

## AMENDMENT

The agreement entered into by and between the Towns of Acton, Bedford, Burlington, Concord, Lexington, Sudbury and Weston (collectively the “Municipalities”), dated June 1, 2017 (the “Agreement”) to share services of a Regional Housing Services Office provided by the Town of Concord (the “Agreement”), which is incorporated herein by reference, is hereby amended, effective July 1, 2019, as described below.

WHEREAS, Burlington desires to withdraw from the Regional Housing Services Office pursuant to Section 7 of the Agreement and voted by the Burlington Board of Selectmen effective June 30, 2019;

WHEREAS, the Town of Concord accepts the withdrawal request from Burlington and agrees to prepare full statements of outstanding unpaid financial obligations under the Agreement and present the same to the terminating Municipality for payment within thirty (30) days thereafter;

NOW,

- The first sentence of the first paragraph is amended by deleting “Burlington” after “Towns of” and after “Bedford.”
- Section 6. Indemnification. This Section is amended by deleting the “Burlington’s obligations shall be limited to the services provided for Burlington;” after the word Bedford and before the words ‘and Concord’.
- Section 17. Notices. This Section is amended by deleting the following to the addresses in this Section: “Town of Burlington, John D. Petrin, Town Administrator, 29 Center Street, Burlington, MA 01803.
- The Town of Burlington Board of Selectmen shall be deleted as a signatory to the Agreement, as amended herein.
- Exhibit B. Fee Structure. This Exhibit is deleted and replaced in its entirety with the Membership Fee Schedule Chart for FY20, attached hereto as Exhibit B.

[SIGNATURE PAGES FOLLOW EXHIBIT B]

## Exhibit B

### Membership Fee Schedule Chart for FY20

The participating municipalities will proportionally share the total cost of operating the Regional Housing Services Office. The proportional share is determined based on the percentage of hours planned to support each municipality for core services as represented in the fee schedule.

FY20 Membership Fee Schedule			
	Hours	% of hrs	Pro rata \$
Acton	470	15%	\$36,862
Bedford	400	13%	\$31,372
Concord	500	16%	\$39,214
Lexington	380	12%	\$29,803
Sudbury	835	26%	\$65,488
Wayland	195	6%	\$15,294
Weston	391	12%	\$30,666
Total	3,171	100%	\$248,699

This fee structure does not include payment for additional hours in excess of the allotted hours or for additional supplemental services which will be proposed and invoiced outside of this agreement.

WITNESS OUR HANDS AND SEALS on \_\_\_\_\_, 2019.

TOWN OF ACTON

By its Board of Selectmen

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WITNESS OUR HANDS AND SEALS on \_\_\_\_\_, 2019.

TOWN OF BEDFORD

By its Board of Selectmen

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WITNESS OUR HANDS AND SEALS on \_\_\_\_\_, 2019.

TOWN OF CONCORD

By its Board of Selectmen

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WITNESS OUR HANDS AND SEALS on \_\_\_\_\_, 2019.

TOWN OF LEXINGTON

By its Board of Selectmen

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WITNESS OUR HANDS AND SEALS on \_\_\_\_\_, 2019.

TOWN OF SUDBURY

By its Board of Selectmen

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WITNESS OUR HANDS AND SEALS on \_\_\_\_\_, 2019.

TOWN OF WAYLAND

By its Board of Selectmen

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WITNESS OUR HANDS AND SEALS on \_\_\_\_\_, 2019.

TOWN OF WESTON

By its Board of Selectmen

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