division: Highway

Element: 3210 - Highway

PIR Title: Event Barricades

Requested Program Improvement Funding

Object Code	Object Description	FTE	One-Time Cost FY2027 Only	Ongoing Costs FY2027 & Future	TOTAL FY2027 Request
<u>Compensation</u>					
511000	Regular Wages		\$ —	\$ —	\$ —
512000	Seasonal Part-Time		\$ —	\$ —	\$ —
513000	Overtime		\$ —	\$ —	\$ —
	Other Compensation		\$ —	\$ —	\$ —
	Total Compensation	0.00	\$ —	\$ —	\$ —
<u>Benefits</u>					
	Benefits Eligible?			\$ —	\$ —
<u>Expenses</u>					
558000	Highway Supplies		\$ 13,860	\$ —	\$ 13,860
			\$ —	\$ —	\$ —
			\$ —	\$ —	\$ —
	Total Expenses		\$ 13,860	\$ —	\$ 13,860

Purpose/Description of Request:

The Highway division requests one-time funding to purchase metal event barricades.

This request is to purchase an additional 500 lineal feet of metal barricades to be used for the large number of events that the Town conducts each year. This will help to avoid renting more costly barricades and provide for the safety of participants and spectators at these events.

Service Implication:

Not having the sufficient amount of metal barricades on hand will affect our ability to properly secure event areas for participants and spectators. It will require the department to seek rental barricades that may not be available during events.



Water & Sewer Enterprise Funds
Requested Budget
Fiscal Year 2027

Submitted by:
David Pinsonneault, Director of Public Works

Select Board Presentation
December 4, 2025



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3600 Water Enterprise

Mission: The Water/Sewer Division strives to enhance the quality of life in Lexington by providing quality drinking water, by ensuring the proper and safe discharge of our wastewater and by maintaining our commitment to improving the infrastructure.

Budget Overview: The FY2027 budget request for the Water Enterprise Fund is \$15,234,446. This is an increase of \$1,190,239 or 8.47% more than FY2026. Compensation is increasing \$16,156 or 1.50% from FY2026, due to contractually obligated increases and cost of living adjustments. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2025. The expense request of \$694,600 is \$19,500 or 2.89% more than FY2026.

Cash capital was added to the operating budget beginning in FY2021, and is scheduled to increase by \$200,000 per year for a minimum of 10 years. This will result in reduced debt service costs over time, providing a better value to rate payers.

A preliminary FY2027 MWRA assessment will be issued in February by the MWRA Board of Directors to be followed by the final assessment in June 2026. For now, a 10% increase over the FY2025 final assessment has been projected. Indirect payments to the General Fund are preliminarily, shown with an 8.93% increase driven by indirect departmental and town expenses resulting from the recently completed Class & Compensation Study and property insurance rates, with final numbers pending the completion of an Indirect Cost Study by the Finance Department. OPEB and Debt service numbers are preliminary as well.

The Water Division maintains and repairs the water system which delivers water to Lexington homes and businesses. The system has been operated as an enterprise fund since 1988, which means that fees charged to customers are calculated to cover all operating and capital expenses. These expenses include the purchase of the water from the Massachusetts Water Resources Authority (MWRA) and the operating expenses of the Water Division.

The Water Division has a three-block inclining rate structure to encourage water conservation. As a customer uses more water, the water rate increases. Customers are billed twice per year based on water consumption from which a sewer charge is determined.

Water Retained Earnings/Fund Balance

	FY2021	FY2022	FY2023	FY2024	FY2025*
Certified Retained Earnings	\$3,537,851	\$ 769,999	\$3,216,062	\$ 2,888,124	\$3,537,928

*Retained earnings are estimated and are anticipated to be certified before the final budget.

Division Goals:

- 1.Continue with the Hydrant Maintenance Program.
- 2.Continue working on a valve/hydrant maintenance and/or backflow/cross connection program.
- 3.Continue replacing all iron water services as until 100% completion.

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$0	\$0	\$0	\$0	\$0	—%
Enterprise Funds						
Retained Earnings	\$0	\$500,000	\$0	\$0	\$0	—%
User Charges	\$14,786,042	\$12,983,236	\$13,021,480	\$14,211,719	\$1,190,239	9.14%
Meter Charges	\$69,806	\$53,980	\$53,980	\$53,980	\$0	—%
Investment Income	\$328,490	\$619,717	\$619,717	\$619,717	\$0	—%
Fees & Charges	\$293,494	\$349,030	\$349,030	\$349,030	\$0	—%
Total 3600 Water Enterprise	\$15,477,832	\$14,505,963	\$14,044,207	\$15,234,446	\$1,190,239	8.47%

Appropriation Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
Compensation	\$820,510	\$923,588	\$1,074,990	\$1,091,146	\$16,156	1.50%
Expenses	\$544,206	\$460,827	\$675,100	\$694,600	\$19,500	2.89%
Cash Capital	\$800,000	\$1,000,000	\$1,200,000	\$1,400,000	\$200,000	16.67%
Debt	\$2,375,660	\$1,368,116	\$1,438,006	\$1,438,006	\$0	—%
MWRA	\$8,832,742	\$8,432,204	\$8,650,822	\$9,515,904	\$865,082	10.00%
OPEB	\$2,761	\$3,045	\$3,045	\$3,045	\$0	—%
Indirects	\$1,011,340	\$968,301	\$1,002,244	\$1,091,745	\$89,501	8.93%
Total 3600 Water Enterprise	\$14,387,219	\$13,156,081	\$14,044,207	\$15,234,446	\$1,190,239	8.47%

Program Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
3610 Water Operations	\$3,740,377	\$2,752,531	\$3,188,096	\$3,223,752	\$35,656	1.12%
3620 MWRA	\$8,832,742	\$8,432,204	\$8,650,822	\$9,515,904	\$865,082	10.00%
Cash Capital	\$800,000	\$1,000,000	\$1,200,000	\$1,400,000	\$200,000	16.67%
OPEB	\$2,761	\$3,045	\$3,045	\$3,045	\$0	—%
Indirects	\$1,011,340	\$968,301	\$1,002,244	\$1,091,745	\$89,501	8.93%
Total 3600 Water Enterprise	\$14,387,220	\$13,156,081	\$14,044,207	\$15,234,446	\$1,190,239	8.47%

Object Code Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
Salaries & Wages	\$667,122	\$737,174	\$881,451	\$897,607	\$16,156	1.83%
Overtime	\$153,389	\$186,414	\$193,539	\$193,539	\$0	—%
<i>Personal Services</i>	<i>\$820,510</i>	<i>\$923,588</i>	<i>\$1,074,990</i>	<i>\$1,091,146</i>	<i>\$16,156</i>	<i>1.50%</i>
Contractual Services	\$276,843	\$280,748	\$428,200	\$417,700	\$(10,500)	(2.45)%
Utilities	\$16,864	\$13,946	\$20,500	\$23,500	\$3,000	14.63%
Supplies	\$195,363	\$149,947	\$191,400	\$213,400	\$22,000	11.49%
Small Capital	\$55,137	\$16,186	\$35,000	\$40,000	\$5,000	14.29%
<i>Expenses</i>	<i>\$544,206</i>	<i>\$460,827</i>	<i>\$675,100</i>	<i>\$694,600</i>	<i>\$19,500</i>	<i>2.89%</i>
Cash Capital	\$800,000	\$1,000,000	\$1,200,000	\$1,400,000	\$200,000	16.67%
Debt	\$2,375,660	\$1,368,116	\$1,438,006	\$1,438,006	\$0	—%
MWRA	\$8,832,742	\$8,432,204	\$8,650,822	\$9,515,904	\$865,082	10.00%
OPEB	\$2,761	\$3,045	\$3,045	\$3,045	\$0	—%
Indirects	\$1,011,340	\$968,301	\$1,002,244	\$1,091,745	\$89,501	8.93%
Total 3600 Water Enterprise	\$14,387,219	\$13,156,081	\$14,044,207	\$15,234,446	\$1,190,239	8.47%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3600 Water Enterprise

<i>Authorized/Appropriated Staffing</i>	FY2024 Budget	FY2025 Budget	FY2026 Budget	FY2027 Request
Superintendent of Water & Sewer	0.5	0.5	0.5	0.5
Asst. Supt. of Water & Sewer*	—	0.5	0.5	0.5
Utility Billing Manager	0.5	0.5	0.5	0.5
Crew Chief	2	2	2	2
Grader-Shovel Operator	1	1	1	1
Leadman/Cross Connector Inspector**	3	4	4	4
Heavy Equipment Operator**	3	2	2	2
Laborer-Meter Reader	1	1	1	1
Dept. Account Assistant***	0.2	0.2	0.2	0.2
Total FTE	11.2	11.7	11.7	11.7
Total FT/PT	10 FT/3 PT	10 FT/4 PT	10 FT/4 PT	10 FT/4 PT

*In FY2025, an Assistant Superintendent of Water & Sewer position was created via a program improvement. This position is shared between the Water & Sewer Enterprise Funds.

**In FY2025, a Heavy Equipment Operator was upgraded to a Leadman via a program improvement.

***One full-time Department Account Assistant is split between the DPW Admin, Water, and Sewer divisions.



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3600 Water Enterprise

Element: 3610 Water Operations

Budget Description: The Water Operations Compensation budget funds one-half of the salaries for the Superintendent, Assistant Superintendent, and Utility Billing Manager, and one-fifth of a DPW clerk's salary, along with the wages of ten Water Division employees. Water staff work with the Water/Sewer Abatement Board.

The Water Division is requesting Compensation of \$1,091,146 which is an increase of \$16,156 or 1.50% from FY2026, due to the cost of contractually obligated step increases and cost of living adjustments. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026.

The Expense request of \$694,600 reflects an increase of \$19,500 or 2.89% from FY2026, primarily driven by an increase in material costs and software maintenance for the AMI system. In FY2026, the department is undertaking a water/sewer rate study.

Please note that debt service is subject to change for FY2027 as the impact of the proposed FY2027 water capital budget is evaluated.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$667,452	\$737,174	\$873,751	\$889,907	\$16,156	1.85%
513000	Overtime	\$153,389	\$186,414	\$193,539	\$193,539	\$0	—%
514100	Stipends	\$(330)	\$0	\$7,700	\$7,700	\$0	—%
Subtotal Compensation		\$820,511	\$923,588	\$1,074,990	\$1,091,146	\$16,156	1.50%

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
520000	Contract Services	\$202,074	\$175,717	\$180,000	\$185,000	\$5,000	2.78%
538080	Printing & Forms	\$0	\$207	\$1,500	\$1,500	\$0	—%
530000	Professional Services	\$17,304	\$22,620	\$85,000	\$60,000	\$(25,000)	(29.41)%
538110	Police Details	\$20,374	\$12,784	\$22,000	\$22,000	\$0	—%
538010	Advertising	\$490	\$159	\$1,000	\$1,000	\$0	—%
524030	Equip. Service & Repair	\$105	\$26	\$4,500	\$5,000	\$500	11.11%
527020	Equipment Rental	\$0	\$0	\$1,000	\$1,000	\$0	—%
538060	Catering/Meals	\$3,175	\$4,872	\$1,200	\$1,200	\$0	—%
538050	Drug & Alcohol Testing	\$3,970	\$2,156	\$8,000	\$10,000	\$2,000	25.00%
542020	Postage & Mailing	\$13,039	\$16,686	\$20,000	\$20,000	\$0	—%
530060	Prof Dev & Training	\$8,793	\$8,817	\$12,000	\$12,000	\$0	—%
530040	Sem./Workshops/Conf.	\$7,519	\$6,904	\$10,500	\$12,000	\$1,500	14.29%
571000	Travel	\$0	\$0	\$1,500	\$2,000	\$500	33.33%
534040	Software Maintenance	\$0	\$29,800	\$80,000	\$85,000	\$5,000	6.25%
521000	Utilities	\$945	\$630	\$1,000	\$1,000	\$0	—%
521010	Electricity	\$2,010	\$1,033	\$3,000	\$3,000	\$0	—%
531000	Water/Sewer	\$10,435	\$8,983	\$12,000	\$15,000	\$3,000	25.00%
534020	Telephone	\$1,398	\$1,300	\$2,000	\$2,000	\$0	—%
534030	Mobile Devices	\$2,075	\$2,000	\$2,500	\$2,500	\$0	—%
558000	Supplies	\$7,726	\$8,947	\$10,000	\$12,000	\$2,000	20.00%
542000	Office Supplies	\$1,254	\$1,200	\$1,400	\$1,400	\$0	—%
573000	Membership/Dues	\$3,611	\$5,412	\$4,000	\$4,000	\$0	—%
558010	Clothing & Safety Equipment	\$12,869	\$12,190	\$16,000	\$18,000	\$2,000	12.50%
545010	Chemicals & Cleaning Supplies	\$0	\$0	\$1,000	\$1,000	\$0	—%
553030	Motors/Pumps	\$1,310	\$0	\$4,000	\$4,000	\$0	—%
553040	Pipes & Fittings	\$78,627	\$35,512	\$40,000	\$40,000	\$0	—%
553060	Tools/Lumber/Hardware	\$21,486	\$7,174	\$15,000	\$18,000	\$3,000	20.00%
553070	Paving Supplies & Materials	\$38,293	\$19,798	\$35,000	\$40,000	\$5,000	14.29%
548020	Vehicle Parts & Supplies	\$1,994	\$0	\$10,000	\$10,000	\$0	—%
585010	Hydrants & Meters	\$22,100	\$51,897	\$40,000	\$50,000	\$10,000	25.00%
553080	Sand & Gravel	\$6,091	\$7,816	\$15,000	\$15,000	\$0	—%
585020	Small Equipment	\$37,685	\$2,865	\$5,000	\$5,000	\$0	—%
585030	Vehicles	\$17,452	\$13,321	\$30,000	\$35,000	\$5,000	16.67%
<i>Subtotal Expenses</i>		<i>\$544,204</i>	<i>\$460,826</i>	<i>\$675,100</i>	<i>\$694,600</i>	<i>\$19,500</i>	<i>2.89%</i>
591000	Long-Term Debt Principal	\$878,402	\$1,204,550	\$1,199,520	\$1,199,520	\$0	—%
591500	Long-Term Debt Interest	\$159,234	\$162,674	\$135,936	\$135,936	\$0	—%
592510	Interest on Temp. Loans	\$38,025	\$891	\$102,550	\$102,550	\$0	—%
595000	Repay Temp. Loans	\$1,300,000	\$0	\$0		\$0	—%
593000	Issuance Costs	\$0	\$0	\$0		\$0	—%
<i>Subtotal Debt</i>		<i>\$2,375,661</i>	<i>\$1,368,115</i>	<i>\$1,438,006</i>	<i>\$1,438,006</i>	<i>\$0</i>	<i>—%</i>
Total 3610 Water Operations		\$3,740,376	\$2,752,529	\$3,188,096	\$3,223,752	\$35,656	1.12%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3600 Water Enterprise

Element: 3620 Water MWRA

Budget Description: Lexington belongs to the Massachusetts Water Resources Authority (MWRA) from which it purchases almost two billion gallons of water each year. The Town provides this water to approximately 99.8% of Lexington residences and businesses.

The FY2027 MWRA assessment is shown as a 10% placeholder at this time over the FY2026 actual assessment of \$8,650,822. The preliminary FY2027 assessment will be known in February, with the final assessment being approved by the MWRA Board of Directors in June 2026.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
531010	MWRA Assessment	\$8,832,742	\$8,432,204	\$8,650,822	\$9,515,904	\$865,082	10.00%
Subtotal MWRA		\$8,832,742	\$8,432,204	\$8,650,822	\$9,515,904	\$865,082	10.00%
Total 3620 MWRA		\$8,832,742	\$8,432,204	\$8,650,822	\$9,515,904	\$865,082	10.00%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3700 Sewer Enterprise

Mission: The Water/Sewer Division strives to enhance the quality of life in Lexington by providing quality drinking water, by ensuring the proper and safe discharge of our wastewater and by maintaining our commitment to improving the infrastructure.

Budget Overview: The FY2027 budget request for the Sewer Enterprise Fund is \$14,431,317. This is an overall increase of \$1,070,289 or 8.01% from FY2026. Compensation is increasing \$6,181 or 1.24% from FY2026, due to contractually obligated step increases and cost of living adjustments. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Expenses are increasing by \$15,300 or 2.48% from FY2026.

Cash capital was added to the operating budget, beginning in FY2021, and is scheduled to increase by \$100,000 per year for a minimum of 10 years. This will result in reduced debt service costs over time, providing a better value to rate payers.

A preliminary FY2027 MWRA assessment will be issued in February by the MWRA Board of Directors to be followed by final assessment in June 2026. Indirect payments to the General Fund are preliminarily shown as increasing by \$12,888 or 2.10%, driven by indirect departmental and town expenses resulting from the recently completed Class & Compensation Study, with final numbers pending the completion of an Indirect Cost Study by the Finance Department. OPEB and debt service numbers are also preliminary.

The Sewer Division maintains the entire sewer system, which serves 99% of Town residences, and ensures the safe and proper discharge of the Town's wastewater. This system has operated as an enterprise fund since 1988, which means that sewer rates charged to customers are calculated to cover all operating, capital and indirect expenses of the Sewer Division. Customer sewer utilization is determined based on water usage over the same period.

Sewer Retained Earnings/Fund Balance

	FY2021	FY2022	FY2023	FY2024	FY2025*
Certified Retained Earnings	\$1,807,854	\$1,625,447	\$1,617,019	\$1,734,309	\$1,111,310

*Retained earnings are estimated and are anticipated to be certified before the final budget.

Division Goals:

1. Continue the sewer main pipe flushing program and root removal in all areas.

2. Work with the Water Enterprise Division on the ongoing Automatic Meter Infrastructure System project (AMI).
3. Continue to educate the public on the costs and problems created by Inflow & Infiltration.

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$0	\$0	\$0	\$0	\$0	—%
Enterprise Funds						
Retained Earnings	\$0	\$0	\$0	\$0	\$0	—%
User Charges	\$11,711,865	\$11,876,188	\$12,979,028	\$14,049,317	\$1,070,289	8.25%
Connection Fees	\$0	\$0	\$0	\$0	\$0	—%
Investment Income	\$111,770	\$61,612	\$20,000	\$20,000	\$0	—%
Fees & Charges	\$241,624	\$625,248	\$362,000	\$362,000	\$0	—%
Total 3700 Sewer Enterprise	\$12,065,259	\$12,563,048	\$13,361,028	\$14,431,317	\$1,070,289	8.01%

Appropriation Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
Compensation	\$356,647	\$423,941	\$497,353	\$503,534	\$6,181	1.24%
Expenses	\$338,893	\$459,440	\$617,100	\$632,400	\$15,300	2.48%
Cash Capital	\$400,000	\$500,000	\$600,000	\$700,000	\$100,000	16.67%
Debt	\$1,406,381	\$1,569,746	\$1,672,086	\$1,672,086	\$0	—%
MWRA	\$8,861,891	\$9,153,352	\$9,359,196	\$10,295,116	\$935,920	10.00%
OPEB	\$3,004	\$609	\$609	\$609	\$0	—%
Indirects	\$588,040	\$596,525	\$614,684	\$627,572	\$12,888	2.10%
Total 3700 Sewer Enterprise	\$11,954,856	\$12,703,613	\$13,361,028	\$14,431,317	\$1,070,289	8.01%

Program Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
3710 Sewer Enterprise	\$2,101,920	\$2,453,126	\$2,786,539	\$2,808,020	\$21,481	0.77%
3720 - MWRA	\$8,861,891	\$9,153,352	\$9,359,196	\$10,295,116	\$935,920	10.00%
Cash Capital	\$400,000	\$500,000	\$600,000	\$700,000	\$100,000	16.67%
OPEB	\$3,004	\$609	\$609	\$609	\$0	—%
Indirects	\$588,040	\$596,525	\$614,684	\$627,572	\$12,888	2.10%
Total 3700 Sewer Enterprise	\$11,954,855	\$12,703,612	\$13,361,028	\$14,431,317	\$1,070,289	8.01%

Object Code Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
Salaries & Wages	\$290,451	\$356,197	\$408,145	\$414,326	\$6,181	1.51%
Overtime	\$66,196	\$67,744	\$89,208	\$89,208	\$0	—%
<i>Personal Services</i>	<i>\$356,647</i>	<i>\$423,941</i>	<i>\$497,353</i>	<i>\$503,534</i>	<i>\$6,181</i>	<i>1.24%</i>
Contractual Services	\$115,945	\$275,668	\$366,400	\$357,400	\$(9,000)	(2.46)%
Utilities	\$166,976	\$108,099	\$142,500	\$144,500	\$2,000	1.40%
Supplies	\$43,007	\$61,539	\$87,200	\$99,500	\$12,300	14.11%
Small Capital	\$12,964	\$14,134	\$21,000	\$31,000	\$10,000	47.62%
<i>Expenses</i>	<i>\$338,893</i>	<i>\$459,440</i>	<i>\$617,100</i>	<i>\$632,400</i>	<i>\$15,300</i>	<i>2.48%</i>
Cash Capital	\$400,000	\$500,000	\$600,000	\$700,000	\$100,000	16.67%
Debt	\$1,406,381	\$1,569,746	\$1,672,086	\$1,672,086	\$0	—%
MWRA	\$8,861,891	\$9,153,352	\$9,359,196	\$10,295,116	\$935,920	10.00%
OPEB	\$3,004	\$609	\$609	\$609	\$0	—%
Indirects	\$588,040	\$596,525	\$614,684	\$627,572	\$12,888	2.10%
Total 3700 Sewer Enterprise	\$11,954,856	\$12,703,613	\$13,361,028	\$14,431,317	\$1,070,289	8.01%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3700 Sewer Enterprise

<i>Authorized/Appropriated Staffing</i>	FY2024 Budget	FY2025 Budget	FY2026 Budget	FY2027 Request
Supt. of Water & Sewer	0.5	0.5	0.5	0.5
Asst. Supt. of Water & Sewer*	—	0.5	0.5	0.5
Utility Billing Manager	0.5	0.5	0.5	0.5
Crew Chief	1	1	1	1
Leadman	—	—	1	1
Heavy Equipment Operator	1	1	1	1
Dept. Account Assistant**	0.2	0.2	0.2	0.2
Seasonal Assistant	0.4	0.4	0.4	0.4
Seasonal Laborer	0.3	0.3	0.3	0.3
Total FTE	4.9	5.4	5.4	5.4
Total FT/PT	3 FT/5 PT	3 FT/6 PT	3 FT/6 PT	3 FT/6 PT

*In FY2025, an Assistant Superintendent of Water & Sewer position was created via a program improvement. This position is shared between the Water & Sewer Enterprise Funds.

**In FY2025, a Heavy Equipment Operator was upgraded to a Leadman via a program improvement.

***One full-time Department Account Assistant is split between the DPW Admin, Water, and Sewer divisions.



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3700 Sewer Enterprise

Element: 3710 Sewer Operations

Budget Description: The Sewer Operations budget funds one-half of the salaries for the Superintendent, Assistant Superintendent and Utility Billing Manager, and one-fifth of a DPW clerk's salary, along with the wages of three Sewer division employees and two seasonal employees. Sewer staff work with the Water/Sewer Abatement Board.

The Sewer division is requesting Compensation of \$503,534 which is an increase of \$6,181 or 1.24% from FY2026, due to the cost of contractually obligated step increases and cost of living adjustments. The expense request of \$632,400 is \$15,300 or 2.48% more than FY2026, primarily driven by wet well cleaning at the pump station and replacement of meter reading vehicles to be all-electric. In FY2026, the department is undertaking a water/sewer rate study.

Please note that debt service is subject to change for FY2027 as the impact of the proposed FY2027 sewer capital budget is evaluated.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$290,451	\$356,197	\$378,974	\$385,056	\$6,082	1.60%
513000	Overtime	\$66,196	\$67,744	\$89,208	\$89,208	\$0	—%
511010	Part-Time Wages	\$0	\$0	\$19,677	\$19,776	\$99	0.50%
512000	Seasonal Part-Time	\$0	\$0	\$7,794	\$7,794	\$0	—%
514100	Stipends	\$0	\$0	\$1,700	\$1,700	\$0	—%
Subtotal Compensation		\$356,647	\$423,941	\$497,353	\$503,534	\$6,181	1.24%

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
520000	Contract Services	\$17,382	\$58,164	\$40,000	\$40,000	\$0	—%
538080	Printing & Forms	\$(158)	\$66	\$2,000	\$2,000	\$0	—%
530000	Professional Services	\$9,196	\$16,621	\$70,000	\$45,000	\$(25,000)	(35.71)%
538110	Police Details	\$1,080	\$4,346	\$2,000	\$2,000	\$0	—%
538010	Advertising	\$116	\$60	\$400	\$400	\$0	—%
524020	Facility Service & Repair	\$72,499	\$132,828	\$150,000	\$160,000	\$10,000	6.67%
524030	Equip. Service & Repair	\$0	\$159	\$3,000	\$3,000	\$0	—%
527020	Equipment Rental	\$0	\$0	\$500	\$500	\$0	—%
538060	Catering/Meals	\$1,250	\$1,490	\$500	\$500	\$0	—%
538050	Drug & Alcohol Testing	\$1,268	\$1,019	\$3,000	\$3,000	\$0	—%
542020	Postage & Mailing	\$12,000	\$9,028	\$15,000	\$15,000	\$0	—%
530060	Prof Dev & Training	\$0	\$4,948	\$6,000	\$6,000	\$0	—%
530040	Sem./Workshops/Conf.	\$902	\$1,098	\$2,500	\$3,000	\$500	20.00%
571000	Travel	\$0	\$0	\$1,500	\$2,000	\$500	33.33%
534040	Software Maintenance	\$410	\$45,841	\$70,000	\$75,000	\$5,000	7.14%
521000	Utilities	\$1,625	\$1,922	\$3,000	\$3,000	\$0	—%
521010	Electricity	\$159,373	\$98,646	\$130,000	\$130,000	\$0	—%
531000	Water/Sewer	\$3,649	\$5,132	\$6,000	\$8,000	\$2,000	33.33%
534020	Telephone	\$1,405	\$1,298	\$2,000	\$2,000	\$0	—%
534030	Mobile Devices	\$924	\$1,100	\$1,500	\$1,500	\$0	—%
558000	Supplies	\$4,433	\$7,125	\$6,000	\$8,000	\$2,000	33.33%
542000	Office Supplies	\$474	\$626	\$1,000	\$1,000	\$0	—%
573000	Membership/Dues	\$735	\$810	\$1,200	\$1,500	\$300	25.00%
558010	Clothing & Safety Equipment	\$5,146	\$4,503	\$6,000	\$8,000	\$2,000	33.33%
545010	Chemicals & Cleaning Supplies	\$2,341	\$2,429	\$10,000	\$12,000	\$2,000	20.00%
553030	Motors/Pumps	\$1,958	\$0	\$9,000	\$9,000	\$0	—%
553040	Pipes & Fittings	\$4,592	\$968	\$6,000	\$6,000	\$0	—%
553060	Tools/Lumber/Hardware	\$3,774	\$4,919	\$5,000	\$5,000	\$0	—%
553070	Paving Supplies & Materials	\$2,201	\$36	\$5,000	\$6,000	\$1,000	20.00%
548020	Vehicle Parts & Supplies	\$312	\$0	\$8,000	\$8,000	\$0	—%
585010	Hydrants & Meters	\$17,042	\$40,123	\$25,000	\$30,000	\$5,000	20.00%
553080	Sand & Gravel	\$0	\$0	\$5,000	\$5,000	\$0	—%
585020	Small Equipment	\$0	\$2,865	\$500	\$500	\$0	—%
542040	Office Equipment	\$0	\$1,269	\$500	\$500	\$0	—%
585030	Vehicles	\$12,964	\$10,000	\$20,000	\$30,000	\$10,000	50.00%
<i>Subtotal Expenses</i>		<i>\$338,893</i>	<i>\$459,439</i>	<i>\$617,100</i>	<i>\$632,400</i>	<i>\$15,300</i>	<i>2.48%</i>
591000	Long-Term Debt Principal	\$1,160,350	\$1,292,550	\$1,230,295	\$1,230,295	\$0	—%
591500	Long-Term Debt Interest	\$246,031	\$272,739	\$232,842	\$232,842	\$0	—%
592510	Interest on Temp. Loans	\$0	\$4,457	\$208,949	\$208,949	\$0	—%
595000	Repay Temp. Loans	\$0	\$0	\$0		\$0	—%
593000	Issuance Costs	\$0	\$0	\$0	\$0	\$0	—%
<i>Subtotal Debt</i>		<i>\$1,406,381</i>	<i>\$1,569,746</i>	<i>\$1,672,086</i>	<i>\$1,672,086</i>	<i>\$0</i>	<i>—%</i>
Total 3710 Sewer Enterprise		\$2,101,921	\$2,453,126	\$2,786,539	\$2,808,020	\$21,481	0.77%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 3000 Public Works

Subprogram: 3700 Sewer Enterprise

Element: 3720 Sewer MWRA

Budget Description: The Town of Lexington pays the Massachusetts Water Resource Authority (MWRA) to treat and dispose of the Town's sewage.

The FY2027 MWRA assessment is shown as a 10% placeholder at this time over the FY2026 actual assessment of \$9,359,196. The preliminary FY2027 assessment will be known in February, with the final assessment being approved by the MWRA Board of Directors in June 2026.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
531010	MWRA Assessment	\$8,861,891	\$9,153,352	\$9,359,196	\$10,295,116	935,920	10.00%
<i>Subtotal Expenses</i>		<i>\$8,861,891</i>	<i>\$9,153,352</i>	<i>\$9,359,196</i>	<i>\$10,295,116</i>	<i>\$935,920</i>	<i>10.00%</i>
Total 3720 MWRA		\$8,861,891	\$9,153,352	\$9,359,196	\$10,295,116	\$935,920	10.00%

Town of Lexington, Massachusetts



Fiscal Year 2027
Department of Public Works
Capital Requests



Department of Public Works

FY2027-31 Capital Summary

ID#	Program Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
5016	Equipment Replacement	\$ 1,850,000	\$ 1,480,000	\$ 1,835,000	\$ 1,750,000	\$ 1,905,000	General Fund, Water Enterprise, Compost Revolving
5018	Sidewalk Improvements	\$ 820,000	\$ 820,000	\$ 820,000	\$ 820,000	\$ 820,000	General Fund
5019	Townwide Signalization Improvements	\$ —	\$ 55,000	\$ —	\$ —	\$ —	General Fund
5021	Stormwater Management Program	\$ 2,665,000	\$ 2,718,300	\$ 2,772,666	\$ 2,828,119	\$ 2,884,681	General Fund
5022	Street Improvements	\$ 2,746,777	\$ 2,767,247	\$ 2,788,230	\$ 2,809,737	\$ 2,931,781	General Fund
6102	Hydrant Replacement Program	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	General Fund, Water Enterprise Fund
Total DPW Capital Programs		\$ 8,156,777	\$ 7,915,547	\$ 8,290,896	\$ 8,282,856	\$ 8,616,462	

ID#	Project Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
DPW-27-1	DPW Building Improvements - Vehicle Floor Repairs	\$ 220,000	\$ 550,000	\$ 550,000	\$ 220,000	\$ 550,000	General Fund
DPW-27-2	New Sidewalk Installation - Burlington & North	\$ 250,000	\$ 200,000	\$ —	\$ 5,200,000	\$ —	General Fund
DPW-27-3	New Sidewalk Installation - Lowell Street	\$ 30,000	\$ 195,000	\$ —	\$ —	\$ —	General Fund
DPW-27-4	Adams Street Intersections Improvements (@East; @Hancock)	\$ 100,000	\$ —	\$ 5,500,000	\$ —	\$ —	General Fund
DPW-27-5	Hartwell Training Facility Paving	\$ 67,458	\$ —	\$ —	\$ —	\$ —	General Fund
DPW-27-6	Bedford St. and Hartwell Ave. Long-Range Transportation Improvements	\$ —	\$ 1,950,000	\$ —	\$ —	\$ —	General Fund, State Aid, Other
DPW-27-7	Cemetery Columbarium Construction	\$ —	\$ 450,000	\$ —	\$ —	\$ —	General Fund
DPW-27-8	Public Parking Lot Improvement Design	\$ —	\$ 528,000	\$ —	\$ —	\$ —	General Fund
DPW-27-9	Hartwell Ave. Compost Site Improvements	\$ —	\$ 250,000	\$ —	\$ —	\$ —	Compost Fund
Total DPW Capital Projects		\$ 667,458	\$ 4,123,000	\$ 6,050,000	\$ 5,420,000	\$ 550,000	

ID#	CPA Project Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
Total DPW CPA Projects		\$ —	\$ —	\$ —	\$ —	\$ —	

ID#	Program Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
6001	Pump Station Upgrades	\$ —	\$ 100,000	\$ 520,000	TBD	TBD	Wastewater Enterprise Rate Revenue
6002	Sanitary Sewer System Investigation and Improvements	\$ 1,104,080	\$ 1,126,161	\$ 1,148,684	\$ 1,171,658	\$ 1,195,091	Wastewater Enterprise Fund
6101	Water Distribution System Improvements	\$ 2,381,639	\$ 2,429,271	\$ 2,477,857	\$ 2,527,414	\$ 2,578,044	Water Enterprise Fund
6102	Hydrant Replacement Program	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	General Fund, Water Enterprise Fund
Total DPW Enterprise Capital Programs		\$ 3,560,719	\$ 3,730,432	\$ 4,221,541	\$ 3,774,072	\$ 3,848,135	

ID#	Project Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
6103	Water Tank Rehabilitation	\$ —	\$ 2,600,000	\$ —	\$ 1,300,000	\$ —	Water Enterprise Fund (user fees, retained earnings) possible MWRA grant or loan
6105	Pump Station Building Improvements	\$ 200,000	\$ 150,000	\$ 150,000	\$ —	\$ —	Sewer Enterprise Fund
Total DPW Enterprise Capital Projects		\$ 200,000	\$ 2,750,000	\$ 150,000	\$ 1,300,000	\$ —	

Town of Lexington, Massachusetts



Fiscal Year 2027

**Department of Public Works
Capital Program Submission**



Department of Public Works

FY2027-31 Capital Program Summary

ID#	Program Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
5016	Equipment Replacement	\$ 1,850,000	\$ 1,480,000	\$ 1,835,000	\$ 1,750,000	\$ 1,905,000	General Fund, Water Enterprise, Compost Revolving
5018	Sidewalk Improvements	\$ 820,000	\$ 820,000	\$ 820,000	\$ 820,000	\$ 820,000	General Fund
5019	Townwide Signalization Improvements	\$ —	\$ 55,000	\$ —	\$ —	\$ —	General Fund
5021	Stormwater Management Program	\$ 2,665,000	\$ 2,718,300	\$ 2,772,666	\$ 2,828,119	\$ 2,884,681	General Fund
5022	Street Improvements	\$ 2,746,777	\$ 2,767,247	\$ 2,788,230	\$ 2,809,737	\$ 2,931,781	General Fund
6102	Hydrant Replacement Program	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	General Fund, Water Enterprise Fund
Total DPW Capital Programs		\$ 8,156,777	\$ 7,915,547	\$ 8,290,896	\$ 8,282,856	\$ 8,616,462	



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Equipment Replacement

Date: 11/6/2025

Program ID: 5016 **Department:** Department of Public Works

Revised:

Submitted by: David Pinsonneault

Phone: 781-274-8314

Email: dpinson@lexingtonma.gov

Description of Capital Program:

FY2027 - \$1,850,000

The request is for \$1,850,000. (\$1,550,000 tax levy, \$150,000 water enterprise and \$150,000 Compost Revolving Fund). This is an annual program to replace equipment that has reached the end of its useful life. The Department of Public Works has an inventory of 146 pieces of major equipment. The vehicles replaced in this program include pick-ups, dump trucks, construction vehicles and specialized equipment including pumps, rollers, sprayers and mowers. Each piece of equipment is inventoried with original and current replacement cost, state of condition, and replacement time interval. Replacement intervals vary from 5 to 20 years, and based on manufacturer recommendations and use (type and duration). The selection of vehicles to be replaced begins with the proposed replacement date. Each vehicle is assessed based on its mechanical condition and work requirements. The replacement program defines what equipment is expected to need replacement during the next five years, with the intent of preventing any unexpected emergency purchases. Annual updates are conducted by the Division Superintendents, Manager of Operations and Director of Public Works.

Equipment	Division	Tax Levy	Compost Revolving	Sewer RE	Water RE	Total
Utility Truck	Water & Sewer				\$ 150,000	\$ 150,000
Material Stacker	Compost		\$ 150,000			\$ 150,000
Asphalt Roller	Highway	\$ 125,000				\$ 125,000
Dump Truck with Plow	Highway	\$ 400,000				\$ 400,000
Floor Sweeper	Highway	\$ 165,000				\$ 165,000
Front End Loader	Highway	\$ 275,000				\$ 275,000
Compact John Deere Tractor	Public Grounds	\$ 125,000				\$ 125,000
John Deere Tractor	Public Grounds	\$ 150,000				\$ 150,000
Small Front Loader with Blower	Public Grounds	\$ 135,000				\$ 135,000
Wacker Sidewalk Machine	Public Grounds	\$ 175,000				\$ 175,000
						\$ —
Total		\$1,550,000	\$ 150,000	\$ —	\$ 150,000	\$1,850,000
Revised Request for New Authorization		\$1,550,000	\$ 150,000	\$ —	\$ 150,000	\$1,850,000

Goals of Capital Program:

The operations of a public works department rely heavily on regular and specialized vehicles to mow parks, plow snow, repair streets and complete a variety of other projects. Without regular equipment replacement, the DPW's operations could be severely hindered by broken down and potentially unsafe vehicles.

Impact if Not Maintained:

If the necessary equipment is not replaced, projects could be delayed due to equipment down time. Furthermore, the mechanics' time is better spent on tasks other than fixing equipment that is beyond its useful life.

Major Spending over Past 5 Years:

Refer to the table under prior authorization for funding spent over the last 5 years. Equipment purchased over the 5 year includes: large dump truck, Vactor truck, small dump truck, frontend loaders, large area mowers, etc....

Work Currently Underway:

This is an ongoing program; 5 year look ahead schedule provides current and future equipment purchases.

Planned Spending for Next 5 Years:

This is an ongoing program; 5 year look ahead schedule provides current and future equipment purchases.

Basis for Cost Projections:

Current estimates from vendors.

Stakeholders: DPW Staff, Lexington Residents

Sustainability & Resilience:

Sustainability & Resiliency have always been part of the decision making process when selecting equipment. The Town of Lexington has already implemented a considerable amount of Electric, Hybrid & other Sustainable Equipment that has been operating for years. We have implemented mechanical equipment that has improved efficiencies and in doing so, reduced our emissions. We are always looking at innovative technology to improve the overall operation and make it more sustainable.

Operating Budget Impact:

This program impacts the operating budget by saving staff time and money. DPW employees spend less time repairing old and aging pieces of equipment and buying parts to fix equipment that is beyond its useful life. The electric charging infrastructure for the listed equipment is not included in the above cost and may be an additional expense.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used: General Fund, Water Enterprise, Compost Revolving

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2016/10B	\$ 755,000	\$ 715,403	\$ —	\$ —	\$ 39,597
2017/12C	\$ 1,083,000	\$ 1,031,660	\$ —	\$ —	\$ 51,340
2018/16H	\$ 1,069,500	\$ 955,409	\$ —	\$ —	\$ 114,091
2019/16I	\$ 1,300,000	\$ 1,165,230	\$ —	\$ 36,325	\$ 98,445
2020/12F	\$ 1,368,000	\$ 1,177,310	\$ —	\$ 190,690	\$ —
2021/12F	\$ 1,420,000	\$ 1,315,225	\$ —	\$ 104,775	\$ —
2022/12G	\$ 1,536,000	\$ 1,535,206	\$ —	\$ 794	\$ —
2023/12F	\$ 1,755,000	\$ 1,077,592	\$ 167,031	\$ 510,376	\$ —
2024/12F	\$ 1,920,000	\$ 1,214,531	\$ 599,647	\$ 105,821	\$ —
2025/12C	\$ 2,168,000	\$ —	\$ 925,919	\$ 1,242,081	\$ —
Totals	\$ 14,374,500	\$ 10,187,566	\$ 1,692,597	\$ 2,190,862	\$ 303,473

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ —	\$ —	\$ —	\$ —	\$ —
Equipment	\$ 1,850,000	\$ 1,480,000	\$ 1,835,000	\$ 1,750,000	\$ 1,905,000
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ 1,850,000	\$ 1,480,000	\$ 1,835,000	\$ 1,750,000	\$ 1,905,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Sidewalk Improvements

Date: 11/6/2025

Program ID: 5018 **Department:** Department of Public Works

Revised:

Submitted by: David Pinsonneault

Phone: 781-274-8314

Email: dpinson@lexingtonma.gov

Description of Capital Program:

FY2027 - \$820,000

This request is to rebuild and/or repair existing sidewalks throughout town and the sidewalks around municipal buildings that are in poor condition. DPW, in conjunction with various committees and other town departments, will generate a list each year of the sidewalks most in need of repair/replacement.

There are four determining factors that dictate the repair of a sidewalk:

1. Is the sidewalk unsafe for travel due to trip hazards, defects, etc.?
2. Is the sidewalk within the Safe Routes to School Program?
3. Is the volume of pedestrian traffic heavy, light or average?
4. Is the general condition of the sidewalk poor, fair or good, which dictates treatments such as full reconstruction, overlay or patching?

All work will be ADA compliant. DPW currently reviews 30% of sidewalks annually to identify the work to be done. The current sidewalk condition index (SCI) is being developed.

The list of sidewalks that will be considered in the FY2027 construction season has not been finalized due to some personnel changes in the DPW Management Team. A list will be developed over the next few months.

The costs are based on detailed engineering estimates from BETA Engineering Group Sidewalk Inventory & Assessment from August 2020.

Stakeholders: Lexington residents

Sustainability & Resilience: Staff will utilize sustainable materials and practices whenever possible for these sidewalk repairs.

Operating Budget Impact:

This program impacts the operating budget by saving staff time and money. DPW employees would spend less time repairing old and aging sidewalks. It would also improve the DPW's ability to clear snow from sidewalks during the winter season, minimizing damage to equipment and abutting property. Overall, sidewalk Snow Removal damage claims should be reduced.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used: Cash Capital, Bonding,

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2017/12H	\$ 800,000	\$ 800,000	\$ —	\$ —	\$ —
2018/16G	\$ 800,000	\$ 800,000	\$ —	\$ —	\$ —
2019/16G	\$ 800,000	\$ 800,000	\$ —	\$ —	\$ —
2020/12E	\$ 800,000	\$ 800,000	\$ —	\$ —	\$ —
2021/12E	\$ 800,000	\$ 789,902	\$ 10,098	\$ —	\$ —
2022/12H	\$ 800,000	\$ 756,880	\$ 43,120	\$ —	\$ —
2023/12G	\$ 800,000	\$ 704,343	\$ 95,657	\$ —	\$ —
2024/12G	\$ 800,000	\$ 50,559	\$ —	\$ 749,441	\$ —
2025/12D	\$ 870,000	\$ 264	\$ —	\$ 869,736	\$ —
Totals	\$ 7,270,000	\$ 5,501,948	\$ 148,875	\$ 1,619,177	\$ —

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ 820,000	\$ 820,000	\$ 820,000	\$ 820,000	\$ 820,000
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ 820,000	\$ 820,000	\$ 820,000	\$ 820,000	\$ 820,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Townwide Signalization Improvements

Date: 11/6/2025

Program ID: 5019 **Department:** Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Capital Program:

FY2027 - \$—

This is an annual request for funds to update traffic and pedestrian signals in Lexington. A signal inventory and compliance study had been completed in 2011, and an updated plan is in progress and anticipated to be complete by the winter of FY26. Since it is not yet complete we are not requesting funds this fiscal year. The study includes ADA compliance, condition assessment, signal timing, delays, optimization improvements, technology advancements and prioritization recommendations. In addition to updating traffic and pedestrian signals, this request also periodically updates the compliance study, which is the funding received in FY2025.

Goals of Capital Program:

There are numerous signalized intersections throughout town. There are constant advancements in signal technology, changes in regulations as well as in traffic distribution. This program allows us to ensure signals continue to meet and exceed regulations and standards and properly process pedestrians, cyclists and vehicles. The improvements of these will prevent equipment failure, improve traffic flow, decrease energy consumption, and allow for proper accessibility.

Impact if Not Maintained:

The aging infrastructure will fail at an increasing rate and proper access may not be available to all users. In addition, current standards and regulations may not be met, and unnecessary energy consumption will not be reduced.

Major Spending over Past 5 Years:

The design of the Mass Ave./Worthen Road intersection was completed and construction was completed in the fall of 2022. Design was completed for improvements at the Lowell Street intersections with North Street and East Street and this work is near completion with masts, arms control box and equipment fully installed.

Work Currently Underway:

In conjunction with a MassDOT Bottleneck Grant, design of improvements to the intersections of Lowell Street at East Street and Lowell Street at North Street have been completed and construction is near completion and expected to be complete by the fall of FY26. This work consists of installing new intelligent signal systems, replacing masts, arms control boxes and all equipment.

Planned Spending for Next 5 Years:

Future spending is anticipated to follow the recommendations from the pending Signal inventory and asset management plan.

Basis for Cost Projections:

Cost projections are based on the inventory performed by a consultant engineer as well as recent work performed at signalized intersections throughout Lexington.

Stakeholders: All travelling public in Lexington including pedestrians, cyclists, and vehicles.

Sustainability & Resilience:



Town of Lexington - FY2027-31 Capital Program Investment

Sustainable aspects of this program include the replacement of lights with LED lighting and improving the efficiency of vehicle detection with intelligent traffic control systems. Additionally, improved accessibility with ADA compliance infrastructure including curb cuts, countdown timers and audible crossing indicators. When feasible solar is used to power the equipment which is typically used for smaller scale infrastructure such as Rapid Rectangular Flashing Beacons (RRFBs).

Resiliencies include enhanced foundation design for the masts to withstand extreme impacts and wind loads. Also, the intelligent traffic detection allows for adjusted operation in real-time conditions, even in cases of extreme unexpected traffic conditions.

Operating Budget Impact:

Reduce the emergency calls for failed signal equipment.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used: General Fund, Grant

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2013/10P	\$ 125,000	\$ 125,000	\$ —	\$ —	\$ —
2015/11G	\$ 125,000	\$ 125,000	\$ —	\$ —	\$ —
2016/10J	\$ 125,000	\$ 121,336	\$ —	\$ —	\$ 3,664
2017/12K	\$ 125,000	\$ 73,826	\$ 38,942	\$ 12,231	\$ —
2018/16I	\$ 1,100,000	\$ 1,020,000	\$ 80,000	\$ —	\$ —
2019/16J	\$ 125,000	\$ 125,000	\$ —	\$ —	\$ —
2020/12G	\$ 125,000	\$ 113,588	\$ 11,413	\$ —	\$ —
2022/12I	\$ 125,000	\$ —	\$ 86,837	\$ 38,164	\$ —
2024/12I	\$ 50,000	\$ —	\$ —	\$ 50,000	\$ —
Totals	\$ 2,025,000	\$ 1,703,750	\$ 217,192	\$ 100,395	\$ 3,664

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ —	\$ 5,000	TBD	TBD	TBD
Construction	\$ —	\$ 50,000	TBD	TBD	TBD
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ —	\$ 55,000	\$ —	\$ —	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Stormwater Management Program

Date: 11/6/2025

Program ID: 5021 **Department:** Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Capital Program: \$2,665,000

This is an annual request. In FY2025, the following three programs were combined into one: Townwide Culvert Replacement (ID 5014), Storm Drain Improvements and NPDES Compliance (ID 5020), and Comprehensive Stormwater Management (ID 5021). Many of the challenges and solutions are multi-pronged and cross over between the three programs, which creates complications in the selection and awarding of projects. By combining these projects, it creates more flexibility and agility for the Department for the improvements of stormwater management throughout Lexington. The aggregated funding will be utilized for supporting the National Pollutant Discharge and Elimination System (NPDES) program with an emphasis on Illicit Discharge Detection and Elimination (IDDE) and nutrient removal (Phosphorus) which are both required by the Environmental Protection Agency (EPA) Municipal Separated Storm Sewer System (MS4) permit. These are focused around improving water quality. Additionally, it will support the stream management plan, culvert replacement and rehabilitation program and storm drain improvements to mitigate flooding.

Culvert rehabilitation and replacement will be guided by the Culvert Asset Management plan. The IDDE program and nutrient removal program will be guided by the MS4 permit requirements as well as our Phosphorus (P) control plan. Storm drain improvements will be guided by our stream management plan as well as our continued evaluation of resident concerns that arise from increased storm events and storm sizes.

Goals of Capital Program:

To provide continuous improvement to the storm network throughout Lexington which include stormwater quality and stormwater quantity improvements. Additionally to meet compliance requirements of the EPA MS4 permit.

Impact if Not Maintained:

Flooding will continue and potentially increase in areas of the Town. Infrastructure failures will occur and force the Town to act reactively. There will be non-compliance with the EPA MS4 permit which may result in fines and will result in inferior stormwater quality negatively impacting our waterways and watersheds.

Major Spending over Past 5 Years:

Valleyfield Phase I and II including the Waltham Street Culvert have been completed; Constitution/Oxbow phase I daylighting improvements (won American Council of Engineering Companies bronze award for engineering excellence) constructed. Constitution/Oxbow phase II construction completed (Ph I and Ph II improvements awarded a Stormy Award from the New England Stormwater Collaborative). Design and installation of dozens of small scale Stormwater Control Measures (SCMs) for P removal. Development of a Phosphorus control plan (PCP) to guide the Town in P removal. Design progress for larger scale nutrient removal SCMs and storm drain improvements in various areas throughout Town increasing capacity and adding sumps to control sediment transport.

Work Currently Underway:

Continue to work on the ongoing MS4 permit work including IDDE and P removal. Potential phosphorus removal locations include the Clarke and Bowman school properties as well as locations abutting Phillip Road and Green Lane. Investigating drainage issues throughout Town which will lead to design work for improvements. Culvert evaluation for lining or replacement are currently in progress on Grove Street and Winthrop Road. Additional stormwater improvements are being evaluated for John Poulter Road.



Town of Lexington - FY2027-31 Capital Program Investment

Planned Spending for Next 5 Years:

Planned spending spans multiple categories and includes IDDE progression and P removal design and construction projects in identified areas focused in the Charles and Mystic river watersheds. Design of the Valleyfield Phase 3 design with plans to construct. We are continue to pursue state grants to supplement Town funding for this extensive project. Design and construction of the Grove Street and Winthrop Road culverts. Continue to make drainage improvements throughout town in known problem areas including John Poulter Road.

Basis for Cost Projections:

The costs are based on similar projects of this type and scale. Recent bids that include the Constitution/Oxbow phase I and II work and the Valleyfield Phase 1 and 2 work. Internal experience with stormwater improvements, IDDE work and P removal.

Stakeholders: Lexington residents and roadway users

Sustainability & Resilience:

This program is multi-pronged; the area that focuses on stormwater quantity has numerous sustainability and resiliency benefits some of which are described here. Many of these project include nature-based improvements including filtration, sediment separation and daylighting. These techniques significantly reduce pollutants from being transported into the downstream natural environment and also both protect and create a healthy downstream natural environment. These projects also create resilience; This is created through increase capacity of the collection system, resilient construction of the inlet and outlet resisting clogging and erosion and the armoring (typically using 'natural' material) of the downstream infrastructure to ensure it can withstand erosive velocities.

The stormwater quality improvements are sustainable and resilient through the protection of water quality resulting from the detection and elimination of contaminants and the reduction of eutrophication causing nutrients into our waterways. This reduces the risk of disease, protects habitat and allows for our waterways to be usable and enjoyable by people and pets. The infrastructure improvements made to eliminate illicit and reduce Phosphorus prevent water contamination events.

Operating Budget Impact:

Improvements from many of these projects will reduce the need for emergency response from the DPW operations division. The additional infrastructure created, in some cases will add to the demand for continued maintenance from DPW operations. All of this work requires extensive administrative oversight from the Engineering Division.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used: General Fund

Prior Authorizations:

Prior authorizations reflect three formerly individual stormwater programs and will be combined under Stormwater Management going forward:



Town of Lexington - FY2027-31 Capital Program Investment

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
Culvert Replacement					
2016/10I	\$ 390,000	\$ 390,000	\$ —	\$ —	—
2017/12J	\$ 390,000	\$ 390,000	\$ —	\$ —	—
2018/16D	\$ 390,000	\$ 390,000	\$ —	\$ —	—
2019/16D	\$ 390,000	\$ 390,000	\$ —	\$ —	—
2021/16C	\$ 390,000	\$ 390,000	\$ —	\$ —	—
2022/12F	\$ 390,000	\$ 304,797	\$ 85,203	\$ —	—
2023/12E	\$ 390,000	\$ 193,414	\$ 196,586	\$ —	—
Storm Drainage					
2016/10D	\$ 340,000	\$ 340,000	\$ —	\$ —	—
2017/12E	\$ 340,000	\$ 318,305	\$ —	\$ —	21,695
2018/16B	\$ 340,000	\$ 340,000	\$ —	\$ —	—
2019/16B	\$ 385,000	\$ 385,000	\$ —	\$ —	—
2020/12D	\$ 385,000	\$ 385,000	\$ —	\$ —	—
2021/12F	\$ 385,000	\$ 385,000	\$ —	\$ —	—
2022/12J	\$ 570,000	\$ 536,834	\$ 33,166	\$ —	—
2023/12H	\$ 570,000	\$ 562,627	\$ 7,373	\$ —	—
Stormwater Management					
2016/10F	\$ 390,000	\$ 390,000	\$ —	\$ —	—
2017/12G	\$ 390,000	\$ 383,476	\$ 5,574	\$ 950	—
2018/16C	\$ 390,000	\$ 390,000	\$ —	\$ —	—
2019/16C	\$ 390,000	\$ 386,898	\$ 3,102	\$ —	—
2021/12G	\$ 390,000	\$ 280,061	\$ 109,939	\$ —	—
2022/12K	\$ 390,000	\$ 390,000	\$ —	\$ —	—
2023/12I	\$ 390,000	\$ 305,497	\$ —	\$ 84,503	—
2024/12H	\$ 1,350,000	\$ 243,734	\$ 647,181	\$ 459,085	—
2025/12G	\$ 2,642,500	\$ —	\$ —	\$ 2,642,500	—
Totals	\$ 12,767,500	\$ 8,470,643	\$ 1,088,124	\$ 3,187,038	\$ 21,695



Town of Lexington - FY2027-31 Capital Program Investment

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ 655,000	\$ 668,100	\$ 681,462	\$ 695,091	\$ 708,993
Construction	\$ 1,755,000	\$ 1,790,100	\$ 1,825,902	\$ 1,862,420	\$ 1,899,668
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ 255,000	\$ 260,100	\$ 265,302	\$ 270,608	\$ 276,020
Totals	\$ 2,665,000	\$ 2,718,300	\$ 2,772,666	\$ 2,828,119	\$ 2,884,681
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Street Improvements

Date: 11/6/2025

Program ID: 5022 **Department:** Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Capital Program:

FY2027 - \$4,514,799

This is an annual request for the street improvement program. It is comprised of \$2,746,777 of Town funds and \$1,768,022 of Chapter 90 funds. (Chapter 90 funding is based on Lexington's most recent allocation and on the current State allocation of \$200 million statewide). Funds will be used for design, inspections, planning, repair, patching, crack sealing and construction of roadways and roadway related infrastructure including repair and installation of sidewalks. A preliminary list of the streets to be repaired under this article is currently under development. Possible candidates for construction in 2026 include Hartwell place, Hartwell Ave from the Bridge to Wood Street, Bartlett Ave, Pearl St, Arcola St, Valleyfield neighborhood, Currier Court, Simonds Road, Mass Ave from Woburn Street to Tower Road and Ingleside neighborhood. A pavement management system is utilized to assist in analyzing the road network and selecting roadways for repairs. This model is kept updated on a regular basis and the overall goal has been to get the Town Roadway Surface Rating (RSR) into the mid-80s. We are currently in the process of evaluating an alternative pavement management system that potentially allows for more sophistication and greater detail in distress data. This may result in an adjustment to the RSR scoring system that we are accustomed to and annually report. Current conditions have our RSR in the upper-80s and trending upward. The success of our pavement preservation treatments is helping to stretch the current expenditures further than traditional methods. These alternative pavement preservation treatments include double micro surfacing, fog seal, cape seal, and cold-in-place recycling. In 2020, we were awarded the James B. Sorenson Award for Excellence in Pavement Preservation which is awarded to one agency nationwide each year.

Goals of Capital Program:

This funding will allow for the proper improvements and repair of Lexington's streets and sidewalks, increasing their quality and safety, and maintaining and/or improving overall RSR.

Impact if Not Maintained:

Lexington streets will deteriorate, increasing the possibility of safety issues and poor rideability.

Major Spending over Past 5 Years:

A map of the work over the past 5 years will be attached.

Work Currently Underway:

A map of this year's road work will be attached.

Planned Spending for Next 5 Years:

We will continue to follow our pavement management roadway selection approach which includes the preservation of roadways that are higher on the deterioration curve and rehabilitation of roadways low on the curve as well as all of those in between. This methodology has been very successful in improving our network RSR and has been nationally recognized this year with the honor of the prestigious James B. Sorenson Award that is awarded annually to one agency in the nation.

Basis for Cost Projections:

These costs are based on recent bids in Lexington that include contract #23-40, #24-52, #25-85, and #25-89. Additionally the MassDOT average bid prices is considered when estimating costs.

Stakeholders: Lexington residents, anyone who travels Lexington streets.

Sustainability & Resilience:

Lexington utilizes numerous techniques in our roadwork that are considered sustainable. When a road is in need of a full reconstruction we typically reclaim (recycle) the asphalt in place with equipment that mixes it with the underlying gravel. This is then graded and compacted to create a new base for the asphalt to be laid upon. This limits material import and export to the site.

We also use numerous pavement preservation techniques with our 'Hybrid Best-First' pavement management approach. Examples are microsurfacing and cape seal. These have significantly lower greenhouse emissions than the more traditional mill and overlay. We still use mill and overlay, however, it is used more sparingly now that these preservation techniques significantly extend road life.

Additionally, we use a fog seal treatment that is plant-based to slow oxidation of the roadways which in turn slows deterioration for extended roadway life.

Underground utilities are evaluated prior to roadwork to ensure any predicted failure points can be replaced and/or improved in advance of paving work. This results in a more resilient infrastructure that has a lower likelihood of failure that can be caused by extreme storm events

Operating Budget Impact: Administrative oversight.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used:

General fund- Tax Levy, State Aid

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2015/11I	\$ 2,270,145	\$ 2,270,145	\$ —	\$ —	—
2016/10C	\$ 2,526,835	\$ 2,526,835	\$ —	\$ —	—
2017/12D	\$ 2,542,927	\$ 2,542,927	\$ —	\$ —	—
2018/16K	\$ 2,600,000	\$ 2,530,274	\$ 69,726	\$ —	—
2019/16K	\$ 2,616,801	\$ 2,616,801	\$ —	\$ —	—
2020/12H	\$ 2,634,022	\$ 2,633,837	\$ 185	\$ —	—
2021/12H	\$ 2,651,674	\$ 2,638,734	\$ 12,940	\$ —	—
2022/12L	\$ 2,669,767	\$ 2,669,767	\$ —	\$ —	—
2023/12J	\$ 2,688,312	\$ 2,650,722	\$ 37,590	\$ —	—
2024/12J	\$ 2,707,321	\$ 1,279,901	\$ 1,427,468	\$ (48)	—
2025/12F	\$ 2,726,806	\$ —	\$ 489,590	\$ 2,237,216	—
Totals	\$ 28,634,610	\$ 24,359,943	\$ 2,037,499	\$ 2,237,168	—

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Construction	\$ 2,646,777	\$ 2,667,247	\$ 2,688,230	\$ 2,709,737	\$ 2,831,781
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ 2,746,777	\$ 2,767,247	\$ 2,788,230	\$ 2,809,737	\$ 2,931,781
Chapter 90	\$ 1,768,022	TBD	TBD	TBD	TBD
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —

Town of Lexington, Massachusetts



Fiscal Year 2027

**Department of Public Works
Capital Project Submission**



Department of Public Works

FY2027-31 Capital Project Summary

ID#	Project Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
DPW-27-1	DPW Building Improvements - Vehicle Floor Repairs	\$ 220,000	\$ 550,000	\$ 550,000	\$ 220,000	\$ 550,000	General Fund
DPW-27-2	New Sidewalk Installation - Burlington & North	\$ 250,000	\$ 200,000	\$ —	\$ 5,200,000	\$ —	General Fund
DPW-27-3	New Sidewalk Installation - Lowell Street	\$ 30,000	\$ 195,000	\$ —	\$ —	\$ —	General Fund
DPW-27-4	Adams Street Intersections Improvements (@East; @Hancock)	\$ 100,000	\$ —	\$ 5,500,000	\$ —	\$ —	General Fund
DPW-27-5	Hartwell Training Facility Paving	\$ 67,458	\$ —	\$ —	\$ —	\$ —	General Fund
DPW-27-6	Bedford St. and Hartwell Ave. Long-Range Transportation Improvements	\$ —	\$ 1,950,000	\$ —	\$ —	\$ —	General Fund, State Aid, Other
DPW-27-7	Cemetery Columbarium Construction	\$ —	\$ 450,000	\$ —	\$ —	\$ —	General Fund
DPW-27-8	Public Parking Lot Improvement Design	\$ —	\$ 528,000	\$ —	\$ —	\$ —	General Fund
DPW-27-9	Hartwell Ave. Compost Site Improvements	\$ —	\$ 250,000	\$ —	\$ —	\$ —	Compost Fund
Total DPW Capital Projects		\$ 667,458	\$ 4,123,000	\$ 6,050,000	\$ 5,420,000	\$ 550,000	



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: DPW Building Improvements - Vehicle Floor Repairs

Date: 11/6/2025

Project ID: DPW-27-1 **Department:** Department of Public Works

Revised:

Submitted by: David Pinsonneault

Phone:

Email: dpinson@lexingtonma.gov

Description of Project:

FY2027 Request - \$220,000

This capital project addresses DPW building improvements that are not covered by the Public Facilities Department. The buildings under this capital project are the Public Services Building, the Cemetery Admin/Maintenance Building, the Compost Site Office Building and the storage buildings at Munroe Cemetery. The FY2027 request of \$220,000 is to repair and reseal the vehicle staging and prep area floors and the mechanics bays floors. Future projects will include:

FY2028 - Reconstruct driveway and parking lots

FY2029 - Replace fuel tanks at 201 Bedford Street

FY2030 - Replace storage sheds at Munroe Cemetery

FY2031 - Replace green roof and water collection system at 201 Bedford Street

Justification/Benefit: This project is needed in order to provide a floor surface that allows for heavy truck traffic without deteriorating and provides a non-slip surface for employee foot traffic. The floors are in constant use due to vehicle and employee foot traffic and need to be properly maintained to accommodate equipment and safe travel and operation.

Impact if Not Completed: Not having a timely building improvement program will lead to higher costs and higher response times. Not resealing the vehicle and mechanics floor spaces will impact department efficiency and effectiveness and it could lead to unsafe conditions for staff and equipment.

Timeframe: Spring 2027.

Replacement Frequency: 20 years

Basis for Cost Projections: Vendor Quotes

Stakeholders: DPW Staff, Other Town Staff

Sustainability & Resilience: Staff will use the latest products looking for sustainable alternatives. By performing the building improvements it will allow building systems to more operate efficiently.

Operating Budget Impact: minimal

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used:

Prior Authorizations:

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Site Acquisition	\$ —				
Design/Engineer	\$ 20,000	\$ 50,000	\$ 50,000	\$ 20,000	\$ 50,000
Project Management	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ 200,000	\$ 500,000	\$ 500,000	\$ 200,000	\$ 500,000
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ 220,000	\$ 550,000	\$ 550,000	\$ 220,000	\$ 550,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: New Sidewalk Installation - Burlington & North

Date: 11/6/2025

Project ID: DPW-27-2 **Department:** Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Project:

FY2027 - \$250,000

This request is for funding to survey, design and install sidewalks in various locations throughout town. New sidewalk requests have been submitted through the Transportation Safety Group (TSG) through resident petitions. Those requests were evaluated and prioritized by TSG and forwarded to Engineering for design and construction. The last roadways from that list are the Burlington Street and North Street sidewalks. The survey funds for these sidewalks were requested in FY2026. In FY2027 funding is being requested for design and for land acquisition. We anticipate numerous land acquisitions will be necessary to construct this sidewalk. Placeholder construction funding is shown in FY2028.

Future sidewalk installations are intended to follow the Bicycle and Pedestrian priority plan that TSG has completed with the assistance of a consultant.

Justification/Benefit:

Installation of a sidewalk would improve accessibility for residents who live on and around these roadways. Separating pedestrians from vehicles improves the overall safety for all users. Currently, these roadways do not have sidewalks in these locations and are fairly narrow, making it difficult to walk along the roadway edge comfortably. Moreover, these installations improve connectivity to existing sidewalk networks in the area.

Impact if Not Completed:

Maintaining existing conditions may deter residents from using the roadways for pedestrian use. Installing the sidewalk would support the Town's efforts towards creating complete streets, which creates opportunities for alternative transportation modes that are safe and accessible for all users.

Timeframe: 2026-2030

Replacement Frequency: 25 years.

Basis for Cost Projections:

The cost estimates are based on the cost of installing sidewalks that are similar in magnitude and difficulty which include locations such as Concord Avenue, Hill Street and Lincoln Street. Pricing for both design and construction has shown a steep rise over the last few years and those adjustments are reflected in the request.

Stakeholders:

Residents of the surrounding neighborhoods. Increasing sidewalk installation and connectivity also allows for more people to walk to destinations, which may also result in a reduction in vehicular use throughout town.

Sustainability & Resilience:

Sidewalks encourage walking which in turn can take vehicles off the road and reduce emissions. Additionally, there are improvements in accessibility for all users as well as opportunity for improvement in public health through the encouragement of physical activity.

Operating Budget Impact:

Adding these facilities will result in an impact to the operating budget as snow removal and long-term upkeep will be needed.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used: General Fund

Prior Authorizations:

Town Meeting	Description	Authorized	Expended*	Encumbered*	Remaining*	Returned
2015 STM/4	Pelham Rd. Accessibility Study	\$ 150,000	\$ 150,000	\$ —	\$ —	\$ —
2017/12W	Hill St. Design	\$ 150,000	\$ 55,184	\$ —	\$ —	\$ 94,816
2018/16J	Pelham Road and Sidewalks	\$ 1,400,000	\$ 1,211,965	\$ 146,247	\$ 41,788	\$ —
2019/16H	Hill St. Sidewalk Constr.	\$ 1,500,000	\$ 1,110,691	\$ —	\$ 389,309	\$ —
2021/12K	New Sidewalks- Lincoln Street	\$ 650,000	\$ 650,000	\$ —	\$ —	\$ —
2022/12Q	New Sidewalks- Cedar Street	\$ 75,000	\$ 75,000	\$ —	\$ —	\$ —
2023/12M	New Sidewalks- Cedar Street	\$ 1,620,000	\$ 224,883	\$ 1,092,589	\$ 302,528	\$ —
2025/12H	New Sidewalks- Burlington/ North	\$ 150,000	\$ —	\$ 82,000	\$ 68,000	\$ —
Totals		\$ 5,695,000	\$ 3,477,723	\$ 1,320,836	\$ 801,625	\$ 94,816

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Site Acquisition	\$ —	\$ 200,000	\$ —	\$ —	TBD
Design/Engineer	\$ 250,000	\$ —	\$ —	\$ 400,000	TBD
Project Management	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ —	\$ —	\$ —	\$ 4,000,000	\$ —
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ 800,000	\$ —
Totals	\$ 250,000	\$ 200,000	\$ —	\$ 5,200,000	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —

Project Name: New Sidewalk Installation - Lowell Street

Date: 11/7/2025

Project ID: DPW-27-3 **Department:** Department of Public Works

Revised:

Submitted by: Carol Kowalski

Phone: 781-860-2219

Email: ckowalski@lexingtonma.gov

Description of Project:

FY2027 - \$30,000

Justification/Benefit:

This request is to design and build sidewalk on the north side of Lowell Street from the intersection of Lowell Street and North Street to approximately 665 Lowell Street.

The purpose of this sidewalk is to provide safe pedestrian access to connect with an existing footpath at 665 Lowell Street (Locke Village), and continues through 675 Lowell Street (Cycle Loft) to the Middlesex Commons Mall. (This walkway was negotiated with the developer of 675 Lowell Street in 1989, and the Locke Village Development in 1993. A sidewalk exists on the south side of Lowell Street, but no pedestrian crossing exists to cross Lowell Street for safe access close to the head of this existing footpath.) The sidewalk extension will include a crosswalk with accessible ramps and a pedestrian-activated crossing light.

This sidewalk will support and enhance pedestrian safety for residents of Lowell Street, including the expected occupants of the forty 100% affordable homes to be built at CW Lexington Woods on the Town-owned land at the intersection of North Street and Lowell Street.

In the Lexington Bicycle and Pedestrian Plan, a sidewalk along Lowell Street from its intersection with North Street to the Burlington Town Line received a project score of 44. This new sidewalk would require takings due to the narrow, curving geometry of North Street. By comparison, a new path from Locke Village to Cycle Loft, which received a project score of 54 in the Bicycle and Pedestrian Plan, would be accessed by a straighter sidewalk, and may therefore require fewer or smaller takings or potentially no takings. In addition, a North Street sidewalk would end at the Burlington/Lexington Town line, 485 feet short of the rear entrance drive to the Middlesex Commons Mall. Extending it to that entrance would require Burlington prioritizing the construction of this segment of sidewalk from the Lexington border to the Middlesex Mall rear driveway.

Impact if Not Completed: Without this project, reaching the shopping plaza on foot from Lowell Street residences would be less safe, as it would require one or more an unsignalized pedestrian crossings; or it would involve walking on the shoulder of another heavily-travelled narrow, winding road that has no sidewalks.

Timeframe: Planned Spending for Next 5 Years:

FY 27 \$30K for design (\$195K in future year for construction)

\$225,000 in FY28

Replacement Frequency: 25 years, depending on components, materials, and maintenance.

Basis for Cost Projections: The costs are based on an estimate provided by Town Engineer John Livsey and is based on the cost of recent sidewalk installations in town including Contract #25-84.

Stakeholders: Lexington residents

Sustainability & Resilience:

This area of Lowell Street has single family and multi-family residences, and will have a new neighborhood of 40 (forty) 100% affordable homes. Sidewalks provide alternatives to vehicle trips, and for some residents, may reduce the need and expense of vehicle ownership, depending. Sidewalks encourage walking which in turn can take vehicles off the road and reduce emissions. In addition to air quality benefits, fewer vehicle trips improves accessibility for all users. Sidewalks also provide safe opportunities to improve public health by encouraging physical activity.

Operating Budget Impact: Adding this sidewalk will result in an impact to the operating budget for needed snow removal and long-term upkeep.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used:

Prior Authorizations:

Town Meeting	Description	Authorized	Expended*	Encumbered*	Remaining*	Returned
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**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Site Acquisition	\$ —	\$ —	\$ —	\$ —	\$ —
Design/Engineer	\$ 30,000	\$ —	\$ —	\$ —	\$ —
Project Management	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ —	\$ 195,000	\$ —	\$ —	\$ —
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ 30,000	\$ 195,000	\$ —	\$ —	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: Adams Street Intersections Improvements (@East; @Hancock) **Date:** 11/7/2025

Project ID: DPW-27-4 **Department:** Department of Public Works **Revised:**

Submitted by: John Livsey **Phone:** 781-274-8311 **Email:** jlivsey@lexingtonma.gov

Description of Project:

FY2027 - \$100,000

This request is for land acquisition for the intersection projects. It is anticipated that a large land acquisition may be needed at the East Street intersection. At the time of this submittal an appraisal is not available as we are still progressing through the design stages. The request is an estimate of what we may expect but may change as the design progresses. Previously, concepts of each intersection have been created by the Town's engineering consultant and funding is in place to bring a chosen concept up to 100% design. In FY2029 there is a placeholder for construction funding to complete work at both intersections.

Justification/Benefit:

Both intersections have been identified for improvements due to safety concerns, and desire for improved mobility and better pedestrian accommodations, particularly related to access to the nearby Fiske School and the proximity to Lexington's center and other historic landmarks. Currently both intersections have slip lane features and can be confusing for vehicles. There is also poor sight lines, steep grades, and utility poles in the islands on the stop approaches that may be better integrated into the intersections. Sidewalks and crossings exist at both intersections currently that can be improved with new intersection configurations. There are currently no bike accommodations at either intersection besides painted sharrows along Adams St. and East St. Some vehicles currently avoid the Hancock Street @ Adams Street intersection and cut through neighboring residential streets. Intersection upgrades will improve overall intersection safety for both vehicles, pedestrian and other road users.

Impact if Not Completed:

If this work is not complete safety concerns for all road and sidewalk users will remain at both intersections, and in the surrounding neighborhood.

Timeframe:

2026 - 2029

Replacement Frequency:

Preservation of the roadway will enter our yearly maintenance program. Intersection re-configuration is intended to be a permanent resolution.

Basis for Cost Projections:

The cost estimates for engineering design and bid document creation are estimates directly from our current engineering consultant. Future road construction estimates is based off our engineering consultant's prior experience from similar projects. This estimate also is in line with similar projects completed by Lexington's Engineering department in recent years.

Stakeholders:

All road users, residents of the surrounding neighborhood, staff and students at the nearby elementary school, visitors of the downtown and nearby historic landmarks may benefit from this project.

Sustainability & Resilience:



Town of Lexington - FY2027-31 Capital Improvement Project

Improved pedestrian and bicycle accommodations encourage more eco-friendly transportation and may reduce emissions. Additionally this presents an opportunity for improved public health through encouragement of physical activity. Improved traffic flow would also reduce emissions.

Operating Budget Impact:

This project will have a minimal impact on snow removal and long term upkeep over the existing conditions. There may be added line striping that will be necessary to be maintained through yearly line striping operations. Any traffic or pedestrian lights will need to be maintained as well.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used:

Prior Authorizations: None.

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Site Acquisition	\$ 100,000	\$ —	\$ —	\$ —	\$ —
Design/Engineer	\$ —	\$ —	\$ —	\$ —	\$ —
Project Management	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ —	\$ —	\$ 4,500,000	\$ —	\$ —
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ 1,000,000	\$ —	\$ —
Totals	\$ 100,000	\$ —	\$ 5,500,000	\$ —	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: Hartwell Training Facility Paving

Date: 11/7/2025

Project ID: DPW-27-5 **Department:** Department of Public Works

Revised:

Submitted by: Michael McLean

Phone:

Email: mmclean@lexingtonma.gov

Description of Project:

FY2027 - \$67,458

This project proposes grading and asphalt paving of the existing outdoor Lexington Police Range Facility located at 60 Hartwell Avenue. The facility has been in operation since 1978 and has become the primary de-escalation and firearms training site for the Lexington Police Department following the decommissioning of the indoor range at the former police station due to air quality concerns.

This one-time project will replace the current dirt and rock surface with a properly graded and paved asphalt surface, enhancing safety, usability and maintenance efficiency.

Justification/Benefit:

Improved Safety: A smooth, level asphalt surface will eliminate tripping hazards, loose debris, and uneven terrain, providing a safer environment for officers during dynamic training exercises involving movement, sprinting and tactical drills.

Operational Efficiency: Currently, staff must manually collect spent shell casings after each session. A paved surface will allow the use of rolling brass collectors, significantly reducing cleanup time and allowing more time to focus on training.

Proper Drainage: The current dirt surface retains water during rain or snowmelt, creating large puddles and mud that limit the usable training area. A paved, properly graded surface will improve drainage and ensure consistent usability during inclement weather.

Extended Training Season: Snow and Ice removal on the current unpaved surface is difficult and often leaves ruts and ice patches that create hazards. Paving the surface will allow for safe and efficient plowing, extending the range's usability throughout the winter months.

Durability and Visibility: Permanent surface markings for yardage lines and training zones will be more durable and visible on asphalt, reducing the frequency of repainting and improving overall training efficiency.

Impact if Not Completed:

Without these improvements, staff safety risks will persist due to the uneven and unstable surface. Training time and efficiency will continue to be reduced by weather-related limitations and the need for manual cleanup.

Timeframe:

FY2027

Replacement Frequency:

N/A

Basis for Cost Projections:

Cost estimates are based on a bid for a full-depth replacement, including excavation, grading and asphalt paving of the existing training surface.

Stakeholders:

Lexington Police Department staff who utilize the site and Department of Public Works (DPW) staff.

Sustainability & Resilience:

The upgraded surface will improve resource efficiency by reducing maintenance time, minimizing weather-related disruptions, and allowing better year-round use the facility. Enhancing drainage will reduce environmental impacts from erosion and runoff.

Operating Budget Impact:

Minimal ongoing operating budget impact is anticipated. In fact, the project is expected to increase operational efficiency by reducing cleanup and maintenance time, allowing for more effective allocation of staff resources.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used:

Prior Authorizations:

None.

**Data current as of October 1, 2025.*

Funding Request:

	FY2027		FY2028		FY2029		FY2030		FY2031	
Site Acquisition	\$	—	\$	—	\$	—	\$	—	\$	—
Design/Engineer	\$	—	\$	—	\$	—	\$	—	\$	—
Project Management	\$	—	\$	—	\$	—	\$	—	\$	—
Construction	\$	67,458	\$	—	\$	—	\$	—	\$	—
Equipment	\$	—	\$	—	\$	—	\$	—	\$	—
Contingency	\$	—	\$	—	\$	—	\$	—	\$	—
Totals	\$	67,458	\$	—	\$	—	\$	—	\$	—
CPA Amount	\$	—	\$	—	\$	—	\$	—	\$	—



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: Bedford St. and Hartwell Ave. Long-Range Transportation Improvements **Date:** 11/7/2025

Project ID: DPW-27-6 **Department:** Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Project:

FY2027 - No funding requested in FY27.

The previous request provides an iterative funding step toward the final P,S&E (Plans, Specifications & Estimates) set. A follow-up request is in FY28. The initial request of \$1.5 million and previous request of \$1.75 million provided funds for the 25% and 75% design related to a future capital project for improvements to Route 4/225 (Bedford Street/Hartwell Avenue), including the "jug-handle" intersection; the project is currently on the State's Long Range Transportation Plan (LRTP). The limits of work along Bedford Street are approximately from the Route I-95 bridge to the Bedford Town Line, along Hartwell from Bedford Street to the end (exception of improvements in progress currently), and miscellaneous improvements along Wood Street and at the intersection of Bedford at Winter Street. Focus is on improving safety, accessibility for all users (all modes of transportation), and improving the overall flow of the corridor. The intent is to get state funding for the construction through the LRTP which is a competitive process.

Justification/Benefit:

The Boston Region Metropolitan Planning Organization (MPO) "Destination 2040," the Long-Range Transportation Plan (LRTP) includes the Route 4/225 (Bedford Street) and Hartwell Avenue (Lexington) Major Infrastructure Project as a recommended project for the Federal Fiscal Year (FFY) 2030-2034 time band and it carries an estimated cost of approximately \$48,000,000, subject to change based on design. Since the Bedford Street/Hartwell Project is expected to only be at a 25% design stage by next winter, it will miss the approved FFY2021-2025 time band for MPO Transportation Improvement Program (TIP) funding. The new 2025-2029 time band is fiscally constrained, and there will be competition from more projects than can be funded. The Boston MPO members will be looking to see if the Town intends to move this project forward before voting to move it into the new LRTP.

Massachusetts Department of Transportation (MassDOT) staff provided feedback to Lexington staff in 2019, indicating a design approach that they would be open to considering. This is an important and a positive step, since prior town design approaches had met with disfavor by MassDOT.

Impact if Not Completed:

Without future design commitment, the State will not keep this project on the Long Range transportation Plan; therefore, Lexington would forfeit the possibility of Federal funding of a major share of the construction costs. Both the Hartwell Avenue re-zoning initiative and the \$50,000 2018 Town Meeting authorization to update the Transportation Management Overlay District (TMOD) Plan underscore the need for pursuing the 25% and 75% design to stay on the path for Federal construction funds. The possibility for creating pedestrian and bicycle connections, and the possibility of future zoning bode well for ranking highly with the MPO to advance in the state TIP planning process. These improvements are also important for the safety of emergency egress from Hanscom AFB and Lincoln Labs. The Bedford Street/Hartwell Ave. Project scored highly for the current LRTP, tied for second with two other projects out of 39 projects.

Timeframe: FY2030-2034.

Replacement Frequency:

This is an asset that falls under the Town's asset management program and the assets within that corridor have various replacement frequencies and will be managed to extend the useful life to the degree practicable.

Basis for Cost Projections: The 25% and 75% design costs were based on detailed discussion with design consultants that are familiar with MassDOT LRTP projects. The future cost[s] are placeholder approximations that will be adjusted as design progresses and more detail is available.

Stakeholders: Lexington, Bedford, Hanscom Air Force Base residents and employees, pedestrians, cyclists, commercial property owners, tenants, employees and patrons of Hanscom Field, Hartwell Avenue and Bedford Street, and the region and the Massachusetts life sciences economy.

Sustainability & Resilience:

Operating Budget Impact: None at this time.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used: General Fund, State Aid, Other

Prior Authorizations:

Town Meeting	Description	Authorized	Expended*	Encumbered*	Remaining*	Returned
2013/10Q	Hartwell Ave. Infrastructure Improvements	\$ 600,000	\$ 597,337	\$ —	\$ 2,663	\$ —
2015/11H	Hartwell Ave. Infrastructure Improvements	\$ 4,750,000	\$ 522,851	\$ 38,516	\$ 4,188,633	\$ —
2017/12L	Hartwell Ave. Infrastructure Improvements - Supplemental	\$ 2,185,000	\$ —	\$ —	\$ 2,185,000	\$ —
2019 STM/8	Hartwell Ave. Infrastructure Design	\$ 1,500,000	\$ 1,032,352	\$ 467,648	\$ —	\$ —
2023/12D	Hartwell Ave. Infrastructure Design	\$ 1,750,000	\$ —	\$ 204,597	\$ 1,545,403	\$ —
Totals		\$ 10,785,000	\$ 2,152,540	\$ 710,761	\$ 7,921,699	\$ —

**Data current as of October 1, 2025. The 2013-2017 authorizations were for work on Hartwell Ave. that has been put on hold until decisions are finalized about redesign for the corridor.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Site Acquisition	\$ —	\$ 200,000	\$ —	\$ —	\$ —
Design/Engineer	\$ —	\$ 1,750,000	\$ —	\$ —	\$ —
Project Management	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ —	\$ —	\$ —	\$ —	\$ —
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ —	\$ 1,950,000	\$ —	\$ —	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: Cemetery Columbarium Construction

Date: 11/7/2025

Project ID: DPW-27-7 **Department:** Department of Public Works

Revised:

Submitted by: David Pinsonneault **Phone:** 781-274-8314 **Email:** dpinsonneault@lexingtonma.gov

Description of Project:

FY2027 - \$—

The FY2028 funding request is \$450,000 to be used for the purchase and installation of the columbarium (a structure with niches to store funeral urns with cremated remains) at Westview Cemetery.

Justification/Benefit:

Due to the rising number of cremations, an option for interring urns has been requested by many residents. Currently urns are interred in traditional burial plots. Construction of a columbarium will provide an option for urns while freeing up traditional burial plots for regular body burials. This will provide a more efficient use of space and meet the needs of those choosing cremation.

Impact if Not Completed:

If not constructed then urns will be buried in regular plots according to the existing rules at Westview Cemetery.

Timeframe: Construct in FY2028 construction season.

Replacement Frequency: 25 years.

Basis for Cost Projections: Cost estimate obtained from research with vendors and other cemeteries.

Stakeholders: Lexington residents.

Sustainability & Resilience: This will provide an alternative to in-ground burials reducing equipment emissions and ground disturbance.

Operating Budget Impact: Minor impact.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used:

Prior Authorizations: None.

Funding Request:

	FY2027		FY2028		FY2029		FY2030		FY2031	
Site Acquisition	\$	—	\$	—	\$	—	\$	—	\$	—
Design/Engineer	\$	—	\$	40,000	\$	—	\$	—	\$	—
Project Management	\$	—	\$	—	\$	—	\$	—	\$	—
Construction	\$	—	\$	410,000	\$	—	\$	—	\$	—
Equipment	\$	—	\$	—	\$	—	\$	—	\$	—
Contingency	\$	—	\$	—	\$	—	\$	—	\$	—
Totals	\$	—	\$	450,000	\$	—	\$	—	\$	—
CPA Amount	\$	—	\$	—	\$	—	\$	—	\$	—



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: Public Parking Lot Improvement Design

Date: 11/7/2025

Project ID: DPW-27-8 **Department:** Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Project:

FY2027 - \$0

There is no funding request for this fiscal year. Plans are currently in development for the Library parking lot and Muzzey Street parking lot. The listed lots are currently in fair to poor condition and in need of repair. There are also opportunities for improved circulation and parking lot layout. The anticipated work includes reconstruction and reconfiguration of existing asphalt parking lots as well as curbing, landscaping, pavement markings, and other related items.

Justification/Benefit:

These parking lots are in disrepair and overdue for reconstruction and reconfiguring.

Impact if Not Completed:

Public parking in downtown will remain in disrepair.

Timeframe: 2025-2027

Replacement Frequency: With proper preservation the life can extend 20 to 30 years.

Basis for Cost Projections:

Cost projections are based on survey and design work that the town has performed for similar size areas as well as discussions with the design services team.

Stakeholders: Residents, tourists and other customers to the downtown area.

Sustainability & Resilience:

A solar canopy is being considered for this project

Operating Budget Impact: None.

Funding Source General Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used:

Prior Authorizations:

Town Meeting	Description	Authorized	Expended	Encumbered	Remaining	Returned
2021/12J	Parking Lot Design	\$ 100,000	\$ 20,395	\$ 79,605	\$ —	\$ —
2022/12P	Parking Lot Design	\$ 100,000	\$ —	\$ 11,306	\$ 88,694	\$ —
Totals		\$ 200,000	\$ 20,395	\$ 90,911	\$ 88,694	\$ —

**Data current as of October 1, 2025.*



Town of Lexington - FY2027-31 Capital Improvement Project

Funding Request:

	FY2027		FY2028		FY2029		FY2030		FY2031	
Site Acquisition	\$	—	\$	—	\$	—	\$	—	\$	—
Design/Engineer	\$	—	\$	40,000	\$	—	\$	—	\$	—
Project Management	\$	—	\$	—	\$	—	\$	—	\$	—
Construction	\$	—	\$	400,000	\$	—	\$	—	\$	—
Equipment	\$	—	\$	—	\$	—	\$	—	\$	—
Contingency	\$	—	\$	88,000	\$	—	\$	—	\$	—
Totals	\$	—	\$	528,000	\$	—	\$	—	\$	—
CPA Amount	\$	—	\$	—	\$	—	\$	—	\$	—



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: Hartwell Ave. Compost Site Improvements

Date: 11/7/2025

Project ID: DPW-27-9 **Department:** Department of Public Works

Revised:

Submitted by: Robert Beaudoin

Phone: 781-274-8334

Email: rbeaudoin@lexingtonma.gov

Description of Project:

FY2027 - \$—

There are no funds begin requested in FY2027. Due to bandwidth and more analysis needed the funding request will be in FY2028 for \$250,000. This is for the installation of a materials measuring system capable of calculating various materials coming in and out of the compost site.

Justification/Benefit:

The site is undergoing a review of operations and an analysis of the compost fund. Once these reviews are completed, staff would like to move forward with the installation of a materials measuring system. This will help staff to more accurately account for materials that go in and out of the facility and to provide opportunities to capture additional revenue.

Impact if Not Completed:

Continued lost opportunity for revenue and less accurate materials tracking.

Timeframe: FY2028 construction season.

Replacement Frequency: 10 - 15 years.

Basis for Cost Projections: Based on similar projects in other communities.

Stakeholders: Residents, commercial vendors, all Town Departments.

Sustainability & Resilience:

The operation at Hartwell Avenue processes leaves, grass and other materials into usable products such as compost and mulch. The addition of the materials measuring system will help to provide more efficient management of the materials in and out of the facility.

Operating Budget Impact: None.

Funding Source Compost Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used:

Prior Authorizations:

Town Meeting	Description	Authorized	Expended	Encumbered	Remaining	Returned
2017/12N	Compost Site Improvements	\$ 200,000	\$ 199,802	\$ —	\$ —	\$ 198
Totals		\$ 200,000	\$ 199,802	\$ —	\$ —	\$ 198

Funding Request:

	FY2027		FY2028		FY2029		FY2030		FY2031	
Site Acquisition	\$	—	\$	—	\$	—	\$	—	\$	—
Design/Engineer	\$	—	\$	25,000	\$	—	\$	—	\$	—
Project Management	\$	—	\$	—	\$	—	\$	—	\$	—
Construction	\$	—	\$	225,000	\$	—	\$	—	\$	—
Equipment	\$	—	\$	—	\$	—	\$	—	\$	—
Contingency	\$	—	\$	—	\$	—	\$	—	\$	—
Totals	\$	—	\$	250,000	\$	—	\$	—	\$	—
CPA Amount	\$	—	\$	—	\$	—	\$	—	\$	—

Town of Lexington, Massachusetts



Fiscal Year 2027

**Department of Public Works
Enterprise Fund
Capital Submission**



Department of Public Works

FY2027-31 Enterprise Capital Summary

ID#	Program Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
6001	Pump Station Upgrades	\$ —	\$ 100,000	\$ 520,000	TBD	TBD	Wastewater Enterprise Fund
6002	Sanitary Sewer System Investigation and Improvements	\$ 1,104,080	\$ 1,126,161	\$ 1,148,684	\$ 1,171,658	\$ 1,195,091	Wastewater Enterprise Fund
6101	Water Distribution System Improvements	\$ 2,381,639	\$ 2,429,271	\$ 2,477,857	\$ 2,527,414	\$ 2,578,044	Water Enterprise Fund
6102	Hydrant Replacement Program	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	General Fund, Water Enterprise Fund
Total DPW Enterprise Capital Programs		\$ 3,560,719	\$ 3,730,432	\$ 4,221,541	\$ 3,774,072	\$ 3,848,135	

ID#	Project Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
6103	Water Tank Rehabilitation	\$ —	\$ 2,600,000	\$ —	\$ 1,300,000	\$ —	Water Enterprise Fund (user fees, retained earnings) possible MWRA grant or loan
6105	Pump Station Building Improvements	\$ 200,000	\$ 150,000	\$ 150,000	\$ —	\$ —	Sewer Enterprise Fund
Total DPW Enterprise Capital Projects		\$ 200,000	\$ 2,750,000	\$ 150,000	\$ 1,300,000	\$ —	



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Pump Station Upgrades

Date: 11/7/2025

Program ID: 6001 **Department:** Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Capital Program:

FY2027 - No funding requested in FY27.

Lexington has 10 sewer pumping stations. In July 2013, a detailed evaluation and capital plan was developed for the town with the assistance of Wright-Pierce. This includes a detailed engineering survey of the pump stations to determine current and future needs as well as a time table and probable costs for the proposed work. Funding requests are for the replacements / significant upgrades of pumping stations, wet wells, dry wells, electrical work and controls. Stations are constantly monitored and if a more urgent need is determined, the schedule will be adjusted to meet the needs. The FY2026 request was to fund the update to the capital plan which is in progress and will guide future requests.

Goals of Capital Program:

Preserving the Town's infrastructure and maintaining the collection system as well as providing backup generator power for emergency situations.

Impact if Not Maintained:

Pump failure results in sewer surcharging and overflows. The overflows create a public health risk and environmental damage.

Major Spending over Past 5 Years:

Several years ago the Marshall Road and Constitution Pump station were replaced and generators were installed. Over the past year the Hayden Ave and North Street pump Station were fully replaced.

Work Currently Underway:

The updated capital plan is in progress and is expected this winter.

Planned Spending for Next 5 Years:

Phase 2 upgrades to the Main Station and updated asset management plan for the town pump stations which will guide additional spending.

Basis for Cost Projections:

These costs were determined based on recently constructed pump stations which included contract #18-06, #22-40, and #23-33.

Stakeholders: Lexington residents.

Sustainability & Resilience:

Some of the aspects of sustainability of the pump stations are the high efficiency motors as well as the Variable Frequency Drives that are utilized when the design parameters allow. Landscaping is utilized to help to blend the stations into the surrounding environment. Corrosion resistant materials are used throughout in the construction of the pump stations.

Significant resiliency is designed into these pump stations as failure can cause significant damages to homes and the environment. Resilient features include backup generators along with automatic transfer switches that immediately switch to back-up power in an outage. Pump Stations are moved out of flood plain where applicable and in the case of the North Street Station flood control barriers have been designed into the station and may be deployed is flood stage is expected to reach the level of the hatch. Remote monitoring through 'Mission' is utilized in the stations to provide automatic emergency calls 24/7 when the need arises. A lead and a lag pump are provided at the pump stations that provide extra pumping capacity in high

flow events and allows for a pump to go out of service without the pump station being fully down. A direct back-up generator connection is available in the case of a power outage and a down generator.

Operating Budget Impact:

Upgrading the pumps and support systems enable the pumps to run better using less energy and avoiding emergency expenditures.

Funding Source Wastewater Enterprise Fund

Please use this field to specify grant/gift/trust or other funds or if multiple sources will be used: Wastewater Enterprise Rate Revenue

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2016/12B	\$ 800,000	\$ 800,000	\$ —	\$ —	\$ —
2017/14B	\$ 800,000	\$ 800,000	\$ —	\$ —	\$ —
2018/18B	\$ 800,000	\$ 796,829	\$ 3,171	\$ —	\$ —
2019/18B	\$ 700,000	\$ 700,000	\$ —	\$ —	\$ —
2020/14B	\$ 401,200	\$ 401,200	\$ —	\$ —	\$ —
2021/14B	\$ 520,000	\$ 520,000	\$ —	\$ —	\$ —
2022/14B	\$ 2,000,000	\$ 1,890,070	\$ 109,930	\$ —	\$ —
2023/14B	\$ 75,000	\$ —	\$ 74,800	\$ 200	\$ —
2024/14B	\$ 50,000	\$ —	\$ —	\$ 50,000	\$ —
2025/14B	\$ 200,000	\$ —	\$ —	\$ 200,000	\$ —
Totals	\$ 6,346,200	\$ 5,908,099	\$ 187,901	\$ 250,200	\$ —

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ —	\$ 100,000	\$ 40,000	\$ —	\$ —
Construction	\$ —	\$ —	\$ 400,000	TBD	TBD
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ 80,000	\$ —	\$ —
Totals	\$ —	\$ 100,000	\$ 520,000	TBD	TBD
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Sanitary Sewer System Investigation and Improvements

Date: 11/7/2025

Program ID: 6002 **Department:** Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Capital Program:

FY2027 - \$1,104,080

This annual program provides for rehabilitation of sanitary sewer infrastructure. The sanitary sewer infrastructure is made up of approximately 176 miles of main line, 8.5 miles of force main and 5280 manholes. Engineering investigation and evaluation will continue on sewers throughout town including those in remote, hard to access areas. Work will include replacement, lining or repair of deteriorated sewers, force mains, and manholes to improve flow and reduce inflow and infiltration (I/I) into the system. Further identification, prioritization, and repair of sanitary sewer in the town reducing inflow and infiltration into the system has been ongoing in several sewer basins in town. Additionally we have completed a phase 1 evaluation of the force mains in town. These are critical assets due to the fact that if a force main fails then by default the pump station also cannot operate. Funding provided will also be used for phase 2 evaluation and as needed force main repair, lining, replacement and/or redundancy.

Goals of Capital Program:

The town has an aging collection network and through investigation we have determined that there are numerous areas of cracking, blockages, and failures. There is also considerable inflow and infiltration resulting from such conditions. When clean storm water uses pipe capacity, wastewater cannot be conveyed and sewage overflows occur and additional energy is consumed at the pump stations. These capital investments improve the operation of the sewer system and reduce backups and potential overflows. Additionally, it has been shown that water quality can be improved in our brooks when fractured pipes are repaired. Furthermore there are numerous force mains in time, namely those used for pump station discharge and proactive investigation and repair prevents catastrophic failures.

Impact if Not Maintained:

Sewage leaks and overflows present a direct danger to the health of the community through transmission of waterborne diseases. In addition, the town payment to MWRA for sewage treatment is based on total flow through the meter at the Arlington town line. The energy used to operate the pump stations is higher as the load on the pumps is increased. Excessive flow of stormwater in the sewer results in unnecessarily higher sewage bills. Higher potential for catastrophic failures in the force mains which result in shutting down the associated pump station.

Major Spending over Past 5 Years:

Map to be attached once available.

Work Currently Underway:

Map to be attached once available. Phase 10 improvements are in construction. Phase 16 investigation was recently completed and Phase 11 design is in progress.

Planned Spending for Next 5 Years:

Map to be attached once available. Investigations, design and construction continue on an annual basis.

Basis for Cost Projections:

Cost projections are based on recent contracted costs from Phase 8, Phase 9 and Phase 10 improvements.

Stakeholders: All residents with sanitary sewer in Lexington.

Sustainability & Resilience:

The sanitary sewer I/I program is guided by robust assessments of the state of the sewer system. From this assessment we are able to determine what parts of the collection system are receiving I&I. We are also able to determine if there are systems failures in progress. This allows for a proactive approach in repairing, replacing or lining the system. Most of the repairs are able to be performed through a non-invasive procedure (no open-cuts) referred to as pipe lining. Within the pipes we can install a cured in place liner (CIPP) using the existing manholes as access points. There are similar techniques used for lining of the manholes and sewer laterals (service lines) that connect to the collection system.

The procedure described is a sustainable procedure for a number of reasons that include lower emissions than the more traditional open-cut method as very little machinery or material transport is needed, minimal environmental disruption since there is no ground disturbance in the work, little waste generation since the existing pipe remains as the host pipe, and reduced resource use with fewer raw materials needed for the work. Additionally it is far more cost-effective and far less disruptive to the public than the traditional open-cut method.

The resiliency can be found through a number of aspects of this program. The proactive investigation and repairs significantly reduces the likelihood of failure of the collection system. The capacity of the collection system is often increased due to the repairs. Both of these factors decrease the likelihood of environmentally impactful overflows and/or back-ups into homes and businesses. Additionally, less power is needed at our pump stations as there is less flow reaching them with the reduction in I&I. That also results on a reduction of energy that the MWRA needs to pump and treat the flow.

Operating Budget Impact:

These capital investments prevent system malfunctions and reduce the measured flows through the MWRA meter. Additionally, they reduce the likelihood of catastrophic failure of a sewer system resulting in emergency repairs. Project may be eligible for MWRA grant loan program if funding is available. The department remains current with using all available MWRA funds.

Funding Source Wastewater Enterprise Fund

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2015/15A	\$ 1,200,000	\$ 1,200,000	\$ —	\$ —	—
2016/12A	\$ 1,000,000	\$ 1,000,000	\$ —	\$ —	—
2017/14A	\$ 1,000,000	\$ 1,000,000	\$ —	\$ —	—
2018/18A	\$ 1,000,000	\$ 1,000,000	\$ —	\$ —	—
2019/18A	\$ 1,000,000	\$ 1,000,000	\$ —	\$ —	—
2020/14A	\$ 1,000,000	\$ 1,000,000	\$ —	\$ —	—
2021/14A	\$ 1,000,000	\$ 943,587	\$ 56,413	\$ —	—
2022/14A	\$ 1,020,000	\$ 893,619	\$ 126,381	\$ —	—
2023/14A	\$ 1,040,404	\$ 323,258	\$ 717,146	\$ —	—
2024/14A	\$ 1,061,210	\$ 675	\$ 805,224	\$ 255,311	—
2025/14A	\$ 1,082,431	\$ —	\$ —	\$ 1,082,431	—
Totals	\$ 11,404,045	\$ 8,361,139	\$ 1,705,164	\$ 1,337,742	—

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ 182,173	\$ 185,816	\$ 189,532	\$ 193,323	\$ 197,189
Construction	\$ 921,907	\$ 940,345	\$ 959,152	\$ 978,335	\$ 997,902
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ 1,104,080	\$ 1,126,161	\$ 1,148,684	\$ 1,171,658	\$ 1,195,091
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Water Distribution System Improvements

Date: 11/7/2025

Program ID: 6101 **Department:** Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Capital Program:

FY2027 - \$2,381,639

This is an annual program for replacement of unlined, inadequate, aged and breaking water main and deteriorated service connections as well as the elimination of dead ends in water mains. We have completed a hydraulic model for the entire distribution network along with an asset management plan. The requested funding will allow for us to continue the implementation of the recommended replacements as we continue to eliminate unlined water mains in town and also perform replacements of lines with high break rates and high criticality and consequence of failure.

Goals of Capital Program:

The model identifies areas of vulnerability, water aging, and those areas with low volumes and pressures. Additionally, evaluation of the town water break history and its relation to pipe type and age have been identified. This funding will allow us to continue with a proactive approach to replacing our aging water infrastructure. The funding beginning in FY2020 accounts for annual replacement of 1% of our water main as recommended in the recently completed asset management plan.

Impact if Not Maintained:

Poor water drinking water quality for some users as well as increased emergency response costs to repair breaks. In addition, there may be possible restriction of flow volume which will hamper fire-fighting effort and create low pressure issues for users.

Major Spending over Past 5 Years:

Water Main was replaced on Eldred Street, a portion of Peacock Farm Road, White Pine Lane, and Lowell Street. Burlington has installed a 24" main along Lowell Street from Maple Street to North Street and along North Street. This is an effort bring Burlington MWRA water, but also results in an improvement for Lexington as it eliminates the need for Lexington to replace water main along this same stretch which was a high priority replacement. MWRA has completed the 24" main replacement on Lowell Street from Maple Street to Summer Street and on Summer Street from Lowell Street to the Arlington Town line. In addition a 16" main was installed along the same route. This main is a Town of Lexington main replacement performed as part of the MWRA work and allows us to abandon a 12" and 8" main in the roadway. The structural lining along Valleyfield Road, Grassland Street and Vine Street have been completed. Design of the Fairland Booster Station has been completed.

Work Currently Underway:

There are multiple locations in various stages of design that include Marshall Road and Hayden Avenue. The Fairland Booster Station has been bid and construction is pending.

Planned Spending for Next 5 Years:

We are anticipating water main replacements on Hayden Avenue and Marshall Road and will continue following priorities set in the AMP.

Basis for Cost Projections:

The cost projections are based on the Water System Asset Management plan and the recommended replacement program as well as bid prices for the Burlington and MWRA Lowell Street projects as well as the structural lining project recently completed.

Stakeholders: Water Users in Lexington - better pressure and quality.

Sustainability & Resilience:

Historically we have cement-lined and also performed open-cut excavation for water line replacements. The open-cut has been more common of late as we are addressing structural issues with our water mains that could not be corrected with traditional lining. Through our investigations we have identified structural liners for water distribution infrastructure, these go into the existing pipe (host), but do not rely on that host for strength. To minimize disruption and navigate to a more sustainable program we are currently designing three locations that we intend to construct utilizing this technology.

The sustainable advantages include lower emissions due to less heavy equipment and material transport, reduced environmental impacts through the reduction of open-cut excavation and an overall reduction of raw materials since the excavation is limited and the distribution pipe remains in the ground as a host. Unlike sanitary lining this cannot be performed without excavation, but can be done with isolated excavation at valve locations and at sending and receiving pits (these can often be designed to be the same location). The reason is that this is a pressurized system whereas the sanitary collection system is mainly gravity and therefore has existing access manholes.

There are numerous resiliencies within this program for both the open-cut as well as the lining techniques. These replacements result in a water main that is less likely to break and also has increased capacity supporting homes, businesses and fire fighting activities. The redundant pathways within the distribution network are more dependable due to this program and the isolation of the system is more controllable for maintenance activities such as water main flushing. Additionally within the open-cut excavation program we require zinc-coating of all of the distribution pipes to significantly reduce the likelihood of corrosive failures off the system.

Operating Budget Impact:

Fewer water line breaks will lead to less emergency construction funds. In addition, newer water infrastructure means less loss due to leakage and more operational control for flushing activities. Part of funding may be eligible for the MWRA interest free loan program.

Funding Source Water Enterprise Fund

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2015/14	\$ 900,000	\$ 900,000	\$ —	\$ —	—
2015 STM/4	\$ 2,500,000	\$ 2,500,000	\$ —	\$ —	—
2017/13	\$ 1,000,000	\$ 1,000,000	\$ —	\$ —	—
2018/17	\$ 1,000,000	\$ 999,495	\$ 505	\$ —	—
2019/17	\$ 2,200,000	\$ 1,968,638	\$ 14,503	\$ 216,859	—
2020/13	\$ 2,200,000	\$ 2,200,000	\$ —	\$ —	—
2021/13A	\$ 1,110,000	\$ 192,054	\$ 917,946	\$ —	—
2022/13A	\$ 2,200,000	\$ 1,454,253	\$ 472,314	\$ 273,433	—
2024/13	\$ 2,288,900	\$ 450	\$ 800,273	\$ 1,488,177	—
2025/13	\$ 2,334,940	\$ —	\$ —	\$ 2,334,940	—
Totals	\$ 17,733,840	\$ 11,214,890	\$ 2,205,541	\$ 4,313,409	—

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ 238,415	\$ 243,183	\$ 248,047	\$ 253,008	\$ 258,150
Construction	\$ 2,143,224	\$ 2,186,088	\$ 2,229,810	\$ 2,274,406	\$ 2,319,894
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ 2,381,639	\$ 2,429,271	\$ 2,477,857	\$ 2,527,414	\$ 2,578,044
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Hydrant Replacement Program

Date: 11/7/2025

Program ID: 6102 **Department:** Department of Public Works

Revised:

Submitted by: Jamal Jones

Phone: 781-274-8356

Email: jjones@lexingtonma.gov

Description of Capital Program:

FY2027 - \$150,000 (\$75,000 funded from the Water Enterprise Fund and \$75,000 funded from the Tax Levy).

The Town of Lexington has 1,747 fire hydrants in its fire protection system. Faulty hydrants need to be replaced annually to meet safety requirements. This is an ongoing replacement program designed to maintain the integrity of the fire protection system throughout town. A list of hydrants needing replacement each year is generated during the annual inspection and flushing of hydrants by the Water Department and the Fire Department. Based on discussions between the Water Department and the Fire Department, the target goal is to replace approximately 45 hydrants per year. With a replacement cost of approximately \$3,700 per hydrant (labor is currently provided by in-house staff and is covered in the operating budget), the capital request will ensure the continued operability of the fire protection system. The expected life of a hydrant is 50 years.

Goals of Capital Program:

For the safety of the buildings and infrastructure of Lexington, preservation of residences, and to comply with Fire Department safety requirements.

Impact if Not Maintained:

Diminished firefighting capacity resulting in property damage and possible loss of life.

Major Spending over Past 5 Years:

361 hydrants replaced over the last 5 years

Work Currently Underway:

To date a total of 44 hydrants have been replaced and 9 have been repaired as of June 2025.

Planned Spending for Next 5 Years:

Same annual request

Basis for Cost Projections:

Hydrant bid, associated parts, fill material

Stakeholders: Lexington residents.

Sustainability & Resilience:

Timely replacement will prevent leaks, water loss and make fire suppression more effective.

Operating Budget Impact:

Upgrading older fire hydrants with more efficient hydrants to better comply with standards set by the National Fire Protection Association.

Funding Source: General Fund, Water Enterprise Fund

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2017/12F	\$ 150,000	\$ 150,000	\$ —	\$ —	\$ —
2018/16A	\$ 150,000	\$ 150,000	\$ —	\$ —	\$ —
2019/16A	\$ 150,000	\$ 150,000	\$ —	\$ —	\$ —
2020/12C	\$ 150,000	\$ 150,000	\$ —	\$ —	\$ —
2021/12I	\$ 150,000	\$ 150,000	\$ —	\$ —	\$ —
2022/12M	\$ 150,000	\$ 150,000	\$ —	\$ —	\$ —
2023/12K	\$ 150,000	\$ 80,994	\$ 22,143	\$ 46,863	\$ —
2024/12K	\$ 150,000	\$ 107,340	\$ —	\$ 42,660	\$ —
2025/12E	\$ 150,000	\$ —	\$ —	\$ 150,000	\$ —
Totals	\$ 1,050,000	\$ 980,994	\$ 22,143	\$ 46,863	\$ —

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ —	\$ —	\$ —	\$ —	\$ —
Equipment	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000

Funding Source

CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —
Enterprise	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
General Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Project Total	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: Water Tank Rehabilitation

Date: 11/7/2025

Project ID: 6103

Department: Department of Public Works

Revised:

Submitted by: John Livsey

Phone: 781-274-8305

Email: jlivsey@lexingtonma.gov

Description of Project:

FY2027 - No funding requested in FY27.

The Town of Lexington owns two water tanks located on Morgan Hill. The smaller tank is a bolted steel tank with a volume of 1 Million Gallons (MG) and was constructed in 1933. The larger tank is a bolted steel tank with a volume of 2.24 MG and was constructed in 1950. The work is expected to entail recoating and reanchoring of the tanks include some code upgrades as well as ancillary improvements on the site of the tanks. The FY27 funding is anticipated to be for the tank foundation, anchoring and site improvements and the FY29 funding for the recoating with the anticipation that significant hardware will be removed from the tanks by that time. This requested amount may adjust as we proceed with the evaluation and design and have a better understanding of the details and future costs of the work. A significant restriction that is being worked through is the large amount of private telecommunications hardware that is currently housed on the water towers. These will both have significant impacts on methods, coordination and cost to rehabilitate. Additionally there is mitigation needed for lead and PCBs that have been identified on the site. The levels are at DEP and EPA reportable limits and sampling continues to determine the horizontal and vertical limits of contamination and develop an imminent hazard plan for remediation. The work on the tanks is delayed until testing and the plan are developed.

Justification/Benefit:

An analysis of both tanks was performed in 2018 at different times and identified numerous significant improvements and repairs that include recoating of both tanks on the interior and exterior, replacing and adding anchor bolts that secure the tank, upgrading to meet current code for both wind and seismic requirements, and performing foundation and ring wall repairs amongst other more minor improvements. The cost of these items is substantial and the expected useful life of a tank is approximately 75 years. This puts the smaller tank beyond its useful life and the larger tank nearing its useful life. We had been recommending tank replacement, however there are a number of complications with this intent as well as significant cost increases based on these complications as well as cost increases for similar projects. Based on this, we have reevaluated to determine the most appropriate solution moving forward. This reevaluation included physical subsurface inspections of the tank foundations from a specialized structural engineering company as well as a more thorough code review. This evaluation has determined that the existing foundations may stay in place which makes the restoration of the tanks a more viable alternative.

Impact if Not Completed:

The water tower(s) replacement must happen. At a minimum, the repairs noted above need to be performed in the short term to extend the life and minimize the risk of tank failure.

Timeframe:

FY2027-2030.

Replacement Frequency:

The life span of a water tank is approximately 75 years. During this life-cycle maintenance, repairs, recoating, etc. is to be expected.

Basis for Cost Projections: The cost projections are based on tank that have been recently replaced in other towns.

Stakeholders: The stakeholders include the Lexington water users and direct abutters to the tank site and the MWRA.

Sustainability & Resilience:

Multiple solutions have been evaluated for the rehabilitation or replacement of these tanks. The alternative selected is to rehabilitate the tanks and foundations in place. Performing the rehabilitation of the existing tanks in place is sustainable for numerous reasons. There is significantly less heavy equipment needed to rehabilitate in place resulting in lower emissions. Additionally there is far less raw material as well as material disposal. Keeping both tanks in service also allows for easy tank maintenance as one tank can be taken out of service to be worked on while the other remains active. Currently the approach is to get all communication equipment off the tanks and potentially to a mono-pole on site. This allows for proper long-term maintenance by keeping antennas and cables off of the tanks.

There is added resiliency with bringing the foundation up to code to meet current earthquake resistance criteria. Additionally, keeping two tanks in service provides resilience in case of failure of a single tank. Keeping private vendors off of the tank also reduces the risk of tank damage done by others

Operating Budget Impact: There is an operating expense to owning and maintaining the tanks. We do not anticipate any impacts to the operating budget once tanks are replaced.

Funding Source: Water Enterprise Fund (user fees, retained earnings) possible MWRA grant or loan

Prior Authorizations:

Town Meeting	Description	Authorized	Expended	Encumbered	Remaining	Returned
2021/13B	Water Tower Replacement Design	\$ 300,000	\$ 104,842	\$ 195,158	\$ —	\$ —
Totals		\$ 300,000	\$ 104,842	\$ 195,158	\$ —	\$ —

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Site Acquisition	\$ —	\$ —	\$ —	\$ —	\$ —
Design/Engineer	\$ —	\$ —	\$ —	\$ —	\$ —
Project Management	\$ —	\$ 200,000	\$ —	\$ 100,000	\$ —
Construction	\$ —	\$ 2,000,000	\$ —	\$ 1,000,000	\$ —
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ 400,000	\$ —	\$ 200,000	\$ —
Totals	\$ —	\$ 2,600,000	\$ —	\$ 1,300,000	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —

Project Name: Pump Station Building Improvements

Date: 11/7/2025

Project ID: 6105

Department: Department of Public Works

Revised:

Submitted by: David Pinsonneault

Phone: 781274-8314

Email: dpinson@lexingtonma.gov

Description of Project:

FY2027 - \$200,000

This program is being set-up to provide for building and equipment improvements at the ten pump stations throughout town. This will provide for critical equipment and safety improvements to the pump stations.

The FY2027 request is to replace the windows and doors at the main station improving safety, security and energy efficiency.

Justification/Benefit: Maintaining HVAC and electrical systems in pump stations is crucial for ensuring efficiency, reducing downtime, preventing sewer discharges, and mitigating future capital costs.

Impact if Not Completed: Lack of timely improvements to the pump stations could result in system failures and sewer back-ups.

Timeframe: This will be an ongoing program.

Replacement Frequency: 30 years

Basis for Cost Projections: Cost estimates provided by consultants.

Stakeholders: Lexington residents, DPW Staff, DEP and MWRA.

Sustainability & Resilience: Timely pump station improvements will lead to more efficient energy use, provide less wear and tear on equipment and help to prevent costly and potentially environmentally damaging sewer discharges. The current HVAC system and electrical outlets are currently not working.

Operating Budget Impact: minimal impact

Funding Source: Sewer Enterprise Fund

Prior Authorizations: None.

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Site Acquisition					
Design/Engineer	\$ 50,000	\$ 50,000	\$ 50,000		
Project Management					
Construction	\$ 150,000	\$ 100,000	\$ 100,000		
Equipment					
Contingency	\$ —				
Totals	\$ 200,000	\$ 150,000	\$ 150,000	\$ —	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

FY2027 Proposed Budget - Town Manager's Office; Human Resources Presentations

PRESENTER:

Anne Graglia-Kostos; Maggie Peard

ITEM NUMBER:

I.2

SUMMARY:

Category: Informing

No vote is requested for this agenda item.

Review preliminary FY2027 budget for the Town Manager's Office, HR & Town Committees.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

12/4/2025

2:30pm

ATTACHMENTS:

Description	Type
<input type="checkbox"/> FY27 TMO & HR Budget Request	Backup Material
<input type="checkbox"/> FY27 Town Committees Budget Request	Backup Material



Town Manager's Office
Requested Budget
Fiscal Year 2027

Submitted by:
Abraham Fofanah, Management Fellow &
Anne Graglia-Kostos, Director of Human Resources

Select Board Presentation
December 4, 2025



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8200 Town Manager

Mission: The Select Board appoints the Town Manager who oversees the daily operations of all general government departments, implements the policies of the Select Board, proposes an annual operating and capital budget, and enforces Town bylaws and regulations. The Town Manager's authority and responsibilities are established in the Selectmen-Town Manager Act of 1968. The Town Manager's Office is also responsible for Human Resources and benefits administration, as well as risk management.

Budget Overview: The Town Manager's Office is comprised of the following elements: Organizational Direction and Administration, Human Resources, Internal Equity, Sustainability & Resilience, and Communications & Public Engagement. Organizational Direction and Administration funds staff and expenses for the Town Manager's Office including organizational development funds and some office equipment. Human Resources funds staff and expenses for managing the personnel and benefit functions of the organization. The Sustainability and Resilience Officer, Director of Communications, Management Fellow, and Web & Digital Engagement Specialist positions are in the Town Manager's Office to support and further the goals of the organization.

The FY2027 budget reflects an overall increase of \$105,458 or 6.55% from FY2026. This is comprised of an increase of \$58,772 or 4.84% in compensation, which reflects contractually obligated step increases. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget.

Expenses increase overall by \$46,686 or 11.83% from the previous year primarily due to Human Resources commissioning two assessment centers in FY2027.

Department Goals:

1. Continue to support the Racial Diversity, Inclusion, and Equity Transformation plan and other social equity initiatives in coordination with the Select Board.
2. Work to support the organization's high-performance culture by providing directed team building to the Middle and Senior Management Team.
3. Develop new revenue sources to support the budget, particularly the capital budget, by developing long-term debt management strategies to mitigate the impact of large project debt service.
4. Continue the initiative to develop organizational sustainability by passing on institutional knowledge, engaging mid-level managers in organization decision-making and selecting and training qualified individuals.

Program Improvement Requests	Comp.	Expenses	Benefits	Total
Women's Institute Development	\$ —	\$ 2,500	\$ —	\$ 2,500
Total 8200 by Request	\$ —	\$ 2,500	\$ —	\$ 2,500

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$787,658	\$1,095,037	\$1,205,150	\$1,302,513	\$97,363	8.08%
Enterprise Funds (Indirect)	\$36,728	\$52,816	\$51,813	\$53,341	\$1,528	2.95%
Rentals*	\$479,390	\$308,021	\$352,623	\$359,190	\$6,566	1.86%
Total 8200 Town Manager	\$1,303,776	\$1,455,874	\$1,609,586	\$1,715,044	\$105,458	6.55%

Appropriation Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Mgr's Rec.	Dollar Increase	Percent Increase
Compensation	\$1,038,807	\$1,123,198	\$1,214,912	\$1,273,684	\$58,772	4.84%
Expenses	\$264,969	\$332,675	\$394,674	\$441,360	\$46,686	11.83%
Total 8200 Town Manager	\$1,303,776	\$1,455,874	\$1,609,586	\$1,715,044	\$105,458	6.55%

Program Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Mgr's Rec.	Dollar Increase	Percent Increase
Total 8210 Organizational Dir. & Admin.	\$926,208	\$997,370	\$1,219,708	\$1,089,532	\$(130,176)	(10.67)%
Total 8220 Human Resources	\$377,568	\$458,504	\$389,878	\$625,512	\$235,634	60.44%
Total 8200 Town Manager	\$1,303,776	\$1,455,874	\$1,609,586	\$1,715,044	\$105,458	6.55%

Object Code Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Mgr's Rec.	Dollar Increase	Percent Increase
Salaries & Wages	\$1,038,807	\$1,123,198	\$1,214,912	\$1,273,684	\$58,772	4.84%
Overtime	\$0	\$0	\$0	\$0	\$0	—%
<i>Personal Services</i>	<i>\$1,038,807</i>	<i>\$1,123,198</i>	<i>\$1,214,912</i>	<i>\$1,273,684</i>	<i>\$58,772</i>	<i>4.84%</i>
Contractual Services	\$231,826	\$298,129	\$351,725	\$399,775	\$48,050	13.66%
Utilities	\$1,308	\$2,954	\$3,100	\$3,100	\$0	—%
Supplies	\$28,967	\$28,379	\$35,349	\$33,985	\$(1,364)	(3.86)%
Small Capital	\$2,868	\$3,215	\$4,500	\$4,500	\$0	—%
<i>Expenses</i>	<i>\$264,969</i>	<i>\$332,675</i>	<i>\$394,674</i>	<i>\$441,360</i>	<i>\$46,686</i>	<i>11.83%</i>
Total 8200 Town Manager	\$1,303,776	\$1,455,874	\$1,609,586	\$1,715,044	\$105,458	6.55%

*Rentals are comprised of rental receipts from the Waldorf School, LexFarm, outdoor seating sidewalk rentals, cell tower lease revenue and the sublease of Kline Hall to LexMedia.

Budget Summary - Salary Adjustment (8230)

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$725,300	\$294,179	\$0	\$840,000	\$840,000	—%
Total 8230 Salary Adjustment	\$725,300	\$294,179	\$0	\$840,000	\$840,000	—%

Program Summary	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Total 8230 Salary Adjustment	\$725,300	\$294,179	\$0	\$840,000	\$840,000	—%
Total 8230 Salary Adjustment	\$725,300	\$294,179	\$0	\$840,000	\$840,000	—%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8200 Town Manager

<i>Authorized/Appropriated Staffing</i>	FY2024 Budget	FY2025 Budget	FY2026 Budget	FY2027 Request
Town Manager	1	1	1	1
Deputy Town Manager	1	1	1	1
Director of Communications	1	1	1	1
Sustainability and Resilience Officer	1	1	1	1
Chief Equity Officer*	1	1	1	—
Office Manager/Special Events Coordinator	1	1	1	1
Management Fellow/Analyst I	1	1	1	1
Management Analyst II**	1	1	1	—
Web & Digital Engagement Specialist	1	1	1	1
Hearing Officers***	0.12	0.12	0.12	0.12
Human Resources Director	1	1	1	1
Asst. Human Resources Director/Internal Equity Officer*	—	—	—	1
Human Resources Associate	1	1	1	1
Benefits Coordinator	1	1	1	1
Benefits Assistant	1	1	1	1
Administrative Assistant	1	1	1	1
Total FTE	14.12	14.12	14.12	13.12
Total FT/PT	14FT / 2PT	14FT / 2PT	14FT / 2PT	13FT / 2PT

*In FY2026, the Chief Equity Officer was reassigned by the Town Manager from Organizational Direction & Administration to Human Resources as Assistant Human Resources Director/Internal Equity Officer.

**A second Management Analyst role was added via 2021 Fall STM, in part to help manage the American Recovery Plan Act (ARPA) projects. A portion of that salary was funded from ARPA. In FY2025-26, this position is vacant and was not funded to allow for funding more critical or mandated changes. The department is not requesting to fund this position in FY2027 or future years.

***Two hearing officers hear appeals for parking fines; one municipal hearing officer hears appeals for fines issued by the Fire Department (regional position, shared with Winchester and Woburn).



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8200 Town Manager
Element: 8210 Organizational Direction and Administration

Budget Description: Organizational Direction and Administration funds staff and expenses for all functions of the Town Manager's Office except Human Resources. Administration includes the day-to-day oversight for all general government departments, townwide staff training and professional development, risk management for municipal and school departments, townwide communications and website content coordination. Administration includes the division of Sustainability and Resilience. The Town Manager's Office also implements all decisions of the Select Board and Town Meeting, and provides staff support to various Town committees.

Overall, the recommended FY2027 budget reflects a \$(130,176) or (10.67)% decrease from FY2026. Compensation reflects a decrease of \$(76,862) or (8.02)% due to annual step increases offset by movement of the Chief Equity Officer position to the Human Resources division. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget. Expenses are decreasing by \$(53,314) or (20.40)% primarily due to contractual services decreases and movement of the equity contract services budget to the Human Resources and Human Services divisions.

In FY2025, the Town undertook a Class & Compensation Study covering the Lexington Municipal Employees Association, the Lexington Municipal Management Association, and non-union personnel. The FY2027 budget incorporates the results of that study.

Sustainability and Resilience: The division of Sustainability and Resilience is focused on providing residents, businesses, and town departments with tools and resources to be resilient in a changing climate, reduce greenhouse gas emissions, and create cleaner indoor and outdoor environments.

Dedicated funding of \$60,000, originally approved in FY2025 as a program improvement, will be used to support both existing and emerging programs that will help the Town meet its emission reduction and other sustainability goals. There is a significant focus on energy tracking and building decarbonization as these are priorities identified in the climate action plan and widely supported by the community. FY2027 projects include:

- BEAM Software for Building Energy Use Disclosure (BEU-D) Program
- Energy Intelligence System and BEU-D Reporting Support
- Municipal Building Decarbonization Roadmap Implementation Support
- Waste Disposal Communication and Education
- Seed Funding and Innovation for Grants, Pilots, etc.
- Misc. (Communications, Public Outreach Supplies, etc.)

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$806,518	\$850,387	\$917,551	\$841,322	\$(76,229)	(8.31)%
514000	Other Compensation	\$0	\$25	\$31,500	\$31,500	\$0	—%
514090	Longevity	\$1,395	\$1,178	\$4,418	\$3,785	\$(633)	(14.33)%
512000	Seasonal Part-Time	\$0	\$249	\$0	\$0	\$0	—%
511010	Part-Time Wages	\$2,567	\$2,470	\$4,850	\$4,850	\$0	—%
<i>Subtotal Compensation</i>		<i>\$810,480</i>	<i>\$854,309</i>	<i>\$958,319</i>	<i>\$881,457</i>	<i>\$(76,862)</i>	<i>(8.02)%</i>
520000	Contract Services	\$42,296	\$30,517	\$29,000	\$26,000	(3,000)	(10.34)%
538080	Printing & Forms	\$529	\$148	\$1,750	\$1,500	(250)	(14.29)%
530000	Professional Services	\$0	\$22,500	\$25,000	\$25,000	—	—%
538010	Advertising	\$627	\$225	\$1,000	\$800	(200)	(20.00)%
572000	Mileage	\$1,275	\$735	\$1,500	\$1,500	—	—%
530060	Prof Dev & Training	\$29,743	\$8,069	\$40,000	\$40,000	—	—%
571000	Travel	\$10,553	\$11,029	\$11,000	\$12,000	1,000	9.09%
530040	Sem./Workshops/Conf.	\$3,763	\$6,597	\$7,500	\$8,000	500	6.67%
538040	Fidelity Bonds	\$0	\$350	\$175	\$175	—	—%
534030	Mobile Devices	\$1,308	\$2,954	\$3,100	\$3,100	—	—%
538060	Catering/Meals	\$0	\$6,998	\$6,500	\$4,000	(2,500)	(38.46)%
558000	Supplies	\$15,527	\$10,159	\$6,864	\$8,000	1,136	16.55%
542000	Office Supplies	\$2,478	\$1,260	\$4,500	\$4,500	—	—%
573000	Membership/Dues	\$4,764	\$2,922	\$9,000	\$9,000	—	—%
585020	Small Equipment	\$0	\$0	\$500	\$500	—	—%
542040	Office Equipment	\$2,868	\$3,215	\$4,000	\$4,000	—	—%
520000	Sustainability Contract Svc.	\$0	\$26,135	\$60,000	\$60,000	—	—%
520000	Equity Contract Svc.	\$0	\$9,250	\$50,000	\$0	(50,000)	(100.00)%
<i>Subtotal Expenses</i>		<i>\$115,731</i>	<i>\$143,063</i>	<i>\$261,389</i>	<i>\$208,075</i>	<i>\$(53,314)</i>	<i>(20.40)%</i>
Total 8210 Organizational Dir. & Admin.		\$926,211	\$997,372	\$1,219,708	\$1,089,532	\$(130,176)	(10.67)%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8200 Town Manager

Element: 8220 Human Resources

Budget Description: The Town Manager's Office through the Human Resources function is responsible for managing personnel administration, benefits administration, collective bargaining agreements, workers compensation and unemployment benefits. Contract negotiations have concluded for the Lexington Municipal Employees Association, the Lexington Municipal Management Association, and the SEIU Local 888 School Crossing Guards through fiscal year 2028; the Local 1703 Building Custodians, and the AFSCME Local 1703 Public Works, through fiscal year 2027; and the Lexington Police Association, the Cary Memorial Library Staff Association and the AFSCME Public Safety Dispatchers through fiscal year 2026.

Negotiations are currently in progress with the IAFF Local 1491 Firefighters, and the Police Superiors Association whose contracts expired on June 30, 2025.

The requested FY2027 budget reflects an increase of \$235,634 or 60.44% from FY2026. Compensation increases by \$135,634 or 52.86% due to annual step increases and the movement of the Chief Equity Officer position from the Organizational Direction and Administration budget to fund the Assistant Human Resources Director/Internal Equity Officer position. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget. Expenses increase by \$100,000 or 75.03% primarily due to Human Resources commissioning two cyclical assessment centers in FY2027 for the police and fire departments and movement of DEI services funding from the Organizational Direction & Administration budget.

Internal Equity:

The Human Resources department aims to diversify the applicant pool for Town jobs by promoting an inclusive workforce comprised of a myriad of socio-economic and cultural backgrounds. Regular work includes supporting departments in crafting and implementing policies and programs that embody equity and equality.

Department Goals:

1. Implement the recommendations of the internal DEI assessment through appropriate trainings for all employees, boards and committees.
2. Continue to build a system to gather metrics on diverse identities of job applicants to enhance our recruitment efforts.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$228,327	\$268,891	\$255,568	\$391,652	\$136,084	53.25%
514090	Longevity	\$0	\$0	\$1,025	\$575	\$(450)	(43.90)%
511010	Part-Time Wages	\$0	\$0	\$0	\$0	\$0	—%
<i>Subtotal Compensation</i>		\$228,327	\$268,891	\$256,593	\$392,227	\$135,634	52.86%
538080	Printing & Forms	\$289	\$215	\$500	\$500	—	—%
530000	Professional Services	\$84,916	\$84,965	\$40,000	\$110,000	70,000	175.00%
530030	Legal Services	\$50,239	\$94,971	\$75,000	\$80,000	5,000	6.67%
538010	Advertising	\$627	\$225	\$1,500	\$1,500	—	—%
572000	Mileage	\$0	\$0	\$300	\$300	—	—%
530060	Prof Dev & Training	\$4,638	\$1,930	\$4,000	\$4,000	—	—%
571000	Travel	\$1,852	\$127	\$2,000	\$2,000	—	—%
530040	Sem./Workshops/Conf.	\$482	\$140	\$1,500	\$1,500	—	—%
558000	Supplies	\$549	\$39	\$735	\$735	—	—%
542000	Office Supplies	\$5,030	\$6,286	\$6,000	\$6,000	—	—%
573000	Membership/Dues	\$619	\$714	\$1,750	\$1,750	—	—%
520001	Equity Services	\$0	\$0	\$0	\$25,000	\$25,000	—%
<i>Subtotal Expenses</i>		\$149,241	\$189,612	\$133,285	\$233,285	\$100,000	75.03%
Total 8220 Human Resources		\$377,568	\$458,503	\$389,878	\$625,512	\$235,634	60.44%



Town Manager's Office
Program Improvement Requests
Fiscal Year 2027

Submitted by:
Town Manager's Office

FY2027 Program Improvement Request

1 of 1

Department: Town Manager's Office

Element: 8210 - Organizational Direction and Administration

PIR Title: Women's Institute Development

Requested Program Improvement Funding

Object Code	Object Description	FTE	One-Time Cost FY2027 Only	Ongoing Costs FY2027 & Future	TOTAL FY2027 Request
<u>Compensation</u>					
511000	Regular Wages			\$ —	\$ —
511010	Part-Time Wages			\$ —	\$ —
513000	Overtime			\$ —	\$ —
	Other Compensation			\$ —	\$ —
	Total Compensation	0.00	\$ —	\$ —	\$ —
<u>Benefits</u>					
	Benefits Eligible?	0		\$ —	\$ —
<u>Expenses</u>					
520000	Contract Services		\$ —	\$ 2,500	\$ 2,500
					\$ —
					\$ —
	Total Expenses		\$ —	\$ 2,500	\$ 2,500

Purpose/Description of Request:

The Town Manager's Office is seeking ongoing funding to provide leadership assessment and expert facilitation to participants in the Women's Institute for Learning and Leadership (WILL), a program designed to empower, equip, and elevate women seeking career or professional growth in the Town of Lexington.

This request will strengthen Lexington's municipal workforce by providing targeted leadership development for staff pursuing career and professional growth. By investing in leadership assessments and expert facilitation, the program promotes operational efficiency by equipping participants with tools to better manage teams, communicate effectively, and make informed decisions. WILL creates a structured pathway for emerging leaders, supporting Lexington's long-term organizational capacity.

Service Implication:

Funding this request ensures the program can provide participants high quality, data-driven leadership training that directly impacts their ability to contribute to the Town of Lexington. This request benefits participants by strengthening program offerings, and the Town by supporting a pipeline of capable leaders prepared to support community needs. Should this request not receive funding, the program will rely on securing additional funds from outside sources, which may be inaccessible any given year.

Town of Lexington, Massachusetts



Fiscal Year 2027 Town Manager's Office Capital Requests



Town Manager FY2027-31 Capital Summary

ID#	Project Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
TMO-27-1	Sustainable Capital Initiatives	\$ 463,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	General Fund, MassEVIP incentives, other state grants and incentives
Total Town Manager Capital Projects		\$ 463,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	

Town of Lexington, Massachusetts



Fiscal Year 2027

**Town Manager
Capital Project Submission**



Town Manager FY2027-31 Capital Project Summary

ID#	Project Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
TMO-27-1	Sustainable Capital Initiatives	\$ 463,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	General Fund, MassEVIP incentives, other state grants and incentives
Total Town Manager Capital Projects		\$ 463,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	



Town of Lexington - FY2027-31 Capital Improvement Project

Project Name: Sustainable Capital Initiatives

Date: 11/17/2025

Project ID: TMO-27-1 **Department:** Town Manager

Revised:

Submitted by: Maggie Peard

Phone: (781) 382-4880

Email: mpeard@lexingtonma.gov

Description of Project:

FY2027 - This request is for \$463,000 to install electric vehicle chargers in the Police Station garage for fleet charging. This would include four Level 3 ports, and four Level 2 ports, all tied to the generator to ensure charging capability is not lost in the case of a power outage. Connecting the chargers to the generator requires installing a 225 kVA transformer and a 400 amp sub-panel in the generator room, which is reflected in the project cost.

Generally, this capital project ensures funding is available when the Town needs to move quickly on sustainability projects. Anticipated upcoming projects include installing additional EV chargers at the Community Center and installing dishwashers in schools to enable the use of reusable service-ware.

Justification/Benefit:

The Town's Climate Action & Resilience Plan, along with our Zero Waste Plan and Municipal Decarbonization Roadmap, have all set goals and defined actions that will put us on a path to achieve net zero emission by 2050, greatly decrease our waste production, and more. Policies like the Fleet Electrification Policy and the Capital Project & Solar Canopy Integration Policy set requirements for when a sustainable option must be considered (e.g., solar panels or an electric vehicle). Occasionally, the need to move on one of these projects arises outside of the typical budget development process. Having a source of available funding allows the Town to install a EV chargers when we find demand is outstripping availability, or to complete a small scale building improvement project (e.g. dishwasher installation) at a time that aligns with the availability of supplemental grant funding.

The need for additional EV chargers was identified through analysis of the Town's fleet inventory and conversations with fleet managers. For example, at the Community Center, there is currently only one charger that is often utilized by the public, limiting availability for fleet charging at that location. At the Police Station, there are currently no chargers, limiting the ability of the Police Department to transition more of their fleet to electric vehicles.

Impact if Not Completed:

If there is not money on hand to be used for sustainable projects, the Town may have to pass on available grant funding and incentives due to misaligned timelines. For EV charger stations in particular, if stations are not installed, fleet managers may be forced to purchase non-electric models when replacing fleet vehicles due to a lack of charging capacity.

Timeframe:

Varies across projects. EV charger installation projects will likely take about 6 months to complete. This estimate takes into account time for site visits, incentive approvals, coordination between the vendor and utility, and scheduling the installation.

Replacement Frequency:

Approximately 10-15 years for EV chargers.

Basis for Cost Projections:

Quote from vendor for the equipment, installation, and upfront software subscription. MassEVIP incentives are available through the state for Level 2, but not Level 3 chargers.

Stakeholders:

Town staff; Lexington public; the climate.

Sustainability & Resilience: All projects completed using the Sustainable Capital Funds would support the Town's sustainability goals, whether that be building decarbonization, fleet electrification, vehicle miles traveled reduction, waste reduction, or community resilience.

Operating Budget Impact: For EV chargers: the first 5-years of the network plan and warranty plan are included in the initial costs. After those 5 years, the renewal costs of those plans would be covered by the operating budget. For school dishwashers: switching to reusable service-ware results in operating budget savings by eliminating the need to continue purchasing single-use products. Renewable energy and energy efficiency projects also offer operating cost savings by offsetting electricity use or decreasing energy demand.

Funding Source: General Fund, MassEVIP incentives, other state grants and incentives

Prior Authorizations:

Town Meeting	Description	Authorized	Expended	Encumbered	Remaining	Returned
2019/16P	EV Charging Stations	\$ 40,750	\$ 38,914	\$ —	\$ —	\$ 1,836
2021/12N	EV Charging Stations	\$ 69,000	\$ 69,000	\$ —	\$ —	\$ —
2024/7B	EV Charging Stations	\$ 35,000	\$ 12,613	\$ —	\$ 22,387	\$ —
Totals		\$ 144,750	\$ 120,527	\$ —	\$ 22,387	\$ 1,836

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Site Acquisition	\$ —	\$ —	\$ —	\$ —	\$ —
Design/Engineer	\$ —	\$ —	\$ —	\$ —	\$ —
Project Management	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ 247,800	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Equipment	\$ 165,200	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Contingency	\$ 50,000	\$ —	\$ —	\$ —	\$ —
Totals	\$ 463,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —

Note: The FY2027 request is higher than subsequent years because installing fast chargers at the Police Station is a more costly project that is time sensitive to complete. The Police Station does not currently have any dedicated chargers, limiting their ability to begin transitioning their fleet to electric vehicles.



Town Committees
Requested Budget
Fiscal Year 2027

Submitted by:
Abraham Fofanah, Management Fellow

Select Board Presentation
December 4, 2025



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8300 Town Committees

Mission: Town Committees includes the Appropriation Committee, Capital Expenditures Committee, Public Celebrations Committee and various boards and committees appointed by the Select Board, Moderator and the Town Manager.

Budget Overview: The Town Committees Budget is expected to level-funded overall by \$0 or 0.00%. This reflects a \$0 increase for the Town Celebrations Committee.

Authorized Staffing: The Financial Committees' appropriation includes funds for a part-time recording secretary. This person is responsible for taking minutes for the Appropriation and Capital Expenditures Committees.

Program Improvement Requests

None.

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$51,785	\$53,813	\$73,120	\$73,120	\$0	—%
Total 8300 Town Committees	\$51,785	\$53,813	\$73,120	\$73,120	\$0	—%

Appropriation Summary	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Compensation	\$0	\$0	\$7,320	\$7,320	\$0	—%
Expenses	\$51,785	\$53,813	\$65,800	\$65,800	\$0	—%
Total 8300 Town Committees	\$51,785	\$53,813	\$73,120	\$73,120	\$0	—%

Program Summary	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Total 8310 Financial Committees	\$363	\$374	\$8,820	\$8,820	\$0	—%
Total 8320 Misc. Boards & Committees	\$5,999	\$6,000	\$10,500	\$10,500	\$0	—%
Total 8330 Town Celebrations	\$45,423	\$47,439	\$53,800	\$53,800	\$0	—%
Total 8300 Town Committees	\$51,785	\$53,813	\$73,120	\$73,120	\$0	—%

Object Code Summary	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Salaries & Wages	\$0	\$0	\$7,320	\$7,320	\$0	—%
Overtime	\$0	\$0	\$0	\$0	\$0	—%
<i>Personal Services</i>	\$0	\$0	\$7,320	\$7,320	\$0	—%
Contractual Services	\$5,999	\$6,000	\$10,000	\$10,000	\$0	—%
Utilities	\$0	\$0	\$0	\$0	\$0	—%
Supplies	\$45,786	\$47,813	\$55,800	\$55,800	\$0	—%
Small Capital	\$0	\$0	\$0	\$0	\$0	—%
<i>Expenses</i>	<i>\$51,785</i>	<i>\$53,813</i>	<i>\$65,800</i>	<i>\$65,800</i>	<i>\$0</i>	<i>—%</i>
Total 8300 Town Committees	\$51,785	\$53,813	\$73,120	\$73,120	\$0	—%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8300 Town Committees

Element: 8310 Financial Committees

Budget Description: The Town of Lexington has several committees that monitor the Town's finances and provide recommendations to Town Meeting. Two of these committees are the Appropriation Committee and the Capital Expenditures Committee.

Appropriation Committee: The Appropriation Committee is a nine-member board appointed by the Town Moderator. Members are appointed to three-year overlapping terms. The Committee's charge is to evaluate fiscal policies and priorities set by the Select Board for Town Meeting. The Committee advises Town Meeting members and the Select Board on financial proposals, analyzes operating budget proposals, makes fiscal projections, and reviews funding for proposed capital improvements. In addition, the Committee's approval is required to use reserve funds for unanticipated operating costs (see element 2310, "Reserve Fund," for details).

In addition to its statutory responsibilities, the Committee has been involved in promoting a clear and accurate presentation of financial information to members of Town Meeting. The committee also encourages the timely distribution of financial information to Town Meeting members and other decision makers. They are responsible for maintaining relationships with regional and statewide organizations devoted to exploring solutions to municipal finance and budgeting problems.

Capital Expenditures Committee: The Capital Expenditures Committee consists of no less than five members and no more than seven members. Members are appointed by the Town Moderator to three-year overlapping terms.

The Capital Expenditures Committee makes recommendations to Town Meeting and the Select Board concerning capital expenditure requests from town boards and departments that may be required within the ensuing 5-year period. The Committee considers the relative need, timing, and cost of these projects; the adequacy thereof; and the effect these expenditures might have on the financial position of the town. Prior to each annual Town Meeting, the Committee prepares, publishes, and distributes a report of its recommendations for the projects to be undertaken within the 5-year period and the approximate dates when each should be started.

This budget request funds the production of reports for both the Appropriation Committee and Capital Expenditure Committee to Town Meeting, and attendance at an annual finance committee conference, as well as a part-time recording secretary.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511010	Part-Time Wages	\$0	\$0	\$7,320	\$7,320	\$0	—%
<i>Subtotal Compensation</i>		\$0	\$0	\$7,320	\$7,320	\$0	—%
520000	Contract Services	\$0	\$0	\$0		—	—%
538080	Printing & Forms	\$0	\$0	\$1,000	\$1,000	—	—%
558000	Supplies	\$0	\$0	\$0		—	—%
573000	Membership/Dues	\$363	\$374	\$500	\$500	—	—%
<i>Subtotal Expenses</i>		\$363	\$374	\$1,500	\$1,500	\$0	—%
Total 8310 Financial Committees		\$363	\$374	\$8,820	\$8,820	\$0	—%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8300 Town Committees

Element: 8320 Misc. Boards & Committees

Budget Description: The Miscellaneous Boards and Committees element funds expenses of boards and committees not individually supported through departmental operating budgets.

The Arts Council was initially funded in FY2019 via a PIR for \$6,900, which was subsequently increased to \$7,500 in FY2020. Due to the pandemic and committee turnover, funding was reduced to \$6,000 beginning in FY2021. The FY2027 funding request is for \$6,000, which will be used to provide matching funds for state grants and a small number of other programs and activities.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
520000	Arts Council	\$5,999	\$6,000	\$6,000	\$6,000	\$0	—%
538080	Printing & Forms	\$0	\$0	\$3,000	\$3,000	\$0	—%
530000	Professional Services	\$0	\$0	\$0		\$0	—%
558000	Supplies	\$0	\$0	\$1,500	\$1,500	\$0	—%
573000	Membership/Dues	\$0	\$0	\$0		\$0	—%
<i>Subtotal Expenses</i>		<i>\$5,999</i>	<i>\$6,000</i>	<i>\$10,500</i>	<i>\$10,500</i>	<i>\$0</i>	<i>—%</i>
Total 8320 Misc. Boards & Committees		\$5,999	\$6,000	\$10,500	\$10,500	\$0	—%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8300 Town Committees

Element: 8330 Public Celebrations

Budget Description: The Town holds public celebrations for Patriots' Day, Veterans' Day, and Memorial Day. There are two parades held on Patriots' Day, one on Veterans' Day, and one on Memorial Day. The Public Celebrations Committee, a volunteer body of ten members appointed by the Select Board, plans these celebrations and oversees a reenactment of the Battle of Lexington on the Lexington Battle Green on Patriots' Day. The reenactment is nationally recognized for its historical authenticity and attracts well over 12,000 spectators each year, with 20,000 spectators attending for the 250th anniversary. The multi-cultural Dance Around the World event (biennial) is also organized by the Celebrations Committee.

The Celebrations Committee also directs and coordinates numerous other Patriots' Day activities, including a Youth of Lexington Sunrise Parade from East Lexington to the Battle Green, a five-mile run sponsored by the Lions Club, the reenactment of Paul Revere's arrival in Lexington from Boston, and an afternoon parade.

Town funding accounts for only a portion of the total cost of these celebrations. Other miscellaneous costs are covered through citizen contributions, corporate sponsors and private donations. Expenses are level-funded by \$0 or 0.00% from FY2026.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
558000	Supplies	\$45,423	\$47,439	\$53,800	\$53,800	—	—%
Subtotal Expenses		\$45,423	\$47,439	\$53,800	\$53,800	\$0	—%
Total 8330 Public Celebrations		\$45,423	\$47,439	\$53,800	\$53,800	\$0	—%

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

FY2027 Proposed Budget - Employee Benefits/Property & Liability Insurance Presentation

PRESENTER:

Steve Bartha, Town Manager

ITEM NUMBER:

I.3

SUMMARY:

Category: Informing

No vote is requested for this agenda item.

Review preliminary FY2027 budget for the Employee Benefits/Property & Liability Insurance Presentation.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

12/4/2025

3:00pm

ATTACHMENTS:

Description	Type
 FY27 Employee Benefits & Property Insurance Budget Request	Backup Material



Employee Benefits &
Property & Liability Insurance
Requested Budget
Fiscal Year 2027

Submitted by:
Anne Graglia-Kostos, Director of Human Resources
Kelly Axtell, Deputy Town Manager

Select Board Presentation
December 4, 2025

Mission: To provide and manage a comprehensive benefits program for Town and School employees and retirees.

Budget Overview: Included in the Employee Benefits and Insurance program are costs for the Town's pension assessment; workers' compensation; unemployment insurance; health, dental and life insurance benefits; and the Medicare tax.

Employee Benefits is comprised of the following:

- Contributory Retirement Assessment: The assessment of the Lexington Contributory Retirement System levied to the Town to finance a portion of retirement benefits of Town and non-teaching School employees. This assessment is issued pursuant to Massachusetts General Laws (MGL) Chapter 32 and is based on an actuarial valuation of the funding obligations of the Lexington Contributory Retirement System. In addition to this assessment, employee contributions - ranging from 5% to 11% depending on date of hire - provide the majority of pension system funding.
- Employee/Retiree Benefits: The Town's annual contribution for health, dental and life insurance for active Municipal and School Department employees and retirees, and the Town's 1.45% share of Medicare tax for all employees hired after 1986.
- Unemployment Compensation: The cost of unemployment payments for eligible employees separated from Municipal or School Department employment. The Town self-insures for this expense.
- Workers' Compensation: The medical costs incurred by Municipal and School employees injured on the job, and medical costs of former public safety employees who retired on accidental disability. The Town largely self-insures for this expense, but purchases "stop loss" insurance for extraordinary work-related medical claims. The premiums for that insurance are captured in the Workers' Compensation budget.

Authorized/Appropriated Staffing:

Staff support is provided through the Town Manager's Office, Human Resources and the Finance Department. Portions of the salaries of five employees are charged to the General Fund health insurance budget.

Budget Recommendations:

The FY2027 recommended All Funds Employee Benefits and Insurance budget is \$59,613,301. This is a \$6,138,808 or 11.48% increase from the FY2026 budget. The recommended budget includes the benefits costs (health, dental, life, Medicare, and workers' compensation) for all municipal and school staff and retirees as of November 1, 2025.

Changes Include:

1. A \$778,538, or 6.76% increase in Contributory Retirement based on the approved funding schedule from the January 1, 2025 actuarial valuation of the Lexington Retirement System, plus an amount of dedicated tax levy new growth. In FY2023, \$1,060,000 of new levy growth from Takeda personal property taxes was dedicated to the Pension Fund. This amount, plus an increase of 2.5% per year will continue to be set-aside to the Pension Fund in future years. The dedicated tax levy plus growth for FY2027 is \$12,300,042. For FY2027, \$400,000 is funded from Free Cash, which is the same level of Free Cash funding as in FY2026. The Retirement system's unfunded liability is expected to be funded by 2030, given the current actuarial assumptions.
2. A \$121,014 or 5.00% increase in the Town's contribution for the Medicare Tax based on FY2025 actual costs, projected FY2026 and FY2027 salaries and wages and historical rates of increase in this item.
3. A \$5,047,072 or 13.49% increase in health insurance costs (General Fund). The FY2027 budget is based on a projected increase of 15% in health insurance premiums across all plans at November 2025 enrollment levels, and the projected addition of eighty (80) subscribers (new enrollees to health coverage, either from new retirees, active employees electing to begin or resume coverage, and active employees switching from individual to family plans).
4. A \$104,915 or 8.07% increase in dental insurance costs (General Fund) based on an 8% increase in premium rates for FY2027 as compared to budgeted FY2026 rates, further updated to reflect November 2025 enrollment levels.
5. No increase in life insurance is proposed as the current level of funding is adequate based on projected enrollments and historical costs.
6. Level-funding of unemployment insurance is level funded at \$200,000, which is reflective of recent averages in claim activity.
7. A level funding of workers' compensation costs to a total of \$500,000. As of June 30, 2025, this continuing appropriation account had a total balance of \$2,956,373.

2100 Employee Benefits & Insurance

Program: Shared Expenses
Town of Lexington, MA

Budget Summary - General Fund

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$ 41,862,520	\$ 46,122,352	\$ 52,100,446	\$ 58,125,287	\$ 6,024,841	11.56%
Transfers from Enterprise Funds to General Fund (Indirects)	\$ 611,775	\$ 805,256	\$ 863,256	\$ 888,722	\$ 25,466	2.95%
Free Cash for Updated Pension Schedule	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ —	—%
PEG Access Special Revenue Fund	\$ 5,575	\$ 5,178	\$ 4,991	\$ 6,223	\$ 1,232	24.68%
Total 2100 Employee Benefits	\$ 42,879,870	\$ 47,332,786	\$ 53,368,693	\$ 59,420,232	\$ 6,051,539	11.34%

Appropriation Summary (General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Recommended	Dollar Increase	Percent Increase
Compensation	\$ 163,757	\$ 181,098	\$ 179,264	\$ 195,027	\$ 15,763	8.79%
Expenses	\$ 42,716,112	\$ 47,151,688	\$ 53,189,429	\$ 59,225,205	\$ 6,035,776	11.35%
Total 2100 Employee Benefits	\$ 42,879,870	\$ 47,332,786	\$ 53,368,693	\$ 59,420,232	\$ 6,051,539	11.34%

Level-Service Requests (General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Recommended	Dollar Increase	Percent Increase
Total 2110 Contributory Retirement	\$ 9,984,800	\$ 10,743,076	\$ 11,521,504	\$ 12,300,042	\$ 778,538	6.76%
Total 2130 Medicare	\$ 2,272,120	\$ 2,387,841	\$ 2,420,282	\$ 2,541,296	\$ 121,014	5.00%
Total 2130 Health Insurance	\$ 28,999,884	\$ 32,466,784	\$ 37,401,396	\$ 42,448,468	\$ 5,047,072	13.49%
Total 2130 Dental Insurance	\$ 1,057,196	\$ 1,166,624	\$ 1,300,511	\$ 1,405,426	\$ 104,915	8.07%
Total 2130 Life Insurance	\$ 16,633	\$ 21,893	\$ 25,000	\$ 25,000	\$ —	—
<i>Subtotal - Health/Life Benefits</i>	<i>\$ 32,345,834</i>	<i>\$ 36,043,142</i>	<i>\$ 41,147,189</i>	<i>\$ 46,420,190</i>	<i>\$ 5,273,001</i>	<i>12.81%</i>
Total 2140 Unemployment	\$ 49,236	\$ 46,568	\$ 200,000	\$ 200,000	\$ —	—%
Total 2150 Workers Compensation	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ —	—%
<i>Subtotal - Other Employee Benefits</i>	<i>\$ 549,236</i>	<i>\$ 546,568</i>	<i>\$ 700,000</i>	<i>\$ 700,000</i>	<i>\$ —</i>	<i>—%</i>
Total 2100 Employee Benefits	\$ 42,879,870	\$ 47,332,786	\$ 53,368,693	\$ 59,420,232	\$ 6,051,539	11.34%

Object Code Summary (General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Recommended	Dollar Increase	Percent Increase
Salaries & Wages	\$ 163,757	\$ 181,098	\$ 179,264	\$ 195,027	\$ 15,763	8.79%
Overtime	\$ —	\$ —	\$ —	\$ —	\$ —	—
<i>Personal Services</i>	<i>\$ 163,757</i>	<i>\$ 181,098</i>	<i>\$ 179,264</i>	<i>\$ 195,027</i>	<i>\$ 15,763</i>	<i>8.79%</i>
Contractual Services	\$ 42,716,112	\$ 47,151,688	\$ 53,189,429	\$ 59,225,205	\$ 6,035,776	11.35%
Utilities	\$ —	\$ —	\$ —	\$ —	\$ —	—
Supplies	\$ —	\$ —	\$ —	\$ —	\$ —	—
Small Capital	\$ —	\$ —	\$ —	\$ —	\$ —	—
<i>Expenses</i>	<i>\$ 42,716,112</i>	<i>\$ 47,151,688</i>	<i>\$ 53,189,429</i>	<i>\$ 59,225,205</i>	<i>\$ 6,035,776</i>	<i>11.35%</i>
Total 2100 Employee Benefits	\$ 42,879,870	\$ 47,332,786	\$ 53,368,693	\$ 59,420,232	\$ 6,051,539	11.34%

Budget Summary - Revolving Funds*

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Directed Funding (Revolving Funds)	\$ 92,131	\$ 68,819	\$ 105,801	\$ 193,069	\$ 87,268	82.48%
Total 2100 Employee Benefits	\$ 92,131	\$ 68,819	\$ 105,801	\$ 193,069	\$ 87,268	82.48%

*Revolving Funds are authorized by Town Meeting via Article 9, and are not appropriated under Article 4.

Level-Service Requests (Revolving Funds)	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Recommended	Dollar Increase	Percent Increase
Total 2130 Health Insurance	\$ 89,727	\$ 66,124	\$ 102,448	\$ 186,498	\$ 84,050	82.04%
Total 2130 Dental Insurance	\$ 2,404	\$ 2,695	\$ 3,353	\$ 6,572	\$ 3,219	95.98%
Total 2100 Employee Benefits	\$ 92,131	\$ 68,819	\$ 105,801	\$ 193,069	\$ 87,268	82.48%

Budget Summary - All Funds

Appropriation Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Recommended	Dollar Increase	Percent Increase
Compensation	\$ 163,757	\$ 181,098	\$ 179,264	\$ 195,027	\$ 15,763	8.79%
Expenses	\$ 42,808,243	\$ 47,220,506	\$ 53,295,230	\$ 59,418,274	\$ 6,123,045	11.49%
Total 2100 Employee Benefits	\$ 42,972,001	\$ 47,401,605	\$ 53,474,494	\$ 59,613,301	\$ 6,138,808	11.48%

2200 Property & Liability Insurance

Program: Shared Expenses
Town of Lexington, MA

Mission: To provide and manage a comprehensive property and liability management program for all property and equipment in the Town.

Budget Overview: The property and liability management program consists of the following elements:

- Property and Liability Insurance: The cost of premiums for policies that: (1) protect the Town against property loss and damage; (2) insure the Town's vehicles; and (3) cover the Town against liability claims.
- Uninsured Losses: A continuing balance account for uninsured property losses, settlements and deductibles contained in various insurance policies.

Authorized/Appropriated Staffing:

A portion of the Deputy Town Manager's salary is charged to this line item in recognition of the ongoing support provided.

Budget Recommendations:

The FY2027 overall recommendation for Property and Liability Insurance is \$1,653,542, which is a 11.90% increase from the FY2026 appropriation.

1. Property and liability insurance premiums are projected to increase by \$175,846 or 13.76%.
2. The budget is level funded for uninsured losses. The balance in this continuing balance account as of June 30, 2025, is \$1,118,573. Staff recommend a guideline of maintaining a fund balance of approximately \$1 million.

2200 Property & Liability Insurance

Program: Shared Expenses
Town of Lexington, MA

Budget Summary

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$1,191,806	\$1,352,990	\$ 1,447,746	\$ 1,622,708	\$ 174,962	12.09 %
Transfers from Enterprise Funds to General Fund (Indirects)	\$ 25,039	\$ 30,137	\$ 29,950	\$ 30,834	\$ 884	2.95 %
Total 2200 Property & Liability Insurance	\$1,216,845	\$1,383,127	\$ 1,477,696	\$ 1,653,542	\$ 175,846	11.90 %

Appropriation Summary

	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Recommended	Dollar Increase	Percent Increase
Compensation	\$ 41,220	\$ 44,233	\$ 43,639	\$ 48,076	\$ 4,437	10.17 %
Expenses	\$1,175,624	\$1,338,893	\$ 1,434,057	\$ 1,605,466	\$ 171,409	11.95 %
Total 2200 Property & Liability Insurance	\$1,216,845	\$1,383,127	\$ 1,477,696	\$ 1,653,542	\$ 175,846	11.90 %

Level-Service Requests

	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Recommended	Dollar Increase	Percent Increase
Total 2210 Property & Liability Insurance	\$1,016,845	\$1,183,127	\$ 1,277,696	\$ 1,453,542	\$ 175,846	13.76 %
Total 2220 Uninsured Losses	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ —	—
Total 2200 Property & Liability Insurance	\$1,216,845	\$1,383,127	\$ 1,477,696	\$ 1,653,542	\$ 175,846	11.90 %

Object Code Summary

	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Recommended	Dollar Increase	Percent Increase
Salaries & Wages	\$ 41,220	\$ 44,233	\$ 43,639	\$ 48,076	\$ 4,437	10.17 %
Overtime	\$ —	\$ —	\$ —	\$ —	\$ —	—
<i>Compensation</i>	<i>\$ 41,220</i>	<i>\$ 44,233</i>	<i>\$ 43,639</i>	<i>\$ 48,076</i>	<i>\$ 4,437</i>	<i>10.17 %</i>
Contractual Services	\$1,175,624	\$1,338,893	\$ 1,434,057	\$ 1,605,466	\$ 171,409	11.95 %
Utilities	\$ —	\$ —	\$ —	\$ —	\$ —	—
Supplies	\$ —	\$ —	\$ —	\$ —	\$ —	—
Small Capital	\$ —	\$ —	\$ —	\$ —	\$ —	—
<i>Expenses</i>	<i>\$1,175,624</i>	<i>\$1,338,893</i>	<i>\$ 1,434,057</i>	<i>\$ 1,605,466</i>	<i>\$ 171,409</i>	<i>11.95 %</i>
Total 2200 Property & Liability Insurance	\$1,216,845	\$1,383,127	\$ 1,477,696	\$ 1,653,542	\$ 175,846	11.90 %

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

FY2027 Proposed Budget - Human Services Department Presentation

PRESENTER:

Dana Bickelman, Director of Human
Services

ITEM NUMBER:

I.4

SUMMARY:

Category: Informing

No vote is requested for this agenda item.

Review preliminary FY2027 budget for the Human Services Department.

SUGGESTED MOTION:


FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

12/4/2025

3:15pm

ATTACHMENTS:

Description	Type
 FY27 Human Services Budget Request	Backup Material



Human Services Department
Requested Budget
Fiscal Year 2027

Submitted by: Dana Bickelman, Director of Human
Services

Select Board Presentation
December 4, 2025



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 6000 Human Services

Subprogram: 6100-6200 Human Services

Mission: The Human Services Department connects Lexington residents of all ages to information, support, and educational services, and is responsible for managing the Lexpress bus system and other transportation initiatives. The department seeks to identify the unmet needs of our community by providing outreach and prevention services that promote physical and mental well being for families, seniors, veterans, and youth.

Budget Overview: The Human Services Department is requesting a level-service budget. The requested FY2027 All Funds budget is \$2,322,889 which reflects an increase of \$143,005, or 6.56%, from FY2026. Compensation will increase by \$131,200, or 14.17%, and expenses increase by \$11,805 or 0.94%. The All Funds budget includes funding from a Massachusetts Executive Office of Aging & Independence (EOAI) grant (formerly EOEA), the MBTA Suburban Transportation grant, and the Senior Services Revolving Fund (formerly known as the Council on Aging Programs Revolving Fund).

The General Fund budget request (All Funds less the revolving fund and grant-supported spending) is \$1,910,088 and reflects a \$206,491 or 12.12% increase, with a \$97,820, or 12.99% increase in compensation and a \$108,671, or 11.44%, increase in expenses.

In FY2025, the Town undertook a Class & Compensation Study covering the Lexington Municipal Employees Association, the Lexington Municipal Management Association, and non-union personnel. The FY2027 budget incorporates the results of that study.

Administration and Outreach:

The Human Services Department is responsible for the program development and implementation of Lexington's Senior Services (Council on Aging), Transportation Services, Veterans Services, and Youth & Family Services. The Human Services Director and Administrative support staff provide programmatic oversight and support to department divisions and community volunteer initiatives.

Senior/Youth and Family Services:

Staff plan and implement services and programs to youth, families, and older adults. Services include assessment, information and referral, brief counseling and case management, enrichment programming, family support, senior and general community outreach, and school collaboration. Services are provided to Lexington residents who may be in need of additional supportive services to help them meet basic needs and live safely in the Lexington community. The department also collaborates with other Town departments and community agencies to provide outreach, support, and educational programming addressing mental health and well being.

Veterans Services:

The Veterans Services Division is part of a regional District, which includes the towns of Lexington, Bedford and Carlisle. The staff consists of one full-time District Director, and one part-time Veteran Services Officer who supports Bedford. The staff administer Chapter 115 benefits as mandated by Massachusetts General Law. In addition, District staff link veterans and their families to the Federal, State, and local resources to which they are entitled.

Transportation Services:

The Transportation Services Division works to meet the diverse transportation needs of Lexington, from encouraging and educating people about pedestrian, bike and transit options, to assisting those with less mobility with transportation alternatives. In 2020, the Transportation Manager was named the Safe Routes to School (SRTS) Coordinator for the Town. In 2022, this national, state, and local program expanded from a K-8 focus to a K-12 focus. The Transportation Services Division not only provides direct transportation services via Lexpress and Lex-Connect, but consultation with individuals and families on their transportation options, and programming, particularly on bike education and options for reducing single occupancy vehicle travel. The Division has also remained active with a number of groups to promote more regional transportation initiatives.

Department Initiatives:

1. Strengthen language access and improve residents' ability to navigate Town services by expanding translated materials, increasing access to interpretation across programs, and enhancing community outreach in culturally responsive ways. This department-wide initiative aims to ensure all residents can understand, access, and benefit from the full scope of Human Services resources.
2. Introduce residents to the department's expanded roles, including newly established external-facing positions focused on advancing Diversity, Equity, and Inclusion across all divisions and community programs.
3. In collaboration with the Town Manager's Office and Finance Department, provide enhanced community education and outreach around Lexington's Property Tax Relief Programs to ensure residents are aware of available supports.
4. Expand education and community programming focused on Alzheimer's disease and related dementias, supporting individuals and caregivers while working toward the designation of Lexington as a Dementia-Friendly Community.
5. Continue to expand and improve accessible, sustainable, and inclusive transportation options for Lexington residents. This includes increasing Lexpress ridership, enhancing service quality, promoting safe walking, biking, and rolling to school among youth, and broadening community awareness of all available transit options.
6. Enhance outreach, benefits assistance, and community connections for Lexington's veterans and their families. Expand awareness of available state and federal benefits, increase participation in local recognition events, and foster partnerships that promote health, housing stability, and well-being.

Program Improvement Requests	Comp.	Expenses	Benefits	Total
Housing Case Coordinator	\$ 63,208	\$ —	\$ 23,173	\$ 86,381
Total 6000 by Request	\$ 63,208	\$ —	\$ 23,173	\$ 86,381

Budget Summary - General Fund

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$1,328,915	\$1,200,523	\$1,537,361	\$1,745,852	\$208,491	13.56%
Veterans Benefits Reimbursement	\$61,498	\$30,109	\$19,236	\$19,236	\$0	—%
TDM Allocation	\$125,000	\$125,000	\$125,000	\$125,000	\$0	—%
Fees						
Lexpress Fares	\$23,777	\$20,721	\$22,000	\$20,000	\$(2,000)	(9.09)%
Total 6000 - General Fund	\$1,539,190	\$1,376,353	\$1,703,597	\$1,910,088	\$206,491	12.12%

Appropriation Summary	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
Compensation	\$688,752	\$724,594	\$753,284	\$851,104	\$97,820	12.99%
Expenses	\$850,437	\$651,760	\$950,313	\$1,058,984	\$108,671	11.44%
Total 6000 - General Fund	\$1,539,189	\$1,376,354	\$1,703,597	\$1,910,088	\$206,491	12.12%

Program Summary (General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
Total 6110 Administration	\$192,481	\$226,617	\$230,612	\$256,618	\$26,006	11.28%
Total 6140 Veterans Services	\$53,970	\$56,480	\$93,172	\$72,173	\$(20,999)	(22.54)%
Total 6150 Youth & Family Services	\$190,033	\$190,085	\$216,415	\$286,761	\$70,346	32.51%
Total 6170 Senior Services & Community Programs	\$194,074	\$196,847	\$214,480	\$229,401	\$14,921	6.96%
Total 6210 Transportation Services	\$908,632	\$706,324	\$948,918	\$1,065,135	\$116,217	12.25%
Total 6000 - General Fund	\$1,539,190	\$1,376,353	\$1,703,597	\$1,910,088	\$206,491	12.12%

Object Code Summary (General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
Salaries & Wages	\$688,752	\$724,594	\$753,284	\$851,104	\$97,820	12.99%
Overtime	\$0	\$0	\$0	\$0	\$0	—%
<i>Personal Services</i>	<i>\$688,752</i>	<i>\$724,594</i>	<i>\$753,284</i>	<i>\$851,104</i>	<i>\$97,820</i>	<i>12.99%</i>
Contractual Services	\$821,325	\$618,945	\$857,393	\$952,794	\$95,401	11.13%
Utilities	\$1,350	\$625	\$59,340	\$66,210	\$6,870	11.58%
Supplies	\$24,960	\$29,064	\$31,080	\$37,480	\$6,400	20.59%
Small Capital	\$2,802	\$3,126	\$2,500	\$2,500	\$0	—%
<i>Expenses</i>	<i>\$850,437</i>	<i>\$651,760</i>	<i>\$950,313</i>	<i>\$1,058,984</i>	<i>\$108,671</i>	<i>11.44%</i>
Total 6000 - General Fund	\$1,539,189	\$1,376,354	\$1,703,597	\$1,910,088	\$206,491	12.12%

Budget Summary - Revolving Funds* and Grants

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
EOAI Grant	\$124,992	\$126,112	\$126,112	\$144,128	\$18,016	14.29%
Veterans Services Regional Funding	\$81,400	\$111,899	\$100,374	\$105,904	\$5,530	5.51%
Senior Services Revolving Fund*	\$54,371	\$58,496	\$75,000	\$75,000	\$0	—%
MBTA Grant	\$67,162	\$81,933	\$84,801	\$87,769	\$2,968	3.50%
Innovation Transit Grant	\$0	\$0	\$90,000	\$0	\$(90,000)	(100.00)%
Community Transit Grant	\$0	\$200,000	\$0	\$0	\$0	—%
Total 6000 - Non-General Fund	\$327,925	\$578,440	\$476,287	\$412,801	\$(63,486)	(13.33)%

*Revolving Funds are authorized by Town Meeting via Article 9, and are not appropriated under Article 4.

Appropriations Summary (Non-General Fund)	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
EOAI Grant	\$110,748	\$116,807	\$126,112	\$144,128	\$18,016	14.29%
Personal Services	\$85,359	\$93,239	\$77,070	\$104,497	\$27,427	35.59%
Expenses	\$25,389	\$23,568	\$49,042	\$39,631	\$(9,411)	(19.19)%
Veterans Services Regional Funding	\$95,635	\$100,136	\$100,374	\$105,904	\$5,530	5.51%
Personal Services	\$91,627	\$95,838	\$95,257	\$101,210	\$5,953	6.25%
Expenses	\$4,008	\$4,298	\$5,117	\$4,694	\$(423)	(8.27)%
Senior Services Revolving Fund						
Expenses	\$44,602	\$42,968	\$75,000	\$75,000	\$0	—%
Transportation Services Grant Funding						
Expenses	\$67,162	\$281,933	\$174,801	\$87,769	\$(87,032)	(49.79)%
Total 6000 - Non-General Fund	\$318,147	\$541,844	\$476,287	\$412,801	\$(63,486)	(13.33)%

Appropriations Summary (All Funds)	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
Compensation	\$865,738	\$913,671	\$925,611	\$1,056,811	\$131,200	14.17%
Expenses	\$991,598	\$1,004,527	\$1,254,273	\$1,266,078	\$11,805	0.94%
Total 6000 Human Svcs (All Funds)	\$1,857,336	\$1,918,198	\$2,179,884	\$2,322,889	\$143,005	6.56%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 6000 Human Services

Subprogram: 6100-6200 Human Services

<i>Authorized/Appropriated Staffing</i>	FY2024 Budget	FY2025 Budget	FY2026 Budget	FY2027 Request
Director of Human Services	1	1	1	1
Senior Services Director	1	1	1	1
Youth & Family Services Manager	1	1	1	1
Clinical Engagement & Community Equity Officer*	1	1	1	1
Community Engagement Coordinator**	—	—	—	0.43
Senior Services Coordinator	1	1	1	1
Health Outreach Clinician	0.57	0.57	0.57	0.57
Office Manager	1	1	1	1
Department Assistant	0.69	0.69	0.69	0.69
Veterans Services District Director***	1	1	1	1
Veterans Services Officer***	0.51	0.51	0.51	0.51
Transportation Services Manager	1	1	1	1
Department Transportation Assistant	0.8	0.8	0.8	0.8
Registered Dietician****	PT	PT	PT	PT
Senior Services Assistant****	PT	PT	PT	PT
Total FTE	10.57	10.57	10.57	11
Total FT/PT	8FT / 6PT	8FT / 6PT	8FT / 6PT	8FT / 7PT

*In FY2026, the Town Manager reclassified the Clinical & Community Outreach Manager as the Clinical Engagement & Community Equity Officer to support town DEI services.

**In FY2026, the Town Manager created the part-time non-benefited Community Engagement Coordinator position to support town DEI services.

***The Veterans Services District Director and Officer are shared positions between Lexington, Bedford, and Carlisle.

****The part-time temporary positions of Registered Dietician and Senior Services Assistant are fully funded by grants from the Executive Office of Aging & Independence (formerly the Executive Office of Elder Affairs).



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 6000 Human Services **Subprogram:** 6100-6200 Human Services

Element: 6110 Administration and Outreach

Budget Description: Human Services Department administrative staff provide customer service and oversee the daily operations of the Human Services Department, the Lexington Community Center, and a wide range of outreach, educational, and wellness programs for residents of all ages. They support programming, collect and track data, and work closely with the Council on Aging Board, the Age Friendly Working Group, the Friends of the Council on Aging, and the Human Rights Committee.

The Department also partnered with the Town Manager's Office and the Select Board to identify new local initiatives that respond to the needs of residents. Upcoming efforts include bringing articles to Special Town Meeting to strengthen support for veterans, advance the newly adopted HERO Act, and expand the property tax work-off program by creating a job bank and developing new job placement opportunities.

The Human Services Department plays a central role in advancing equity and inclusion across Lexington. Staff are actively engaged in equity-focused initiatives across all service areas, including Veterans, Senior Services, Youth & Family Services, and Transportation, as well as through partnerships with the Human Rights Committee, Commission on Disability, and community organizations such as LexPride. This external-facing work ensures that the Department's DEI efforts are felt by all residents we reach, from older adults to youth, families, and veterans, as well as those who rely on accessible and inclusive transportation.

In January, following the departure of the Chief Equity Officer, the Town restructured Diversity, Equity, and Inclusion (DEI) functions to include both an internal equity role within Human Resources and an external, community-facing role within Human Services. This approach builds on existing work in Human Services and provides a natural framework for deeper collaboration with residents, community groups, and local organizations.

Several neighboring communities, including Arlington and Newton, have successfully integrated DEI into their Human Services divisions. Lexington's updated model reflects these best practices and ensures that equity is not only an internal priority but also a visible, community-wide commitment.

Staff members also train and supervise volunteers who contribute hundreds of hours each year to the Community Center and Human Services operations. They assist eligible residents in applying for the Senior Services Tax Work-Off Program and provide training for placement in Town departments. Volunteers also help with administrative work, customer service, senior trips, dining programs, discussion groups, and the Fix-It Shop.

Budget Detail:

The FY2027 requested budget is increase from the FY2026 budget, and includes a \$26,006 or 13.35% increase in wages due to contractually obligated step increases and cost of living adjustments. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget. Expenses are level-funded.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$172,185	\$193,090	\$194,312	\$220,818	\$26,506	13.64%
511010	Part-Time Wages	\$0	\$0	\$0	\$0	\$0	—%
514090	Longevity	\$0	\$0	\$500	\$0	\$(500)	(100.00)%
512000	Seasonal Part-Time	\$0	\$0	\$0	\$0	\$0	—%
<i>Subtotal Compensation</i>		<i>\$172,185</i>	<i>\$193,090</i>	<i>\$194,812</i>	<i>\$220,818</i>	<i>\$26,006</i>	<i>13.35%</i>
520000	Contract Services	\$1,807	\$3,732	\$2,000	\$2,000	\$0	—%
530000	Professional Services	\$0	\$1,869	\$1,500	\$1,500	\$0	—%
538080	Printing & Forms	\$1,675	\$109	\$1,000	\$1,000	\$0	—%
572000	Mileage	\$505	\$239	\$500	\$500	\$0	—%
542020	Postage & Mailing	\$6,519	\$12,000	\$12,000	\$12,000	\$0	—%
530060	Prof Dev & Training	\$660	\$2,046	\$2,000	\$2,000	\$0	—%
530040	Sem./Workshops/Conf.	\$0	\$90	\$2,500	\$2,500	\$0	—%
534030	Mobile Devices	\$175	\$0	\$2,605	\$2,605	\$0	—%
558010	Clothing & Safety Equipment	\$0	\$0	\$2,200	\$2,200	\$0	—%
542000	Office Supplies	\$5,832	\$10,196	\$5,495	\$5,495	\$0	—%
573000	Membership/Dues	\$320	\$120	\$1,500	\$1,500	\$0	—%
542040	Office Equipment	\$2,802	\$3,126	\$2,500	\$2,500	\$0	—%
<i>Subtotal Expenses</i>		<i>\$20,295</i>	<i>\$33,527</i>	<i>\$35,800</i>	<i>\$35,800</i>	<i>\$0</i>	<i>—%</i>
Total 6110 Human Services Administration		\$192,480	\$226,617	\$230,612	\$256,618	\$26,006	11.28%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 6000 Human Services

Subprogram: 6100-6200 Human Services

Element: 6140 Veterans Services

Budget Description: The Veterans Services District supports the needs of local veterans and their dependents by administering veterans' benefits as required by Massachusetts General Law Chapter 115. The district staff serve as a single point of service for information and referrals to numerous town, state and federal VA benefits and services available to veterans and their dependents, as well as link them to support services that are available to all Lexington residents. This budget also supports funding for Town Veterans events in collaboration with the Town Celebrations Committee.

The District provides services to the Town of Lexington, Town of Bedford, and the Town of Carlisle, and is comprised of a full-time District Director and a part-time Veterans Services Officer (VSO). The District Director maintains the central office at the Lexington Community Center as well as the Carlisle office, while the VSO is primarily based in Bedford. Both staff are available by cell phone, regular office hours, and scheduled visits in the community.

The Veterans Services Division is part of a District, which includes the towns of Bedford and Carlisle. The District has been approved by the Executive Office of Veteran Services. The District started in 2012 when Bedford was added, and then increased to 3 towns when Carlisle joined in 2019. The staff consists of one full-time District Director and one part-time Veteran Services Officer. The staff administer Chapter 115 benefits as mandated by Massachusetts General Law. In addition, District staff connects veterans and their families to the Federal, State, and local resources to which they are entitled. The office assists with applications for benefits by educating, filling out application documents, and submitting appropriate claims to the United States Veterans Administration.

Budget Detail:

The FY2027 requested All Funds budget reflects a decrease of \$(15,469) or (7.99)%. Contractual services for Lexington Veteran's Benefits is decreased for FY2027 after reviewing actual disbursement rates. The increase in mileage is a result of the District Director being voted to the Executive Board of Massachusetts Veteran Service Officer Association. Since the Executive Board is for the entire state, the meetings are held in the different regions to accommodate the entire board. This is in addition to traveling to the trainings, conferences, and outreach events. The funds for Professional Services are for Tyler Veteran Benefits, which is the software program that is used to create and submit Veterans Administration claims. The reason for the increase for seminar funds is for the Massachusetts Veteran Service Officer Association multi-day training that takes place once a year.

The Town of Lexington is reimbursed at the maximum reimbursement rate of 75% by the State of Massachusetts for approved Veterans benefits under Chapter 115 because the Director is a

certified VSO. Otherwise, the Town would only be reimbursed at 50%. The Town of Bedford is responsible for 100% of the part-time VSO's salary and 50% of the Director's salary, while the Town of Carlisle is responsible for 10% of the Director's salary, per the Inter-Municipal Agreement. Cases that originate from the VA Hospital are fully reimbursed back to the Town of Bedford.

Budget Data (by Object Code) - General Fund

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$32,087	\$36,339	\$36,342	\$39,633	\$3,291	9.06%
514000	Other Compensation	\$0	\$0	\$0	\$0	\$0	—%
<i>Subtotal Compensation</i>		<i>\$32,087</i>	<i>\$36,339</i>	<i>\$36,342</i>	<i>\$39,633</i>	<i>\$3,291</i>	<i>9.06%</i>
538100	Veterans Benefits	\$19,788	\$19,236	\$54,000	\$30,000	\$(24,000)	(44.44)%
538080	Printing & Forms	\$114	\$29	\$1,200	\$480	\$(720)	(60.00)%
530000	Professional Services	\$160	\$180	\$200	\$480	\$280	140.00%
572000	Mileage	\$975	\$414	\$350	\$610	\$260	74.29%
530040	Sem./Workshops/Conf.	\$442	\$14	\$400	\$320	\$(80)	(20.00)%
534030	Mobile Devices	\$0	\$0	\$170	\$170	\$0	—%
558000	Supplies	\$312	\$156	\$350	\$320	\$(30)	(8.57)%
573000	Membership/Dues	\$92	\$112	\$160	\$160	\$0	—%
<i>Subtotal Expenses</i>		<i>\$21,883</i>	<i>\$20,141</i>	<i>\$56,830</i>	<i>\$32,540</i>	<i>\$(24,290)</i>	<i>(42.74)%</i>
Total Veterans Svcs. General Fund		\$53,970	\$56,480	\$93,172	\$72,173	\$(20,999)	(22.54)%

Budget Data (by Object Code) - Regional Funding

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Part-time Wages	\$89,170	\$94,785	\$95,257	\$101,210	\$5,953	6.25%
519000	Benefits	\$2,456	\$1,053	\$0	\$0	\$0	—%
<i>Subtotal Compensation</i>		<i>\$91,626</i>	<i>\$95,838</i>	<i>\$95,257</i>	<i>\$101,210</i>	<i>\$5,953</i>	<i>6.25%</i>
520000	Contract Services	\$2,328	\$2,671	\$0	\$0	\$0	—%
530000	Professional Services	\$240	\$269	\$300	\$720	\$420	140.00%
572000	Mileage	\$0	\$890	\$992	\$1,382	\$390	39.31%
530040	Sem./Workshops/Conf.	\$663	\$21	\$600	\$480	\$(120)	(20.00)%
534030	Mobile Devices	\$0	\$0	\$672	\$672	\$0	—%
538080	Printing & Forms	\$171	\$44	\$1,800	\$720	\$(1,080)	(60.00)%
558000	Supplies	\$468	\$235	\$513	\$480	\$(33)	(6.43)%
573000	Membership/Dues	\$138	\$168	\$240	\$240	\$0	—%
<i>Subtotal Expenses</i>		<i>\$4,008</i>	<i>\$4,298</i>	<i>\$5,117</i>	<i>\$4,694</i>	<i>\$(423)</i>	<i>(8.27)%</i>
Total Veterans Svcs. Regional Funding		\$95,634	\$100,136	\$100,374	\$105,904	\$5,530	5.51%
Total 6140 Veterans Svcs. (All Funds)		\$149,605	\$156,616	\$193,546	\$178,077	\$(15,469)	(7.99)%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 6000 Human Services **Subprogram:** 6100-6200 Human Services

Element: 6150 Youth & Family Services

Budget Description: The Youth & Family Services Division plans and implements social work services, including outreach and community programming. Staff provide information and referral resources, assessments, connections to subsidy programs, limited case management, financial assistance, and support services to the Lexington community.

The Youth & Family Services Manager provides mental health support and referrals, short-term case management, and community education, focusing on residents under the age of 60. The Manager co-leads the Youth Substance-Use Subcommittee through the School Health Advisory Council (SHAC) and collaborates with Public Safety, Health, and School staff on the Community Crisis Intervention Team.

The Clinical and Community Outreach Manager position was created in response to priorities set forth by the School Committee and Select Board regarding the mental health needs of residents. This Manager provides case management and short-term mental health services to residents across the lifespan, while also engaging with local groups, providers, and businesses to build relationships and promote Human Services programs. In FY2026, this position will be taking on additional responsibilities related to the restructuring of diversity, equity, and inclusion services; the position has been regraded and renamed the Clinical Engagement & Community Equity Officer.

The Division supervises social work interns who coordinate outreach and subsidy programs, provide limited case management, and participate in department-sponsored activities and events. All interns are receiving school credit for their completed hours.

Since our last budget presentation, the Division achieved its programming and housing initiatives by maintaining the housing case manager contract and implementing and participating in 20 community programs. This reflects efficient resource use and expanded services beyond the original plan. Building on this progress, the Division plans to increase housing supports and community programming in FY2027 to reach more residents and address emerging needs.

Budget Detail:

The FY2027 requested budget reflects an increase of \$70,346, or 32.51%, from FY2026, which reflects level funded expenses plus diversity, equity, and inclusion funding moving from the Town Manager's Office, and a \$45,346 or 25.34% increase in compensation due to contractually obligated step increases and cost of living, regrading of the Clinical Engagement & Community Equity Officer, and the addition of a part-time Community Engagement Coordinator to the budget to support the town's diversity, equity, and inclusion programming and initiatives.

In recent budget cycles, the Youth & Family Services Division has funded half the cost of the William James INTERFACE mental health referral service, shared with the schools. The contract

ends in November 2025. In its place, the Division as of September implemented a new Mental Health Referral Program, free to residents needing assistance accessing supports. This program will be staffed primarily by master's-level social work interns, with oversight from the two Division Managers.

The Division continues a strong partnership with The Casa Project through the Massachusetts Coalition for the Homeless. Casa offers a one-stop resource for households at risk of displacement, providing assistance with rental arrears, utility payments, affordable housing applications, and maximizing income through benefits enrollment. Because the Casa contract was originally structured November–November rather than July–June, adjustments were made with the Finance Department to align with the fiscal year.

Looking ahead, the Division anticipates an increase in MOU referrals in FY2027, with \$15,000 allocated for a new housing-related contract. Housing needs consume a growing portion of staff time: as of September 4, 2025, 11% of documented staff time was devoted to cases where housing was the primary concern, compared to 6.7% in FY2024 and 9.6% in FY2025. This does not include cases where housing was a secondary issue, suggesting overall demand will continue to rise. The Division's goal is to continue the Casa contract as a cost-effective interim measure until a permanent solution—adding a dedicated housing case manager—can be implemented (see PIR).

In FY2027, in order to support townwide DEI goals and initiatives, \$25,000 in funding allocated for equity work in the Town Manager's Office budget was reallocated to Youth & Family Services. The funds are broken out across several line items within this budget to support the newly created Community Engagement Coordinator position, implementation of community programming, and support of the Human Rights Committee. The Division is also prioritizing DEI and language access by funding translation of outreach materials and updating promotional materials. In addition, staff will pursue continuing education in social justice to remain informed at local, state, and federal levels, strengthening service delivery. In future years, the department will strive to align budget with actual spending once data is available.

Budget Data (by Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$163,941	\$160,360	\$178,915	\$196,186	\$17,271	9.65%
511010	Part-Time Wages	\$0	\$0	\$0	\$28,075	\$28,075	—%
<i>Subtotal Compensation</i>		<i>\$163,941</i>	<i>\$160,360</i>	<i>\$178,915</i>	<i>\$224,261</i>	<i>\$45,346</i>	<i>25.34%</i>
520000	Contract Services	\$18,551	\$23,357	\$30,000	\$37,370	\$7,370	24.57%
538080	Printing & Forms	\$0	\$0	\$500	\$1,000	\$500	100.00%
530000	Professional Services	\$1,192	\$81	\$350	\$9,350	\$9,000	2571.43%
572000	Mileage	\$91	\$286	\$200	\$1,000	\$800	400.00%
530040	Sem./Workshops/Conf.	\$1,407	\$1,282	\$1,870	\$3,370	\$1,500	80.21%
534030	Mobile Devices	\$575	\$0	\$1,210	\$1,810	\$600	49.59%
558000	Supplies	\$2,082	\$2,254	\$2,870	\$7,200	\$4,330	150.87%
573000	Membership/Dues	\$0	\$311	\$500	\$500	\$0	—%
558010	Clothing & Safety Equipment	\$2,194	\$2,155	\$0	\$0	\$0	—%
<i>Subtotal Expenses</i>		<i>\$26,092</i>	<i>\$29,726</i>	<i>\$37,500</i>	<i>\$62,500</i>	<i>\$25,000</i>	<i>66.67%</i>
Total 6150 Youth and Family Services		\$190,033	\$190,086	\$216,415	\$286,761	\$70,346	32.51%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 6000 Human Services

Subprogram: 6100-6200 Human Services

Element: 6170 Senior Services

Budget Description: The Senior Services Director is responsible for the division's general operations, including supervising division staff (Senior Services Coordinator, Health Outreach Clinician, Dietitian, and support staff). The Director also oversees, plans, and implements services provided to adults 60 and over in the Lexington community, including outreach, assessment, information and referral, limited case management, financial assistance, and consultation with families and facilitates caregiver support groups.

The Senior Services Coordinator plans and implements programs for seniors as well as assisting residents with resources and referrals. The Coordinator also collaborates with volunteers and community partners on programs and services such as SHINE, the AARP tax program and Sand for Seniors. The Health Outreach Clinician is responsible for the Senior Health Outreach Program, which includes regular visits to Lexington's most frail and vulnerable homebound seniors. The outreach clinician also collaborates with the health department on wellness clinics, vaccine clinics, and monthly visits to the villages. The dietitian conducts one-on-one appointments, monthly nutrition talks, and a support group focused on intuitive eating.

The Senior Services Division is dedicated to the health and wellbeing of Lexington's residents aged 60 and older, currently 27% of the Town's population. The Senior Services Division works jointly with the Council on Aging and Friends of the Council on Aging boards, reporting on trends, programming, and service needs. This includes Age-Friendly initiatives such as Aging in Place Resource Fair which outlined resources available to the community.

Budget Detail:

The overall FY2027 All Funds budget is increasing by \$32,937, or 7.93% from FY2026. General Fund compensation will increase by \$14,921 or 7.85% due to contractually obligated increases and cost of living adjustments. General Fund expenses are level-funded. We have decided not to contribute the shares to Minuteman Senior Services because we have decided to reallocate that money for programs and services for residents. We benchmarked this with other towns and found we were an outlier by paying these funds. We have researched with Minuteman Senior Services and have confirmed there will be no adverse impact on the services they provide. By no longer giving those shares, the department can put more money toward senior programs.

The Senior Services Revolving Fund (formerly known as the Council on Aging Programs Revolving Fund) is level-funded compared to FY2026. The Executive Office of Aging & Independence (EOAI) formula grant is increasing by 14.29% in accordance with state funding. Operational efficiencies have led to a decrease in printing costs, which is offset by an increase in personal services due to the recent class and compensation study.

Budget Data (by Object Code) - General Fund

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$130,651	\$134,581	\$138,666	\$152,851	\$14,185	10.23%
514090	Longevity	\$0	\$0	\$840	\$1,320	\$480	57.14%
511010	Part-Time Wages	\$46,389	\$47,367	\$50,469	\$50,725	\$256	0.51%
<i>Subtotal Compensation</i>		<i>\$177,040</i>	<i>\$181,948</i>	<i>\$189,975</i>	<i>\$204,896</i>	<i>\$14,921</i>	<i>7.85%</i>
520000	Contract Services	\$10,487	\$7,994	\$11,000	\$9,800	\$(1,200)	(10.91)%
538080	Printing & Forms	\$191	\$60	\$500	\$500	\$0	—%
530000	Professional Services	\$75	\$200	\$900	\$900	\$0	—%
572000	Mileage	\$978	\$1,160	\$1,100	\$1,100	\$0	—%
530040	Sem./Workshops/Conf.	\$710	\$415	\$3,000	\$3,000	\$0	—%
534030	Mobile Devices	\$0	\$0	\$0	\$0	\$0	—%
558000	Supplies	\$2,320	\$2,548	\$5,400	\$5,400	\$0	—%
571000	Travel	\$0	\$0	\$0	\$1,200	\$1,200	—%
573000	Membership/Dues	\$2,162	\$2,522	\$2,605	\$2,605	\$0	—%
<i>Subtotal Expenses</i>		<i>\$16,923</i>	<i>\$14,899</i>	<i>\$24,505</i>	<i>\$24,505</i>	<i>\$0</i>	<i>—%</i>
Total 6170 General Fund		\$193,963	\$196,847	\$214,480	\$229,401	\$14,921	6.96%

Budget Data (by Object Code) - Grants and Revolving Fund

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$21,263	\$22,184	\$22,644	\$25,631	\$2,987	13.19%
511010	Part-Time Wages	\$64,096	\$71,055	\$54,426	\$78,866	\$24,440	44.91%
<i>Subtotal EOAI Grant Compensation</i>		<i>\$85,359</i>	<i>\$93,239</i>	<i>\$77,070</i>	<i>\$104,497</i>	<i>\$27,427</i>	<i>35.59%</i>
520000	Contract Services	\$13,402	\$13,396	\$31,497	\$28,086	\$(3,411)	(10.83)%
538080	Printing & Forms	\$9,222	\$8,732	\$14,000	\$8,000	\$(6,000)	(42.86)%
542000	Office Supplies	\$2,765	\$1,440	\$3,545	\$3,545	\$0	—%
<i>Subtotal EOAI Grant Expenses</i>		<i>\$25,389</i>	<i>\$23,568</i>	<i>\$49,042</i>	<i>\$39,631</i>	<i>\$(9,411)</i>	<i>(19.19)%</i>
Total EOAI Grant		\$110,748	\$116,807	\$126,112	\$144,128	\$18,016	14.29%

Senior Services Revolving Fund

520000	Contract Services	\$42,697	\$39,588	\$75,000	\$70,000	\$(5,000)	(6.67)%
542000	Office Supplies	\$1,905	\$3,380	\$0	\$5,000	\$5,000	—%
<i>Subtotal Senior Services Revolving Fund</i>		<i>\$44,602</i>	<i>\$42,968</i>	<i>\$75,000</i>	<i>\$75,000</i>	<i>\$0</i>	<i>—%</i>
Total 6170 (All Funds)		\$349,423	\$356,623	\$415,592	\$448,529	\$32,937	7.93%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 6000 Human Services

Subprogram: 6100-6200 Human Services

Element: 6210 Transportation Services

Budget Description: The Transportation Services Division supports Lexington's diverse mobility needs by promoting walking, biking, and transit options while ensuring access for residents with limited mobility. The Division manages Lexpress and the Town's taxi safety-net program, serves as liaison to the MBTA, coordinates Safe Routes to School, and provides individualized transportation counseling, Charlie Cards, and travel training.

Lexpress ridership continues to climb following the pandemic: FY23 ridership rose 28% over FY22, FY24 by 40%, and FY25 by 10.2% (38,711 rides). Limitless Pass sales increased 7.4%, and fare revenue remained stable despite the timing of pass sales between fiscal years.

In FY25, the Division issued an RFP for new service and vehicles, with new buses arriving in fall 2025 (FY26) featuring redesigned wraps informed by public input. The Division secured \$116,000 toward the new contract and an additional \$75,000 in MassDOT operating support, supplementing the long-standing MBTA grant.

Transportation Services partnered with Lexington Public Schools on a district-wide travel survey and secured agreement to implement pedestrian and bicycle education for 2nd- and 4th-grade students beginning in FY26. Staff conducted 741 individual transportation consultations and continue to collaborate regionally to expand both fixed-route and demand-response options.

FY25 programming included Bike Smart Youth, Smart Cycling, Bike Rodeo, Breakfast on the Bikeway, and Transit Explorers (including a new senior version). The Safe Routes to School Task Force continues to grow and expand active-transportation engagement across the district.

Budget Detail:

The All Funds FY2027 Transportation Services request reflects a \$29,185, or 2.60% increase from FY2026. Compensation is set to increase \$8,256 or 5.39% due to contractually obligated increases and cost of living adjustments.

The FY2027 General Fund Contract Services reflects an increase of \$103,691 or 14.36%; while the Lexpress contract is increasing by 2%, currently the availability of grant funding to support the FY2027 contract is unknown - therefore the budget will need to be balanced with General Fund support. If grant funding becomes available for FY2027, it will reduce the General Fund contribution to this service. Contract Services represents the total Lexpress contract rate, offset by known grants. Starting in FY2026, gasoline and diesel for Lexpress is being broken out from the contract as an independent line item.

\$8,200 in memberships & dues reflects the annual cost for membership to the 128 Business Council TMA. Membership allows residents to ride the REV Shuttle between Lexington Center and Alewife and also includes technical assistance for transportation planning, and a transportation incentive program for Town employees.

Budget Data (by Object Code) - General Fund

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$99,752	\$104,145	\$103,106	\$108,281	\$5,175	5.02%
511010	Part-Time Wages	\$43,747	\$48,712	\$50,134	\$53,215	\$3,081	6.15%
<i>Subtotal Compensation</i>		<i>\$143,499</i>	<i>\$152,857</i>	<i>\$153,240</i>	<i>\$161,496</i>	<i>\$8,256</i>	<i>5.39%</i>
520000	Contract Services	\$749,655	\$540,020	\$722,323	\$826,014	\$103,691	14.36%
530000	Professional Services	\$0	\$975	\$2,150	\$750	\$(1,400)	(65.12)%
538080	Printing & Forms	\$4,649	\$2,659	\$4,000	\$3,500	\$(500)	(12.50)%
572000	Mileage	\$0	\$211	\$100	\$100	\$0	—%
530060	Prof Dev & Training	\$420	\$175	\$500	\$500	\$0	—%
571000	Travel	\$0	\$0	\$750	\$650	\$(100)	(13.33)%
530040	Sem./Workshops/Conf.	\$275	\$113	\$500	\$500	\$0	—%
531030	Gasoline/Diesel	\$0	\$0	\$54,750	\$61,000	\$6,250	11.42%
534030	Mobile Devices	\$600	\$625	\$605	\$625	\$20	3.31%
558000	Supplies	\$1,501	\$1,437	\$2,000	\$1,800	\$(200)	(10.00)%
573000	Membership/Dues	\$8,033	\$7,253	\$8,000	\$8,200	\$200	2.50%
<i>Subtotal Expenses</i>		<i>\$765,133</i>	<i>\$553,468</i>	<i>\$795,678</i>	<i>\$903,639</i>	<i>\$107,961</i>	<i>13.57%</i>
Total 6210 General Fund		\$908,632	\$706,325	\$948,918	\$1,065,135	\$116,217	12.25%

Budget Data (by Object Code) - MBTA Grant

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
468000	MBTA Grant	\$67,162	\$81,933	\$84,801	\$87,769	\$2,968	3.50%
468000	MDOT Transit Innovation Grant	\$0	\$0	\$90,000	\$0	\$(90,000)	(100.00)%
468000	Community Transit Grant	\$0	\$200,000	\$0	\$0	\$0	—%
<i>Subtotal Expenses</i>		<i>\$67,162</i>	<i>\$281,933</i>	<i>\$174,801</i>	<i>\$87,769</i>	<i>\$(87,032)</i>	<i>(49.79)%</i>
Total 6210 Trans. Services (All Funds)		\$975,793	\$988,257	\$1,123,719	\$1,152,904	\$29,185	2.60%



Human Services Department
Program Improvement Request
Fiscal Year 2027

Submitted by:
Dana Bickelman, Director of Human Services

FY2027 Program Improvement Request

#1 of 1

Department: 6000 Human Services

Element: 6150 - Youth & Family Services

PIR Title: Housing Case Coordinator

Requested Program Improvement Funding

Object Code	Object Description	FTE	One-Time Cost FY2027 Only	Ongoing Costs FY2027 & Future	TOTAL FY2027 Request
<u>Compensation</u>					
511000	Regular Wages	1.00		\$ 63,208	\$ 63,208
511010	Part-Time Wages				\$ —
513000	Overtime				\$ —
	Other Compensation				\$ —
	Total Compensation	1.00	\$ —	\$ 63,208	\$ 63,208
<u>Benefits</u>					
	Benefits Eligible?	1		\$ 23,173	\$ 23,173
<u>Expenses</u>					
					\$ —
					\$ —
					\$ —
	Total Expenses		\$ —	\$ —	\$ —

Purpose/Description of Request:

The Human Services Department is requesting ongoing funding for a full-time, benefited position for a Housing Coordinator in the Youth and Family Services Division.

As the Human Services Department expands to meet the growing needs of the community, it has become clear that a dedicated, full-time Coordinator is essential. Human Services Department housing case management needs are currently addressed through the Youth and Family Services Division's partnership with the Casa Project through the Massachusetts Coalition for the Homeless. While valuable, the Casa Project contract is limited in scope, only offers virtual services, and cannot meet the growing demand for in-person, comprehensive support in our community. A dedicated Coordinator within Human Services would allow the department to centralize housing case management, replace the Casa Project partnership entirely, and provide direct, consistent support to all residents in needs.

Human Services is committed to ensuring that every person who reaches out is connected to the resources and support they need to thrive. A dedicated Coordinator would provide direct service, offering consistent, confidential, and professional assistance to individuals and families.

Essential responsibilities of the position would include:

- Meeting with residents onsite to assess needs and provide short-term case management.
- Connecting individuals and families to appropriate resources, benefits, and community partners.

- Assisting residents with applying for affordable housing, eviction prevention programs, and other housing stabilization resources.
- Providing crisis intervention and support for residents with urgent needs.
- Coordinating referrals to appropriate housing resources and ensuring follow-up for successful outcomes
- Collecting and maintaining data on housing-related concerns to track trends and inform service improvements.
- Conducting outreach and education to increase awareness of available housing support services.
- Offering workshops and programs for renters and homeowners on budgeting, utility assistance, home repairs, and tenant rights.
- Liaising between the Lexington Housing Authority (LHA), LexHab, and other local housing partners

Service Implication: The Human Services Department receives a significant and growing number of housing-related requests each year, reflecting the rising challenges Lexington residents face in maintaining stable housing. These requests often require more intensive support than current staff can provide, including assistance with eviction prevention, navigating affordable housing applications, and connecting to benefits that can stabilize income and reduce financial strain.

The Youth and Family Services Division partners with The Casa Project through the Massachusetts Coalition for the Homeless to provide limited housing case management. The FY24 pilot contract (Nov 2023–Nov 2024) allowed 65 referrals at \$12,408; the FY25 renewal reduced this to 50 referrals at \$9,550 based on prior usage, and as of September 3, 38 of 50 referrals had already been used. The department is working with procurement to align future contracts with the town fiscal year. While similar services typically cost \$60,000, the Coalition offered a smaller-scale contract to meet immediate needs. However, limited referral numbers and virtual-only services restrict access for residents and prevent broad promotion of the program.

Housing-related needs are consuming an increasing share of staff time. As of September 4th 2025, 10.7% of documented staff time was spent on cases where housing was the primary concern, up from 6.7% in FY24 and 9.6% in FY25. This does not include cases where housing was a secondary concern, indicating overall demand is likely higher and further underscoring the need for a full-time, in-house Case Manager to provide comprehensive, accessible support to the community.

A dedicated Housing Case Coordinator within Human Services would allow the department to centralize and expand housing case management services, providing in-person support directly to residents in need. This position would accommodate the growing volume of housing-related requests, ensure timely referrals to appropriate resources, and provide consistent follow-up to prevent housing displacement. Without this position, residents in crisis are at greater risk of falling through the cracks, while staff continue to balance urgent housing-related needs with administrative and service responsibilities.

By investing in this role, Human Services can establish a fully in-house housing case management program, ensuring residents have both virtual and in-person pathways to critical support. This aligns with our Welcome Statement and our commitment to fostering an inclusive and equitable community.

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

FY2027 Proposed Budget - Innovation & Technology Department Presentation

PRESENTER:

Tim Goncalves, Director of
Innovation & Technology

ITEM NUMBER:

I.5

SUMMARY:

Category: Informing

No vote is requested for this agenda item.

Review preliminary FY2027 budget for the Innovation & Technology Department.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

12/4/2025

3:45pm

ATTACHMENTS:

Description	Type
 FY27 IT Budget Request	Backup Material



Department of Innovation & Technology
Requested Budget
Fiscal Year 2027

Submitted by:
Tim Goncalves,
Director of Innovation & Technology

Select Board Presentation
December 4, 2025



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8600 Innovation & Technology

Mission: The Department of Innovation and Technology (IT) provides a customer-centric approach to the delivery of innovative technology solutions to meet the needs of the Town Departments and to strengthen the services provided to our residents while providing the highest level of security to the Town Network.

Budget Overview: The Department of Innovation and Technology supports, maintains and manages townwide business-related technology. The department supports townwide core services including the financial system, time keeping, document management, facilities maintenance and management technology, domain management, emergency management web sites and services, and VoIP telephone systems. IT maintains the infrastructure and security of the network core and co-manages the townwide area network for Municipal and School departments. The Department manages all Municipal technology purchases and performs the installations and maintenance of Municipal IT equipment and services. IT collaborates with Town departments to select, design and implement technologies. Some Municipal systems supported by the Department include the public safety system (ProPhoenix), Assessors database (VISION), Town permitting and inspections system (Citizen Services), GIS systems (ESRI), work and asset management systems (PeopleGIS, SchoolDude, Freshservice), Town website and social communication systems, Municipal Systems and Infrastructure (VMWare, Microsoft applications, antivirus/cybersecurity software, archiving applications, backup systems, IT management systems, cloud storage), and many other applications. IT staff also provide support and training for end-users.

The FY2027 budget request for Innovation & Technology reflects a decrease of \$(90,407) or (2.68)% from the revised FY2026 budget. Compensation increases \$88,602 or 10.21%, which is attributed to contractually obligated step increases and cost of living adjustments, as well as a newly bargained stipend for on-call emergency coverage. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget.

In FY2025, the Town undertook a Class & Compensation Study covering the Lexington Municipal Employees Association, the Lexington Municipal Management Association, and non-union personnel. The FY2027 budget incorporates the results of that study.

Expenses decrease \$(179,009) or (7.14)%. The primary factors driving the decrease in the expense budget is the migration to Microsoft 365 and becoming more "Microsoft-centric". This allows us to eliminate several supporting applications for our current on-premise email system resulting in a large cost-savings.

Department Goals:

1. Continue to invest in the Town's IT infrastructure and security posture
 - a. Implement recommendations from network assessments
 - b. Implement recommendations from cybersecurity assessments
 - c. Investigate additional cybersecurity measures and services
 - d. Provide cybersecurity training to all staff
2. Maximize the value of current systems
 - a. Laserfiche
 - b. OpenGov
 - c. Enterprise ERP
 - d. Vision
 - e. JotForm Enterprise
 - f. Public Safety System
 - g. Microsoft 365
3. Increase Customer Service Quality and Responsiveness
 - a. Emphasis on a customer-centric approach to working with the departments and staff
4. Focus on future visioning for IT
 - a. Security trends and compliance
 - b. Microsoft 365
 - c. Electronic Workflows
 - d. Enhanced Communications
 - e. Hybrid work/meeting spaces
 - a. Disaster Recovery (DR) planning and expansion of capabilities
 - b. Network redundancy planning and implementation

Program Improvement Requests

None.

Funding Sources	FY2024 Actual	FY2025 Actual	FY2026 Estimate	FY2027 Projected	Dollar Increase	Percent Increase
Tax Levy	\$2,328,204	\$2,640,009	\$3,243,427	\$3,149,106	\$(94,322)	(2.91)%
Enterprise Funds (Indirects)	\$89,039	\$123,455	\$132,697	\$136,612	\$3,915	3.17%
Total 8600 Innovation & Tech.	\$2,417,243	\$2,763,464	\$3,376,124	\$3,285,717	\$(90,407)	(2.68)%

Appropriation Summary	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Compensation	\$814,311	\$861,924	\$867,726	\$956,328	\$88,602	10.21%
Expenses	\$1,602,931	\$1,901,540	\$2,508,398	\$2,329,389	\$(179,009)	(7.14)%
Total 8600 Innovation & Tech.	\$2,417,243	\$2,763,464	\$3,376,124	\$3,285,717	\$(90,407)	(2.68)%

Program Summary	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
8610 IT Administration	\$2,417,243	\$2,763,464	\$3,376,124	\$3,285,717	\$(90,407)	(2.68)%
Total 8600 Innovation & Tech.	\$2,417,243	\$2,763,464	\$3,376,124	\$3,285,717	\$(90,407)	(2.68)%

Object Code Summary	FY2024 Actual	FY2025 Actual	FY2026 Appropriation	FY2027 Request	Dollar Increase	Percent Increase
Salaries & Wages	\$802,997	\$850,487	\$857,226	\$945,828	\$88,602	10.34%
Overtime	\$11,314	\$11,437	\$10,500	\$10,500	\$0	—%
<i>Personal Services</i>	<i>\$814,311</i>	<i>\$861,924</i>	<i>\$867,726</i>	<i>\$956,328</i>	<i>\$88,602</i>	<i>10.21%</i>
Contractual Services	\$1,358,519	\$1,504,392	\$2,226,578	\$2,053,397	\$(173,182)	(7.78)%
Utilities	\$92,183	\$83,361	\$146,600	\$142,900	\$(3,700)	(2.52)%
Supplies	\$8,098	\$9,342	\$10,720	\$14,070	\$3,350	31.25%
Small Capital	\$144,131	\$304,446	\$124,500	\$119,023	\$(5,478)	(4.40)%
<i>Expenses</i>	<i>\$1,602,931</i>	<i>\$1,901,540</i>	<i>\$2,508,398</i>	<i>\$2,329,389</i>	<i>\$(179,009)</i>	<i>(7.14)%</i>
Total 8600 Innovation & Tech.	\$2,417,243	\$2,763,464	\$3,376,124	\$3,285,717	\$(90,407)	(2.68)%



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8600 Innovation & Technology

	FY2024 Budget	FY2025 Budget	FY2026 Budget	FY2027 Request
Innovation & Technology Director	1	1	1	1
Information Technology Director	1	1	1	1
Administrative Assistant	0.54	0.54	0.54	0.54
Business Analyst/Project Manager	2	2	2	2
Network Administrator	1	1	1	1
GIS/Database Administrator	1	1	1	1
Applications & Systems Administrators*	1	2	2	2
Support Technician*	1	—	—	—
Part-time Intern	0.25	0.25	0.25	0.25
Total FTE	8.79	8.79	8.79	8.79
Total FT/PT	8 FT/2 PT	8 FT/2 PT	8 FT/2 PT	8 FT/2 PT

*In FY2025, the Support Technician position was upgraded to a second Applications & Systems Administrator position via a program improvement.



Town of Lexington

FY2027 Budget Development

Departmental Budget Requests

Program: 8000 General Government **Subprogram:** 8600 Innovation & Technology
Element: 8610 IT Administration

Budget Description: The Innovation & Technology (IT) FY2027 budget request reflects a \$(90,407) or (2.68)% decrease from the revised FY2026 budget. Compensation is increased by \$88,602, or 10.21%. Compensation does not include any estimate of prospective cost of living increases for contracts expiring on or before June 30, 2026. Funds for prospective increases are captured in the Salary Adjustment account within the Town Manager's budget. Staff compensation for town meeting technical support is reflected.

The requested expense budget reflects an overall decrease of \$(179,009) or (7.14)%, primarily due to migration to Microsoft 365 and consequent retirement of several applications and services.

Large changes are noted below:

Increase in Membership Dues

Memberships to a variety of different organizations which provide training, informational webinars, etc.

- One membership (cybersecurity related) was free but is now paid due to federal cuts.

Increase in PC Hardware

Desktops, laptops, tablets, public safety computers in the cruisers, etc.

- Per the replacement schedule, the department needs additional funding (\$5,000) to cover desktop, laptop, tablet replacements in FY2027.

Decrease in Contract Services

Contracted work with vendors.

- Increase in staff training reduces dependence on contractors and vendors, as staff are now able to complete most of the work in-house.

Decrease in Software Support (Townwide, Municipal and IT)

Annual support contracts for various applications and services

- Migrating our environment to Microsoft 365 and adopting a more Microsoft-centric approach has allowed streamlining of operations by retiring multiple applications and services. Additionally, some under-utilized applications or services were cut/scaled back.

Decrease in Hardware Support

Support and maintenance contracts for server room environments including UPS systems.

- Decreased physical hardware in server rooms by going more cloud based and utilizing virtual environments. Additionally, the department identified cost savings by grouping UPS maintenance contracts.

Decrease in Communications/Network Support

Firewall support and management, Security Operations Center Contract (SOC), Core switches support and management, FMAN contract and material repair contingency

- Confirmed plans for the new SOC.

Decrease in LAN Software

Licensing for SQL, servers, Microsoft, etc.

- Migrating to Microsoft 365 reduces licensing needs.

Budget Data (by Expense Category and Object Code)

Object	Description	FY2024 Actual	FY2025 Actual	FY2026 Revised	FY2027 Request	Dollar Increase	Percent Increase
511000	Regular Wages	\$765,000	\$812,957	\$804,320	\$879,905	\$75,585	9.40%
511010	Part-Time Wages	\$34,804	\$35,795	\$37,236	\$39,053	\$1,817	4.88%
512000	Seasonal Part-Time	\$1,793	\$35	\$10,000	\$10,000	\$0	—%
514090	Longevity	\$1,400	\$1,700	\$5,670	\$7,770	\$2,100	37.04%
514100	Stipends	\$0	\$0	\$0	\$9,100	\$9,100	—%
513000	Overtime	\$11,314	\$11,437	\$10,500	\$10,500	\$0	—%
<i>Subtotal Compensation</i>		<i>\$814,311</i>	<i>\$861,924</i>	<i>\$867,726</i>	<i>\$956,328</i>	<i>\$88,602</i>	<i>10.21%</i>
520000	Contract Services	\$89,925	\$43,265	\$127,122	\$119,379	\$(7,743)	(6.09)%
530000	Professional Services	\$0	\$0	\$0		\$0	—%
<i>Subtotal Contractual Services</i>		<i>\$89,925</i>	<i>\$43,265</i>	<i>\$127,122</i>	<i>\$119,379</i>	<i>\$(7,743)</i>	<i>(6.09)%</i>
534060	Comm. & Network Supp.	\$169,993	\$229,339	\$507,000	\$456,400	\$(50,600)	(9.98)%
<i>Subtotal Core Shared Expenses</i>		<i>\$169,993</i>	<i>\$229,339</i>	<i>\$507,000</i>	<i>\$456,400</i>	<i>\$(50,600)</i>	<i>(9.98)%</i>
521000	Utilities	\$63,560	\$50,493	\$102,200	\$98,500	\$(3,700)	(3.62)%
534030	Mobile Devices	\$28,623	\$32,868	\$44,400	\$44,400	\$0	—%
<i>Subtotal Utilities</i>		<i>\$92,183</i>	<i>\$83,361</i>	<i>\$146,600</i>	<i>\$142,900</i>	<i>\$(3,700)</i>	<i>(2.52)%</i>
572000	Mileage	\$241	\$224	\$6,000	\$5,500	\$(500)	(8.33)%
530060	Prof Dev & Training	\$14,625	\$14,666	\$18,000	\$18,000	\$0	—%
571000	Travel	\$0	\$2,041	\$4,000	\$4,000	\$0	—%
530040	Sem./Workshops/Conf.	\$2,099	\$2,198	\$6,500	\$6,000	\$(500)	(7.69)%
573000	Membership/Dues	\$(195)	\$453	\$620	\$3,970	\$3,350	540.32%
558010	Clothing & Safety Equipment	\$1,450	\$1,793	\$2,500	\$2,500	\$0	—%
<i>Subtotal Staff Support Services</i>		<i>\$18,220</i>	<i>\$21,375</i>	<i>\$37,620</i>	<i>\$39,970</i>	<i>\$2,350</i>	<i>6.25%</i>
538080	Printing & Forms	\$0	\$0	\$500	\$500	\$0	—%
538010	Advertising	\$402	\$173	\$500	\$500	\$0	—%
527020	Equipment Rental	\$3,312	\$3,312	\$3,500	\$3,500	\$0	—%
558000	Supplies	\$5,805	\$6,026	\$6,000	\$6,000	\$0	—%
542000	Office Supplies	\$1,038	\$1,070	\$1,600	\$1,600	\$0	—%
<i>Subtotal Office Expenses</i>		<i>\$10,557</i>	<i>\$10,581</i>	<i>\$12,100</i>	<i>\$12,100</i>	<i>\$0</i>	<i>—%</i>
534050	Hardware Support	\$11,671	\$74,261	\$85,000	\$83,400	\$(1,600)	(1.88)%
585020	Small Equipment	\$0	\$306	\$1,000	\$1,000	\$0	—%
558020	LAN Hardware	\$5,861	\$1,836	\$6,000	\$6,000	\$0	—%
558030	PC Hardware	\$27,616	\$95,456	\$45,000	\$50,000	\$5,000	11.11%
558060	LAN Peripherals	\$61,918	\$149,352	\$5,000	\$5,000	\$0	—%
558070	PC Peripherals	\$21,513	\$22,552	\$28,000	\$27,523	\$(478)	(1.71)%
542040	Office Equipment	\$1,216	\$73	\$8,000	\$8,000	\$0	—%
<i>Subtotal Hardware</i>		<i>\$129,795</i>	<i>\$343,836</i>	<i>\$178,000</i>	<i>\$180,923</i>	<i>\$2,922</i>	<i>1.64%</i>
558040	LAN Software	\$25,867	\$24,198	\$30,000	\$20,000	\$(10,000)	(33.33)%
558050	PC Software	\$141	\$10,671	\$1,500	\$1,500	\$0	—%
534040	Townwide Software Support	\$499,207	\$513,706	\$552,782	\$526,300	\$(26,483)	(4.79)%
534041	Municipal Software Support	\$382,480	\$435,439	\$514,554	\$415,130	\$(99,424)	(19.32)%
534042	IT Software Support	\$184,565	\$185,768	\$401,120	\$414,788	\$13,668	3.41%
<i>Subtotal Software</i>		<i>\$1,092,260</i>	<i>\$1,169,782</i>	<i>\$1,499,956</i>	<i>\$1,377,718</i>	<i>\$(122,239)</i>	<i>(8.15)%</i>
<i>Note - Historical spending for Townwide, Municipal and IT Software are approximations to provide context. In MUNIS, they fall under the same object code.</i>							
<i>Subtotal Expenses</i>		<i>\$1,602,931</i>	<i>\$1,901,540</i>	<i>\$2,508,398</i>	<i>\$2,329,389</i>	<i>\$(179,009)</i>	<i>(7.14)%</i>
Total 8610 IT Administration		\$2,417,243	\$2,763,464	\$3,376,124	\$3,285,717	\$(90,407)	(2.68)%

Town of Lexington, Massachusetts



**Fiscal Year 2027
Department of Innovation &
Technology
Capital Requests**



Town of Lexington - FY2027-31 Capital Improvement Project



Department of Innovation & Technology **FY2027-31 Capital Summary**

ID#	Program Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
5027	Application Implementation	\$ —	TBD	TBD	TBD	TBD	General Fund
5029	Network Core Equipment Replacement	\$ —	\$ 160,000	\$ 100,000	\$ 700,000	\$ 700,000	General Fund
5030	Municipal Technology Improvement Program	\$ 415,000	\$ 100,000	\$ 100,000	\$ 365,000	\$ 100,000	General Fund, Building Rental Revolving Fund
5031	Network Redundancy & Improvement Plan	\$ —	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	General Fund
5033	Phone Systems & Unified Communications	\$ —	\$ 80,000	\$ 80,000	\$ 60,000	\$ 60,000	General Fund
5044	Network Technology Improvements	\$ 120,000	\$ 65,000	\$ 86,000	\$ 86,000	\$ 165,000	General Fund
Total IT Capital Programs		\$ 535,000	\$ 605,000	\$ 566,000	\$ 1,361,000	\$ 1,175,000	



Town of Lexington - FY2027-31 Capital Improvement Project

Town of Lexington, Massachusetts



Fiscal Year 2027

**Department of Innovation &
Technology
Capital Program Submission**



Town of Lexington - FY2027-31 Capital Improvement Project



Department of Innovation & Technology **FY2027-31 Capital Program Summary**

ID#	Program Name	FY2027	FY2028	FY2029	FY2030	FY2031	Funding Source
5027	Application Implementation	\$ —	TBD	TBD	TBD	TBD	General Fund
5029	Network Core Equipment Replacement	\$ —	\$ 160,000	\$ 100,000	\$ 700,000	\$ 700,000	General Fund
5030	Municipal Technology Improvement Program	\$ 415,000	\$ 100,000	\$ 100,000	\$ 365,000	\$ 100,000	General Fund, Building Rental Revolving Fund
5031	Network Redundancy & Improvement Plan	\$ —	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	General Fund
5033	Phone Systems & Unified Communications	\$ —	\$ 80,000	\$ 80,000	\$ 60,000	\$ 60,000	General Fund
5044	Network Technology Improvements	\$ 120,000	\$ 65,000	\$ 86,000	\$ 86,000	\$ 165,000	General Fund
Total IT Capital Programs		\$ 535,000	\$ 605,000	\$ 566,000	\$ 1,361,000	\$ 1,175,000	



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Application Implementation

Date: 10/10/2025

Program ID: 5027 **Department:** Department of Innovation & Technology **Revised:**

Submitted by: Tim Goncalves

Phone: 781-698-4620

Email: tgoncalves@lexingtonma.gov

Description of Capital Program:

FY2027 - \$—

Request for funding this capital project is deferred for FY2027.

The purpose of this capital program is to enable the successful migration and implementation of large, enterprise-level applications that drive organizational modernization. It also aims to maximize the value of existing systems through the adoption of new modules and features that enhance efficiency, support staff management, and expand self-service capabilities. These enhancements will contribute to paper reduction initiatives and streamline business processes. Migrating to current software platforms ensures continued supportability, access to modern features, and strengthened system security.

Goals of Capital Program:

Introduce systems and features as needed to support Town Departments or increase the effectiveness of managing local Government functions, while adopting paperless and efficient technologies.

Migration to current software platforms maintains the ability to support the application and provides current features. Maintaining supported software is essential for security maintenance. New Systems will be introduced as requested and vetted to ensure Town functions and needs are effectively met.

Impact if Not Maintained:

Town services will be impacted.

Significant application upgrades or changes. Software applications will reach EOL (end-of-life) or remain on a version that will become unsupported. Applications that are not maintained on current versions and platforms become at risk for security, compatibility with other applications and lack of vendor support. Additionally, the Town may not be able to adopt new features and capabilities that allow for improved efficiency and/or effectiveness.

New applications are selected to meet a Town need. For these applications, that particular need will not be met and impact will be reflected depending on the identified gap.

Major Spending over Past 5 Years:

Over the past 5 years, this program has funded additional modules for our Financial Management System including:

- Charts of Accounts (COA)
- Dashboard
- Content Manager (TCM)
- Employee Self Service (ESS)
- HR Module (recruiting, actions entry)

Various other applications have been upgraded or implemented including:

- Microsoft 365 Migration
- Police Scheduling System
- DPW/DPF Time and Attendance System
- Automatic Vehicle Location (AVL)
- Office 2019 Upgrade
- New Town Website
- Assessors Application Upgrade
- Fire Scheduling and Time Tracking System
- Health Department Inspection Software

Work Currently Underway:

Microsoft 365 Migration

As of October 2025, we have acquired licensing and are currently migrating our on-premise environment to Microsoft 365.

- During the planning stage, we identified a significant number of applications that can be retired from the FY27 operating budget, as their functions are now fully supported within the Microsoft 365 suite.

Police Scheduling System

As of October 2025, we have selected the application that fits the Police Departments' needs and are working to set the system up.

DPW/DPF Time and Attendance System

As of October 2025, we are currently implementing a new time and attendance system for the Department of Public Works and Public Facilities.

Financial Management System

As of October 2025, we are currently implementing various modules including a new recruiting and actions entry module.

Revamped Town Website

As of October 2025, working with the Town Manager's Office, we have selected a vendor and are finalizing the contract for a new Town website.

Planned Spending for Next 5 Years:

Our financial management system is currently an on-premise application for us. The vendor has had a SaaS version of their software for some time now but has not stated when they would stop supporting on-premise installations. We expect that some time in the future this may happen but because so many clients are still on-premise, it won't be any time soon and plenty of notice will be given. We refreshed some quotes and estimates with our current needs we're approaching \$500,000 per year for annual maintenance. The ROI is not acceptable for this transition as it nearly doubles our annual costs and does not offer us substantial savings on infrastructure reduction. There is also not any new features that would be critical to us at the moment.

It is anticipated that additional applications may require upgrades or migrations beyond standard annual updates, and these will be incorporated into this Capital Program as future needs arise.

Basis for Cost Projections:

Cost projections are based on quotes when available.

Stakeholders:

Town staff and Lexington residents.

Sustainability & Resilience:

There are some sustainability and resilience benefits gained from upgrades or migrations of applications. Moving an on-premise application from our environment to the cloud will reduce the amount of servers/hardware we need in our server rooms. While not a massive difference is gained from one or two applications moving, it adds up over time and with that we've been able to reduce our physical server count. Because of this, our power needs have been reduced.

IT is also investigating on-premise AI solutions which will result in an increase of energy usage as all processing of data will be done in-house to reduce the risk of our data being compromised by cloud-based solutions. Locations of these on-premise datacenters have not been determined.

Operating Budget Impact:

The addition of new software maintenance costs will add to the operating budget in future years in the form of software maintenance annual charges. Some software may require future platform migrations or other operating budget professional services to support the system. Some systems may require training funding for IT staff and/or staff using the system.

Funding Source: General Fund

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2018/16O	\$ 390,000	\$ 352,894	\$ 37,175	\$ (68)	\$ —
2020/12L	\$ 325,000	\$ 229,443	\$ 95,557	\$ —	\$ —
2022/12S	\$ 158,500	\$ —	\$ 37,246	\$ 121,255	\$ —
Totals	\$ 873,500	\$ 582,337	\$ 169,978	\$ 121,187	\$ —

**Data current as of October 1, 2025. Staff are working to close the negative encumbrance in 2018.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ —	TBD	TBD	\$ 250,000	TBD
Construction	\$ —	\$ —	\$ —	\$ —	\$ —
Equipment	\$ —	\$ —	\$ —	\$ —	\$ —
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ —	TBD	TBD	TBD	TBD
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Network Core Equipment Replacement

Date: 10/10/2025

Program ID: 5029 **Department:** Department of Innovation & Technology **Revised:** 10/15/2025

Submitted by: Dorinda Goodman

Phone: 781-698-4620

Email: tgoncalves@lexingtonma.gov

Description of Capital Program:

FY2027 - \$—

Funding request for FY2027 is deferred. The Town is currently awaiting the results of a vendor assessment to confirm that the proposed design meets the Town's needs.

The general purpose of this multi-year capital funded program is to replace aging equipment or add equipment that functions as the core or head end for the Town network. The head end is made up of many components including, but not limited to, routers, switches, DNS servers, firewalls, access control devices, e-mail spam filters, and web access control devices. The overall purpose of the head end is to provide security and to manage network traffic. This capital covers the cost to replace aged end-of-life (EOL) equipment and to cover the cost of purchasing additional equipment for core security and core needs as new security and needs are defined.

The network core installation is part of our Town network redundancy and resiliency plan that includes the construction of the Fiber Municipal Area Network (FMAN), creation of a redundant core, migration of most core services to the new resilient building and server room (the new Police Department), and installation of redundant WAN bandwidth.

Goals of Capital Program:

The Town network core will be able to serve the Town network needs effectively and with the quality of service and security required to deliver Town services.

Impact if Not Maintained:

Without timely replacements and advancements to meet the overall Town needs, the Town network will become vulnerable and unreliable, placing multiple assets at risk.

Major Spending over Past 5 Years:

Program funding has gone toward the replacement of the Town firewalls and other Town core technologies, such as email filtering and web filtering. This program has also been used to fund the replacement of EOL core equipment and to purchase equipment in order to create a redundant core solution.

Work Currently Underway:

The Town is currently working on the redundant core solution (purchase, installations and configuration) and its support of the new FMAN resilient design.

Planned Spending for Next 5 Years:

Additional security modules for the Town's firewalls are needed and will be implemented through software enhancements. The security module to be added includes the ability to better filter and block attacks such as DDOS attacks. Technical services will be required to be perform the installation and configuration of the new add-on. In addition to the security module, additional engineering services will be engaged to provide additional programming for increased micro-segmentation of the Town network. Depending on the outcome of the assessment, current funding may cover this request.

In future years, we will continue to replace core network equipment as it reaches EOL and we will add software, licensing, services and/or equipment to address security, and redundancy needs.

We expect some core changes with the new FMAN completion. As the FMAN plan proceeds, this may adjust or develop future needs under this capital. Currently, we expect to purchase minor items or expansions for the

redundant cores in most future years. Our new firewalls are anticipated to reach EOL (end-of-life) in approximately 2030, when they cannot be maintained with current security patches without replacing them with new equipment. In 2030 we therefore anticipate replacing those firewalls. It is expected that in approximately 2029-2031, we will be replacing other EOS (end-of-support) or EOL (end-of-life) core equipment.

Basis for Cost Projections:

Cost projections are based on quotes and estimates of anticipated equipment replacements.

Cost projections in FY2028 and beyond are place holders.

Stakeholders:

Town staff, Lexington residents.

Sustainability & Resilience:

The new core design is a significant part of our Town network redundancy and resiliency plan. The design provides redundant paths and redundant equipment to serve all Town sites and technical services. The Town network resilient design is reliant on the redundant network cores that this Capital Program supports.

Operating Budget Impact:

New software will result in additional software support annual costs and additional hardware may result in annual support costs.

Funding Source: General Fund

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2016/10N	\$ 150,000	\$ 92,681	\$ 23,950	\$ 33,369	\$ —
2018/16P	\$ 350,000	\$ —	\$ —	\$ 350,000	\$ —
2019/16O	\$ 480,000	\$ —	\$ —	\$ 480,000	\$ —
2023/12N	\$ 980,000	\$ —	\$ —	\$ 980,000	\$ —
2024/12K	\$ 550,000	\$ —	\$ —	\$ 550,000	\$ —
Totals	\$ 2,510,000	\$ 92,681	\$ 23,950	\$ 2,393,369	\$ —

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ 90,000	\$ 20,000	\$ 100,000	\$ 100,000	\$ 100,000
Construction	\$ —	\$ —	\$ —	\$ —	\$ —
Equipment	\$ 50,000	\$ 60,000	\$ 500,000	\$ 500,000	\$ 500,000
Contingency	\$ 20,000	\$ 20,000	\$ 100,000	\$ 100,000	\$ 100,000
Totals	\$ —	\$ 160,000	\$ 100,000	\$ 700,000	\$ 700,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Municipal Technology Improvement Program

Date: 10/10/2025

Program ID: 5030 **Department:** Department of Innovation & Technology **Revised:**

Submitted by: Dorinda Goodman

Phone: 781-698-4611

Email: dgoodman@lexingtonma.gov

Description of Capital Program:

FY2027 - \$415,000

This capital program covers IT Infrastructure and Audio-Visual (AV) Infrastructure.

The first part of this capital program is for funding major municipal infrastructure improvements including servers, storage area networks (SANs), data arrays and other critical Town IT hardware. New infrastructure is obtained with a focus to achieve technical consolidation, energy savings, reduction in financial burdens and reduction in staff maintenance time while increasing management efficiencies, increasing reliability and introducing new capabilities. The capital funding in future years may increase to meet data storage capacity and expand backup capacity to match the file storage growth. In addition to SAN needs, hardware and licensing may be purchased to assist with data transfer to cloud services and Cloud backup and Disaster Recovery needs. Additional funding may also be for data management or data security applications.

The second part of this capital program, beginning in FY2027, is for funding to replace or upgrade AV systems and their associated equipment. With ARPA funding, many conference/meeting rooms were upgraded with the latest technology so we will use this capital program to also fund those replacements as they come due. Please note that some funding will come out of the revolving accounts if rooms/buildings are being leased for events/performances.

The FY2027 Capital program request funding is as follows:

IT Infrastructure

- Replace a storage array. One of our large storage arrays is EOL and in need of replacement (estimated total cost = \$175,000)

AV Infrastructure

- Replace pit pipe winch system in Battin Hall, Cary Memorial Building (estimated cost = \$95,000)
- Replace video broadcast system in Battin Hall, Cary Memorial Building (estimated cost = \$145,000)

Please Note: These figures are representative of IT hiring a vendor to do the configuration for the video broadcast system.

Goals of Capital Program:

IT Infrastructure

- This capital will provide the ability to continue to support the Towns application and storage needs. The need for this equipment is driven by the rapidly growing data sets and unstructured files due to e-mail archiving, Laserfiche document scanning, digital services, and growth of GIS data. It is also driven by the increased dependency on technical resources for the everyday function of the Town and whatever the current application focus is.
- This capital is to provide the technology, storage and services needed to provide the foundation on which Town services may be delivered and maintained. The improvement in this program is to ensure the municipal technical infrastructure can efficiently and effectively host and manage the Town applications with the highest possible up-time. Additionally, the program needs to maintain flexibility in order to respond to the fast paced and changing needs of current Town technologies.

AV Infrastructure

- This capital also provides the ability for our AV infrastructure to be maintained and upgraded to provide the highest level of quality to our staff and our residents

Impact if Not Maintained:

The old equipment will become unstable and unsupported.

Major Spending over Past 5 Years:

IT Infrastructure

- Since FY2012, we started pursuing technical consolidation and energy savings with the purchase and installation of SAN and blade server technology. We then adopted virtualization technology along with further SAN expansion and redundancy. This facilitated the Town to adopt a more agile and economic approach to server and application maintenance and management. The success of the Town systems has resulted in the growth of data, backup, archiving and further adoption of Town wide applications. The capacity and stability of the systems also assisted the Town in the recovery from the Municipal data-center loss in February 2020.

Work Currently Underway:

IT Infrastructure

- We are currently ordering the equipment to go into the new Police Department (PD) server room and expect to be ordering and installing replacement equipment in our PSB server room once the PD install is complete. There were some delays due to PD construction delays and some redesign due to technology changes and reconsiderations. We are also migrating virtualization platforms.

Planned Spending for Next 5 Years:

IT Infrastructure

- Future year funding will be to continue to expand the SAN capacity by adding expansion arrays to existing SANs and expanding Backup capacity to match the file storage growth. It will also include replacement of major infrastructure as it ages out. Additional work will include adding servers to the environment to expand as needed. Future years will include replacement of major infrastructure as it ages out. It is expected that new technology will be defined and infrastructure needs will be addressed in this program. Specifically, in approximately FY2030, we will be replacing the PD server room server and storage system as it reaches EOL.

AV Infrastructure

- Town Office Building, Select Board Meeting Room replacements (FY2029)
- Public Services Building, Cafe replacements (FY2028 - TBD, depending on use)
- Police Headquarters, Community Room replacements (FY2029 or FY2030)
- Lexington Community Center replacements (FY2030 - FY2031)
- Town Office Building, Parker Room replacements (FY2031)

Basis for Cost Projections:

Vendor estimates with the addition of estimated inflation costs.

Future years (2028-31) are currently place holder cost projections.

Stakeholders: Town staff, Lexington residents

Sustainability & Resilience:

The server and storage infrastructure we install is selected, in part, for its energy efficiency and for its resilience. Many of the systems selected have the ability to synchronize to a system with similar capability in another location for near instant failover.

IT is also investigating on-premise AI solutions which will result in an increase of energy usage as all processing of data will be done in-house to reduce the risk of our data being compromised by cloud-based solutions. Locations of these on-premise datacenters have not been determined.

Operating Budget Impact:

The hardware replacement is a move to control operating expenses while technology services and needs grow exponentially and the cost to support older equipment rapidly rises. Efforts will be made to centralize administration and potentially consolidate resources as we are able.

Operating budget impact may be an additional hardware or software maintenance cost, however a replacement item is expected to have a similar or lower support cost to the item being replaced.

Funding Source: General Fund, Building Rental Revolving Fund

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2015/11O	\$ 140,000	\$ 136,148	\$ —	\$ —	\$ 3,852
2017/12S	\$ 100,000	\$ 100,000	\$ —	\$ —	\$ —
2018/16N	\$ 200,000	\$ 153,115	\$ —	\$ 46,885	\$ —
2019/16M	\$ 150,000	\$ —	\$ —	\$ 150,000	\$ —
2020/12K	\$ 100,000	\$ —	\$ —	\$ —	\$ 100,000
2024/12L	\$ 550,000	\$ —	\$ —	\$ 550,000	\$ —
2025/12L	\$ 150,000	\$ —	\$ —	\$ 150,000	\$ —
Totals	\$ 1,390,000	\$ 389,263	\$ —	\$ 896,885	\$ 103,852

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ 50,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Construction	\$ —	\$ —	\$ —	\$ —	\$ —
Equipment	\$ 335,000	\$ 75,000	\$ 75,000	\$ 300,000	\$ 75,000
Contingency	\$ 30,000	\$ 10,000	\$ 10,000	\$ 50,000	\$ 10,000
Totals	\$ 415,000	\$ 100,000	\$ 100,000	\$ 365,000	\$ 100,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Network Redundancy & Improvement Plan

Date: 10/10/2025

Program ID: 5031 **Department:** Department of Innovation & Technology **Revised:** 10/15/2025

Submitted by: Dorinda Goodman

Phone: 781-698-4611

Email: dgoodman@lexingtonma.gov

Description of Capital Program:

FY2027 - \$—

Funding request for FY2027 is deferred.

The purpose of this program is to both improve the resiliency of the Townwide fiber network and to provide better networked services. Also included in this capital program is the enhancement of communications within Municipal buildings through the installation of wireless access to our wide area and local area networks or WiFi. This may include the installation of distributed antenna systems (DAS) to improve cellular based communications and data needs.

The Town, as is the case with most public and private organizations, relies on its computer networks to support operations, compile and maintain critical data and communicate. This functionality is critical to the efficient and effective delivery of all municipal services. The wide area and local area computer networks that are the conduit for the movement of voice and data are subject to downtime due to events that are beyond our control. Consequently, it is important to develop redundant pathways to ensure that critical communications are not vulnerable. Such pathways would include new fiber runs and/or wireless links between municipal and school buildings.

This portion of the Network Redundancy and Improvement Capital Program was developed to fund the design and construction of a multiphase/multi-year project that will be pursued per a combination of prioritized sites and cost-efficient phasing. This first phase established the core loop infrastructure to a new Fiber Municipal Area Network (FMAN). The later phases connected Town buildings to that core loop.

In addition to the physical fiber construction of this new network, the Town switches will require some professional services for reprogramming and we will need some new equipment to connect to the new network.

The first year (FY2023) was phase one of the FMAN installation. This first phase of funding resulted in the construction of the core fiber loop and infrastructure and provides redundant connections to top tier critical buildings. Capital funding received for this portion of the project was \$945,000.

Due to inflation, the actual cost increased by approximately 20% for the fiber installation costs and 300% for the hardware between 2022 and 2023. The total funding obtained through this Project Capital plus the State (State grant awarded to support this project) was not enough to fully cover year 1 costs. We therefore adjusted the project to spread the cost over a longer period of time and increased subsequent year requests.

The second year request (FY2024) was for tier 2 and 3 of the fiber construction; it included funding to construct the fiber connections to tier 2 and tier 3 sites. This fiber install was accomplished by adding branches or extensions to the core loops (from year 1) of the new fiber network. Funding received for this portion of the project was \$988,094.

The third year of the FMAN construction was the FY2025 capital request. This included the purchase and installation of the equipment to connect the tier 2 and tier 3 sites to the new FMAN. The third year also included vendor services for network programming assistance and some funding shortfall of funding from prior years to cover the continued inflation of costs. Funding received for year 3 was \$998,500.

The fourth year of the FMAN construction was the FY2026 capital program request. This request was for \$760,000. The 4th year, due to adjusting funding requests to spread out the large increase in costs and to share the increased burden, included a \$320,000 shortfall from prior years and a \$55,000 change order to account for infrastructure repairs and additional needs discovered during FMAN installation. It also included funding the connection of

another FMAN site and for the purchase of a fiber monitoring and testing appliance. During FY2026, we were able to obtain another State grant of \$250,000 toward the FMAN construction. This grant will cover the connection of a newly identified public safety antenna site and cover the material cost inflation to complete the work already underway.

Future years will request capital funding as needed to connect additional Town sites to the FMAN.

Outside, grant-based funding will continue to be sought to supplement this funding request for the fiber construction.

Additional point-to-point wireless connections may be added to this project in later years.

FY2028 thru FY2031 requested funding are placeholder dollar figures.

Goals of Capital Program:

The Town has experienced a number of outages over the years that are attributable to damaged Town RCN fiber and the vulnerability of that fiber. The Town intends to protect communication (both data and voice) between sites that are assessed as critical to the daily function and safety of the Town. Best efforts will be to utilize existing underground infrastructure. Public safety equipment is now dependent on the Town FMAN (Fiber Municipal Area Network) as its equipment is IP or network based. After critical sites are established, the remaining Town sites will be added to a new Town resilient and reliable network. This will be achieved via construction of an independent and redundant network. Our goal is to achieve redundancy and vendor independent capability.

In buildings will no or extremely weak/unreliable cellular signal and cellular signal is a critical function of the users, cellular signal amplifying systems will be installed and will provide the vendor agnostic cellular coverage needed.

Impact if Not Maintained:

The Town will experience network outages which impact data and application access in addition to voice and radio communications. Public Safety communication will also be interrupted.

Town user functions and/or safety will be negatively impacted in buildings areas with little or no cellular signal.

Major Spending over Past 5 Years:

The Town FMAN is now substantially complete and was the bulk of the expenditures over the past 5 years.

Work Currently Underway:

The FMAN construction is in its final phase for known building installations. While the FMAN is being used, the purchase and installation of equipment and the network reprogramming is just beginning in order to take full advantage of the redundant paths of the FMAN.

Planned Spending for Next 5 Years:

The fifth year (FY2027) of the FMAN project was anticipated to be used to connect additional Town sites to the FMAN. During FY2027, we do not expect to connect any new sites. We do, however, need to make some physical network changes within some buildings to extend the FMAN fiber directly to intermediate distribution points. The purpose of these changes is physical security. The estimated cost of these changes are an average of \$15,000 per building, for 6 Town buildings or \$90,000.

In addition to the building fiber, we will begin addressing some cellular reception issues in Town buildings. With the construction of modern and efficient buildings, the materials used effectively block cellular signal. We will install a system in the Police Department, to provide agnostic, extended cellular signal for a total of \$75,000. The system to be installed will be a distributed antenna system (DAS) or similar system.

Additional buildings may be added to the FMAN.

Additional systems may be installed in buildings with cellular connectivity issues.

We will request funding, via this capital program and other funding sources, to continue the build out of the redundant paths.

Basis for Cost Projections:

Budgetary vendor quotes were obtained. The Town then obtained responses via an RFQ process and vendor quotes. Future projections are currently placeholder dollar amounts based on the RFQ and quotes.

Due to Pandemic driven inflation, our original request for funding will fall short of the total needed and future costs will be greater.

Stakeholders:

IT, Public Safety services (Police and Fire), Town staff, Lexington residents (due to Town services availability).

Sustainability & Resilience:

The FMAN is a significant part of our Town network redundancy and resiliency plan. The resilient design provides redundant paths to serve all Town sites and technical services. Additionally, fiber installation and use is considered sustainable due to its energy efficiency and the long lifespan of fiber. The material used to manufacture fiber classified as sustainable materials. The core of a fiber optic cable is made primarily from silica, which is derived from abundant quartz sand. The fiber is also scalable and "future-proof". A single fiber optic cable can be upgraded to higher speeds simply by replacing the equipment at each end, without needing to replace the cable itself. This design minimizes material consumption and resource use over the long term. The specific design of the Lexington FMAN provides future, low cost, expansion with flexibility in mind.

To maximize sustainability during installation, the Town was careful to: use existing infrastructure whenever possible, recycle or offer for reuse the waste material, and minimized trash. This also reduced the footprint needed to stage the fiber installation and reduced waste disposal costs.

Operating Budget Impact:

Additional network equipment maintenance and monitoring contracts would increase the operating budget. A fiber contract will be added to the IT operating budget to support FMAN maintenance and emergency repair response. Estimates for service and maintenance is \$35,000 for FY26. The increase in fiber infrastructure count will increase costs of future switch and Town core purchases due to the number of active fiber connections.

Funding Source: General Fund

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2014/10P	\$ 140,000	\$ 140,000	\$ —	\$ —	\$ —
2017/12T	\$ 130,000	\$ 112,482	\$ —	\$ 17,518	\$ —
2022/12R	\$ 945,000	\$ 510,422	\$ 252,078	\$ 182,500	\$ —
2023/12O	\$ 988,094	\$ —	\$ 64,064	\$ 924,030	\$ —
2024/12M	\$ 998,500	\$ —	\$ —	\$ 998,500	\$ —
2025/12M	\$ 760,000	\$ —	\$ —	\$ 760,000	\$ —
Totals	\$ 3,961,594	\$ 762,904	\$ 316,142	\$ 2,882,548	\$ —

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ —	\$ —	\$ —	\$ —	\$ —
Construction	\$ —	\$ —	\$ —	\$ —	\$ —
Equipment	\$ 175,000	\$ 175,000	\$ 125,000	\$ 125,000	\$ 125,000
Contingency	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Totals	\$ —	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Phone Systems & Unified Communications

Date: 10/10/2025

Program ID: 5033 **Department:** Department of Innovation & Technology **Revised:**

Submitted by: Dorinda Goodman

Phone: 781-698-4611

Email: dgoodman@lexingtonma.gov

Description of Capital Program:

FY2027 - \$—

The capital funding request is deferred in FY2027 to allow us to migrate to Microsoft 365 and reassess our communications strategy.

This capital program is to address Townwide 'telephone' and communication needs. Pursuant to the consultant's study, a phased-in plan was developed for the installation of VoIP (Voice over Internet Protocol) systems based on the age and condition of the existing systems and their estimated end-of-life or end-of-service (EOL, EOS).

In recent years of this capital request, we requested funding for the replacement of some EOL core VoIP equipment that was installed at the beginning of the VoIP project and funding to migrate licensing and systems to current license structure and current software licensing. Other funding that will be requested in future years is for the replacement of additional EOL equipment and the purchase and installation of Unified Communication (UC) services and systems.

Unified Communication may include, but is not limited to, Townwide:

- Shared Calendar
- Messaging
- Scheduling
- Webinar/meeting software

Goals of Capital Program:

Maintain stability of Town communications systems and to ensure uptime and availability. Current phone technology, specifically VoIP, is expected to provide cost savings with regard to phone line costs, maintenance and service issues. The newer VoIP technology offers benefits such as caller ID, system redundancy, paperless faxing, simplified personnel moves and call transfers between buildings. Additionally, the unified system centralizes administration, provides better call quality and delivers better customer service.

Unified Communications (UC) has become more critical for the Town as recent events have fragmented work communications. UC is expected to assist with a more seamless and connected remote and hybrid work force.

Impact if Not Maintained:

Unreliable services and communication systems failures.

Major Spending over Past 5 Years:

Over the course of this program, the Town has replaced all School telephone systems and all Municipal telephone systems. The management of these systems are centralized and managed by the Town department of Innovation & Technology. The annual phone line costs are half the cost of the prior systems. Additional savings are expected upon completion of the system installs and upon the installation of network redundancy.

Work Currently Underway:

Remaining funded work includes fax services and some peripherals building integrations (PA and alert systems). Some EOL equipment is getting replaced.



Town of Lexington - FY2027-31 Capital Program Investment

We have been developing and will continue to refine the UC and emergency alerting needs of the Town. During FY2026, we are migrating to M365, which includes Teams. With this change, we are investigating integration options.

Planned Spending for Next 5 Years:

Hardware will require replacement over the next 5 plus years as the unit reach EOL or EOS. The hardware purchased at the beginning of the project have a longer then anticipated EOL/EOS, so replacement schedules have been extended. Additionally, some hardware has been replaced with virtual systems, significantly reducing replacement cost.

Basis for Cost Projections:

Vendor quotes were obtained.

Future years (2028-31) are currently placeholder amounts.

Stakeholders:

Town staff, Lexington residents.

Sustainability & Resilience:

Little to no impact on sustainability and resilience with this program.

Operating Budget Impact:

Telephone utilities costs are reduced, maintenance costs of the systems are centralized and consolidated for annual support savings. The cost for the new VoIP systems and utilities are captured in the Innovation & Technology operating budget. The cost to support selected UC solutions will increase the IT operating budget.

Funding Source: General Fund

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2012/12P	\$ 591,000	\$ 591,000	\$ —	\$ —	\$ —
2014/10O	\$ 260,000	\$ 260,000	\$ —	\$ —	\$ —
2015/11N	\$ 52,000	\$ —	\$ —	\$ —	\$ 52,000
2020/12M	\$ 150,000	\$ —	\$ —	\$ 150,000	\$ —
Totals	\$ 1,053,000	\$ 851,000	\$ —	\$ 150,000	\$ 52,000

**Data current as of October 1, 2025.*

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ —	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000
Construction	\$ —	\$ —	\$ —	\$ —	\$ —
Equipment	\$ —	\$ 60,000	\$ 60,000	\$ 50,000	\$ 50,000
Contingency	\$ —	\$ —	\$ —	\$ —	\$ —
Totals	\$ —	\$ 80,000	\$ 80,000	\$ 60,000	\$ 60,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2027-31 Capital Program Investment

Program Name: Network Technology Improvements

Date: 10/10/2025

Program ID: 5044 **Department:** Department of Innovation & Technology **Revised:**

Submitted by: Tim Goncalves

Phone: 781-698-4620

Email: tgoncalves@lexingtonma.gov

Description of Capital Program:

FY2027 - \$120,000

The capital program request includes funding for the replacement of approximately 100 end-of-life access points and the procurement of a management application necessary for the operation of the new models.

The general purpose is to replace end-of-life network related equipment.

The first part of this capital program is for funding the replacement of all end-of-life (EOL) Access Points (AP's) in Municipal Buildings. The AP's are WiFi units located throughout the various Municipal buildings in Town. These provide local wireless internet to each building for staff and public use. These cannot be updated and are not compatible with newer wireless protocols.

The second part of this capital program is for funding the replacement of EOL Network switches in Municipal Buildings or Public Safety antenna sites (e.g. Water Tower, Avalon, etc.). These cannot be updated and are not compatible with newer routing and security protocols.

Goals of Capital Program:

This capital will allow us to fund the replacement of the equipment and maintain function and security. Equipment replacement will be spread out to develop an annual replacement program.

Impact if Not Maintained:

These units are approaching end-of-life (EOL) and will no longer receive any support in terms of security updates. If unsupported, this will increase our risk of a security breach as unsupported hardware are common targets for a cyber-attack. EOL equipment may also become unreliable and fail.

Major Spending over Past 5 Years:

We made some changes in our planning and finished the following with the funds from this project:

- Town Office Building - Network Switches - COMPLETE

PLEASE NOTE: Historically, this equipment was replaced using operating budget funds. We utilized the last of that operating funding in FY25. Going forward, this equipment will be only replaced using this capital program.

Work Currently Underway:

In FY2026, we're working to replace:

- Public Services Building - Network Switches
- Cary Memorial Building - Network Switches

Planned Spending for Next 5 Years:

The continued replacement of EOL equipment.

Basis for Cost Projections:

Vendor quotes for hardware, installation and configuration services. Contingency is 20% in 2026.

Future years (FY2028-31) are currently place holder cost projections based on our EOL replacement schedule.



Town of Lexington - FY2027-31 Capital Program Investment

The cost of network equipment has been very unpredictable lately, so the cost of the equipment may change over time.

Stakeholders:

Town staff, Lexington residents

Sustainability & Resilience:

These are in-kind replacements with newer equipment that may or may not be more power efficient.

Operating Budget Impact:

Funding Source: General Fund

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2024/12N	\$ 161,000	\$ 26,517	\$ 86,239	\$ 48,244	\$ —
Totals	\$ 161,000	\$ 26,517	\$ 86,239	\$ 48,244	\$ —

Data current as of October 1, 2025.

Funding Request:

	FY2027	FY2028	FY2029	FY2030	FY2031
Design/Engineer	\$ 20,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000
Construction	\$ —	\$ —	\$ —	\$ —	\$ —
Equipment	\$ 75,000	\$ 50,000	\$ 70,000	\$ 70,000	\$ 120,000
Contingency	\$ 25,000	\$ 10,000	\$ 11,000	\$ 11,000	\$ 25,000
Totals	\$ 120,000	\$ 65,000	\$ 86,000	\$ 86,000	\$ 165,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —