



Town of Lexington

Town Manager's Office



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TO: Select Board
FROM: Kelly Axtell, Deputy Town Manager
DATE: August 20, 2024
RE: Weekly Update ending August 23, 2024

Police:

The Police Department is happy to announce the addition of our newest member of the department, Watson. He was donated to the department by a Lexington business who wishes to remain anonymous. They are associated with the Lexington Youth Commission and has noticed the overwhelmingly positive interactions that our current comfort dog Maisey has had throughout the district and the community. A condition of the donation is the dog is assigned to the SRO Program specifically at the Lexington High School where they feel can have the most positive impact. Watson will be partnered with Detective Kristina Hankins who is assigned to LHS. We look forward to Watson adding to our community engagement team and being a resource for all of the staff and students at LHS and the entire district. We look forward to introducing Watson to the entire community very soon.



Land Use Housing and Development:

- The Land Use Housing & Development Department has identified a group to help review the Lowell Street Affordable Housing proposals and make a recommendation to the Affordable Housing Trust. The proposals will be reviewed by Carol Marine, housing professional; Michael Shanbacher, architect and Chair of the Lexington Planning Board; Bob Pressman, Lexington Community Preservation Committee, Housing Partnership Board; Sean Osborne, Civil Engineer, Lexington Appropriation Committee, and President, Association of Black Citizen of Lexington; Mark Sandeen, Select Board member and Affordable Housing Trust Board member; Linda Prosnitz, housing professional and Affordable

Housing Trust Board member; Liz Mancini, Lexington Purchasing Director; Carol Kowalski, Assistant Town Manager for Development, in consultation with Regional Housing Services Director Liz Rust and Lexington Building Commissioner Jim Kelly. The group will recommend a proposal to the Affordable Housing Trust. The Affordable Housing Trust will make its recommendation to the Select Board. The group was reviewed by Town Counsel and the Town Moderator and they have no concerns.

Planning:

- On August 28th, the Planning Board will hold a continued public hearing for the village overlay proposal at 331 Concord Ave. [Updates and project material here.](#)

Health Department:

- The Health Department was able to take advantage of an opportunity to receive COVID 19 test kits free from the U.S. Health and Human Service's Administration for Strategic Preparedness and Response (ASPR). These kits are CareStart kits from AccessBio, and contain 2 tests per box. Due to the number of test kits received, there will be a limit of 2 boxes per person. The kits are available at the Health Department, Fire Headquarters, and the Community Center, while the supply lasts.

<i>Agenda Tracker</i>				
ITEM NAME	STATUS	PROPOSED DATE	Item #	Description
Exemption 8 with respect to the consideration of applicants for Town Manager	In Progress	August 28, 2024	-1	recommendation from Mina to have on agenda
Preparation for Interviews of Town Manager Candidates	Idea	August 28, 2024	1	
Interview Town manager Candidates -Candidate 1: 9:30 am -10:30 am -Candidate 2: 11:00 am -12:00 pm -Candidate 3: 1:00 pm -2:00 pm -Candidate 4: 2:30 pm - 3:30 pm	Idea	August 28, 2024	2	
Deliberation and Potential Vote to Select New Town Manager	Idea	August 28, 2024	3	
Discussion of Schedule and Steps for New Town Manager Contract	Idea	August 28, 2024		
Deliberation - Town Manager selection		September 4, 2024		Meeting date held for if possible further deliberation is needed
Exemption 6: To Consider the Purchase, Lease, Value of Real Property - East Lexington Fire Station Options	In Progress	September 9, 2024	-1	To discuss potential locations which may require real estate acquisition under Exemption 6.
Approve Select Board Meeting Minutes	In Progress	September 9, 2024	0	August 5 SB (maybe 8/15 Summit and 8/19 SB)
Approve: One-Day Liquor License - Revival Cafe + Kitchen, 1729 Massachusetts Avenue	Ready	September 9, 2024	0	October 4, 2024 - 6-8pm for "First Friday POP Up"
Approve: Entertainment License: Follen Church, East Village Community Fair	Ready	September 9, 2024	0	October 5, 2024 - 10a-3p. Will have live music on their lawn.
Approve and Sign Proclamation - DAR Co	Ready	September 9, 2024	0	Septemeber 17-23, 2024
PLACEHOLDER- Approve: One-Day Lic	Idea	September 9, 2024	0	10/19 6-9pm
Update on the Solar Canopy Project at the Police Station	Ready	September 9, 2024	1	Mike Cronin has been working with the architect, contractors and Sustainable Lexington on the overall cost and plan for the solar canopies with the goal of bringing the cost within the appropriation approved by Town Meeting. This is an update to the Select Board on the status of the project.

Fletcher Park Discussion	Idea	September 9, 2024	2	Discussion on vehicle use of Fletcher park and vision for future uses. Food trucks, farmers market vendors, etc driving on Fletcher park when back online. Work session topic.
Discussion on the 250th Monument at Belfry Hill	Ready	September 9, 2024	4	This will be a review of the design provided to the Select Board on 8/9 for the 250th monument at Belfry Park
Discuss Proposed Special Town Meeting and Review Draft Article List	In Progress	September 9, 2024	5	Kelly will present draft article list for potential Special Town Meeting
Town Meeting Article Submisson Timeline Policy	Idea	September 9, 2024	6	
Review Draft Select Board Report for FY2	In Progress	September 9, 2024	7	Review of the Select Board's annual report for FY24
Approve Conduct and Decorum for Public Meetings Policy	In Progress	September 9, 2024	8	
Discussion - Reporting Structure for Planning of Lex250 Events - Town Celebration Committee	In Progress	September 9, 2024	9	6/20 request from S. Barry
Busa Farm Conservation Restriction	Ready	September 9, 2024		
Update on the High School Project	Ready	September 16, 2024	1	<p>August 12, 2024 email from K. Lenihan references Exploring Lexington's 75-Year Life Cycle Costs</p> <p>This would be an ongoing monthly update on the high school project from Joe Pato and Carolyn Kosnoff as per the Select Board request for regular updates.</p>
Follow up discussion on 8/15 Summit on Field House and Indoor Pool	In Progress	September 16, 2024	2	This discussion will be for the School Committee and Select Board to have a discussion to provide direction to the School Building Committee on whether a renovated or new field house and/or pool should be planned for as part of the LHS project.
Update on Process of Affordable Housing Trust RFP Review Process for Parcel 68-44 Located on Lowell Street	In Progress	September 16, 2024		This would be a discussion to recieve an update from the Affordable Housing Trust on the RFP for the Lot 68-44 on Lowell Street
Placeholder - Financial Summit	In Progress	September 19, 2024		Follow up from LHS Project Summit Mike Cronin, and first fall financial summit Carolyn Kosnoff
PLACEHOLDER - Dissolve Ad Hoc Transportation Committee	Idea	September 23, 2024	0	Recommendations made at 10/2 meeting (outstanding minutes need to be turned into the TCO -- Deepika to complete over the summer)

Approve and Sign Proclamations - Domestic Violence Awareness Month; Dyslexia Awareness Month	In Progress	September 23, 2024	0	Annual proclamations recognizing the month of October as Domestic Violence Awareness Month and Dyslexia Awareness Month
Select Board Committee Reappointments	In Progress	September 23, 2024	0	These are Select Board reappointments
Town Counsel Discussion on Attorney General Determinations	Idea	September 23, 2024	1	
Update on Lead and Copper Program	Ready	September 23, 2024	2	This is an update to Lead and Copper Rules
Discussion on the Burlington/North Sidewalk	Ready	September 23, 2024	3	This is to update the Board on a request for design funding as a Capital request for the Annual Town Meeting in 2025. Planning and Engineering is seeking to discuss with Select Board before the budget process gets underway to discuss the extent of the proposed work.
Discussion on Preferred Bedford/Hartwell 25% Design	Ready	September 23, 2024	4	This would be a discussion on the preferred design to update the Select Board on the 25% design plans prior to the scheduling of a update for the final presentation of te preferred design tot he public at a separate public meeting in October.
Bond Issuance - BAN's	Ready	September 23, 2024	5	Carolyn indicated she will need to issue Bond Anticipation Notes before the end of September for ongoing projects.
PLACEHOLDER Review and Approve the 250th Monument at Belfry Park	Ready	September 23, 2024	6	This is a request to approve the design provided to the Select Board for the 250th monument at Belfry Park
Select Board to call Special Town Meeting 2024-1 and review Special Town Meeting 2024-1 DRAFT Warrant	In Progress	September 23, 2024	7	Special Town Meeting 2024-1 will be called on 9/23 and draft warrant (without Citizen petitions) will be reviewed. Proposed dates for Special Town Meeting-1 is November 12, 13 and 14 10/2 at 1pm Citizen petitions deadline 10/4 Final warrant to be signed by Select Board
Water and Sewer Abatement Appeal - 24 Oakland St.	In Progress	September 23, 2024	8	What meeting date 9/9 or 9/23 agenda?? Formal request Email received 8/13/2024 from G. Szymanski looking to schedule Water and Sewer Abatement Appeal. V. Walsh has been informed and will supply info on the WSAB original decision as well her info/recommendation to this appeal