



Town of Lexington
Town Manager's Office

James J. Malloy, Town Manager
Kelly E. Axtell, Deputy Town Manager

Tel: (781) 698-4540
Fax: (781) 861-2921

MEMORANDUM

TO: Select Board
FROM: Jim Malloy, Town Manager
DATE: July 5, 2024
RE: Weekly Update

The following is an update of activities for the week ending July 5, 2024:

Town Manager Updates:

- Attached please find the second WARN notice from Takeda that they are laying off an additional 31 employees at the Lexington site.
- Attached please find the agenda tracker for upcoming Select Board meetings.

Land Use Housing and Development:

Planning

- It is finally happening! After two years of working with TSG and the Select Board, the Kendall/Farmcrest neighborhood will be painting the intersection shoulders on 7/13. Sherwin Williams is donating the paint and t-shirts for the kids to wear. The Street Art project is a community building activity as part of a neighborhood block party. We will be watching closely to see how people react; to get a sense whether the project humanizes the street for cut through drivers. Also, how long the paint will last.

Recreation and Community Programs:

- Lexington has been selected for the 2024 USTA Outstanding Facility Awards for the Center Recreation Area Tennis Courts. Attached is the official award announcement. The award will be presented at the awards ceremony being held at the US Open on August 27, 2024.



Better Health, Brighter Future

June 25, 2024

To All Persons on the Distribution List and warnnotice@mass.gov:

In accordance with the federal Worker Adjustment and Retraining Notification Act (29 U.S.C. §2101 *et. seq.* and Massachusetts General Laws Annotated Chapter 149 § 179B; Chapter 151A § 71B, we are writing to inform you that Takeda Pharmaceuticals USA, Inc.. ("Takeda") headquartered in Lexington, Massachusetts, will conduct mass layoffs.

The decision is permanent. No "bumping rights" are implicated by this action and there are no unions representing employees at any location.

The employment sites collectively affected by this action are:

125 Binney Street, Cambridge, MA 02142
40 Landsdowne Street, MA, 02139
500 Kendall Street, MA 02142
650 Kendall Street, MA 02142
45-55 Hayden Ave, Lexington, MA 02421
300 Shire Way, Lexington, MA 02421

The Federal EIN for the business represented is:
134013710

These additional layoffs will begin in late August 2024 and will end in March 2025. The final number of layoffs is not clear at this time, as it is dependent on the number of employees who accept redeployment opportunities; however, at this time, we are impacting 189 employees at our Cambridge site and 31 employees at our Lexington sites. If additional employee layoffs are determined in the future, we will supplement this notice with that information.

Enhanced severance packages including robust outplacement support are being provided to individuals whose roles are eliminated and do not have redeployment options. Each of the impacted employees will receive a written 60-day notice of position elimination.

For further information about this event, please feel free to contact Sonali Das at 617-309-9740 or sonali.das@takeda.com.

Very truly yours,

A handwritten signature in black ink, appearing to be "Sonali Das", with a horizontal line extending to the right.

Sonali Das
Lead Counsel—US Employment, Takeda Pharmaceuticals USA, Inc.

Attachments: Distribution List, List of Affected Job Titles and number of individuals in each role



Better Health, Brighter Future

Distribution List

Ken Messina
MassHire Rapid Response Manager
MassHire Department of Career Services
Saltonstall Building
100 Cambridge Street, 5th Floor
Boston, MA 02114
ken.messina@mass.gov

Denise Simmons
Mayor of City of Cambridge
195 Brookline Street
Cambridge, MA 02139
dsimmons@cambridgema.gov

James Malloy
Town Manager—Lexington, MA
1625 Massachusetts Ave.
Lexington, MA 02420
townmanager@lexingtonma.gov

William Francis Galvin
Secretary of the Commonwealth of Massachusetts
One Ashburton Place
Boston, MA 02108
cis@sec.state.ma.us

Agenda Tracker

ITEM NAME	PROPOSED DATE	MINUTES	Item #	Description
Select Board Retreat -(am meeting)	8-Jul-24	180	-1	9:am to 12 noon Jon Wortmann Session with Select Board
Approve and Sign Eagle Scout Commendation Letter - Amelia Grace Tan	8-Jul-24	0	0	Need Amelia's Address for letter, Scout 119
Approve and Sign Proclamation - Massachusetts Emancipation Day aka Quock Walker Day	8-Jul-24	0	0	
Approve Select Board Committee Appointments	8-Jul-24	0	0	Lexington Housing Authority- Tenant Member Seat & TCC Full Member Yifang Gong & David Grabel
Approve Select Board Committee Reappointment	8-Jul-24	0	0	Town Celebrations Subcommittee - Perla Walling-Sotolong (expiring 6/30/24)
Approve Select Board Committee Resignation	8-Jul-24	0	0	Lexington Tree Committee- James Wood, effective August 1, 2024
Approve Select Board Meeting Minutes	8-Jul-24	0	0	June 17 Select Board
Approve Water & Sewer Commitments	8-Jul-24	0	0	
Accept Drainage Easement - 65 Winter Street	8-Jul-24	0	0	This is a friendly easement that allows the Town to improve drainage. It was negotiated with the homeowner and the document was drafted by Town Counsel.
Amend Battle Green Permit for Rain Date for Parkers Prelude	8-Jul-24	0	0	Request for 7/20/2024 Rain Date
Battle Green Use Request - Lexington Minute Men	8-Jul-24	0	0	The Lexington Minute Men are looking to conduct their Change of Command Ceremony on the Battle Green on 10/8 from 12:00pm to 4:30pm (Police; Fire; TMO; DPW - to review)
FY2024 Budget Adjustments	8-Jul-24	15	1	Year end budget adjustments

Discussion regarding Potential Summit on Sustainable Efforts and Historic Preservation	8-Jul-24	15	2	This would be a discussion whether the Board believes there is value to holding a summit with Sustainable Lexington, the Sustainability and Resilience Officer, Historic Districts Commission, Historical Commission (AC/CEC?) and perhaps creating an Ad Hoc Working Group to address any bylaw issues that could provide consideration of sustainability efforts in regard to historic preservation.
Update on Town Manager Search Screening Committee Timeline	8-Jul-24	5	3	Jill Hai will provide an update to the Select Board on the progress of the TMSSC
Discuss Plastic Bottle Ban Policy - Municipal Services	8-Jul-24	15	4	This is a follow up on the plastic bottle prohibition policy
Review and Approve Conduct and Decorum for Public Meetings Policy	8-Jul-24	10	5	Follow up from 12/18/2023 meeting
Review and Approve Lex250 Recommendation for Dignitaries Invitations	8-Jul-24	15	6	Review report from Lex250
Discussion of East Lexington Fire Station Options	22-Jul-24	30	-1	To discuss potential locations which may require real estate acquisition under Exemption 6.
Appointment of Election Officers	22-Jul-24	0	0	Placeholder for Town Clerk request to appoint Election Officers for the period beginning September 1, 2024 M. DeAlderete asked if Board would announce at their Meeting that the Town is actively seeking election workers for the September 3rd State Primary and offer half or full day shifts
PLACEHOLDER - National Minority Mental Awareness Proclamation	22-Jul-24	0	0	Dana Bickelman is looking to send in a proclamation in to be approved but nothing has been received yet
Select Board Minutes	22-Jul-24	0	0	June 24 SB minutes
Accept Fairland Pump Station Easement	22-Jul-24	5	1	The developer is providing us an easement which was agreed on during the Planning Board approval process. The easement provides the town a parcel of land to install a water booster station to improve water pressures in that area if we determine it is the most appropriate solution.

Comcast Renewal - Hearing - Approve Comcast Renewal Contract	22-Jul-24	20	2	
PLACEHOLDER - Discuss Reporting Structure for Planning of Lex250 Events - Town Celebration Committee	22-Jul-24	10		6/20 request from S. Barry
PLACEHOLDER - Approve One-Day Liquor License - Wilson Farm, Inc.	22-Jul-24			Event: "Dinner in the field" July 25, 2024 5:30 pm- 9:30 pm. Waiting for fee payment.
Placeholder Vote and Sign September 2024 Primary Election Warrant	22-Jul-24	0		M. DeAlderete targeting to have primary election warrant ready to be voted by Board (note to self, check to see if this can be on consent)



United States Tennis Association
11 Times Square – 34th Floor
New York, NY 10036
914.696.7000
usta.com

July 1, 2024

Melissa Termine Battite
80 Worthen Road
Lexington, Massachusetts 02420

re: USTA Outstanding Facility Awards- Town of Lexington - Center Recreation Complex Gallagher Tennis Courts

Dear Melissa Termine Battite,

The USTA would like to congratulate your organization on receiving a 2024 USTA Outstanding Facility Award. This award recognizes Town of Lexington - Center Recreation Complex Gallagher Tennis Courts's exemplary tennis venue and commitment toward the growth and development of tennis in the community.

As part of this award the USTA will provide the following:

- Invitation to an awards ceremony being held at the US Open on August 27th which includes grounds passes to the tournament for the day for 2 (two) representatives from the facility*.
- Indoor award plaque and outdoor sign mailed to your facility
- Press release to be distributed at a later date

On behalf of the selection committee, congratulations on this outstanding achievement. I wish you continued success in bringing the great game of tennis to those in your community and we look forward to hosting you in New York this August.

Regards,

A handwritten signature in black ink, appearing to read "Todd Carlson", with a long horizontal flourish extending to the right.

Todd Carlson
Director, USTA Tennis Venue Services, CTAs, & Parks

**The USTA offers a partial travel stipend to facilities requiring financial assistance to attend the awards ceremony in New York. Reimbursement is subject to USTA approval and submission of original receipts, a completed expense report, and an executed W-9 form. Please contact facilities@usta.com to discuss eligibility. Facilities are responsible for all other expenses.*