

SELECT BOARD MEETING

Wednesday, April 10, 2024

Select Board Meeting Room, 1625 Massachusetts Avenue, Lexington, MA 02420 - Hybrid Participation*
6:00 PM

AGENDA

SELECT BOARD MEMBER CONCERNS AND LIAISON REPORTS

1. Select Board Member Announcements and Liaison Reports

TOWN MANAGER REPORT

1. Town Manager Weekly Update

CONSENT AGENDA

1. Approve and Sign Awards for Patriots' Day 2024
 - Minuteman Cane Award
 - Pat Flynn Outstanding Youth Awards
2. Approve and Sign Water and Sewer Finals
3. Approve Select Board Meeting Minutes
 - March 11, 2024 Select Board
 - March 18, 2024 Select Board
 - March 20, 2024 Select Board
 - March 27, 2024 Select Board

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Grant of Location for Eversource - East Street 6:05pm
2. Grants of Location for Verizon & Eversource - Pelham Road 6:15pm
 - Verizon & Eversource Joint-Owned Pole
 - Eversource Installation of Conduit
3. 2024 Annual Town Meeting 6:25pm
 - Select Board Article Discussion and Positions
4. Joint Meeting - Select Board, Appropriation Committee & Capital Expenditures Committee 6:35pm
 - Discuss Police Station Project Budget for Solar Canopy/Batteries

ADJOURN

1. Anticipated Adjournment 6:50pm

Meeting Packet: <https://lexington.novusagenda.com/agendapublic/>

****Members of the public can attend the meeting from their computer or tablet by clicking on the following link at the time of the meeting:***

<https://zoom.us/j/99739813810?pwd=bEZZNE9HK3MyY1AvcWc5d0NsQ0JlQT09>

iPhone one-tap:

+13092053325,,99739813810#,,, *153496# US

+13126266799,,99739813810#,,, *153496# US (Chicago)

Telephone:

- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 205 6099 US (New York)

Meeting ID: 997 3981 3810

Passcode: 153496

An Act Relative to Extending Certain State of Emergency

Accommodations: <https://www.mass.gov/the-open-meeting-law>

The next regularly scheduled meeting of the Select Board will be held prior to 2024 Annual Town Meeting on Wednesday, April 24, 2024 at 6:00pm via hybrid participation.

Hearing Assistance Devices Available on Request

*All agenda time and the order of items are approximate and
subject to change.*



AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Select Board Member Announcements and Liaison Reports

PRESENTER:

Select Board Members

ITEM NUMBER:

LR.1

SUMMARY:

Under this item, Select Board Members can provide verbal updates, make announcements, as well as comment on any additional points or concerns. There are currently no written updates or announcements for the April 10, 2024 meeting.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

4/10/2024

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Town Manager Weekly Update

PRESENTER:

Jim Malloy, Town Manager

ITEM NUMBER:

TM.1

SUMMARY:

Attached please find the weekly update for the week ending on:

- April 5, 2024

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

4/10/2024

ATTACHMENTS:

Description	Type
□ Weekly Update 4-5-24	Cover Memo



Town of Lexington

Town Manager's Office

James J. Malloy, Town Manager
Kelly E. Axtell, Deputy Town Manager

Tel: (781) 698-4540
Fax: (781) 861-2921

MEMORANDUM

TO: Select Board
FROM: Jim Malloy, Town Manager
DATE: April 5, 2024
RE: Weekly Update

The following is an update of activities for the week ending April 5, 2024:

Town Manager Updates:

- At the last Select Board meeting (4/1/24) I indicated that the Chief of Police was having his staff track the accidents at the new roundabout as a follow up. Attached please find a memo from Chief McLean regarding the reduction in accidents since the roundabout was opened last Fall. The initial outlook is that the roundabout is working as designed and has made the intersection safer. Staff will continue to monitor and will alert the Select Board should there be any change.
- The first quarter ARPA requests are attached for the Board's review. This is scheduled on the Select Board agenda to be discussed on 4/29. For informational purposes, the 2nd quarter requests will likely be the last "normal" requests. The 3rd quarter request will be where we will need to consider rescinding approvals that do not appear to be able to be under contract by 12/31 so that the funds can be reconsidered for other projects, so that those new projects have the opportunity to get under contract by 12/31. Please note that I have not removed the Police Station Canopy Request, but the Select Board has already indicated they were not inclined to approve that request. Minus this request, if all other requests were approved, there would be \$404,831 remaining (the spreadsheet indicates -\$484,169 with the canopy included).
- The Town submitted applications for Congressionally Directed Spending to both the US Senate (through Senators Warren and Markey) and House (Representative Clark) for funding for the Police Station Solar Canopy project. Additionally, Mike Cronin and I met with Mark Sandeen and Joe Pato and reviewed the Return of Investment as presented to Town Meeting in 2023 (at \$3.4 million) and the current estimate (at \$4.6 million) and the ROI is as summarized below (detailed spreadsheets are attached):

Presented in 2023:

Project Cost:	\$	3,400,000
Investment Tax Credit:	\$	1,020,000
Net Debt Issuance:	\$	2,380,000

Net Payback Period (Yrs):		11
Cumulative Payback Period (Yrs)		14
Total 30 Year Savings:	\$	4,298,198

<u>2024 Estimates:</u>	520 KWH	1040 KWH
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10 Year Debt Issuance

Project Cost:	\$	4,626,530	\$	4,257,530
Investment Tax Credit:	\$	1,387,959	\$	1,277,259
Net Debt Issuance:	\$	3,238,571	\$	3,238,571

Net Payback Period (Yrs):		11		11
Cumulative Payback Period (Yrs)		15		13
Total 30 Year Savings:	\$	5,903,344	\$	6,494,478

20 Year Debt Issuance

Project Cost:	\$	4,626,530	\$	4,257,530
Investment Tax Credit:	\$	1,387,959	\$	1,277,259
Net Debt Issuance:	\$	3,238,571	\$	3,238,571

Net Payback Period (Yrs):		6		2
Cumulative Payback Period (Yrs)		11		3
Total 30 Year Savings:	\$	4,855,630	\$	5,898,424

- Attached please find the agenda tracker for upcoming Select Board meetings.

Land Use Housing and Development:

Economic Development

- Return of the Massachusetts Governor's Conference on Travel & Tourism - After a 10-year-long break, the Governor's conference was back in action, buzzing with energy and enthusiasm from the Travel and Tourism community. With 450 attendees the day was an endless meet-and-greet networking event with veterans and newbies of the Tourism industry. There were several insightful panel discussions with topics that included the international Travel Landscape, Working with Travel Media, Culinary Corner, and Films industry in Massachusetts. The high points of the conference were the unveiling of the [MA250 branding and website](#). The Conference also felicitated Tourism notables such as [Jonathan Lane](#), [Patti Loyd](#), and Tony D'Agostino (Retiring Research Director at Commonwealth of Massachusetts) with achievement awards for their contribution to

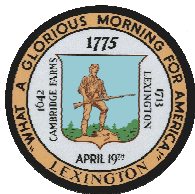
this industry. Overall, the conference put a spotlight on the Tourism industry and was a precursor to the Celebration of the 250th Anniversary of the American Revolution in 2025.

Planning

- 28 Meriam St./32 Edgewood – The Planning Board’s continued public hearing for the special residential development will be held at 6:00 pm on Zoom on Thursday, April 11.
- After advocacy from Jim Malloy and Michelle Ciccolo and attending many MPO meetings by Sheila Page, the MPO voted today to include \$1.65M for FFY 26 on the TIP to do design work for the entire Rt4/225- I-95 interchange. The Bedford Hartwell Complete Streets Project 25% design work initially included only the southbound ramps. During the 25% design’s future traffic analysis it became clear that the Town needed to study the full interchange to provide adequate traffic capacity to meet future demands. MassDOT provided money to do a traffic analysis and alternative concepts study of the entire interchange. Concept plans developed thus far conclude that a diverging diamond interchange provides the needed safety, efficiency and capacity. With this TIP funding we will investigate the structural integrity of the bridge, determine if the bridge can be retrofitted or replaced and to further the interchange design. This money is not available until October 2025 and the Town will need to continue to advocate again next year.

Department of Public Works:

- The Town was recognized twice in the past 2 weeks for the Center Streetscape Project. The Town received the Silver Award for Engineering Excellence from the MA American Council of Engineering Companies (ACEC) presented at their Engineering Excellence Awards Gala in Boston. The Town also received the Bechtel Award in Design Excellence from Bechtel Frank Erickson Architects presented at the Lexington Historical Society Annual Meeting.



Town of Lexington

Police Department

MEMORANDUM

TO: James Malloy, Town Manager
FROM: Michael A. McLean, Chief of Police
DATE: April 1, 2024
SUBJECT: Bedford Street Roundabout

Since the installation of the roundabout at the intersection of Bedford Street and Harrington road there have been some claims by area residents that this area presents more safety hazards for pedestrians, cyclists and motor vehicles than the previous design. Prior to this new design, the Harrington and Bedford Streets intersection has historically been one of highest crash locations in the town. The new design of the roundabout was specifically built to make the passage through the intersection safer for all modes of travel. I have included the last five (5) years of crash data logged in our computer aided dispatch system for the location:

2019:	19 crashes
2020:	2 crashes (COVID year)
2021:	11 crashes
2022:	19 crashes
2023:	6 crashes
2024:	1 crash (only crash at this intersection, including the 2023 crashes, since the rotary was put in. There was another incident where a truck had the rear left side wheels drive over the rotary and caused non-permanent damage.

This is just an initial memo on the amount of crashes reported at the site. We will be working with the Engineering Department to review crashes and conduct speed surveys to get a full understanding of the safety measures of the new design. I am free to discuss this information at your convenience.

ARPA FUNDING REQUEST BY DEPARTMENTS - UPDATED 3-29-24

Total Amount Approved to Date	\$	9,003,407	90.9%
Total ARPA Funds	\$	9,903,381	
Additional Request for 4/1/24	\$	1,384,143	14.0%
ARPA Available Balance (if all current requests are approved)	\$	(484,169)	-4.9%
Total of Previous Approvals to be Closed Out	\$	-	0.0%
Revised ARPA Balance	\$	(484,169)	-4.9%

Amounts Approved:

	<u>Previously Approved</u>			<u>Balance Remaining</u>			<u>New Requests</u>
Economic Stimulus & Resiliency	\$	3,280,103	36.4%	\$	1,341,146	40.9%	\$ 188,765
Food Insecurity	\$	200,000	2.2%	\$	35,405	17.7%	\$ 40,000
Housing	\$	1,479,235	16.4%	\$	34,635	2.3%	\$ -
Pandemic	\$	1,189,877	13.2%	\$	712,110	59.8%	\$ 242,000
PIRs	\$	521,000	0.0%	\$	125,000	24.0%	\$ -
Public Health & Safety	\$	2,333,192	25.9%	\$	544,071	23.3%	\$ 913,379
	\$	9,003,407	94.2%	\$	2,792,367	31.0%	\$ 1,384,143

Project	Department	Funding Request	Date Approved	Vote	Amount Approved/Requested	Notes	3/19/2024	Goal	Status
43244	250th Committee	250th Event Planning and Implementation	6/5/2023	5-0	\$ 500,000	This request is to provide funding for event planning and implementation and any staff costs	\$ 492,947	Economic Stimulus & Resiliency	
43207	Committee/ Community Requests	LCA, Symphony, Munroe Center: Non-profit and Small Business Sustainability Fund for cultural sector	1/10/22	5-0	\$ 50,000		\$ -	Economic Stimulus & Resiliency	
43212	Committee/ Community Requests	Lex Retailer's Association: Discovery Day, Halloween Walk, Holiday Lighting, Taste of Lexington	2/1/22	5-0	\$ 48,903	There is a question whether this was intended to be a 3-year commitment	\$ -	Economic Stimulus & Resiliency	\$10,000 expended, \$20,000 for holiday lighting committed, \$20,000 remaining to use for Discovery Day and Taste of Lexington
43214	DPW	Picnic Tables for Center	2/1/22	5-0	\$ 24,000		\$ -	Economic Stimulus & Resiliency	The picnic tables have been delivered and staff is assembling them and delivering them to various sites.
43231	Economic Dev/DPW	Parklet – needs to be replaced	8/8/22	3-1	\$ 75,000		\$ -	Economic Stimulus & Resiliency	The parklet will be bid out this winter.
43208	Economic Development	Small Business Assistance	1/10/22	5-0	\$ 1,400,000	1/10/22 voted \$250,000; \$350,000 additional on 4/6/22; \$300,000 on 6/6/22; and \$500,000 voted on 12/5/22	\$ -	Economic Stimulus & Resiliency	All Small Business Assistance Items have been combined for Accounting Purposes
43213	Economic Development	Visitor Center website rebuild	2/1/22	5-0	\$ 50,000	2/1/22 voted \$25,000 & additional \$25,000 on 6/6/22	\$ 14,859	Economic Stimulus & Resiliency	Contractor Selected, work is underway.
43215	Economic Development	Pop Up Business Incubator	2/1/22	5-0	\$ 110,000	2/1/22 Voted \$100,000 & \$10,000 for the ramp on 6/6/22	\$ -	Economic Stimulus & Resiliency	100% expended + used \$4,600 from the small business grant
43216	Economic Development	Store back/ storefront improvement plan	2/1/22	5-0	\$ 100,000		\$ 100,000	Economic Stimulus & Resiliency	
43228	Economic Development	Non-Profit Business Assistance	6/6/22	5-0	\$ 50,000		\$ -	Economic Stimulus & Resiliency	100% Expended
43237	Economic Development	East Lexington Bike Path Landscape Improvements	9/6/22	4-1	\$ 400,000		\$ 352,400	Economic Stimulus & Resiliency	Working with a consultant now
43233	Human Services/Sustainability	Bike Racks for E. Lexington	8/8/22	4-0	\$ 7,200		\$ 3,365	Economic Stimulus & Resiliency	The Economic Development Department is working with two potential locations to place the bike racks in E. Lexington
43246	Select Board	Center Charette	7/10/2023	4-0	\$ 25,000	This has been requested from the Economic Development Committee and previously discussed by the Select Board.	\$ -	Economic Stimulus & Resiliency	

Project	Department	Funding Request	Date Approved	Vote	Amount Approved/Requested	Notes	3/19/2024	Goal	Status
43222	Town Manager	Participatory Budget set-aside	2/1/22	5-0	\$ 440,000	2/1/22 voted \$500,000 + \$20,000 for community engagement; increased from \$500,000 to \$505,000 on 4/10/23 Reduced by \$85,000	\$ 377,575	Economic Stimulus & Resiliency	Responses have closed for initial submissions, staff have reviewed those responses and made an initial pass on what is acceptable for the Select Board's review it has been limited to 25 projects, staff is workign on cost estimates.
43205	Human Services	Food Insecurity	1/10/2022 & 7/10/2023	4-0	\$ 200,000	This is a request to continue the food gift cards, food pantry funding and replace refrigerator /freezer for Meals on Wheels	\$ 35,405	Food Insecurity	
43209	LexHab	Lexhab - Vine Street Design Funding	1/10/22	5-0	\$ 115,000		\$ 34,635	Housing	
43210	LexHab	Lexhab Request to buy houses	1/10/22, 12/5/22 & 6/5/23	5-0	\$ 1,340,000		\$ -	Housing	
43211	LUHD	Develop a proposal for a Municipal Affordable Housing Trust & Development Corporation	1/10/22	5-0	\$ -	Eliminated on 2/5/24 as unnecessary	\$ -	Housing	To date, the proposals were prepared without the need for ARPA funds. STM will vote Nov 2022 on the two proposals. Funds could now be used to support the Housing Trust in drafting the Action Plan and Guidelines for the Housing Trust.
43217	Select Board	Fund SPRD Consultant		5-0	\$ 24,235		\$ -	Housing	The SPRD Ad Hoc Committee will present an update to the elected boards November-February, and continues to work towards a zoning bylaw amendment to bring to 2023 Annual Town Meeting. Remaining funds will be used for a consultant to develop visualization tools to show how the new zoning will appear, and on design guidelines and public engagment leading up to Town Meeting.
43223	Human Resources	Administrative Assistant	8/8/22	4-0	\$ 26,609		\$ -	Pandemic	Candidate hired - will reclass salary at EOY
43224	IT	Remote/Hybrid Town Meeting Technology	2/27/2023	5-0	\$ 661,100	2/27/23 voted \$20,000; 5/16/22 voted \$40,000; on 9/6/22 voted \$20,000 & on 2/27/23 voted \$20,000 & 7/10/23 voted \$561,100	\$ 538,914	Pandemic	
43221	Recreation	Outside shelters for programming	2/1/22	5-0	\$ 235,000	2/1/22 voted \$160,000 & \$75,000 (4-0 vote) on 8/8/22	\$ 173,196	Pandemic	In porcess for finalizing quotes for a new shade structure at the pool and the Community Center and Lincoln Park and pocket parks.
43241	Select Board/DPW	Curbside Composting	\$ 44,970	May-00	\$ 216,000		\$ -	Pandemic	This is for a FY24 budget timeframe.
43245	Town Clerk	Front Hall Meeting Display	7/10/2023	4-0	\$ 1,168	This request is to add a AV display in the front hall that would publicize public meeting	\$ -	Pandemic	
43242	Town Manager	Internal Equity Audit	4/10/2023	4-0-1	\$ 50,000		\$ -	Pandemic	The Town received a \$50,000 grant to perform an equity audit and develop an Equity Plan, the estimated cost is \$100,000.
43256	DPW	Expanded Food Waste Program	2/5/2024	5-0	\$ 396,000	See PIR (Attached)	\$ -	PIR	
43257	Health	Vehicle	2/5/2024	5-0	\$ 50,000	See PIR (Attached)	\$ 50,000	PIR	
43258	Town Manager	ADA Town Building Self Evaluation and Transition Plan	2/5/2024	5-0	\$ 75,000	See PIR (Attached)	\$ 75,000	PIR	
43218	DPW	Bikeways – 6 replacement bottle filling stations (\$6K each)	2/1/22	5-0	\$ 36,000		\$ 1,245	Public Health & Safety	The bottle filling stations have been received and will be installed in the spring of 2023.
43230	DPW	Two additional electronic sign boards for communications (\$15-\$20K each)	8/8/22	4-0	\$ 43,600		\$ -	Public Health & Safety	Two sign boards have been purchased for use by the Town
43243	DPW	Lead and Copper Service Line Inventory, Planning & Replacement	4/10/2023	4-0-1	\$ 329,580		\$ -	Public Health & Safety	This is for engineering and design services.
43229	Fire Deparment	Fire Pumper Overage	8/8/22	4-0	\$ 100,916	8/8/22 voted \$82,882 for fire pumper overage + \$18, 109 for new fire hose	\$ -	Public Health & Safety	Fire Pumper designed and ordered (540 Day Build) New hose selection and then will be ordered.
43229	Fire Department	Overtime	7/11/22	5-0	\$ 80,188		\$ 37,572	Public Health & Safety	Finance Department
43235	Fire Department	ATV Ambulance	10/3/2022	3-2	\$ 93,876		\$ -	Public Health & Safety	ATV and Trailer designed and ordered (200 Day Build)
43239	Fire Department	Fire Dept and Emergency Management Respirator Protection	12/5/22	5-0	\$ 40,000		\$ -	Public Health & Safety	If approved order to be placed.
43201	Health	Take Home Rapid Test Kits	1/10/22	5-0	\$ 22,863	\$25,000 approved \$2,137 closed out	\$ -	Public Health & Safety	100% expended
43203	Health	Ongoing Support for Lexington Health Department (contact tracing, food inspections, health nurse)	1/10/22	5-0	\$ 100,000		\$ 2,116	Public Health & Safety	Researching quotes to upgrade vaccine freezer and additional nursing help for clinics,
43204	Health	Community COVID events	1/10/22	5-0	\$ 175,000	Modified on 10/24/22 to allow for COVID Vaccination Events	\$ 28,000	Public Health & Safety	Community testing events have been held as planned earlier in 2022, the remaining balance has been set aside for community vaccination events

Project	Department	Funding Request	Date Approved	Vote	Amount Approved/Requested	Notes	3/19/2024	Goal	Status
43206	Human Services	Mental Health Services/ Health Clinician	1/10/22	5-0	\$ 350,000	\$90,000 approved 1/10/22 and \$260,000 approved on 7/10/23 (This request is for \$80,000 for 3.25 years)	\$ 252,500	Public Health & Safety	Baylee Fairhurst from Eliot Community Human Services started at the end of August and had a full caseload by mid-September. Eliot has not yet invoiced the Town so the balance remains untouched as of 10/28.
43236	Human Services	William James Interface	10/3/2022	5-0	\$ 15,000		\$ -	Public Health & Safety	The funds were moved to a PO in mid-October and the invoice is awaiting approval to pay.
43240	Human Services/Transportation	Depot Bus Shelter (Emery Park)	12/5/22	5-0	\$ 58,000		\$ 3,476	Public Health & Safety	
43219	Police Dept	Lifepak AED devices	2/1/22	5-0	\$ 22,200		\$ 319	Public Health & Safety	The Police Department has received 11 Stryker AED's to replace the aging equipment in police cruisers
43220	Recreation	Bottle Fillers - at 3 locations	2/1/22	5-0	\$ 44,000	2/1/22 Voted \$24,000 & \$20,000 voted on 8/8/22	\$ 16,939	Public Health & Safety	Two completed, the third is outstanding at the reservoir.
43232	Recreation	Basketball Hoops (7)	8/8/22	4-0	\$ 19,936	8/8/23 Voted \$10,500 & \$9,436 voted on 5/22/23	\$ -	Public Health & Safety	Completed
43238	Recreation	Increasing Inclusion Through Technology	12/5/22	5-0	\$ 4,000		\$ 1,352	Public Health & Safety	Waiting a quote to order remaining supplies
43247	Recreation	Water Fountain Intallation at Lincoln Park	7/10/2023	4-0	\$ 6,800	This is related to a previous approval where there was additional work required for piping	\$ -	Public Health & Safety	Completed
43202	Select Board	N95 Masks	1/10/22	5-0	\$ -	\$25,000 approved \$25,000 closed out	\$ -	Public Health & Safety	No funds expended, item closed out
43234	Fire Department	Ambulance	9/6/2022 & 7/10/2023	4-0	\$ 436,862	This is related to the previous approval where the cost has escalated by this amount.	\$ -	Public Health and Safety	Note: This could be approved to allow the Town to order the ambulance and this amount could also be then appropriated at the FTM from the Ambulance Stabilization Account which has \$100,000 and then this could be revoted and returned to available ARPA funds.
43251	Fire Department	Electric Vehicle Fire Nozzle	2/5/2024	5-0	\$ 6,547	This request is to fund a special fire nozzle used to extinguish EV battery fires	\$ -	Public Health and Safety	
43251	Fire Department	Fire Hose	2/5/2024	5-0	\$ 51,216	This request is to purchase additional fire hose for the Fire Department	\$ -	Public Health and Safety	
43252	Fire Department	Radios	2/5/2024	5-0	\$ 69,354	This is a request to continue replacing radios in the Fire Department	\$ -	Public Health and Safety	This request has also been provided to the Lex250 Commission for funding through their ARPA funds as the need correlates to the 250th. If they approve the use of their funds, this does not need to be funded.
43253	Fire/DPW	Hartwell Ave Compost Site Water Main Extension	2/5/2024	5-0	\$ 75,000	This request is to improve public safety at the Compost site on Hartwell Avenue by extending the water main and add a hydrant	\$ 75,000	Public Health and Safety	
43249	Public Facilities	Hands Free Fixtures	7/10/2023	4-0	\$ 76,000	Hands Free fixtures in Community Center and Cary Library only	\$ 76,000	Public Health and Safety	
	Recreation	Therapeutic Recreation Safety & Supplies	11/6/2023	5-0	\$ 10,490	This is for non-violent mental health training	\$ 10,490	Public Health and Safety	PO has been issued and order has been placed.
43254	Recreation	Health/Safety Equipment for Aquatics and Summer Staff	2/5/2024	5-0	\$ 18,320	This request is for First Aid/CPR/AED courses, Lifeguard and water safety courses and related equipment and supplies	\$ 18,320	Public Health and Safety	PO has been issued and order has been placed.
43255	Recreation	Code Blue Tower/Call Box	2/5/2024	5-0	\$ 23,000	This request would add a second Code Blue Call Box at the Center Recreation Area	\$ 5,441	Public Health and Safety	PO has been issued and order has been placed.
43259	Select Board	Hanscom Field Emissions Study	11/27/2023	5-0	\$ 6,250	This is to fund 1/4 of the cost of a study on the emissions of Hanscom Field	\$ -	Public Health and Safety	The other three towns surrounding Hanscom will also be asked to fund \$6,250 to fund a total of \$25,000 for this study.
43248	Town Clerk	Electronic Letter Opener	7/10/2023	4-0	\$ 2,895	To improve administration of vote by mail	\$ -	Public Health and Safety	
	Town Clerk	Election Modernization	11/6/2023	5-0	\$ 15,300	High Speed Processing for large volume of mail in ballots	\$ 15,300	Public Health and Safety	During the COVID pandemic election laws changed to allow mail in voting, which has become very popular. Our current machines porcess 9 ballots per minute. This proposal would be equipment that processes 85 to 110 ballots per minute.
	IT	Outdoor Public Wifi	New	n/a	\$ 188,765	This would provide free wifi in public spaces in the Town Center, Center Fields and Pool and Lincoln Fields for 3 years.	n/a	Economic Stimulus & Resiliency	

Project	Department	Funding Request	Date Approved	Vote	Amount Approved/Requested	Notes	3/19/2024	Goal	Status
	Town Manager	SeeClickFix	New	n/a	\$ 9,778	This is to fund the first year of SeeClickFix to provide residents a two-way communication tool with the Town. Subsequent years will be approximately \$20,000/year.	n/a	Public Health and Safety	Previously, SeeClickFix did not integrate with the Town's GIS/Work Order System. We have continued to follow up with them and their software now integrates with Town software (DPW).
	IT/Recreation	Virtual Reality Headsets for Training	New	n/a	\$ 4,851	This would provide a training option for the Recreation Department for lifeguards (Red Cross now provides VR Training)	n/a	Public Health and Safety	
	Public Facilities	Police Station Battery Option	New	n/a	\$ 889,000	The costs associated with building a solar canopy in a historic district is higher than anticipated and there is a funding shortage to meet all of the programmatic needs related to making the Police Station net zero.	n/a	Public Health and Safety	
	Recreation	Seasonal Event Tent	New	n/a	\$ 9,750	This request would fund a seasonal event tent at the Community Center	n/a	Public Health and Safety	
	Human Services	Fall Gift Card Program	New	n/a	\$ 40,000	This request would be to purchase 500 \$75 gift cards and provide \$2500 additional for emergencies	n/a	Food Insecurity	
	Human Services	Mental Health Clinician Partnership	New	n/a	\$ 240,000	This request would fund a mental health clinician at \$80,000 for 3 years	n/a	Pandemic	
	Equity/Recreation	Diversity, Equity, Inclusion & Belonging - Training Seasonal Staff to create diverse spaces where everyone belongs	New	n/a	\$ 2,000	This request would fund two 60 minute training sessions and undertake pre and post survey data collection and analysis	n/a	Pandemic	
	Sustainability	Municipal Building Decarbonization Roadmap	n/a	n/a	\$ 30,000	This request is to undertake a decarbonization plan for all municipal buildings.	n/a	Public Health & Safety	
	Economic Development	Sign Bylaw Update	n/a	n/a	\$ 75,000		n/a	Economic Stimulus & Resiliency	Through the Small Business Outreach program, Town representatives have heard concerns related to the Town's sign bylaw and the need to make updates.
	Fire Department	Fire Prevention Officer Furniture	2/5/2024	n/a	\$ 6,448	This would be used to fit out an office for an additional Fire Inspector if approved by Town Meeting.	n/a	Public Health and Safety	
	Town Manager	Police & Fire Staffing Needs Study	2/5/2024	n/a	\$ 120,000	This is to fund a study of both public safety departments to determine if current staffing is adequate and to review overtime costs, scheduling, etc.	n/a	Public Health and Safety	Cost was developed by obtaining an estimate from the Center for Public Safety Management. Both Chiefs have reviewed the proposal and support the review.
PIR	Town Manager	General Liability Insurance Consultant	2/5/2024	n/a	\$ 25,000	See PIR (Attached)	n/a	PIR	
PIR	Treasurer/Collector	Tyler ERP/Cashiering Module	2/5/2024	n/a	\$ 105,000	See PIR (Attached)	n/a	PIR	
PIR	Water/Sewer/Finance	Water/Sewer Rate Study	2/5/2024	n/a	\$ 50,000	See PIR (Attached)	n/a	PIR	
	Town Manager	Participatory Budget set-aside (2023 & 2024)	n/a	n/a	\$ 1,000,000	This would be the second and third year of participatory budgeting	n/a	Economic Stimulus & Resiliency	
	Human Services	Increase affordable housing stock - Providing short-term incentives for larger rental property owners (we've been hearing of the significant burden market rate apartments are having on residents, as well as even longer waitlists for subsidized/affordable housing.)	n/a	n/a	Grant basis - limit TBD (\$150,000 - \$200,000 annually)	Address negative economic impacts	n/a	n/a	n/a
	Human Services	Welcome to Lexington Packets	n/a	n/a	TBD	New	n/a	n/a	n/a
	Human Services	Muzzey Re-Use - Adult Day Health Center	n/a	n/a	\$ 500,000		n/a	n/a	n/a
	LUHD - Econ Dev	Financial support for Visitor Center and Liberty Ride	n/a	n/a	\$ 100,000		n/a	n/a	n/a
	250th Committee	Website and Promotion	n/a	n/a	\$ 40,000	New	n/a	n/a	Not Approved
	250th Committee	Penny Imprint Machine	n/a	n/a	\$ 7,000	New	n/a	n/a	Not Approved
	DPW	Water tower replacement	n/a	n/a	TBD (\$1,000,000-\$5,000,000+)	Water, Sewer, Broadband Infrastructure	n/a	n/a	Not Approved
	DPW	Permanent Electronic Sign Board	n/a	n/a	\$ 90,000		n/a	n/a	Not Approved
	Economic Development	Store Façade Improvement Guidelines	n/a	n/a	\$ 100,000	New	n/a	n/a	Not Approved

Project	Department	Funding Request	Date Approved	Vote	Amount Approved/Requested	Notes	3/19/2024	Goal	Status
	Economic Development	Visitor Center/Tourism Study	n/a	n/a	\$ 75,000	New	n/a	n/a	Not Approved
	Fire Deparment	ATV Forestry	n/a	n/a	\$ 60,562		n/a	n/a	Not Approved
	Human Services	Lexpress Buses	n/a	n/a	\$ 827,562	New - Fund portion that MADOT does not fund	n/a	n/a	Not Approved
	Human Services	Blue Bikes	n/a	n/a	\$ 263,000	New (may be funded by earmark)	n/a	n/a	Not Approved
	Human Services	Uber Gift Cards	n/a	n/a	\$ 46,000	Fund portion if Mass Development Grant is received	n/a	n/a	Not Approved
	IT	Broadband/fiber cable expansion	n/a	n/a	\$ 1,000,000	Funded thru CIP + Grant	n/a	n/a	Not Approved
	LUHD - Econ Dev	Bike Node/Technical Assistance grant – expand Downtown iniative to increase ridership to East Lexington- bikeway, wayfinding, lighting	n/a	n/a	TBD - evaluation needed	Address negative economic impacts	n/a	n/a	Not Approved
	LUHD - Econ Dev	Women and minority businesses promotion and retention (MAPC)	n/a	n/a	\$ 30,000		n/a	n/a	Not Approved
	Public Facilities	Bridge Roof	n/a	n/a	\$ 1,525,100	Obtained price at the request of Select Board	n/a	n/a	Not Approved
	Recreation	Sustainable financial aid efforts	n/a	n/a	Grant basis - annual amount TBD	Previously removed from consideration	n/a	n/a	Not Approved
	Recreation	Replace Carpeting	n/a	n/a	TBD	New	n/a	n/a	Not Approved
	Recreation	Benches & Storage Shed	n/a	n/a	\$ 40,000	New	n/a	n/a	Not Approved
	Recreation	Broadband infrastructure to Pool and Old Res, Lincoln Field	n/a	n/a	\$120,000-\$225,000	High Expense/Operational - Not initially recommended by SMT	n/a	n/a	Not Approved
	Recreation	Replace fabric furniture in Community Center	n/a	n/a	\$ 75,000	New	n/a	n/a	Not Approved
	Recreation	Install fitness equipment for Community Center (outdoor) – add pour-in-place surface ~\$70K	n/a	n/a	\$ 70,000		n/a	n/a	Not Approved
	Sustainability	Add solar to affordable housing (LexHAB, LHA)	n/a	n/a	\$ 100,000		n/a	n/a	Not Approved
	TMO	Lawn games, Adirondack chair, etc. to encourage outdoor community building	n/a	n/a	\$ 3,000	Replace public sector revenue	n/a	n/a	Not Approved
	TMO	Improving Communication - sandwich boards, town-wide mailings (2)	n/a	n/a	\$ 11,000		n/a	n/a	Not Approved
	Town Manager	First Floor Info Screen/Photos	n/a	n/a	\$ 10,000	Replace 1980's static	n/a	n/a	Not Approved
	Town Manager	21st Century Select Board Meeting Room	n/a	n/a	\$ 500,000	Update appearance + technology for hybrid/remote meetings	n/a	n/a	Not Approved
	Lexhab	Future Home Purchase	Request	n/a	\$ 315,000	Please see opinion from Town Counsel	n/a	Housng	Please see opinion from Town Counsel
	Affordable Housing Trust	Housing Assistance	Request	n/a	\$ 500,000	Please see opinion from Town Counsel	n/a	Housng	Please see opinion from Town Counsel
	Public Facilities	Air Quality Monitoring System	Request	n/a	\$ 1,164,900	DPF was requested by the Select Board to obtain quotes. Staff is not recommending this project.	n/a	Public Health & Safety	DPF was requested by the Select Board to obtain quotes. Staff is not recommending this project.
	Town Clerk	Elections Trailer and Storage	n/a	n/a	\$ 10,000	This would allow all election equipment to be put in one trailer to be moved for elections.	n/a	?	I don't believe this meets the Board's criteria, although I support the idea of having an elections trailer, in other communities I know this has assisted staff in various departments during elections. This should come forward as a request in the FY25 budget.

Font	Items before the Board recommended for consideration
Font	Items before the Board not recommended
Font	Items already approved by the Board
Font	Items that are for future consideration
Font	Items that have not been approved

TOWN OF LEXINGTON ARPA REQUEST FORM

Name of Project:

Project Cost:

Department:

Cost Basis:

Please describe the project:

Please describe how this meets the Select Board's Nexus with COVID Pandemic:

Date Submitted to the Town Manager:

Submitted By:

TOWN OF LEXINGTON ARPA REQUEST FORM

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Submitted By:

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-59544-1

12/6/2023 2:45 PM

3/31/2024

Client:

LEXINGTON, MASSACHUSETTS

Bill To:

LEXINGTON, MASSACHUSETTS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
John Pugh	(913) 954-0555	pugh@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	SeeClickFix Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -9,776.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	SeeClickFix Request	Unlimited gov user licenses for service request management tool to intake citizen submissions via mobile app. Assign requests internally, resolve issues and measure request performance. Includes support and virtual training services.	USD 19,553.84
1.00	SeeClickFix Organization API	License for private SeeClickFix Organizational API	USD 0.00

List Price - Initial Term Total	USD 21,053.84
Total Investment - Initial Term	USD 9,777.84
Annual Recurring Services (Subject to Uplift)	USD 19,553.84

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

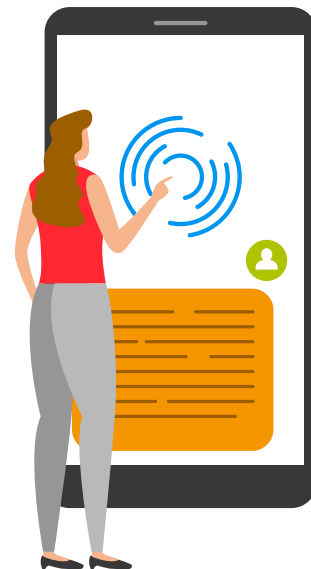
PO Number: (Info needed on Invoice (PO or Job#) if required)

SeeClickFix 311 CRM

POWERED BY CIVICPLUS™

Request Package

Proposal valid for 60 days from date of receipt



Powering and Empowering
Government

PS01252024

Company Overview

CivicPlus History

CivicPlus began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their residents through their web environment. Over the years, CivicPlus has continued to implement new technologies and merge with industry forerunners to maintain the highest standards of excellence and efficiency for our customers.



Our portfolio includes solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, 311 and CRM, process automation and digital services, codification, licensing and permits, web governance and ADA remediation, social media archiving, and FOIA management.

EXPERIENCE

25+ Years
10,000+ Customers
850+ Employees

RECOGNITION

Inc. 5000 11-time Honoree
GovTech 2024 Top 100 Company
Stevie® Awards Recognized with multiple, global awards for sales and customer service excellence

Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their 100,000+ administrative users. In addition, over 340 million residents engage with our solutions daily.

Primary Office

302 S. 4th Street, Suite 500
Manhattan, KS 66502
Toll Free: 888.228.2233 | Fax: 785.587.8951
civicplus.com



civicplus.com

Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

What sets us apart is our Civic Experience Platform. CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.



Features & Functionality

The SeeClickFix 311 CRM is a proven leader of public service 311 request and work management software solutions. Through the use of web and mobile app services, we have helped millions of residents and hundreds of local governments build stronger communities. CivicPlus is committed to helping people and governments build more transparent, collaborative, and engaged communities.

Request & Work Order Management

IMPROVE STAFF EFFICIENCIES

- Easy-to-use mobile apps and website forms give residents a great experience allowing them to manage their request.
- Built-in duplicate detection saves you time and money.
- Geolocation detection from photos for increased location accuracy and ability to upload multiple photos.
- Automatic assignment workflows and due date escalation notification for quick documentation and resolution.
- Internal work orders created from service requests with related photos, locations, and details.
- Easily configure public and private settings for request categories and customizable questions.
- Easily log requests on behalf of residents with automatic updates sent.
- Support for marketing and rollout initiatives to ensure success at launch.
- Simple, clear report interfaces for quick access to data and core metrics.
- Recurring data exports tailored to your reporting requirements.
- Notification functionality for service request status.
- Mobile tools tailored to workers out in the field.
- Over 20 productized integrations and several API options.



RESIDENT MANAGEMENT

- View a resident's profile with their history of interactions.
- Automatic creation of a resident profile.
- Tag profiles for grouping together (business owners, neighborhood watch groups, e.g.).
- Add notes to keep unique information to better personalize interactions with each resident.

ACCESSIBILITY COMPLIANCE

We continuously work to improve best practices and adherence to WCAG, iOS, and Android accessibility guidelines.



INTEGRATION CAPABILITIES

The SeeClickFix 311 CRM can be integrated with numerous other software programs through our connectors. This will allow the system to work with your existing software. Implementation and/or annual subscription fees may apply. Other integrations may be available. Please contact your sales representative for more details.

Current Integrations

- Accela Automation
- ArcGIS Online
- ArcGIS Workforce
- Bigbelly
- Brightly Asset Essentials
- Cartegraph Operations Management Software (OMS)
- Cityworks Asset Management Software (AMS)
- CivicPlus Code Enforcement, Permitting, and Licensing
- Infor Public Sector (IPS)
- Lagan (Verint CRM)
- Lucity
- Maximo
- Microsoft Dynamics
- Motorola PremierOne CSR
- NaviLine
- Oracle Service Cloud
- PubWorks
- TRAKiT
- Tyler Technologies Enterprise Permitting & Licensing Software (EnerGov)
- Tyler Technologies Enterprise Asset Management (EAM)
- VUEWorks

Mobile App

Every organization utilizing the SeeClickFix 311 CRM for request management can deploy branding for the SeeClickFix container application, which geolocates the user and shows the relevant organization(s) for the resident's location. The SeeClickFix mobile application has thousands of reviews with over a 4+ rating in both the Google Play and Apple stores. We update our apps, including Android and iOS, when new features become available or serious bugs have been identified.

- Geo-specific SeeClickFix app.
- Utilization of mobile buttons to display content like payment sites, phone numbers, social media, etc. This can enable you to have an organization-wide mobile app for residents to connect with all aspects of your organization.
- Your internal staff can access most functionality to include due dates, assignments, and internal and public commentary for mobile management of requests.
- Allow for geographic-specific notifications via push to the app, email, and/or your web portal.



The Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized resident interactions. Local governments that leverage our Civic Experience Platform also benefit from:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs to better connect your administration's processes and applications
- A centralized data store with robust data automation and integration capabilities

CIVICPLUS PORTAL

CivicPlus Portal strengthens your community's comprehensive resident relationship management capabilities. With a single username and password, residents can submit a public works request, ask a question, pay a utility bill, or register for an upcoming event. The result is more engaged and invested residents who are more likely to collaborate with you on the success of your community with fewer phone calls, walk-ins, or emails to your department asking how to submit a request or question.

INTEGRATION HUB

With Integration Hub's easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus products or with third parties (for an additional fee) without the need for a developer. You can even easily create integrations using manual import, polling, and webhooks (for an additional cost).



For example, automatically create a request in the SeeClickFix 311 CRM with an IoT device.

The Integration Hub will reduce the amount of manual work your staff needs to do in the course of their daily work. This will save valuable time by automating your most time-consuming manual workflows.

Implementation

Project Timeline

From project kickoff to announcing the launch of your SeeClickFix 311 CRM, the implementation process averages 8-12 weeks. For projects that include specific integration to an approved third-party system, the timeline generally expands to 12-18 weeks. Your staff will work with a CivicPlus implementation consultant to establish a workable schedule once final scope has been determined and your project kicks off. This overview provides you with an outline of what to expect during each phase.

PHASE 1: INTRODUCTION & PLANNING	<ul style="list-style-type: none">• Introduction call• Final project timeline developed
PHASE 2: ACCOUNT CONFIGURATION	<ul style="list-style-type: none">• Configuration of account and best practices• Identify branding standards for mobile app• One hour backend control training
PHASE 3: USER TRAINING & TESTING	<ul style="list-style-type: none">• User training with customized agenda• User testing and revisions
PHASE 4: MARKETING PLANNING	<ul style="list-style-type: none">• Launch and public announcement planning• Development of press release, social media campaign templates, and digital marketing images
PHASE 5: LAUNCH	<ul style="list-style-type: none">• Assistance with launch press release• Press conference/council meeting assistance• Create theme campaigns for specific request types• Assistance developing messaging for PSA video or radio segment announcement

Approaching Your Project Implementation

Phase 1: Introduction & Planning

Implementation begins with an introduction call that includes your leadership team and implementation consultant. We will review your organization's goals, establish a timeline for launching your SeeClickFix 311 CRM, determine which departments will use the solution, and field any questions you have. During the introduction call, we will also determine if a kickoff presentation with your leadership team is needed.

After the introduction call, your implementation consultant will develop a final project timeline based on final scope, agreed milestones, and key deliverables.

Phase 2: Account Configuration

During this phase, your team will gain access to your SeeClickFix 311 CRM account and receive consultation on how to best configure your settings. This phase will also include a one-hour training session on the backend controls via webinar.

We will train you to configure your account for success. Configuration will include setting up members, request types, automatic assignments, and notifications, escalation contacts, timeline response goals, recurring data exports, preformatted response messages, custom emails, geographical areas for tracking and reporting, and mobile app buttons that link to webpages, call phone numbers, or display custom content.

Phase 3: User Training & Testing

Your training will include:

- How to effectively respond to service requests
- Understanding the differences between internal and external communications
- Process to generate work orders
- Creating usable reports
- Overview of new core concepts of application rules for request categories
- Secondary questions
- Workflows
- Request status alerts
- Notices
- User roles
- Access levels

We offer two approaches to training. Depending on the needs of your organization, training can be virtual for live groups or we can develop a train-the-trainer approach and work with two to three people on your team who will then train the remainder of your staff.

After training, authorized members can begin testing the platform to better understand the features and capabilities of the system. This testing also allows for feedback for configuration changes needed prior to launch.



See Click Fix offers two-three free monthly tutorials for customers to attend online at their convenience. We will review the topics you were previously trained on, and you can ask questions from our lead trainer. Many customers find these refresher tutorials extremely valuable as a review or even training of new staff members.

The goal of the SeeClickFix 311 CRM training is to educate system admins for the implementation process. If a custom agenda is required, we will work with you stakeholders to develop the best training for your team.

Your's responsibilities will include:

- Securing stakeholder availability for meeting(s) to customize training agenda.
- Ensure admins are available to participate in the system admin training.
- Have team members available for the SeeClickFix 311 CRM install, provide training on best practices, and system configuration.

Phase 4: Marketing Planning

We will host a specific call to discuss launch and public announcement planning. We can provide a variety of resources to assist in marketing, including our User Adoption Guide and downloadable materials available from our Help Desk.

The basic steps for marketing planning and launch include:

- Setting official launch and announcement date
- Completing a launch questionnaire
- Adding web portal and app links to your website
- Adding the app to Facebook page(s)
- Developing and executing marketing plan



Phase 5: Launch & Announcement

Your customer success manager will work with you to successfully announce the launch of the SeeClickFix 311 CRM in your community. This consulting and assistance may include:

- Assistance with crafting a press release
- Assistance with draft announcement language and design of organization newsletter, flyers, and other community-wide notices
- Assistance creating theme campaigns about specific request types (fall clean up, back to school, hurricane season preparation, etc.)
- Assistance with content/message of public service announcement video or radio segment



Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 9 a.m. – 6 p.m. (ET) to assist with any questions or concerns regarding the technical functionality and usage of your new solution.

CivicPlus Technical Support will provide a toll-free number as well as an online email support system for users to submit technical issues or questions. Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

Support at a Glance

- Technical support engineers available 9 a.m. – 6 p.m. (ET) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)



AWARD-WINNING

CivicPlus has been honored with two Gold Stevie® Awards, three Silver Stevie® Awards, and seven Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 1,000 Employees, Most Valuable Response by a Customer Service Team (COVID-19), Best Customer Satisfaction Strategy, and Remote Customer Service Innovation of the Year. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.



CONTINUING PARTNERSHIP

We won't disappear after your application is launched. You'll be assigned a dedicated customer success manager. They will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

MAINTENANCE

- Extensive automated test suites integrated with version control system
- Web based products receive updates daily via a continuous integration process.
- Mobile apps are managed on a standard schedule for features (every 2-3 months) and as needed for bug fixes



Hosting & Security

The SeeClickFix 311 CRM's operational goal is 99.9% availability. All our systems are monitored continuously with automatic contact mechanisms and escalation to multiple members of our engineering team if a problem is detected. When problems occur, we use various methods to communicate status updates with partners.

Our services operate within the data centers of Linode and AWS, both of which employ numerous techniques to ensure reliable uptimes for our equipment and network access. When outages occur in these facilities, we do depend on our vendors to provide timely updates and resolution.

We have designed our services with redundancy and recovery procedures in mind to mitigate single points of failure. This includes redundant systems, the ability to provision new instances if necessary, and regular data backups. Databases are replicated in real time to a secondary server and backed up at a different data center every four hours for disaster recovery purposes.

Our software and operational configurations are managed in a version control system, and in a worst-case scenario we are able to re-deploy our services from the database backups and version control repositories.

DDOS MITIGATION

We have rate limits and filters in place for our public endpoints to discard most forms of abusive traffic. In a more severe situation, we would be able to migrate our services to alternate IP addresses or employ a commercial DDoS mitigation service to respond to a persistent attack.



SYSTEM SECURITY

- Our server software is updated regularly to minimize exposure to security problems.
- We monitor various security announcement lists in order to respond quickly to any vulnerabilities.
- Systems are accessible to engineers only on an as-needed basis.
- Our software is revision controlled and can be used to recreate our systems as needed for scaling, repairs, or disaster recovery.
- Our systems have restricted visibility to the Internet via firewall mechanisms.
- We support SSL encryption on all our services, including integrations with remote systems.

DATA CENTERS

Our data centers provider employ a variety of physical and system security practices. For more details on their security policies:

- Linode: linode.com/security
- AWS: aws.amazon.com/security
- Heroku: heroku.com/policy/security



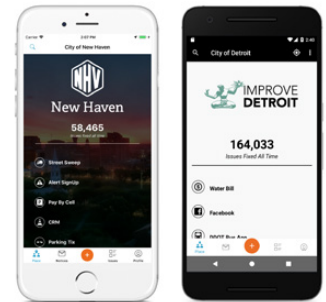
Optional Enhancements

CONVERSATIONS

Conversations is a multi-channel communication tool designed to improve and simplify citizen and local government engagement. Inbound citizen messages from email, text, in-person, and digital media channels are consolidated into a single interface for rapid outbound response. Citizen communication histories are documented at the individual profile level to facilitate optimal service interactions. Flexible internal processes and tools can be configured to ensure better service and more efficient internal workflows.

MARKETPLACE MOBILE APP

The Marketplace app upgrades the SeeClickFix app to a named app in the Google Play and Apple store with your organization's branding. SeeClickFix has built over 200 Marketplace branded apps for city and county governments throughout the U.S. and Canada. With the Marketplace app, you'll receive all of the great benefits of the SeeClickFix container app, but with custom branding - including design and marketing support.



CIVICPLUS CHATBOT POWERED BY FRASE

CivicPlus Chatbot is designed to convincingly simulate the way a human would behave during a customer service interaction. Our advanced technology combines the power of site search and artificial intelligence (AI) to deliver exceptional customer experiences to citizens using your solution. Our Chatbot crawls your CRM and other linked databases to create a continually, automatically updated, AI-powered knowledgebase that you don't have to maintain separately.

IDENTITY PROVIDER (IDP) INTEGRATION

CivicPlus offers IdP integration capabilities, which means you'll benefit from easier integration between your CivicEngage website your favorite third-party solutions. Provide single sign-on (SSO) functionality to streamline managing and supporting user credentials and identify management solutions. CivicPlus IdP partners include Microsoft's Azure Active Directory (AD), Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

Disclaimer

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.



TOWN OF LEXINGTON ARPA REQUEST FORM

Name of Project:

Project Cost:

Department:

Cost Basis:

Please describe the project:

Please describe how this meets the Select Board's Nexus with COVID Pandemic:

Date Submitted to the Town Manager:

Submitted By:

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Cost Basis:

Please describe the project:

Please describe how this meets the Select Board's Nexus with COVID Pandemic:

Date Submitted to the Town Manager:

Submitted By:

TOWN OF LEXINGTON ARPA REQUEST FORM

Name of Project:

Project Cost:

Department:

Cost Basis:

Please describe the project:

Please describe how this meets the Select Board's Nexus with COVID Pandemic:

Date Submitted to the Town Manager:

Submitted By:

2023 Analysis

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Electric Cost
1	\$ 333,200	\$ 49,170	\$ 57,423	\$ 32,138	\$12,936	\$ 5,123	\$ 33,333	\$ 190,124	\$ 143,076	\$ 143,076	\$ 106,593
2	\$ 323,680	\$ 50,147	\$ 59,720	\$ 31,978	\$12,871	\$ 5,225	\$ 33,333	\$ 193,275	\$ 130,405	\$ 273,482	\$ 109,867
3	\$ 314,160	\$ 51,144	\$ 62,109	\$ 31,818	\$12,807	\$ 5,329	\$ 33,333	\$ 196,541	\$ 117,619	\$ 391,101	\$ 113,253
4	\$ 304,640	\$ 52,161	\$ 64,593	\$ 31,659	\$12,743	\$ 5,436	\$ 33,333	\$ 199,925	\$ 104,715	\$ 495,816	\$ 116,754
5	\$ 295,120	\$ 53,197	\$ 67,177	\$ 31,500	\$12,679	\$ 5,545	\$ 33,333	\$ 203,432	\$ 91,688	\$ 587,504	\$ 120,374
6	\$ 285,600	\$ 54,255	\$ 69,864	\$ 31,343	\$12,616	\$ 5,656	\$ 33,333	\$ 207,066	\$ 78,534	\$ 666,038	\$ 124,119
7	\$ 276,080	\$ 55,333	\$ 72,658	\$ 31,186	\$12,553	\$ 5,769	\$ 33,333	\$ 210,833	\$ 65,247	\$ 731,286	\$ 127,991
8	\$ 266,560	\$ 56,433	\$ 75,565	\$ 31,030	\$12,490	\$ 5,884	\$ 33,333	\$ 214,735	\$ 51,825	\$ 783,110	\$ 131,998
9	\$ 257,040	\$ 57,554	\$ 78,587	\$ 30,875	\$12,428	\$ 6,002	\$ 33,333	\$ 218,780	\$ 38,260	\$ 821,371	\$ 136,142
10	\$ 247,520	\$ 58,698	\$ 81,731	\$ 30,721	\$12,365	\$ 6,122	\$ 33,333	\$ 222,970	\$ 24,550	\$ 845,920	\$ 140,429
11	\$ -	\$ 59,865	\$ 85,000	\$ 30,567	\$12,304	\$ 6,244	\$ 33,333	\$ 227,313	\$ (227,313)	\$ 618,607	\$ 144,865
12	\$ -	\$ 61,055	\$ 88,400	\$ 30,414	\$12,242	\$ 6,369	\$ 33,333	\$ 231,814	\$ (231,814)	\$ 386,793	\$ 149,455
13	\$ -	\$ 62,268	\$ 91,936	\$ 30,262	\$12,181	\$ 6,497	\$ 33,333	\$ 236,477	\$ (236,477)	\$ 150,316	\$ 154,204
14	\$ -	\$ 63,506	\$ 95,614	\$ 30,111	\$12,120	\$ 6,627	\$ 33,333	\$ 241,310	\$ (241,310)	\$ (90,994)	\$ 159,119
15	\$ -	\$ 64,768	\$ 99,438	\$ 29,960	\$12,059	\$ 6,759	\$ 33,333	\$ 246,318	\$ (246,318)	\$ (337,312)	\$ 164,206
16	\$ -	\$ 66,055	\$ 103,416	\$ 29,811	\$11,999	\$ 6,894	\$ 33,333	\$ 251,508	\$ (251,508)	\$ (588,820)	\$ 169,471
17	\$ -	\$ 67,368	\$ 107,552	\$ 29,662	\$11,939	\$ 7,032	\$ 33,333	\$ 256,886	\$ (256,886)	\$ (845,706)	\$ 174,920
18	\$ -	\$ 68,707	\$ 111,854	\$ 29,513	\$11,879	\$ 7,173	\$ 33,333	\$ 262,460	\$ (262,460)	\$ (1,108,166)	\$ 180,561
19	\$ -	\$ 70,072	\$ 116,329	\$ 29,366	\$11,820	\$ 7,316	\$ 33,333	\$ 268,236	\$ (268,236)	\$ (1,376,402)	\$ 186,401
20	\$ -	\$ 71,465	\$ 120,982	\$ 29,219	\$11,761	\$ 7,463	\$ 33,333	\$ 274,222	\$ (274,222)	\$ (1,650,625)	\$ 192,447
21	\$ -	\$ 72,886	\$ 125,821	\$ -	\$0	\$ -	\$ 33,333	\$ 232,040	\$ (232,040)	\$ (1,882,665)	\$ 198,706
22	\$ -	\$ 74,334	\$ 130,854	\$ -	\$0	\$ -	\$ 33,333	\$ 238,521	\$ (238,521)	\$ (2,121,186)	\$ 205,188
23	\$ -	\$ 75,812	\$ 136,088	\$ -	\$0	\$ -	\$ 33,333	\$ 245,233	\$ (245,233)	\$ (2,366,419)	\$ 211,899
24	\$ -	\$ 77,318	\$ 141,531	\$ -	\$0	\$ -	\$ 33,333	\$ 252,183	\$ (252,183)	\$ (2,618,602)	\$ 218,850
25	\$ -	\$ 78,855	\$ 147,193	\$ -	\$0	\$ -	\$ 33,333	\$ 259,381	\$ (259,381)	\$ (2,877,983)	\$ 226,048
26	\$ -	\$ 80,422	\$ 153,080	\$ -	\$0	\$ -	\$ 33,333	\$ 266,836	\$ (266,836)	\$ (3,144,819)	\$ 233,503
27	\$ -	\$ 82,021	\$ 159,204	\$ -	\$0	\$ -	\$ 33,333	\$ 274,558	\$ (274,558)	\$ (3,419,376)	\$ 241,224
28	\$ -	\$ 83,651	\$ 165,572	\$ -	\$0	\$ -	\$ 33,333	\$ 282,556	\$ (282,556)	\$ (3,701,932)	\$ 249,223
29	\$ -	\$ 85,313	\$ 172,195	\$ -	\$0	\$ -	\$ 33,333	\$ 290,841	\$ (290,841)	\$ (3,992,773)	\$ 257,508
30	\$ -	\$ 87,009	\$ 179,082	\$ -	\$0	\$ -	\$ 33,333	\$ 299,425	\$ (299,425)	\$ (4,292,198)	\$ 266,091
	\$ 2,903,600	\$ 1,990,842	\$ 3,220,568	\$ 613,133	\$ 246,792	\$ 124,464	\$ 1,000,000	\$ 7,195,798	\$ (4,292,198)		\$ 5,211,409

2024 10-Year Debt 520 KWH

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Electric Cost
1	\$ 453,400	\$ 67,810	\$ 83,297	\$ 25,501	\$12,954	\$ 10,846	\$ 34,667	\$ 235,074	\$ 218,326	\$ 218,326	\$ 151,107
2	\$ 440,446	\$ 69,157	\$ 86,629	\$ 25,373	\$12,889	\$ 11,062	\$ 34,667	\$ 239,778	\$ 200,668	\$ 418,994	\$ 155,787
3	\$ 427,491	\$ 70,532	\$ 90,094	\$ 25,246	\$12,825	\$ 11,284	\$ 34,667	\$ 244,647	\$ 182,844	\$ 601,838	\$ 160,626
4	\$ 414,537	\$ 71,934	\$ 93,698	\$ 25,120	\$12,760	\$ 11,509	\$ 34,667	\$ 249,688	\$ 164,849	\$ 766,687	\$ 165,632
5	\$ 401,583	\$ 73,363	\$ 97,446	\$ 24,994	\$12,697	\$ 11,740	\$ 34,667	\$ 254,907	\$ 146,676	\$ 913,363	\$ 170,809
6	\$ 388,629	\$ 74,821	\$ 101,344	\$ 24,869	\$12,633	\$ 11,974	\$ 34,667	\$ 260,309	\$ 128,320	\$ 1,041,682	\$ 176,165
7	\$ 375,674	\$ 76,308	\$ 105,398	\$ 24,745	\$12,570	\$ 12,214	\$ 34,667	\$ 265,902	\$ 109,772	\$ 1,151,455	\$ 181,706
8	\$ 362,720	\$ 77,825	\$ 109,614	\$ 24,621	\$12,507	\$ 12,458	\$ 34,667	\$ 271,692	\$ 91,028	\$ 1,242,483	\$ 187,439
9	\$ 349,766	\$ 79,372	\$ 113,998	\$ 24,498	\$12,445	\$ 12,707	\$ 34,667	\$ 277,687	\$ 72,079	\$ 1,314,562	\$ 193,370
10	\$ 336,811	\$ 80,949	\$ 118,558	\$ 24,376	\$12,382	\$ 12,961	\$ 34,667	\$ 283,894	\$ 52,918	\$ 1,367,479	\$ 199,508
11	\$ -	\$ 82,558	\$ 123,300	\$ 24,254	\$12,320	\$ 13,221	\$ 34,667	\$ 290,320	\$ (290,320)	\$ 1,077,159	\$ 205,859
12	\$ -	\$ 84,199	\$ 128,232	\$ 24,133	\$12,259	\$ 13,485	\$ 34,667	\$ 296,975	\$ (296,975)	\$ 780,184	\$ 212,432
13	\$ -	\$ 85,873	\$ 133,362	\$ 24,012	\$12,198	\$ 13,755	\$ 34,667	\$ 303,865	\$ (303,865)	\$ 476,319	\$ 219,234
14	\$ -	\$ 87,579	\$ 138,696	\$ 23,892	\$12,137	\$ 14,030	\$ 34,667	\$ 311,001	\$ (311,001)	\$ 165,318	\$ 226,276
15	\$ -	\$ 89,320	\$ 144,244	\$ 23,772	\$12,076	\$ 14,311	\$ 34,667	\$ 318,390	\$ (318,390)	\$ (153,071)	\$ 233,564
16	\$ -	\$ 91,095	\$ 150,014	\$ 23,654	\$12,015	\$ 14,597	\$ 34,667	\$ 326,041	\$ (326,041)	\$ (479,113)	\$ 241,109
17	\$ -	\$ 92,906	\$ 156,014	\$ 23,535	\$11,955	\$ 14,889	\$ 34,667	\$ 333,966	\$ (333,966)	\$ (813,079)	\$ 248,920
18	\$ -	\$ 94,752	\$ 162,255	\$ 23,418	\$11,896	\$ 15,186	\$ 34,667	\$ 342,174	\$ (342,174)	\$ (1,155,253)	\$ 257,007
19	\$ -	\$ 96,635	\$ 168,745	\$ 23,301	\$11,836	\$ 15,490	\$ 34,667	\$ 350,674	\$ (350,674)	\$ (1,505,927)	\$ 265,381
20	\$ -	\$ 98,556	\$ 175,495	\$ 23,184	\$11,777	\$ 15,800	\$ 34,667	\$ 359,479	\$ (359,479)	\$ (1,865,405)	\$ 274,051
21	\$ -	\$ 100,515	\$ 182,515	\$ -	\$0	\$ -	\$ 34,667	\$ 317,696	\$ (317,696)	\$ (2,183,102)	\$ 283,030
22	\$ -	\$ 102,513	\$ 189,815	\$ -	\$0	\$ -	\$ 34,667	\$ 326,995	\$ (326,995)	\$ (2,510,096)	\$ 292,328
23	\$ -	\$ 104,550	\$ 197,408	\$ -	\$0	\$ -	\$ 34,667	\$ 336,625	\$ (336,625)	\$ (2,846,721)	\$ 301,958
24	\$ -	\$ 106,628	\$ 205,304	\$ -	\$0	\$ -	\$ 34,667	\$ 346,599	\$ (346,599)	\$ (3,193,320)	\$ 311,932
25	\$ -	\$ 108,747	\$ 213,516	\$ -	\$0	\$ -	\$ 34,667	\$ 356,930	\$ (356,930)	\$ (3,550,250)	\$ 322,264
26	\$ -	\$ 110,908	\$ 222,057	\$ -	\$0	\$ -	\$ 34,667	\$ 367,632	\$ (367,632)	\$ (3,917,882)	\$ 332,966
27	\$ -	\$ 113,113	\$ 230,939	\$ -	\$0	\$ -	\$ 34,667	\$ 378,719	\$ (378,719)	\$ (4,296,601)	\$ 344,052
28	\$ -	\$ 115,361	\$ 240,177	\$ -	\$0	\$ -	\$ 34,667	\$ 390,205	\$ (390,205)	\$ (4,686,806)	\$ 355,538
29	\$ -	\$ 117,654	\$ 249,784	\$ -	\$0	\$ -	\$ 34,667	\$ 402,104	\$ (402,104)	\$ (5,088,910)	\$ 367,438
30	\$ -	\$ 119,992	\$ 259,775	\$ -	\$0	\$ -	\$ 34,667	\$ 414,434	\$ (414,434)	\$ (5,503,344)	\$ 379,767
	\$ 3,951,057	\$ 2,745,525	\$ 4,671,727	\$ 486,499	\$ 247,130	\$ 263,519	\$ 1,040,000	\$ 9,454,401	\$ (5,503,344)		\$ 7,417,253

10-Year Debt 1040 KWH

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Electric Cost
1	\$ 417,238	\$ 67,810	\$ 84,742	\$ 25,501	\$16,884	\$ 10,846	\$ 52,000	\$ 257,782	\$ 159,456	\$ 159,456	\$ 152,552
2	\$ 405,317	\$ 69,157	\$ 88,132	\$ 25,373	\$16,799	\$ 11,062	\$ 52,000	\$ 262,524	\$ 142,793	\$ 302,249	\$ 157,289
3	\$ 393,396	\$ 70,532	\$ 91,657	\$ 25,246	\$16,715	\$ 11,284	\$ 52,000	\$ 267,434	\$ 125,961	\$ 428,210	\$ 162,189
4	\$ 381,475	\$ 71,934	\$ 95,323	\$ 25,120	\$16,632	\$ 11,509	\$ 52,000	\$ 272,518	\$ 108,956	\$ 537,167	\$ 167,257
5	\$ 369,554	\$ 73,363	\$ 99,136	\$ 24,994	\$16,549	\$ 11,740	\$ 52,000	\$ 277,782	\$ 91,771	\$ 628,938	\$ 172,500
6	\$ 357,633	\$ 74,821	\$ 103,102	\$ 24,869	\$16,466	\$ 11,974	\$ 52,000	\$ 283,233	\$ 74,400	\$ 703,338	\$ 177,923
7	\$ 345,711	\$ 76,308	\$ 107,226	\$ 24,745	\$16,384	\$ 12,214	\$ 52,000	\$ 288,877	\$ 56,835	\$ 760,172	\$ 183,534
8	\$ 333,790	\$ 77,825	\$ 111,515	\$ 24,621	\$16,302	\$ 12,458	\$ 52,000	\$ 294,721	\$ 39,069	\$ 799,241	\$ 189,340
9	\$ 321,869	\$ 79,372	\$ 115,975	\$ 24,498	\$16,220	\$ 12,707	\$ 52,000	\$ 300,773	\$ 21,096	\$ 820,337	\$ 195,347
10	\$ 309,948	\$ 80,949	\$ 120,614	\$ 24,376	\$16,139	\$ 12,961	\$ 52,000	\$ 307,040	\$ 2,908	\$ 823,245	\$ 201,564
11	\$ -	\$ 82,558	\$ 125,439	\$ 24,254	\$16,058	\$ 13,221	\$ 52,000	\$ 313,530	\$ (313,530)	\$ 509,715	\$ 207,997
12	\$ -	\$ 84,199	\$ 130,457	\$ 24,133	\$15,978	\$ 13,485	\$ 52,000	\$ 320,252	\$ (320,252)	\$ 189,463	\$ 214,656
13	\$ -	\$ 85,873	\$ 135,675	\$ 24,012	\$15,898	\$ 13,755	\$ 52,000	\$ 327,212	\$ (327,212)	\$ (137,749)	\$ 221,547
14	\$ -	\$ 87,579	\$ 141,102	\$ 23,892	\$15,819	\$ 14,030	\$ 52,000	\$ 334,422	\$ (334,422)	\$ (472,171)	\$ 228,681
15	\$ -	\$ 89,320	\$ 146,746	\$ 23,772	\$15,740	\$ 14,311	\$ 52,000	\$ 341,888	\$ (341,888)	\$ (814,059)	\$ 236,066
16	\$ -	\$ 91,095	\$ 152,616	\$ 23,654	\$15,661	\$ 14,597	\$ 52,000	\$ 349,622	\$ (349,622)	\$ (1,163,681)	\$ 243,711
17	\$ -	\$ 92,906	\$ 158,720	\$ 23,535	\$15,583	\$ 14,889	\$ 52,000	\$ 357,633	\$ (357,633)	\$ (1,521,314)	\$ 251,626
18	\$ -	\$ 94,752	\$ 165,069	\$ 23,418	\$15,505	\$ 15,186	\$ 52,000	\$ 365,930	\$ (365,930)	\$ (1,887,244)	\$ 259,821
19	\$ -	\$ 96,635	\$ 171,672	\$ 23,301	\$15,427	\$ 15,490	\$ 52,000	\$ 374,525	\$ (374,525)	\$ (2,261,770)	\$ 268,307
20	\$ -	\$ 98,556	\$ 178,539	\$ 23,184	\$15,350	\$ 15,800	\$ 52,000	\$ 383,429	\$ (383,429)	\$ (2,645,199)	\$ 277,095
21	\$ -	\$ 100,515	\$ 185,680	\$ -	\$0	\$ -	\$ 52,000	\$ 338,195	\$ (338,195)	\$ (2,983,394)	\$ 286,195
22	\$ -	\$ 102,513	\$ 193,108	\$ -	\$0	\$ -	\$ 52,000	\$ 347,620	\$ (347,620)	\$ (3,331,014)	\$ 295,620
23	\$ -	\$ 104,550	\$ 200,832	\$ -	\$0	\$ -	\$ 52,000	\$ 357,382	\$ (357,382)	\$ (3,688,396)	\$ 305,382
24	\$ -	\$ 106,628	\$ 208,865	\$ -	\$0	\$ -	\$ 52,000	\$ 367,493	\$ (367,493)	\$ (4,055,889)	\$ 315,493
25	\$ -	\$ 108,747	\$ 217,220	\$ -	\$0	\$ -	\$ 52,000	\$ 377,967	\$ (377,967)	\$ (4,433,856)	\$ 325,967
26	\$ -	\$ 110,908	\$ 225,909	\$ -	\$0	\$ -	\$ 52,000	\$ 388,817	\$ (388,817)	\$ (4,822,673)	\$ 336,817
27	\$ -	\$ 113,113	\$ 234,945	\$ -	\$0	\$ -	\$ 52,000	\$ 400,058	\$ (400,058)	\$ (5,222,731)	\$ 348,058
28	\$ -	\$ 115,361	\$ 244,343	\$ -	\$0	\$ -	\$ 52,000	\$ 411,704	\$ (411,704)	\$ (5,634,435)	\$ 359,704
29	\$ -	\$ 117,654	\$ 254,117	\$ -	\$0	\$ -	\$ 52,000	\$ 423,770	\$ (423,770)	\$ (6,058,205)	\$ 371,770
30	\$ -	\$ 119,992	\$ 264,281	\$ -	\$0	\$ -	\$ 52,000	\$ 436,273	\$ (436,273)	\$ (6,494,478)	\$ 384,273
	\$ 3,635,931	\$ 2,745,525	\$ 4,752,758	\$ 486,499	\$ 322,108	\$ 263,519	\$ 1,560,000	\$ 10,130,409	\$ (6,494,478)		\$ 7,498,283

20-Year Debt 520 KWH

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Cost
1	\$ 291,471	\$ 67,810	\$ 83,297	\$ 25,501	\$12,954	\$ 10,846	\$ 34,667	\$ 235,074	\$ 56,398	\$ 56,398	\$ 151,107
2	\$ 284,994	\$ 69,157	\$ 86,629	\$ 25,373	\$12,889	\$ 11,062	\$ 34,667	\$ 239,778	\$ 45,216	\$ 101,614	\$ 155,787
3	\$ 278,517	\$ 70,532	\$ 90,094	\$ 25,246	\$12,825	\$ 11,284	\$ 34,667	\$ 244,647	\$ 33,870	\$ 135,484	\$ 160,626
4	\$ 272,040	\$ 71,934	\$ 93,698	\$ 25,120	\$12,760	\$ 11,509	\$ 34,667	\$ 249,688	\$ 22,352	\$ 157,836	\$ 165,632
5	\$ 265,563	\$ 73,363	\$ 97,446	\$ 24,994	\$12,697	\$ 11,740	\$ 34,667	\$ 254,907	\$ 10,656	\$ 168,492	\$ 170,809
6	\$ 259,086	\$ 74,821	\$ 101,344	\$ 24,869	\$12,633	\$ 11,974	\$ 34,667	\$ 260,309	\$ (1,223)	\$ 167,268	\$ 176,165
7	\$ 252,609	\$ 76,308	\$ 105,398	\$ 24,745	\$12,570	\$ 12,214	\$ 34,667	\$ 265,902	\$ (13,293)	\$ 153,975	\$ 181,706
8	\$ 246,131	\$ 77,825	\$ 109,614	\$ 24,621	\$12,507	\$ 12,458	\$ 34,667	\$ 271,692	\$ (25,561)	\$ 128,414	\$ 187,439
9	\$ 239,654	\$ 79,372	\$ 113,998	\$ 24,498	\$12,445	\$ 12,707	\$ 34,667	\$ 277,687	\$ (38,033)	\$ 90,382	\$ 193,370
10	\$ 233,177	\$ 80,949	\$ 118,558	\$ 24,376	\$12,382	\$ 12,961	\$ 34,667	\$ 283,894	\$ (50,717)	\$ 39,665	\$ 199,508
11	\$ 226,700	\$ 82,558	\$ 123,300	\$ 24,254	\$12,320	\$ 13,221	\$ 34,667	\$ 290,320	\$ (63,620)	\$ (23,955)	\$ 205,859
12	\$ 220,223	\$ 84,199	\$ 128,232	\$ 24,133	\$12,259	\$ 13,485	\$ 34,667	\$ 296,975	\$ (76,752)	\$ (100,707)	\$ 212,432
13	\$ 213,746	\$ 85,873	\$ 133,362	\$ 24,012	\$12,198	\$ 13,755	\$ 34,667	\$ 303,865	\$ (90,120)	\$ (190,827)	\$ 219,234
14	\$ 207,269	\$ 87,579	\$ 138,696	\$ 23,892	\$12,137	\$ 14,030	\$ 34,667	\$ 311,001	\$ (103,732)	\$ (294,559)	\$ 226,276
15	\$ 200,791	\$ 89,320	\$ 144,244	\$ 23,772	\$12,076	\$ 14,311	\$ 34,667	\$ 318,390	\$ (117,598)	\$ (412,157)	\$ 233,564
16	\$ 194,314	\$ 91,095	\$ 150,014	\$ 23,654	\$12,015	\$ 14,597	\$ 34,667	\$ 326,041	\$ (131,727)	\$ (543,884)	\$ 241,109
17	\$ 187,837	\$ 92,906	\$ 156,014	\$ 23,535	\$11,955	\$ 14,889	\$ 34,667	\$ 333,966	\$ (146,129)	\$ (690,013)	\$ 248,920
18	\$ 181,360	\$ 94,752	\$ 162,255	\$ 23,418	\$11,896	\$ 15,186	\$ 34,667	\$ 342,174	\$ (160,814)	\$ (850,827)	\$ 257,007
19	\$ 174,883	\$ 96,635	\$ 168,745	\$ 23,301	\$11,836	\$ 15,490	\$ 34,667	\$ 350,674	\$ (175,791)	\$ (1,026,618)	\$ 265,381
20	\$ 168,406	\$ 98,556	\$ 175,495	\$ 23,184	\$11,777	\$ 15,800	\$ 34,667	\$ 359,479	\$ (191,073)	\$ (1,217,691)	\$ 274,051
21	\$ -	\$ 100,515	\$ 182,515	\$ -	\$0	\$ -	\$ 34,667	\$ 317,696	\$ (317,696)	\$ (1,535,387)	\$ 283,030
22	\$ -	\$ 102,513	\$ 189,815	\$ -	\$0	\$ -	\$ 34,667	\$ 326,995	\$ (326,995)	\$ (1,862,382)	\$ 292,328
23	\$ -	\$ 104,550	\$ 197,408	\$ -	\$0	\$ -	\$ 34,667	\$ 336,625	\$ (336,625)	\$ (2,199,007)	\$ 301,958
24	\$ -	\$ 106,628	\$ 205,304	\$ -	\$0	\$ -	\$ 34,667	\$ 346,599	\$ (346,599)	\$ (2,545,605)	\$ 311,932
25	\$ -	\$ 108,747	\$ 213,516	\$ -	\$0	\$ -	\$ 34,667	\$ 356,930	\$ (356,930)	\$ (2,902,536)	\$ 322,264
26	\$ -	\$ 110,908	\$ 222,057	\$ -	\$0	\$ -	\$ 34,667	\$ 367,632	\$ (367,632)	\$ (3,270,168)	\$ 332,966
27	\$ -	\$ 113,113	\$ 230,939	\$ -	\$0	\$ -	\$ 34,667	\$ 378,719	\$ (378,719)	\$ (3,648,887)	\$ 344,052
28	\$ -	\$ 115,361	\$ 240,177	\$ -	\$0	\$ -	\$ 34,667	\$ 390,205	\$ (390,205)	\$ (4,039,091)	\$ 355,538
29	\$ -	\$ 117,654	\$ 249,784	\$ -	\$0	\$ -	\$ 34,667	\$ 402,104	\$ (402,104)	\$ (4,441,196)	\$ 367,438
30	\$ -	\$ 119,992	\$ 259,775	\$ -	\$0	\$ -	\$ 34,667	\$ 414,434	\$ (414,434)	\$ (4,855,630)	\$ 379,767
	\$ 4,598,771	\$ 2,745,525	\$ 4,671,727	\$ 486,499	\$ 247,130	\$ 263,519	\$ 1,040,000	\$ 9,454,401	\$ (4,855,630)		\$ 7,417,253

20-Year Debt 1040 KWH

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Electric Cost
1	\$ 268,224	\$ 67,810	\$ 84,742	\$ 25,501	\$16,884	\$ 10,846	\$ 52,000	\$ 257,782	\$ 10,443	\$ 10,443	\$ 152,552
2	\$ 262,264	\$ 69,157	\$ 88,132	\$ 25,373	\$16,799	\$ 11,062	\$ 52,000	\$ 262,524	\$ (260)	\$ 10,182	\$ 157,289
3	\$ 256,303	\$ 70,532	\$ 91,657	\$ 25,246	\$16,715	\$ 11,284	\$ 52,000	\$ 267,434	\$ (11,131)	\$ (949)	\$ 162,189
4	\$ 250,343	\$ 71,934	\$ 95,323	\$ 25,120	\$16,632	\$ 11,509	\$ 52,000	\$ 272,518	\$ (22,176)	\$ (23,124)	\$ 167,257
5	\$ 244,382	\$ 73,363	\$ 99,136	\$ 24,994	\$16,549	\$ 11,740	\$ 52,000	\$ 277,782	\$ (33,400)	\$ (56,524)	\$ 172,500
6	\$ 238,422	\$ 74,821	\$ 103,102	\$ 24,869	\$16,466	\$ 11,974	\$ 52,000	\$ 283,233	\$ (44,811)	\$ (101,336)	\$ 177,923
7	\$ 232,461	\$ 76,308	\$ 107,226	\$ 24,745	\$16,384	\$ 12,214	\$ 52,000	\$ 288,877	\$ (56,416)	\$ (157,751)	\$ 183,534
8	\$ 226,501	\$ 77,825	\$ 111,515	\$ 24,621	\$16,302	\$ 12,458	\$ 52,000	\$ 294,721	\$ (68,221)	\$ (225,972)	\$ 189,340
9	\$ 220,540	\$ 79,372	\$ 115,975	\$ 24,498	\$16,220	\$ 12,707	\$ 52,000	\$ 300,773	\$ (80,233)	\$ (306,205)	\$ 195,347
10	\$ 214,580	\$ 80,949	\$ 120,614	\$ 24,376	\$16,139	\$ 12,961	\$ 52,000	\$ 307,040	\$ (92,461)	\$ (398,666)	\$ 201,564
11	\$ 208,619	\$ 82,558	\$ 125,439	\$ 24,254	\$16,058	\$ 13,221	\$ 52,000	\$ 313,530	\$ (104,911)	\$ (503,577)	\$ 207,997
12	\$ 202,658	\$ 84,199	\$ 130,457	\$ 24,133	\$15,978	\$ 13,485	\$ 52,000	\$ 320,252	\$ (117,593)	\$ (621,170)	\$ 214,656
13	\$ 196,698	\$ 85,873	\$ 135,675	\$ 24,012	\$15,898	\$ 13,755	\$ 52,000	\$ 327,212	\$ (130,515)	\$ (751,685)	\$ 221,547
14	\$ 190,737	\$ 87,579	\$ 141,102	\$ 23,892	\$15,819	\$ 14,030	\$ 52,000	\$ 334,422	\$ (143,684)	\$ (895,369)	\$ 228,681
15	\$ 184,777	\$ 89,320	\$ 146,746	\$ 23,772	\$15,740	\$ 14,311	\$ 52,000	\$ 341,888	\$ (157,112)	\$ (1,052,481)	\$ 236,066
16	\$ 178,816	\$ 91,095	\$ 152,616	\$ 23,654	\$15,661	\$ 14,597	\$ 52,000	\$ 349,622	\$ (170,806)	\$ (1,223,287)	\$ 243,711
17	\$ 172,856	\$ 92,906	\$ 158,720	\$ 23,535	\$15,583	\$ 14,889	\$ 52,000	\$ 357,633	\$ (184,777)	\$ (1,408,064)	\$ 251,626
18	\$ 166,895	\$ 94,752	\$ 165,069	\$ 23,418	\$15,505	\$ 15,186	\$ 52,000	\$ 365,930	\$ (199,035)	\$ (1,607,099)	\$ 259,821
19	\$ 160,935	\$ 96,635	\$ 171,672	\$ 23,301	\$15,427	\$ 15,490	\$ 52,000	\$ 374,525	\$ (213,591)	\$ (1,820,690)	\$ 268,307
20	\$ 154,974	\$ 98,556	\$ 178,539	\$ 23,184	\$15,350	\$ 15,800	\$ 52,000	\$ 383,429	\$ (228,455)	\$ (2,049,144)	\$ 277,095
21	\$ -	\$ 100,515	\$ 185,680	\$ -	\$0	\$ -	\$ 52,000	\$ 338,195	\$ (338,195)	\$ (2,387,340)	\$ 286,195
22	\$ -	\$ 102,513	\$ 193,108	\$ -	\$0	\$ -	\$ 52,000	\$ 347,620	\$ (347,620)	\$ (2,734,960)	\$ 295,620
23	\$ -	\$ 104,550	\$ 200,832	\$ -	\$0	\$ -	\$ 52,000	\$ 357,382	\$ (357,382)	\$ (3,092,342)	\$ 305,382
24	\$ -	\$ 106,628	\$ 208,865	\$ -	\$0	\$ -	\$ 52,000	\$ 367,493	\$ (367,493)	\$ (3,459,835)	\$ 315,493
25	\$ -	\$ 108,747	\$ 217,220	\$ -	\$0	\$ -	\$ 52,000	\$ 377,967	\$ (377,967)	\$ (3,837,802)	\$ 325,967
26	\$ -	\$ 110,908	\$ 225,909	\$ -	\$0	\$ -	\$ 52,000	\$ 388,817	\$ (388,817)	\$ (4,226,619)	\$ 336,817
27	\$ -	\$ 113,113	\$ 234,945	\$ -	\$0	\$ -	\$ 52,000	\$ 400,058	\$ (400,058)	\$ (4,626,677)	\$ 348,058
28	\$ -	\$ 115,361	\$ 244,343	\$ -	\$0	\$ -	\$ 52,000	\$ 411,704	\$ (411,704)	\$ (5,038,381)	\$ 359,704
29	\$ -	\$ 117,654	\$ 254,117	\$ -	\$0	\$ -	\$ 52,000	\$ 423,770	\$ (423,770)	\$ (5,462,151)	\$ 371,770
30	\$ -	\$ 119,992	\$ 264,281	\$ -	\$0	\$ -	\$ 52,000	\$ 436,273	\$ (436,273)	\$ (5,898,424)	\$ 384,273
	\$ 4,231,985	\$ 2,745,525	\$ 4,752,758	\$ 486,499	\$ 322,108	\$ 263,519	\$ 1,560,000	\$ 10,130,409	\$ (5,898,424)		\$ 7,498,283

Agenda Tracker

ITEM NAME	PROPOSED DATE	MINUTES	Item #	Description
2024 Annual Town Meeting - Select Board Article Discussion and Positions	8-Apr-24	10	1	
Discuss and Approve Prioritized Intersections for Rectangular Rapid Flashing Beacons Along Minuteman Bikeway	8-Apr-24	15	2	The Town Engineering Department has been working with TEC on prioritizing the crossings on the Minuteman Bikeway as part of the participatory budgeting approval.
Request to Add Parking Restriction for REV Shuttle Adjacent to Brookline Bank	8-Apr-24	5	3	The Rev Shuttle currently stops in front of the Depot and the Historical Society has requested that this change. Susan has worked with the Rev on an alternate location and is seeking the Select Board's approval to allow a restriction in front of Brookline Bank Monday - Friday 7 AM to 9 AM.
Review and Approve Town Manager Search Screening Committee Charge	8-Apr-24	5	4	Review proposed updated search committee charge
Exemption 6: To Consider the Value of Real Property - Muzzey High Condominiums (former Senior Center)	8-Apr-24	15	5	With code violation corrections, the Town has been negotiating with the Muzzey Condo Board regarding the deed restriction on the Town's Condo Unit.
Approve and Sign Awards for Patriots' Day 2024	10-Apr-24	0	0	Minuteman Cane Award; Pat Flynn Outstanding Youth Award (to be signed prior to awarding at Patriots' Day)
Approve and Sign Water and Sewer Finals - February 2024	10-Apr-24	0	0	Email request from Robin on 3/25
Approve Select Board Minutes	10-Apr-24	0	0	3/11, 3/18, 3/20
Eversource Grant of Location Petition - East Street	10-Apr-24	10	1	install 25 feet of conduit to upgrade electrical for Seaborn Place
Grant of Location Petitions - Pelham Road - Verizon/Eversource Joint-Owned Pole Petition - Eversource Petition	10-Apr-24	10	2	Verizon/Eversource request to move JO Pole P9; Eversource request to install 9 feet of conduit from moved pole o provide electric to a new development on Beech Tree Lane
2024 Annual Town Meeting - Select Board Article Discussion and Positions	10-Apr-24	10	3	
JOINT SB/AC/CEC MEETING - Follow Up Discussion on Police Station Solar/Batteries	10-Apr-24	15	4	This is a follow up discussion and decision making to provide direction to the Department of Public Facilities on moving forward with the solar canopy project.
Approve One-Day Liquor Licenses - LABBB Collaborative x2	24-Apr-24	0	0	LABBB Collaborative is hosting the annual Lexington Battle Green BBQ Festival in the Depot Lot 6/8-6/9

Approve (Special Event) Entertainment License - LABBB Collaborative	24-Apr-24	0	0	Live band at the annual Lexington Battle Green BBQ Festival on 6/8 only
Approve License for Public Entertainment on Sunday - LABBB Collaborative	24-Apr-24	0	0	Live band at the annual Lexington Battle Green BBQ Festival on 6/9 only
Approve and Sign Proclamations - National Public Works Week; National Police Week/Peace Officers Memorial Day; AAPI Heritage Month; Mental Health Month	24-Apr-24	0	0	Annual proclamations: National Public Works Week 5/19-5/25; National Police Week/Peace Officers Memorial Day 5/12-5/18 & 5/15; AAPI Heritage Month (May); Mental Health Month (May)
Annual Limousine License Renewals	24-Apr-24	0	0	Expiration 5/1 (D&O Limo - all set; Boyadjian Limousine -)
Approve Select Board Minutes	24-Apr-24	0	0	
Acceptance of Bench Donation at Gallagher Tennis Court	24-Apr-24	0	0	Recreation voted on 3/26/2024 to approve on a bench donation from the Battle Green Tennis League for the bench to be placed at the Gallagher Tennis Courts
2024 Annual Town Meeting - Select Board Article Discussion and Positions	24-Apr-24		1	
Discussion on the Liberty Ride	24-Apr-24	20	2	Sandhya Iyer is seeking direction on the future of the Liberty Ride. She is recommending that the Town seek one additional year from Joseph's Transportation (2025-26) and then seekign to purchase a trolley and put out an RFP for driver/storage.
Trees at Emery Park Discussion	24-Apr-24	10	3	The Town removed two trees from Emery Park. The discussion on the Center Charrette discussed highlighted Emery Park as a community gathering spot, staff has discussed whether it would be advisable to not replant the trees at this time and instead plant two trees elsewhere in Town.
Present Plan of Action and Timeline for Amending the Lexington Human Rights Committee Charge and Community Conversation Plan	24-Apr-24	15	4	Joe present the plan of action and timeline for updating the LHRC charge
PLACEHOLDER - Dissolve Ad Hoc Transportation Committee	29-Apr-24	0	0	Recommendations made at 10/2 meeting (outstanding minutes need to be turned into the TCO)
Approve Select Board Committee Appointments	29-Apr-24	0	0	Appointments from March 2024 recruitment for various boards and committees

2024 Annual Town Meeting - Select Board Article Discussion and Positions	29-Apr-24		1	
Charrette report discussion	29-Apr-24	30	2	Follow up from 3/6/2024
1st Quarter ARPA Discussion	29-Apr-24	15	3	The first quarter submissions were due 3/29 and the Town Manager sent the ARPA Spreadsheet out in the 4/5 weekly update
Placeholder if needed - 2024 Annual Town Meeting - Select Board Article Discussion and Positions	1-May-24		1	
Zero Waste Survey Result	6-May-24	20	1	Tufts research team will present results of town-wide survey. Maggie Peard- lead
Bike and Ped Plan Update/Approval?	6-May-24	15	2	Next step in adopting the Bike/Ped Plan
PLACEHOLDER - Review and Approve Committee Meeting Conduct Norm Policy	6-May-24	15	3	Follow up from 12/18/2023 meeting
Street Art Proposed Project Final Approval	6-May-23	10	4	The Select Board heard a proposal to install street art at the intersection of Kendall and Farmcrest and was supportive. The residents have worked with TSG and are now ready to seek final approval to do the work over the summer of 2025.
Reorganization of the Board	13-May-24	5	1	The Select Board will reorganize at the first meeting after Annual Town Meeting concludes
PLACEHOLDER - Review TAC Response to AHTC Report	13-May-24	20	2	

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve and Sign Awards for Patriots' Day 2024

PRESENTER:

Joe Pato, Select Board Chair

ITEM NUMBER:

C.1

SUMMARY:

Category: Decision-Making

2024 Minuteman Cane Award:

The Select Board is being asked to approve and sign a proclamation for the 2024 Minuteman Cane Award, which is being presented to Ashley Rooney on Patriots' Day.

2024 Pat Flynn Outstanding Youth Awards:

The Select Board is being asked to approve and sign two proclamations for the 2024 Pat Flynn Outstanding Youth Award, which is being presented to Lexington High School Seniors Amelia Settembre and Duncan Maloney.

SUGGESTED MOTION:

To approve and sign a proclamation for the 2024 Minuteman Cane Award.

To approve and sign two proclamations for the 2024 Pat Flynn Outstanding Youth Award.

Move to approve the consent.




FOLLOW-UP:

Select Board Office

DATE AND APPROXIMATE TIME ON AGENDA:

4/10/2024

ATTACHMENTS:

Description		Type
	2024 Minuteman Cane Award - Ashley Rooney	Backup Material
	2024 Pat Flynn Outstanding Youth Award - Amelia Settembre	Backup Material
	2024 Pat Flynn Outstanding Youth Award - Duncan Maloney	Backup Material

2024 MINUTEMAN CANE AWARD



The Select Board of the Town of Lexington, Massachusetts, hereby recognizes and presents the 2024 MINUTEMAN CANE AWARD to:

ASHLEY ROONEY

The Minuteman Cane Award Selection Committee is pleased to announce Ashley Rooney is the recipient of the 2024 award. A 52-year Lexington resident, Ashley has devoted her seemingly boundless energy and creativity to many organizations in town, and she didn't slow down as she moved into her 80s. Both the quantity and the quality of her contributions to our community inspire everyone.

Many Lexington organizations have relied upon Ashley's wisdom and volunteerism. Today much of Ashley's work is focused on marketing and publicity for the Lexington Council for the Arts, the Town Celebrations Committee, and the Semiquincentennial Commission (Lex250). But it was not long ago that she was spending similar energy working on the Cary Library Foundation Board, serving as Co-President of the Lexington Field and Garden Club, and researching and interviewing WWI and WWII veterans as part of Lexington Remembers. All of these organizations and more, such as the Church of Our Redeemer and the Lexington Historical Society, remain on her dance card and continue to receive her help.

In all her community service, Ashley routinely makes us smarter and brings people together to make good things happen.

Makes Us Smarter... While many may not know that she is the author of 72 (and counting!) books on art, history, gardens and architecture, it's hard to miss the products of her publicity work for multiple groups around town. Simultaneously, her frequent articles for the Lexington Times enrich our knowledge of the town through an engaging mix of current news, interesting history, and spotlights on individuals and organizations, old and new. Ashley educates and entertains us in other ways too. For example, during the pandemic, she arranged a long series of virtual gardening programs, pairing garden club experts with the library's technical capabilities and often facilitating the discussions. She also is uniformly generous with advice and encouragement.

Brings People Together... Ashley skillfully leverages her broad community knowledge to create new unions and understanding. The words of some of her many admirers say this best:

"Over the years, I've watched as she's helped so many organizations in town, bringing people together for projects....I know that when Ashley calls, it's always for something interesting!"

"Ashley has always recognized the importance of engaging with diverse cultures and promoting mutual understanding."

"She has a deep understanding and passion for enriching the cultural community of Lexington."

"In addition to being focused on the task, she takes care of people, making sure that members feel included and offers opportunities...to build stronger interpersonal connections."

Ashley is the epitome of what it means to be a creative and inspirational community volunteer. It is therefore with great pleasure that we proclaim Ashley Rooney to be the 2024 recipient of the Minuteman Cane Award. Congratulations!

Issued in grateful appreciation this 10th day of April 2024.

Select Board

Chair, Minuteman Cane Award Selection Committee



Town of Lexington, Massachusetts

SELECT BOARD OFFICE

2024 Pat Flynn Outstanding Youth Award

In recognition of exemplary service, leadership, and commitment to the Lexington community, the Select Board is honored to present the 2024 Pat Flynn Outstanding Youth Award, supported by the Charles E. Ferguson Youth Recognition Award Fund and the Pat Flynn Youth Fund, to Amelia Settembre.

AMELIA SETTEMBRE

Amelia Settembre's journey in our community is marked by her profound impact through music, mentorship, and a steadfast commitment to inclusivity. Serving as the Fife Sergeant in the William Diamond Junior Fife and Drum Corps, Amelia not only showcased her musical talent but also demonstrated exceptional leadership by instituting a buddy system to mentor younger members, ensuring they feel valued and supported.

Amelia's musical versatility extends to her remarkable adaptability, as evidenced by her learning the trumpet in a mere two weeks to participate in the school musical pit orchestra. This level of dedication underscores Amelia's eagerness to contribute to her community in any capacity needed.

Beyond her musical contributions, Amelia's work as a tour guide for the Town of Lexington and her efforts to make tours more accessible and inclusive reflect her deep appreciation for our town's rich history and her desire to share it with a broader audience. Her initiatives to translate tours into multiple languages are a testament to her commitment to accessibility and inclusivity.

Amelia's engagement with the Lexington community through various service activities, including her insightful Understanding Our Differences presentations and her active participation in organizing the MLK Day Community of Service, further exemplifies her dedication to fostering an environment of understanding and respect.

In presenting the 2024 Pat Flynn Outstanding Youth Award to Amelia Settembre, we celebrate her contributions to our community that extend beyond her accomplishments. Her actions inspire us all to view service not just as an act but as a way of life, enhancing the lives of others and enriching our community.

Congratulations, Amelia, on your well-deserved recognition. Your exemplary service, leadership, and dedication have significantly impacted the Lexington community, setting a shining example for future generations.

JOSEPH N. PATO, CHAIR

SUZANNE E. BARRY

DOUGLAS M. LUCENTE

JILL I. HAI

MARK D. SANDEEN

Signed: April 10, 2024

Presented: Patriots' Day, April 15, 2024



Town of Lexington, Massachusetts

SELECT BOARD OFFICE

2024 Pat Flynn Outstanding Youth Award

In recognition of exemplary service, leadership, and commitment to the Lexington community, the Select Board is honored to present the 2024 Pat Flynn Outstanding Youth Award, supported by the Charles E. Ferguson Youth Recognition Award Fund and the Pat Flynn Youth Fund, to Duncan Maloney.

DUNCAN MALONEY

As a lifelong resident of Lexington, Duncan has demonstrated an unwavering dedication to enhancing the well-being of his community through extensive volunteer work, leadership, and a spirit of inclusivity. His role as the current President of the Lexington Youth Commission, building on his experience as a team leader and secretary, showcases his dedication to nurturing a spirit of unity and assistance among his peers and throughout the wider Lexington community.

Duncan's talents extend beyond organizational leadership into the arts and athletics, where he has made significant contributions as a leader and member of the Lexington High School Acapella group "Rock, Paper, Scissors," and as a dedicated Captain of the Lexington High School Cross Country Team. His creative spirit and enthusiasm have also found an outlet in his role as the Lexington High School Football Mascot, bringing joy and spirit to numerous community events.

Moreover, Duncan's voice has resonated throughout Lexington as a respected announcer for LexMedia, covering various sporting events with professionalism and charisma that belie his years. His service as an on-ice hockey official and Lexington High School Varsity Hockey Scorekeeper further illustrates his multifaceted contributions to local sports and recreation.

Duncan's approach to community service is characterized by a genuine desire to make a difference, a sentiment he has expressed eloquently, noting that service is not about fulfilling requirements but about a heartfelt commitment to one's community. His actions, from organizing food drives to engaging with senior citizens, reflect a deep commitment to service and compassion.

By awarding Duncan Maloney the 2024 Pat Flynn Outstanding Youth Award, we celebrate his outstanding achievements, leadership, and significant positive impact on others. Duncan exemplifies the commitment to service, leadership, and community involvement that Pat Flynn advocated, serving as an inspiration for Lexington's future generations.

Congratulations, Duncan, on your well-deserved recognition. Your exemplary service and leadership have made a lasting impact on the Lexington community, and we look forward to witnessing the continued positive influence you will undoubtedly have in the years to come.

JOSEPH N. PATO, CHAIR

SUZANNE E. BARRY

DOUGLAS M. LUCENTE

JILL I. HAI

MARK D. SANDEEN

Signed: April 10, 2024

Presented: Patriots' Day, April 15, 2024

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve and Sign Water and Sewer Finals

PRESENTER:

Joe Pato, Select Board Chair

ITEM NUMBER:

C.2

SUMMARY:

Category: Decision-Making

The Water and Sewer Division is requesting that the Select Board approve and sign the following Water and Sewer Finals:

Water and Sewer February 2024 Finals \$5,870.44

SUGGESTED MOTION:

To approve and sign the attached Water and Sewer Finals for February 2024.

Move to approve the consent.

FOLLOW-UP:

Treasurer/Collector

DATE AND APPROXIMATE TIME ON AGENDA:

4/10/2024

ATTACHMENTS:

Description	Type
Feb finals for 4-10-24	Cover Memo



Department of Public Works
Town of Lexington
Water and Sewer Enterprise Funds
FISCAL YEAR 2024

FINALS		GRAND TOTALS
FEBRUARY 2024		
WATER \$	3,418.83	\$3,418.83
SEWER \$	2,451.61	\$2,451.61
TOTAL:	\$5,870.44	\$5,870.44

To the Collector of Revenue for the Town of Lexington:

You are hereby authorized and required to levy and collect of the persons named in the list of water/sewer charges herewith committed to you and each one of his/her respective portion herein set down of the sum total of such list. Said sum being:

Five thousand eight hundred seventy 44/100

And pay the same into the treasury of the Town of Lexington
and to exercise the powers conferred by law in regard thereto.

 3-25-24

DIRECTOR OF PUBLIC WORKS

SELECT BOARD

April 10, 2024

Treasurer/Collector, Director of Public Works, Water/Sewer Billing

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Approve Select Board Meeting Minutes

PRESENTER:

Joe Pato, Select Board Chair

ITEM NUMBER:

C.3

SUMMARY:

Category: Decision-Making

The Select Board is being asked to approve the following set of minutes:

- March 11, 2024 Select Board
- March 18, 2024 Select Board
- March 20, 2024 Select Board
- March 27, 2024 Select Board

SUGGESTED MOTION:

To approve and release the following minutes:

- March 11, 2024 Select Board
- March 18, 2024 Select Board
- March 20, 2024 Select Board
- March 27, 2024 Select Board

Move to approve the consent.

FOLLOW-UP:

Select Board Office

DATE AND APPROXIMATE TIME ON AGENDA:

4/10/2024

ATTACHMENTS:

Description	Type
📎 DRAFT 03112024 Select Board minutes	Backup Material
📎 DRAFT 03182024 Select Board minutes	Backup Material
📎 DRAFT 03202024 Select Board minutes	Backup Material
📎 DRAFT 03272024 Select Board minutes	Backup Material

SELECT BOARD MEETING
March 11, 2024

A meeting of the Lexington Select Board was called to order at 6:00p.m. on Monday, March 11, 2024, via a hybrid meeting platform. Mr. Pato, Chair; Ms. Barry, Mr. Lucente, Ms. Hai and Mr. Sandeen, as well as Mr. Malloy, Town Manager; Ms. Axtell, Deputy Town Manager; and Ms. Katzenback, Executive Clerk.

EXECUTIVE SESSION

1. Exemption 6: To Consider the Purchase of Real Property

VOTE: Upon a motion duly made and seconded, by roll call, the Select Board voted 5-0 at 6:00pm that the Board go into Executive Session under Exemption 6: To Consider Purchase of Real Property. Further, Mr. Pato declared that an open meeting discussion on this item may have a detrimental effect on the bargaining position of the Town.

The Select Board exited Executive Session at 6:15pm, took a brief recess and reconvened to open session at 6:32pm

PUBLIC COMMENTS

Dawn McKenna, 9 Hancock Street, asked that the Board remove the meeting minutes of February 12, 2024, from the Consent Agenda, as all of the information related to comments made by her and her husband during the meeting were not included. She asked to be able to work with the Select Board Office and Mr. Pato to make edits to the minutes prior to the next meeting.

SELECT BOARD MEMBER CONCERNS AND LIAISON REPORTS

1. Select Board Member Concerns and Liaison Reports

Ms. Hai explained that the Transportation Advisory Committee is meeting simultaneously with the Board. One of the items they are discussing tonight is the data to date on Lexpress sales. Since changing to the \$20 unlimited pass, the goal to beat was 285 passes and 644 total passes have been sold. The age split between seniors, youth, and general is almost exactly third. This is encouraging news.

Ms. Barry noted that on Wednesday night at 5:30pm, there will be a community meeting in Estabrook Hall in the Cary Memorial Building. The 250th Commission has been exploring the possibility of installing a permanent memorial in recognition of the 250th anniversary of the Battle of Lexington. An anonymous donor came forward with a significant amount of money towards that endeavor. The Committee conducted an international call to artists for the project. 35 people applied, and the concepts of the final four semifinalists will be unveiled on Wednesday evening.

TOWN MANAGER REPORT

1. Town Manager Weekly Update

Mr. Malloy updated the Board on the Town's subsidized housing inventory. The number of affordable housing units in Town recently increased by 13, leading to a total of 1,354 units out of 12,252 housing units in Town, or 11.5%. Mr. Malloy also noted that the Town's FY25 Chapter 90 funds came in approximately \$965,000.

Mr. Malloy stated that, after 37 years as a town, county, and village manager, he has decided to retire from the Town of Lexington at the end of his current term, September 30, 2024.

The Board thanked Mr. Malloy for his service and congratulated him on his exemplary career.

DOCUMENTS: Weekly Update 3-1-24, Weekly Update 3-8-24,

CONSENT AGENDA

The Board agreed to remove Item #5 from the Consent Agenda for further review.

1. Approve and Sign Water and Sewer Commitments

To approve and sign the following attached Water and Sewer Commitments:

- Cycle 9 Billing December 2023 \$ 302,399.47

DOCUMENTS: 3-11-23 Cycle 9 billing

2. Approve and Sign Proclamations

- Autism Awareness and Acceptance Month
- National Public Health Week
- National Library Week
- National Public Safety Telecommunicators Week
- Arbor Day

To approve and sign proclamations to annually recognize the month of April as Autism Awareness and Acceptance Month and to commemorate National Public Health Week from April 1, 2024 to April 7, 2024; National Library Week from April 7, 2024 to April 13, 2024; National Public Safety Telecommunicators Week from April 14, 2024 to April 20, 2024 and Arbor Day on Friday, April 26, 2024.

DOCUMENTS: 2024 Autism Awareness and Acceptance Month Proclamation, 2024 National Public Health Week Proclamation, 2024 National Library Week Proclamation, 2024 National Public Safety Telecommunicators Week Proclamation, 2024 Arbor Day Proclamation

3. Approve Select Board Appointment of Town Counsel - Anderson & Kreiger LLP

To appoint Anderson & Kreiger LLP as Town Counsel for the Town of Lexington, with Mina S. Makarios serving as Town Counsel, for a one-year term to expire March 31, 2025.

4. Approve Select Board Committee Reappointment - Board of Registrars - Mark Vitunic

To reappoint Mark Vitunic to the Board of Registrars for a three-year term set to expire on March 31, 2027.

DOCUMENTS: 2024 Board of Registrars Reappointment Nomination - Lexington Republican Town Committee

5. Approve Select Board Meeting Minutes

- February 12, 2024 Select Board

This item was removed from the Consent Agenda.

DOCUMENTS: DRAFT 02122024 Select Board Minutes

6. Application: One-Day Liquor License – Lexington Friends of the Arts d/b/a Munroe Center for the Arts, 1403 Massachusetts Avenue
 - Artist Meet Up

To approve a One-Day Liquor License for the Lexington Friends of the Arts d/b/a Munroe Center for the Arts for the purpose of serving wine in the Art Room on the middle floor of the Munroe Center for the Arts Building, 1403 Massachusetts Avenue for the purpose of an Artist Meet Up on Thursday, April 25, 2024 from 6:30pm to 8:30pm.

DOCUMENTS: Munroe Center for the Arts Event Location Map

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve the Consent Agenda, with the exception of Item #5.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Discuss Request for Proposal (RFP) Conditions for 2024 Annual Town Meeting
 - Article 33: Authorize the Select Board to Seek Affordable Housing

The Board discussed Request for Proposal (RFP) conditions for ATM 2024 Article 33: Authorize the Select Board to Seek Affordable Housing. Mr. Sandeen explained that the Affordable Housing Trust has been conducting a number of public information sessions and community outreach sessions, in an attempt to understand what considerations should be taken in moving forward with Warrant Article 33. The trust has recommended that the motion be changed in the Warrant Article to reference 100% affordable housing, with a 60% average area median income as a qualification based on a mixture of incomes ranging from 30%-80% and to include a mix of one-, two- and three-bedroom apartments. Mr. Sandeen suggested that the Board discuss these items. Some neighbors have expressed concern that the architecture may not reflect or be compatible with the existing architecture of their neighborhood and he would like the Board to comment on this item as well. The Affordable Housing Trust is recommending a requirement in any RFP that the selected developer has a track record of conducting public information sessions and that the selected developer agree to conduct at least two additional public information sessions for the Town.

Mr. Pato noted that he has heard some concern regarding if the successful bid pauses and progress and asked if there is a way to enforce execution of the contract. Mr. Malloy stated that he spoke with Town Counsel regarding including a reversion clause in the RFP itself, allowing for the property to revert to the Town's control after a certain timeframe.

Board members expressed support for all of the recommendations made by the Affordable Housing Trust and outlined by Mr. Sandeen. The Board also discussed the proposed building design and aesthetic recommendations.

Mark Lang, 2 Opi Circle, stated that he has not heard anyone speak of doing diligence on this property and determining how many units will be supported by the site. He is disappointed that this vote is being rushed without proper due diligence. He does not believe an RFP should be put out until a study is completed on the property. This type of a housing development should be placed near an MBTA station.

Tom Shiple, 18 Phinney Road, stated that, regarding the suggestion of limiting the height to 2 ½ stories on this property, he would like to see the RFP be consistent with the current zoning and instead see a 40' height limitation. Allowing for a bit more in height will minimize the footprint and decrease the impervious surface on the site.

Jay Luker, 26 Rindge Avenue, stated that he is in support of Warrant Article 33. He asked about the limits of the proposed public input and what this could accomplish.

DOCUMENTS: AHT Email to Appropriation Committee - Article 33

2. Application: Common Victualler License - Tatte Holdings LLC d/b/a Tatte Bakery & Café, 1777 Massachusetts Avenue

Mr. Pato explained that the Board is being asked to approve a request for a Common Victualler License for Tatte Holdings LLC d/b/a Tatte Bakery & Café, 1777 Massachusetts Avenue, for the hours of 7:00am to 8:00pm Sunday through Saturday for seating in a new, café-style eating establishment. The applicant has worked with the Department of Public Health, Building Department and Zoning Department for their respective required permits and inspections.

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve a Common Victualler License for Tatte Holdings LLC d/b/a Tatte Bakery & Café, 1777 Massachusetts Avenue, for the hours of 7:00am to 8:00pm Sunday through Saturday.

DOCUMENTS: Tatte Bakery & Café Site Plan with Seating

3. Presentation - Cary Memorial Library Project Construction Documents to Bidding Phase - The Children's Room Renovation

Mike Cronin, Director of Public Facilities, explained that, as per the Integrated Building Design and Construction Policy, at the end of each phase, the project is brought to the Board for approval in advance of the next phase. The project is currently at the end of the construction documents phase. The proposal is to move into the bidding and construction phase, pending a positive affirmation from the Board.

Stew Roberts, Johnson Roberts Associates, Inc., presented the construction plans to the Board. He explained that the total project cost is \$6,271,800. The Library is committed to contributing \$1.5M, there was a previous appropriation of \$100,000 for some of the initial design fees, and there was a previous appropriation for mechanical systems of \$671,800. There is a current balance of funding of \$4M. Construction is anticipated to begin in July and completed by June 2025.

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve the design plans for the library renovation as attached and dated March 2024.

DOCUMENTS: Presentation

4. Review and Approve Transportation Safety Group Recommendation for Amendment to §192 Traffic Rules and Orders
 - §192-10 Schedule 7 Traffic Signs and Signals
 - Stop Sign on Anthony Road at Lillian Road

Sheila Page, Assistant Planning Director, explained that last fall a request was received to add a stop on Anthony Road at Lillian Road as drivers on Anthony Road were rolling through or cutting the corner. The Transportation Safety Group reviewed the proposal with the neighbors and are recommending the stop sign with a bar.

Ms. Barry suggested squaring up the intersection in order to better support the proposed stop sign.

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0, in accordance with the provisions of Chapter 689 of 1986 of the General Laws, the Traffic Rules and Orders of Lexington, Adopted by the Board of Selectmen on November 13, 1967, Now Chapter 192 of the Code of Lexington, are hereby amended by adding the following to:

§ 192-10 SCHEDULE 7: STOP SIGNS AND YIELD SIGNS

<u>Street</u>	<u>Location</u>	<u>Regulation</u>
Anthony Road	at Lillian Road	Stop

DOCUMENTS: Presentation, Memorandum, Vote

6. Request to Approve Plaque on Base of Tree on Buckman Tavern Grounds in Commemoration of the Semiquincentennial – *The Board addressed this item at this time.*

Cindy Woolworth, Treasurer of Lexington Chapter of Daughters of the American Revolution, explained that the Lexington Chapter of the Daughters of the American Revolution planted a tree at the rear of Buckman Tavern on Arbor Day, April 28, 2023, for the commemoration of the upcoming Semiquincentennial celebration (Lex250). The group is now seeking approval to install a bronze plaque at the base of the tree on a beveled slab of granite, approximately 8"x14". The Lexington DAR has spoken with the Department of Public Works, the Historic Districts Commission, the Commission on Disability, the Tourism Committee, the Lexington Historical Society, and the Monuments and Memorials Committee and obtained necessary approvals and/or favorable responses.

Dawn McKenna, 9 Hancock Street, stated that she supports this effort. She noted that, with this precedent, people will be coming to the board and DPW regarding other opportunities for trees. She reminded the Board that, as part of the Battle Green Master Plan, trees are not to be planted in this area and are not supposed to be named in this area unless they have a direct connection to the Revolution. While this item is appropriate, it is important to keep this in mind.

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve the request from the Lexington Daughters of the American Revolution to place a plaque, as proposed, at the base of the Lex250 commemorative tree located at the rear of Buckman Tavern.

DOCUMENTS: Monuments and Memorials Committee Recommendation Report

The Board took a five-minute recess.

5. 2024 Annual Town Meeting
 - Select Board Article Discussion and Positions

The Board discussed Mr. Lucente's previous comments regarding Article 45 – Indigenous Peoples Day. Mr. Lucente explained that he would like to craft a memo on this topic for the Board's review at the next meeting.

The Board had a discussion regarding Article 29. Dave Pinsonneault, Public Works Director, explained that the problem is the number of electric blowers, batteries, and chargers that would need to be purchased. The supply chain issue is the main concern for the Department.

Ms. Barry and Ms. Hai stated that they are 'yeses' on Article 29a Amend the General Bylaw- Noise Control Construction Noise.

Mr. Lucente noted that he is a 'yes' on Article 25 Pine Meadows Clubhouse Renovation.

Ms. Barry stated that she is a 'yes' on Article 51 Amend Zoning Bylaw – Maximum Height For Village Overlay District.

DOCUMENTS: 2024 Consent Agenda, Select Board Working Document - Positions 2024ATM

7. Update on Participatory Budget Projects

Mr. Malloy explained that the Board approved four projects as part of the Participatory Budgeting Program, which included:

- RRFB's at Crosswalks on the Bike Path - \$250,000
- Conservation Land Improvements - \$100,000
- Benches - \$70,000
- Dog Park - \$85,000

Total - \$505,000

The Engineering Department has been working on the Rectangular Rapid Flashing Beacons (RRFBs) along the unsignalized intersections of the Minuteman Commuter Bikeway (MMCB). This includes eight roadway and two major driveway crossings. To date, Engineering has contracted TEC, Inc. to design the RRFBs, and created base mapping/existing conditions to locate the RRFB equipment. TEC is currently working on ranking the intersections based on needs for the RRFB. It is anticipated that the allocated funding will not cover all ten crossings. The ranking will be used to prioritize the installation locations. TEC will provide rankings by March 14th, and the Bicycle Advisory Committee will review at their March 14th meeting. TEC is concurrently working on the design of the RRFB installation locations. The bidding for this project is anticipated this spring, however the construction schedule will be driven by the manufacture and delivery time of the RRFB equipment.

Regarding the Conservation Land Improvements, \$100,000 was awarded to Conservation for conservation land management activities across Lexington. In turn, Conservation contracted with Parterre for the full amount to conduct meadow preservation and management activities, including invasive species management and native plant restoration on approximately 20 acres including areas at Parker Meadow, Idylwilde, Dunback Meadow, Poor Farm, and Chiesa Conservation Areas. Parterre met with staff and Conservation Stewards in the fall of 2023 and are preparing a necessary Notice of Intent Wetlands Protection permit application to be reviewed by the Conservation Commission in spring 2024. On the ground, field management activities are expected to begin at the appropriate time in summer 2024.

Regarding the benches, DPW is obtaining quotes for the bike racks and benches and will purchase and install them in the next few months. Additional picnic tables were ordered and have been delivered.

The Dog Park proposal was withdrawn and closed out due to lack of adequate Town property to support a dog park.

Dawn McKenna, 9 Hancock Street, asked when the Board will take up approving the proposed RRFB locations. One proposed location is behind her house, and she believes this may be overkill for this intersection. Mr. Pato noted that this should be on a Board agenda within the coming weeks.

8. Approve Expenditure of Funds for Gift of Cash Received for Sewer Line Repairs

Mr. Malloy explained there have been two sewer line breaks on Takeda's property and the Town has been working with Takeda on undertaking emergency repairs. As this is on private property, Takeda has agreed to pay the cost for the repairs. The most expeditious manner to manage this transaction is for Takeda to gift the funds to the Town. Takeda recently noted that it would not be able to do this using gift funds because the project has been approved through their organization as a construction repair job. One option may be for the Town to oversee the work and Takeda to pay the contractors directly. Another option may be to have a Special Town Meeting within the Annual Town Meeting to vote on this item. The Board will hear more on this item at a future meeting.

DOCUMENTS: MGL44,Sec.53A

ADJOURN

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to adjourn the meeting at 8:34 p.m.

A true record; Attest:
Kristan Patenaude
Recording Secretary

SELECT BOARD MEETING
March 18, 2024

A meeting of the Lexington Select Board was called to order at 6:00p.m. on Monday, March 18, 2024, via a hybrid meeting platform. Mr. Pato, Chair; Ms. Barry, Mr. Lucente, Ms. Hai and Mr. Sandeen were present, as well as Mr. Malloy, Town Manager; Ms. Axtell, Deputy Town Manager and Ms. Katzenback, Executive Clerk.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. 2024 Annual Town Meeting
 - Update - ATM 2024 Article 31: Prohibit Single-Serve Plastic Water Bottles (Citizen Petition)

Thomas Wanderer, Citizen Petitioner, updated the Board on ATM 2024 Article 31: Prohibit Single-Serve Plastic Water Bottles (Citizen Petition). He explained that he went to Concord, MA to determine how a similar ban has impacted businesses. One café was enthusiastic about the bottle ban, but the other three were not impressed. In Lexington, he visited 19 establishments and did not get the feeling this ban would be a big deal.

Ms. Hai noted that several establishments seemed to comment on the impact on tourists who may not arrive with their own water. Mr. Wanderer stated that most of them will continue to sell water in aluminum containers if the ban moves forward. This will be a bit more expensive. Ms. Hai expressed concern regarding the impact on small businesses and/or tourists. Mr. Wanderer noted that there are alternatives readily available. There are also free water stations available throughout the Town.

Mr. Lucente stated that the Center Committee discussed this item and voted unanimously not to support it. The Committee believed the Article is not yet holistic enough regarding plastics. Ms. Hai noted that the EDAC had similar concerns and also voted against supporting it.

Mr. Michelson, Chair of the Center Committee, stated that the Committee also expressed concern regarding increased costs to the consumer and ability for tourists to get water.

Mr. Malloy noted that enforcement after the fact may also be difficult. This could require adding staff to the Health Department in future years.

Town Council, Mina Makarios, stated that his experience with this bylaw in Concord goes back to before its promulgation, and the town had anticipated some significant pushback. These threats of a challenge never materialized. To his knowledge, there has never been an issue with enforcement, nor with availability of water. The town has made additional filing stations part of its priority. An emergency exemption could come into play if the town's water was affected, and bottled water was necessary at the time.

Mr. Sandeen stated that he looks at this as a health issue. Recent studies show that there are approximately 240,000 microplastic particles in every liter bottle of water. He believes we should address this from a health perspective and would support moving forward based on the fact that the proposed bylaw language is the same as the Concord bylaw, which has had a good experience over the last 12 years..

Mr. Pato stated that, due to time, he will not take public comment on this this evening. He is inclined to support it but would like to hear more at Town Meeting.

- Amendment - ATM 2024 Article 29: Amend the General Bylaw - Noise Control
 - (a) Provide clarity related to construction-related noise complaints

Matt Daggett discussed an amendment to ATM 2024 Article 29: Amend the General Bylaw - Noise Control (a) Provide clarity related to construction-related noise complaints. The Board watched a video to introduce the proposed amendments.

Mr. Pato expressed concern that the definition of ledge work was not included in the original draft. Once the definition was submitted, it included rock crushing, which the Board had not enumerated in the set of ledge work techniques that would have been excluded from 7am-9am. An additional material change was in requiring the reporting and public access to the reporting of noise issues, which could incur additional Staff burden. Mr. Malloy stated that Jim Kelly, Building Commissioner, noted that while it will be additional work, he believes that he can absorb that amount of work.

There was discussion regarding certain sections of the proposed bylaw and who it would apply to.

Mr. Lucente stated that he looks forward to the establishment of the Noise Committee in order to work through some of these questions and concerns.

- Approve Select Board Report to Town Meeting
- The Board reviewed the draft report.

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve the Select Board Report to 2024 Annual Town Meeting as presented with additional edits at the discretion of the Chair.

- Select Board Article Discussion and Positions
- No new positions were taken at this meeting.

DOCUMENTS: Amendment Art 29a Matt Daggett, Amendment Art 29a description, Art 31 Prohibit Single-Serve Plastic Water Bottles, Art31motion, Select Board Working Document - Positions 2024ATM, Select Board Report to Town Meeting-clean, Select Board Report to Town Meeting – MARKUP, Moderator’s Proposed schedule for ATM 2024 - as of 3-8-2024

2. Discuss and Approve Expenditure of Funds for Gift of Cash Received for Lowell Street Paving Project and Approve First Amendment to the Intermunicipal Agreement with Town of Burlington

Mr. Malloy explained that one part of this item is to authorize the use of funds that Lexington will receive from Burlington for repaving Lowell Street. Similar to other projects/programs where the Town receives funds from another entity, the specific department may accept those funds, but cannot expend those funds until the Select Board has approved the purpose of the funds. Additionally, the original intermunicipal agreement (IMA) between the Towns of Lexington and Burlington contemplated Burlington contracting for the repaving of Lowell Street. The Lexington DPW has indicated they prefer to manage the contract to ensure the contractor meets Lexington's expectations on quality and working with residents. Town Counsel has drafted the attached First Amendment to the IMA.

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve the use of funds from the Town of Burlington for the purpose of repaving Lowell Street and further, authorizing the Town Manager to execute the First Amendment to the Intermunicipal Agreement for Water Main and Lowell Street Paving between Lexington and Burlington.

DOCUMENTS: Amendment to IMA, Original IMA, MGL44,Sec.53A

3. Discuss Town Manager Search Process

The Board discussed directions for recruiting the next Town Manager. The Board agreed that Ms. Hai would shepherd this process and develop a transition timeline. Mr. Sandeen agreed to be the second member of this process. The Board agreed that Mr. Pato would thus take over the item to review the Human Rights Committee restructuring and charge.

DOCUMENTS: 2018 Town Manager Search Screening Committee Charge, 2018 Recruitment RFQ, 2018 Lexington Profile

4. Authorize Town Manager to Execute Easement Between Town of Lexington and Fiske Common Condominium Trust

Mr. Malloy explained that the Town has been negotiating for the past decade to put into place an easement agreement with the Fiske Common Condominium Trust to allow students of the Fiske School to walk across their property to access the school property. This was originally in the Planning Board approval for the Fiske Common Condominium Project approximately 40 years ago but had never been formalized and legally filed as an easement. The Board reviewed the final easement agreement that the Condominium Trust Board approved recently on a 4-1 vote.

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve the Town Manager to execute the easement agreement between the Town of Lexington and the Fiske Common Condominium Trust as attached and further to authorize non-substantive edits as recommended by Town Counsel.

DOCUMENTS: Easement Agreement

5. Discuss Appointment of Select Board Member to Cary Library Trustees Nominating Committee

Mr. Pato explained that the Nominating Committee for the Library Board of Trustees consists of three members: one representative from the Select Board, one from the School Committee, and one from the Clergy Association. The Nominating Committee will present a slate of five Executive Board members, including a Chair and a Vice- Chair, for a vote at the Annual Meeting of the Cary Memorial Library Board of Trustees being held in May. A Select Board member is needed to be the Select Board representative on the Nominating Committee for Trustees of Cary Library.

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to appoint Mr. Lucente as the Select Board representative on the Nominating Committee for the Trustees of Cary Library.

DOCUMENTS: 2024 Cary Library Trustees Nominating Committee Request Letter

ADJOURN

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to adjourn the meeting at 6:54 p.m.

A true record; Attest:
Kristan Patenaude
Recording Secretary

SELECT BOARD MEETING
March 20, 2024

A meeting of the Lexington Select Board was called to order at 6:00p.m. on Wednesday, March 20, 2024, via a hybrid meeting platform. Mr. Pato, Chair; Ms. Barry, Mr. Lucente, Mr. Sandeen, and Ms. Hai were present, as well as Mr. Malloy, Town Manager; Ms. Katzenback, Executive Clerk; and Ms. Axtell, Deputy Town Manager.

PUBLIC COMMENTS

None at this time.

SELECT BOARD MEMBER CONCERNS AND LIAISON REPORTS – *This item was tabled to later in the meeting*

TOWN MANAGER REPORT – *This item was tabled to later in the meeting*

CONSENT AGENDA

1. Approve Select Board Committee Resignation -Lexington Human Rights Committee - Amber Iqbal

To accept the resignation of Amber Iqbal from the Lexington Human Rights Committee effective immediately.

2. Application: One-Day Liquor Licenses - T.P. Bronx LLC d/b/a Galaray House, 1720 Massachusetts Avenue, Unit 2 - First Friday Reception (3)

To approve three One-Day Liquor Licenses for T.P. Bronx LLC d/b/a Galaray House to serve wine and sparkling wine inside the Galaray House, 1720 Massachusetts Avenue, Unit 2, for the purpose of a First Friday Reception on each of the following dates:

- Friday, April 5, 2024 from 6:00pm to 8:30pm
- Friday, May 3, 2024 from 6:00pm to 8:30pm
- Friday, June 7, 2024 from 6:00pm to 8:30pm

3. Application: One-Day Liquor License – Lexington Council for the Arts, Lexington Community Center, 39 Marrett Road - Grantee Reception

To approve a One-Day Liquor License for the Lexington Council for the Arts to serve wine for the purpose of their Grantee Reception to be held in the Dining Room of the Lexington Community Center, 39 Marrett Road, on Thursday, March 28, 2024 from 4:00pm to 6:00pm.

DOCUMENTS: 2024 Lexington Council for the Arts Event Layout, 2024 Lexington Council for the Arts Procedures for Serving Alcohol/Contract

4. Confirm FY2024-FY2025 Select Board Goals

To confirm the Select Board FY2024 - FY2025 Goals and publish to the Select Board webpage.

DOCUMENTS: FY2024 - FY2025 Select Board Goals

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve the Consent Agenda.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Liquor License Amendment – Alteration of Licensed Premises – AB Inns LLC d/b/a The Inn at Hastings Park (Artistry on the Green), 2013-2027 Massachusetts Avenue
 - Request to Update Liquor License Conditions Regarding New Outdoor Rear Dining Area

Mr. Pato opened the hearing at 6:04pm.

Mr. Pato explained that the Board has received the necessary paperwork from AB Inns LLC d/b/a The Inn at Hastings Park (Artistry on the Green), 2013-2027 Massachusetts requesting an alteration of premise to include the rear outdoor dining area on their all alcohol innholder liquor license. The Board is also being asked to review and approve the proposed updated to the liquor license conditions. The Building and Health Departments have no objections to the application and indicated the applicant does need to update the permits with those respective departments to include this rear outdoor dining area. Mr. Pato explained that the Board has received letters from several abutters to the property, expressing their opposition to modifying the conditions of the license.

Christopher Dunham, 2006 Massachusetts Avenue, stated that he reviewed the proposed license conditions from the Board and thanked them for excellent consideration of the issue. The accommodation strikes the perfect balance between the Inn and the neighborhood. He expressed an area of concern that, since February, the Inn had been advertising substantially greater outdoor service than the modified conditions indicate. He also noted that, while the neighborhood is happy to engage with the Inn on this issue, there has been no outreach from the Inn to nearby residents.

Dawn McKenna, 9 Hancock Street, stated that this is one of the most responsible business owners the Town has.

A representative of the business apologized that incorrect information regarding the outdoor service was placed on their website. This information has since been updated to reflect the correct amount of seating in accordance with the liquor license conditions.

Mr. Pato closed the hearing at 6:11pm.

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve the AB Inns LLC d/b/a The Inn at Hastings Park (Artistry on the Green), 2013-2027 Massachusetts alteration of premise application to include the rear outdoor dining area on their all alcohol innholder liquor license; approve the updated liquor license conditions dated March 20, 2024; and further issue an updated license with conditions once the application is also approved by the ABCC.

DOCUMENTS: Alteration of Premise Liquor License Application, _WORKINGDRAFT 2024 - Inn at Hastings Park Conditions (proposed updates), _WORKINGDRAFT 2024 - Inn at Hastings Park Conditions (proposed updates) redlined, 2023 STM-1 Article 12 ARTICLE 12 AMEND ZONING BYLAW – 2013-2027 MASSACHUSETTS AVENUE motion, _DECISION OF THE LEXINGTON PLANNING BOARD SITE PLAN REVIEW MODIFICATION APPROVAL - 2013-2027_Mass_Ave_Hastings_Park, 2024.02.26 First Amendment to Memorandum of Understanding Between AB Holdings, LLC (the Owner) and the Town of Lexington, Massachusetts (Town) SIGNED

2. 2024 Annual Town Meeting
 - Select Board Article Discussion and Positions

The Board reviewed its positions for 2024 Annual Town Meeting.

Mr. Pato, Ms. Hai, and Mr. Sandeen updated their position to a “yes” for Article 25 – Pine Meadow Clubhouse Renovation. Mr. Lucente updated his position to a “no” for Article 38 – Amend Regulation of Fossil Fuel Infrastructure Bylaw – Meet DOER Requested Changes. Mr. Pato updated his position to a “no” for article 46 – Royal Family Invitation to 250th Celebration. Ms. Barry asked that the Board include an agenda item regarding who invitations should be sent to.

DOCUMENTS: Select Board Working Document - Positions 2024ATM as of 3/19/2024, Moderator’s Proposed schedule for ATM 2024 - as of 3-19-2024

SELECT BOARD MEMBER CONCERNS AND LIAISON REPORTS

1. Select Board Member Concerns and Liaison Reports

Mr. Sandeen noted that, at the Permanent Building Committee meeting last night, an update on the status of the Police Station stated that the project is on track and on schedule. Mr. Cronin did note that there are some challenges regarding steel costs for the solar canopy. This will be addressed at a future Board meeting. Mr. Sandeen stated that the Permanent Building Committee also reviewed 13 potential configurations for the High School. The Commission on Disability met last night and discussed crosswalks at the roundabout. The group reaffirmed their commitment to retaining the crosswalks. The Board of Health also met last night and discussed the Hanscom expansion. There was discussion regarding how much time the Select Board needs to ask for in terms of an extension to the draft EIR report.

Ms. Barry noted that Ken Burns has a new film coming out in 2025 titled The American Revolution. It is a six-part 12-hour series that reviews the Revolution. He will be coming to Lexington in 2025 and the Town is honored to have him.

Ms. Hai gave updates from MAGIC. The MAPC recently launched a Language Access Resource Guide, and recently hosted an event called Finding the Fit. Regarding the Human Rights Committee process, Ms. Hai stated that she would recommend the first stab at this process be done by Staff. She suggested that the charge of the HRC and process for complaint receipts be considered. Mr. Pato noted that he will be taking the leadership role on this item, as Ms. Hai transfers to the Town Administrator search process.

Mr. Pato noted that the Commission on Disability reaffirmed its support for retaining the crosswalks at the roundabout. This item will come back to the Board on April 1st. April 4th will be the next public outreach event in the high school project process.

Mr. Lucente stated that he either or Ms. Hai have been attending the Staff meetings regarding the sheltered families in Town weekly.

DOCUMENTS: Correspondence Secretary Report - March 20, 2024

TOWN MANAGER REPORT

1. Town Manager Weekly Update

Mr. Malloy stated that Staff has continued to meet with the Muzzey Condominium Board of Trustees. This deals with long standing violations in the building. There has been discussion regarding the existence of a deed restriction on the Town's unit and working through trying to get that released from the Condominium Trust. This will be addressed at a future Board meeting.

DOCUMENTS: Weekly Update 3-15-24

ADJOURN

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to adjourn the meeting at 6:47 p.m.

A true record; Attest:
Kristan Patenaude
Recording Secretary

SELECT BOARD MEETING
March 27, 2024

A meeting of the Lexington Select Board was called to order at 6:00p.m. on Wednesday, March 27, 2024, via a hybrid meeting platform. Mr. Pato, Chair; Ms. Barry, Mr. Lucente, Ms. Hai and Mr. Sandeen, were present, as well as Mr. Malloy, Town Manager; Ms. Axtell, Deputy Town Manager and Ms. Katzenback, Executive Clerk.

PUBLIC COMMENTS

None at this time.

SELECT BOARD MEMBER CONCERNS AND LIAISON REPORTS

1. Select Board Member Concerns and Liaison Reports

Ms. Barry noted that Lexington's own Sal Frelik is a starting member of the Milwaukee Brewers this year and will be coming to Fenway Park on Memorial Day weekend 2024. There will likely be a future agenda item to proclaim a day around that time period Sal Frelik Day in Town.

Mr. Pato noted that the High School project community meeting, which was planned for April 4th, is likely to be rescheduled for May 9th.

TOWN MANAGER REPORT

1. Town Manager Weekly Update

Nothing additional to report at this time.

DOCUMENTS: Weekly Update 3-22-24

CONSENT AGENDA

1. Approve Select Board Meeting Minutes
 - February 26, 2024 Select Board
 - March 6, 2024 Select Board

To approve and release the February 26, 2024 Select Board and March 6, 2024 Select Board meeting minutes.

a

DOCUMENTS: DRAFT 02262024 Select Board minutes, DRAFT 03062024 Select Board minutes

2. Approve 5-Year Contract for Historic Document Conservation in Town Clerk's Office - Northeast Document Conservation Center

To award the Town Clerk's Historic Document Conservation Contract to Northeast Document Conservation Center as per their attached bid.

DOCUMENTS: Non-Price Proposal, Price Proposal

3. Approve Select Board Committee Appointment - Trustees of Public Trusts - James E. Cavallo

To appoint James E. Cavallo to the Trustees of Public Trusts to fill an unexpired six-year term set to expire on September 30, 2026.

DOCUMENTS: 2024 Trustees of Public Trusts Application - J. Cavallo

4. Approve Discovery Day Street Fair 2024 Request – Lexington Retailers Association

- Road Closures:
 - Massachusetts Avenue
 - Depot Square
 - Muzzey Street
- Temporary Sign on Minuteman Commuter Bikeway, 1775 Massachusetts Avenue
- Free Parking at Central Business District Parking Meters and Depot Lot

To approve restricting vehicular access in the following areas for the 2024 Discovery Day Street Fair to be held on Saturday, May 25, 2024 from 6:00am to 5:00pm:

- Massachusetts Avenue, from Waltham Street to Meriam Street (both sides); and Depot Square;
- and Muzzey Street, from Massachusetts Avenue to the first private driveway;
- and Massachusetts Avenue, north-side sidewalk, from Edison Way to Waltham Street.

To approve permission to erect a temporary sign on the Minuteman Commuter Bikeway behind 1775 Massachusetts Avenue during the event for publicity purposes.

To approve free parking at the Central Business District parking meters, and not charge for parking in the Depot Lot on Discovery Day.

**and all approvals and locations are subject to modifications as may be required by Department of Public Works, Public Safety, Public Health, Engineering and/or Town Manager up to the time of the event.*

DOCUMENTS: 2024 Discovery Day Request

5. Approve Town Manager Committee Reappointments

- Board of Assessors - Edmund Grant
- Conservation Commission:
 - Philip Hamilton
 - Ruth Ladd
 - Ralph Bitsko
- Commission on Disability - Susan Cusack

To confirm the Town Manager's reappointments of Edmund Grant to the Board of Assessors with a term set to expire April 30, 2027; Phil Hamilton and Ruth Ladd to the Conservation Commission with a term set to expire March 31, 2027; Ralph Bitsko to the Conservation Commission with a term set to expire March 31, 2026 and Susan Cusack to the Commission on Disability with a term set to expire October 30, 2026.

DOCUMENTS: Edmund Grant, Philip Hamilton, Ruth Ladd, Ralph Bitsko, Susan Cusack

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to approve the Consent Agenda.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. 2024 Annual Town Meeting
 - Select Board Article Discussion and Positions

Ms. Axtell noted that there was an amendment made to Article 37: The Importance of Trees. The Board reviewed the amendment.

In response to a question from Ms. Hai, Dave Pinsonneault, Public Works Director, stated that, with the proposed amendments to this Article, he believes the work items included will be able to be handled by the existing Department budget and Staff.

Ms. Hai and Mr. Lucente stated that, upon hearing this information, they would change to a “yes” on Article 37.

The Board discussed the proposal to IP Article 46 and a majority agreed not to IP it and allow it to move to Town Meeting floor.

The Board agreed to continue discussion on this item once Town Counsel was available.

2. Discuss Town Manager Search Process

Ms. Hai explained that the Board is being asked to review the RFQ for potential approval next Wednesday. The Board also reviewed the timeline and addressed scheduling additional Board meetings necessary. The Board also reviewed the Town Manager Search Screening Committee Charge.

Dawn McKenna, 9 Hancock Street, urged the Board to include a meet and greet as part of the search process in order to best include citizens and citizen groups in Town.

Valerie Overton, Emerson Gardens, agreed with including references to the Town’s resolutions in the RFP. Another qualification that would be useful for the recruitment firm is experience developing diverse candidate pools.

DOCUMENTS: DRAFT - Recruitment RFQ 2024 1.27.2024, Proposed TM search screening committee Charge.3.24.24, Proposed_2024 Town Manager Recruitment Schedule_

1. 2024 Annual Town Meeting – *The Board retook this item at this time.*
 - Select Board Article Discussion and Positions

Mr. Pato stated that Town Meeting Member Tony Galaitis submitted two proposed amendments to the current motion for Article 33 – Authorize Select Board to Seek Affordable Housing. The Board reviewed and discussed the two amendments.

Carol Kowalski, Assistant Town Manager for Development, explained that the first amendment deals with the requirement that to come back to Town Meeting would suppress Request for Proposal responses because it would be too risky for an affordable housing developer to go through the process to contemplate going through the process.

Mina Makarios, Town Counsel, stated that the first amendment describes having design approval come back to Town Meeting before the Select Board is formally authorized. From his perspective, that renders

this year's Article essentially a non-binding resolution. The second amendment includes language that the purpose would be for developing 100% affordable housing on conditions “consistent with Lexington’s residential zoning.” His interpretation of this is as a guiding principle to the Board, that development should look similar to residential zoning somewhere in Town, but it does not have much additional legal impact.

Board members took the following positions on the Article 33 proposed amendments:

Galaisis Amendment 1 – All Board members were a “No”.

Galaisis Amendment 2 – Four Board members were a “No”; Mr. Sandeen was a “Wait” pending discussion with the Affordable Housing Trust.

DOCUMENTS: Art 37 updated motion, ARt 37 explanation of revisions, Select Board Working Document - Positions 2024ATM as of, Moderators proposed schedule for ATM as of March 21, 2024

3. Update on Options for Facilitated Community Listening Session and Lexington Human Rights Committee Charge

The Board agreed to table discussion on this item to a future meeting.

ADJOURN

VOTE: Upon a motion duly made and seconded, the Select Board voted 5-0 to adjourn the meeting at 7:06 p.m.

A true record; Attest:
Kristan Patenaude
Recording Secretary

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Grant of Location for Eversource - East Street

PRESENTER:

Joanne Callender, Eversource
Representative

ITEM NUMBER:

I.1

SUMMARY:

Category: Decision-Making/Hearing

Hearing for the request from NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY to construct, and a location for, such a line of conduits with the necessary wires and cables therein, said conduits to be located, substantially as shown on the plan made by **K. Rice dated February 23, 2024**, under the following public way or ways of Lexington:

- **East Street** - Easterly from pole 27/7, at Seaborn Place, install approximately 25 feet of conduit.

This work is being requested to upgrade the underground electric system on Seaborn Place.

The Engineering Department reviewed the request and have no objection to the petition.

Abutters notices were mailed as required.

SUGGESTED MOTION:

Move to _____ a Grant of Location to NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY to construct, and a location for, such a line of conduits with the necessary wires and cables therein, said conduits to be located, substantially as shown on the plan made by K. Rice dated **K. Rice dated February 23, 2024**, under the following public way of Lexington: **East Street** Easterly from pole 27/7, at Seaborn Place, to install approximately 25 feet of conduit.

FOLLOW-UP:

Select Board Office

DATE AND APPROXIMATE TIME ON AGENDA:

4/10/2024

6:05pm

ATTACHMENTS:

Description

Type



Petition

Cover Memo



180 Calvary Street
Waltham, Ma 02453

March 14, 2024

Board of Selectmen
Town Hall
1625 Massachusetts Avenue
Lexington, MA 02420

RE: East Street
Lexington, MA
W.O.#14410112

Dear Members of the Board:

The enclosed petition and plan are being presented by the NSTAR Electric d/b/a EVERSOURCE ENERGY for the purpose of obtaining a Grant of Location to install approximately 25 feet of conduit in East Street.

The reason for this work is to upgrade the underground electric system on Seaborn Place.

If you have any further questions, please contact Joanne Callender at 781-314-5054. Your prompt attention to this matter would be greatly appreciated.

Very truly yours,

Richard M. Schifone

Richard M. Schifone, Supervisor
Rights and Permits

RMS/HC
Attachments

**PETITION OF NSTAR ELECTRIC COMPANY
d/b/a EVERSOURCE ENERGY FOR LOCATION FOR CONDUITS
AND MANHOLES**

To the **Board of Selectmen** of the Town of **LEXINGTON** Massachusetts:

Respectfully represents **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by **K. Rice, dated February 23, 2024** and filed herewith, under the following public way or ways of said Town:

East Street - Easterly from pole 27/7, at Seaborn Place, install approximately 25 feet of conduit.

WO# 14410112

**NSTAR ELECTRIC COMPANY
d/b/a EVERSOURCE ENERGY**

BY *Richard M. Schifone*
Richard M. Schifone, Supervisor
Rights and Permits

Dated this 14th day of March, 2024

Town of **LEXINGTON** Massachusetts

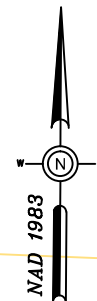
Received and filed _____ 2024

69-40A
1 FROST RD
N/F
GHIORGIS, KUBROM GHEBRE

69-41
2 BURNHAM RD
N/F
ANDERSON COLIN JAMES & CAITLIN

APPROX. R.O.W.

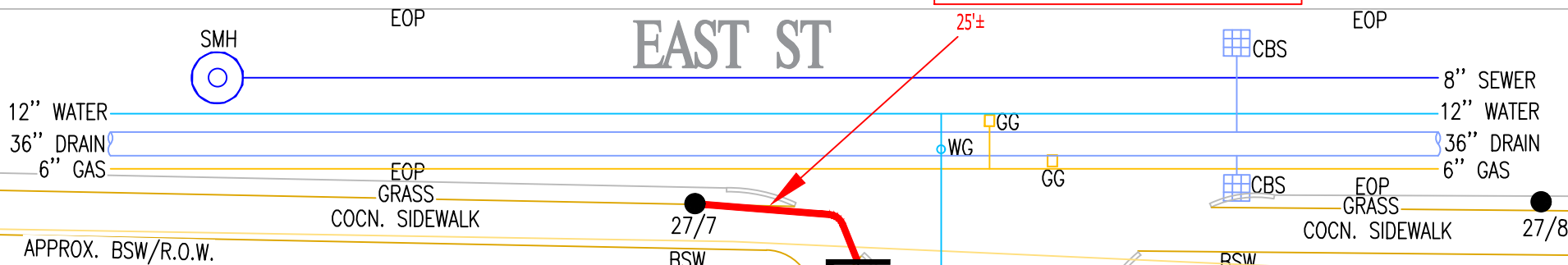
APPROX. R.O.W.



WOODED AREA

INSTALL 2 - 4" PVC PIPES
TYPE EB IN CONCRETE
SECTION 2 FIG. 1

EAST ST



APPROX. BSW/R.O.W.

#0

APPROX. PT.
OF PICKUP

SEABORN PL

63-113A1
9 MUSTER CT
N/F
BUTLER JOHN B & ELEANOR S
TRUSTEES

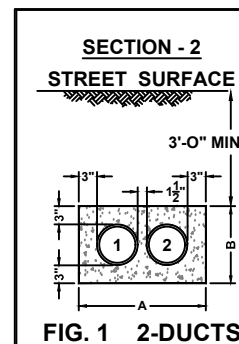


FIG. 1 2-DUCTS

FIG	4" Ducts		5" Ducts		6" Ducts	
	A Inches	B Inches	A Inches	B Inches	A Inches	B Inches
1A	10"	10"	11"	11"	12"	12"
1	16 1/2"	10 1/2"	18 1/2"	11 1/2"	21"	12 1/2"
2	22 1/2"	10 1/2"	25 1/2"	11 1/2"	29"	12 1/2"
3	28 1/2"	10 1/2"	32 1/2"	11 1/2"	37"	12 1/2"
4	16 1/2"	16 1/2"	18 1/2"	18 1/2"	21"	21"
5	22 1/2"	16 1/2"	25 1/2"	18 1/2"	29"	21"
6	16 1/2"	22 1/2"	18 1/2"	25 1/2"	21"	29"
7	16 1/2"	28 1/2"	18 1/2"	32 1/2"	21"	37"
8	28 1/2"	16 1/2"	32 1/2"	18 1/2"	37"	21"
9	22 1/2"	22 1/2"	25 1/2"	25 1/2"	29"	29"
10	34 1/2"	16 1/2"	39 1/2"	18 1/2"	45"	21"
11	16 1/2"	34 1/2"	18 1/2"	39 1/2"	21"	45"
12	22 1/2"	26 1/2"	25 1/2"	32 1/2"	29"	37"
13	28 1/2"	22 1/2"	32 1/2"	25 1/2"	37"	29"
14	40 1/2"	16 1/2"	46 1/2"	18 1/2"	53 1/2"	21"
15	16 1/2"	40 1/2"	18 1/2"	46 1/2"	21"	53 1/2"
16	16 1/2"	46 1/2"	18 1/2"	53 1/2"	21"	61"



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

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MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

C# 57-24

Ward #

Work Order # 14410112

Surveyed by: GR/LM

Research by: GR

Plotted by: GR

Proposed Structures: GR

Approved: K. RICE

P#

NSTAR EVERSOURCE
d/b/a

1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of EAST ST.

LEXINGTON

Showing PROPOSED CONDUIT LOCATION

Scale 1"=20'

Date FEBRUARY 23, 2024

SHEET 1 of 1



Kim Katzenback
Town of Lexington
1625 Massachusetts Avenue
Lexington, MA 02420

March 20, 2024

Re: Work order 14410112, East Street

Hi Kim:

There are approximately 14 poles in the vicinity of the proposed East Street construction. These poles are jointly owned by Verizon and Eversource.

There are no double poles in that area.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Schifone".

Rick Schifone
Supv. Rights and Permits





AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Grants of Location for Verizon & Eversource - Pelham Road

PRESENTER:

Ross Bilodeau, Verizon
Representative and Joanne Callender,
Eversource Representative

ITEM NUMBER:

I.2

SUMMARY:

Category: Decision-Making/Hearing

Hearing for the request from VERIZON NEW ENGLAND, INC. and NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY request permission to locate poles, wires, cables and fixtures including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

- **Pelham Road** - Relocate (1) JO pole, P.9 located on the northerly side of Pelham Road at a point approximately 25' southwesterly from its current location.

This work is part of the project to accommodate new construction Beech Tree Lane.

Karen Levesque, Verizon New England Inc. Engr III Spec-Ntwk Eng & Ops, provided an update that the double pole has been removed from pole 11 which was a double pole identified in the area of the Grant of Location Petition– Pelham road.

The Engineering Department reviewed the request and have no objection to the petition.

Hearing for the request from NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY to construct, and a location for, such a line of conduits with the necessary wires and cables therein, said conduits to be located, substantially as shown on the plan made by **K. Rice dated March 20, 2024**, under the following public way or ways of Lexington:

- **Pelham Road** - Northwesterly from pole 77/9, approximately 460 feet west of Eliot Road, install approximately 9 feet of conduit

This work is being requested to provide electric to a new development on Beech Tree Lane.

The Engineering Department reviewed these petition request and have no objection to the petitions.

Abutters notices were mailed as required.

SUGGESTED MOTION:

Move to _____ a Grant of Location to VERIZON NEW ENGLAND, INC. and NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY to locate poles, wires, cables and fixtures including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways in the Town of Lexington as follows: Relocate (1) JO pole, P.9 located on the northerly side of Pelham Road at a point approximately 25’ southwesterly from its current location.

Move to _____ a Grant of Location to NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY to construct, and a location for, such a line of conduits with the necessary wires and cables therein, said conduits to be located, substantially as shown on the plan made by K. Rice dated K. Rice dated March 20, 2024, under the following public way of Lexington: Pelham Road - Northwesterly from pole 77/9, approximately 460 feet west of Eliot Road, install approximately 9 feet of conduit

FOLLOW-UP:

Select Board Office

DATE AND APPROXIMATE TIME ON AGENDA:

4/10/2024

6:15pm

ATTACHMENTS:

Description	Type
☐ Verizon/Eversource Petition - JO pole relocation	Backup Material
☐ Eversource Peititon - conduit	Backup Material

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

March 13, 2023

To the Select Board

In **LEXINGTON**, Massachusetts

VERIZON NEW ENGLAND, INC. and **NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY** request permission to locate poles, wires, cables and fixtures including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Pelham Road:

Relocate (1) JO pole, P.9 located on the northerly side of Pelham Road at a point approximately 25' southwesterly from its current location.

This petition is necessary to accommodate new construction.

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-VZ N.E. Inc. Plan No. **4A0VK3J** Dated **March 13, 2024.**

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree that space shall be reserved and maintained for the limited purpose of attaching one-way low voltage fire and police signaling wires owned by the municipality or governmental entity for public safety purposes only.

VERIZON NEW ENGLAND INC.

By Karen Levesque
Karen Levesque - Manager - Rights of Way

Dated this 13th day of March, 2024

NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY

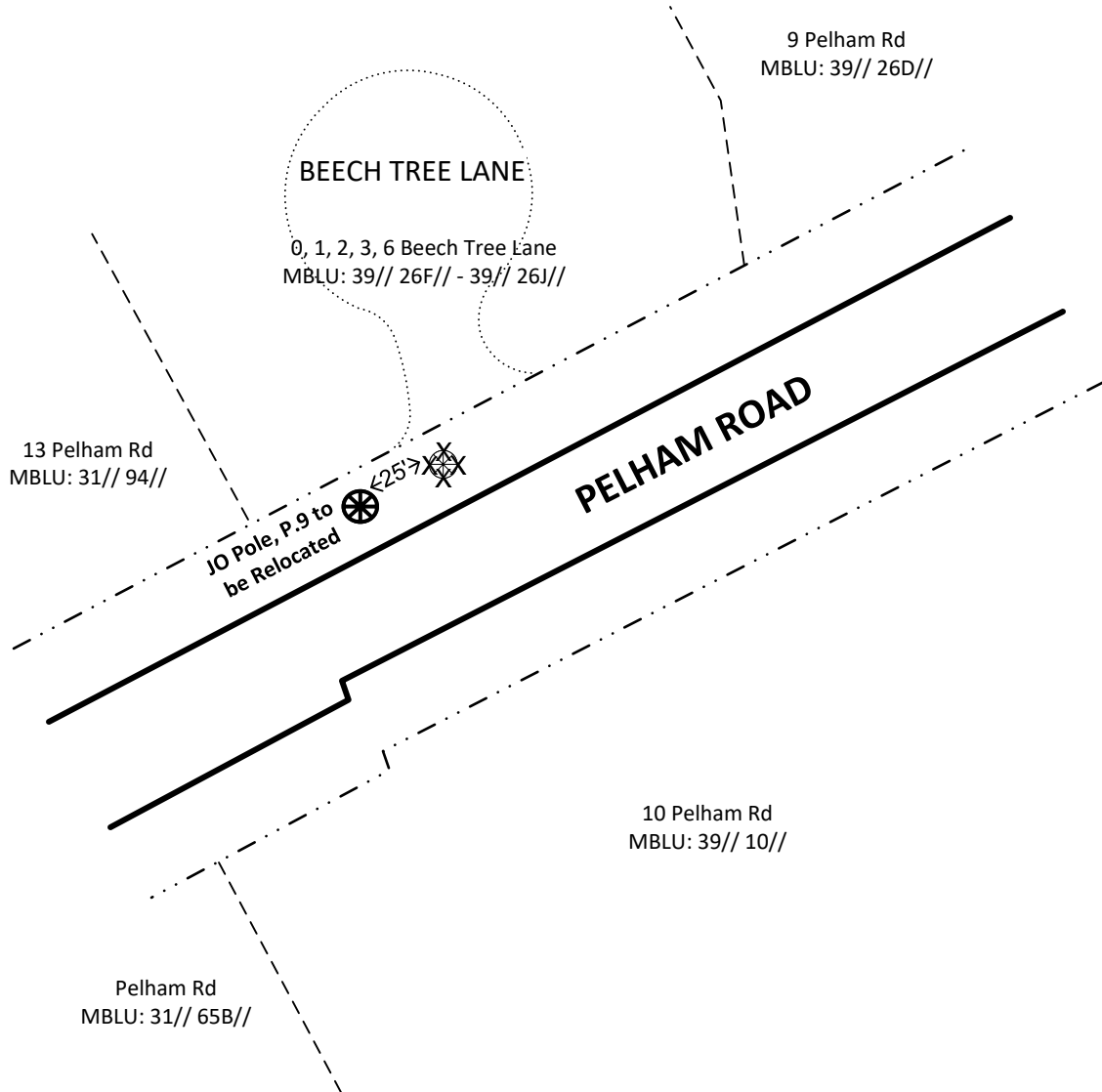
By [Signature]
Right of Way Representative

Dated this 13th day of March, 2024



PETITION PLAN

MUNICIPALITY LEXINGTON VZ. N.E. INC. NO. 4A0VK3J
VERIZON NEW ENGLAND, INC AND
NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY
DATE : March 13, 2024
SHOWING PROPOSED RELOCATION OF ONE JO POLE ON PELHAM ROAD



LEGEND

NOT TO SCALE

--- PROPERTY LINE
— EDGE OF PAVEMENT
- - - EDGE OF ROADWAY



EXISTING JOINTLY OWNED POLE LOCATION TO BE REMOVED
PROPOSED NEW JOINTLY OWNED POLE TO BE INSTALLED

Pole #	Location	Owner	Attachements
3	Pelham Rd / 42.439419, -71.214554	Eversource/Verizon	Comcast and RCN
5	Pelham Rd / 42.439973, -71.214084	Eversource/Verizon	Comcast and RCN
6	Pelham Rd / 42.439192, -71.215135	Eversource/Verizon	Comcast and RCN
7	Pelham Rd / 42.439076, -71.215492	Eversource/Verizon	Comcast and RCN
8	Pelham Rd / 42.438954, -71.21584	Eversource/Verizon	Comcast and RCN
9	Pelham Rd / 42.438585, -71.216356 (current location)	Eversource/Verizon	Comcast and RCN
10	Pelham Rd / 42.438490, -71.216793	Eversource/Verizon	Comcast and RCN
11	Pelham Rd / 42.438325, -71.217136	Eversource/Verizon	Comcast and RCN
12	Pelham Rd / 42.438131, -71.217648	Eversource/Verizon	Comcast and RCN
13	Pelham Rd / 42.437909, -71.218190	Eversource/Verizon	Comcast and RCN



180 Calvary Street
Waltham, Ma 02453

March 22, 2024

Board of Selectmen
Town Hall
1625 Massachusetts Avenue
Lexington, MA 02420

RE: Pelham Road
Lexington, MA
W.O.#10338521

Dear Members of the Board:

The enclosed petition and plan are being presented by the NSTAR Electric d/b/a EVERSOURCE ENERGY for the purpose of obtaining a Grant of Location to install approximately 9 feet of conduit in Pelham Road.

The reason for this work is to provide electric to a new development on Beech Tree Lane.

If you have any further questions, please contact Joanne Callender at 781-314-5054.
Your prompt attention to this matter would be greatly appreciated.

Very truly yours,

Richard M. Schifone

Richard M. Schifone, Supervisor
Rights and Permits

RMS/HC
Attachments

**PETITION OF NSTAR ELECTRIC COMPANY
d/b/a EVERSOURCE ENERGY FOR LOCATION FOR CONDUITS
AND MANHOLES**

To the **Board of Selectmen** of the Town of **LEXINGTON** Massachusetts:

Respectfully represents **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by **K. Rice, dated March 20, 2024** and filed herewith, under the following public way or ways of said Town:

Pelham Road - Northwesterly from pole 77/9, approximately 460 feet west of Eliot Road, install approximately 9 feet of conduit.

WO# 10338521

**NSTAR ELECTRIC COMPANY
d/b/a EVERSOURCE ENERGY**

BY *Richard M. Schifone*
Richard M. Schifone, Supervisor
Rights and Permits

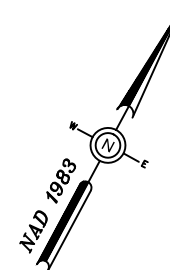
Dated this 22 day of March, 2024

Town of **LEXINGTON** Massachusetts

Received and filed _____2024

39-26F
2 BEECH TREE LANE
N/F
PERRY, RICHARD F &
PERRY RICHARD T TRS
RFP FAMILY TRUST

39-26I
1 BEECH TREE LANE
N/F
PERRY, RICHARD F &
PERRY RICHARD T TRS
RFP FAMILY TRUST



INSTALL 1 - 4" PVC PIPE
SCHEDULE 40
NO CONCRETE

9'±

APPROX. PT.
OF PICKUP

BEECH TREE LN.

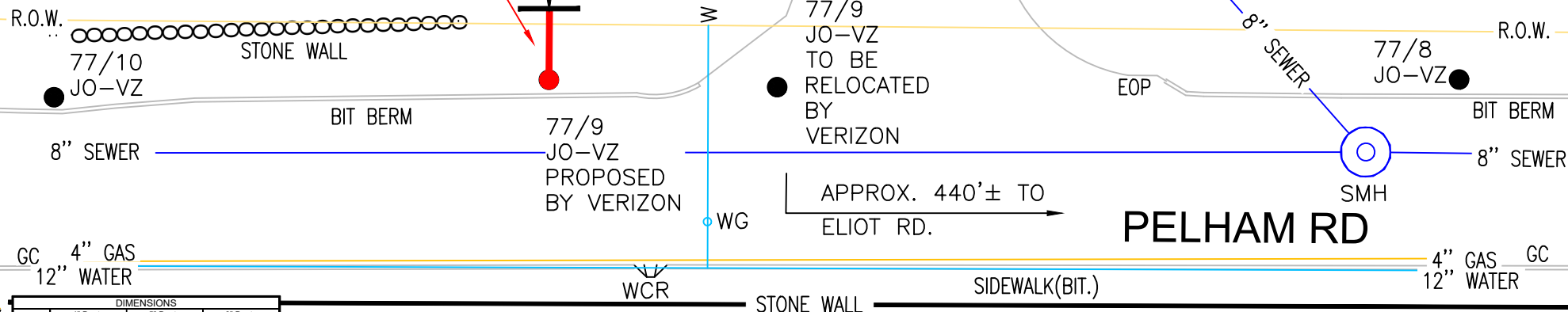


FIG	DIMENSIONS				6" Ducts			
	4" Ducts		5" Ducts		A		B	
1A	10"	10"	11"	11"	12"	12"		
1	16 1/2"	10 1/2"	18 1/2"	11 1/2"	21"	12 1/2"		
2	22 1/2"	10 1/2"	25 1/2"	11 1/2"	29"	12 1/2"		
3	28 1/2"	10 1/2"	32 1/2"	11 1/2"	37"	12 1/2"		
4	16 1/2"	16 1/2"	18 1/2"	18 1/2"	21"	21"		
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14	40 1/2"	16 1/2"	46 1/2"	18 1/2"	53 1/2"	21"		
15	16 1/2"	40 1/2"	18 1/2"	46 1/2"	21"	53 1/2"		
16	16 1/2"	46 1/2"	18 1/2"	53 1/2"	21"	61"		

SECTION - 2 STREET SURFACE

3'-0" MIN.

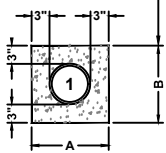


FIG. 1A 1-DUCT

39-10
10 PELHAM ROAD
N/F
YOUVILLE PLACE INC



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MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

C# 1-23

Ward #

Work Order # 10338521

Surveyed by: SJ/GR

Research by: JC

Plotted by: SJ

Proposed Structures: SJ

Approved: K. RICE

P#

NSTAR
ELECTRIC
d/b/a

1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of PELHAM ROAD

LEXINGTON

Showing PROPOSED CONDUIT LOCATION

Scale 1"=20'

Date MARCH 20, 2024

SHEET 1 of 1



Kim Katzenback
Town of Lexington
1625 Massachusetts Avenue
Lexington, MA 02420

March 20, 2024

Re: Work order 10338521, Pelham Road

Hi Kim:

There are approximately 12 poles in the vicinity of the proposed Pelham Road construction. These poles are jointly owned by Verizon and Eversource.

For the above referenced work order, one pole numbered 72/11 is currently a double pole. The pole is owned by Eversource and Verizon. The transfers off the old pole have been completed.

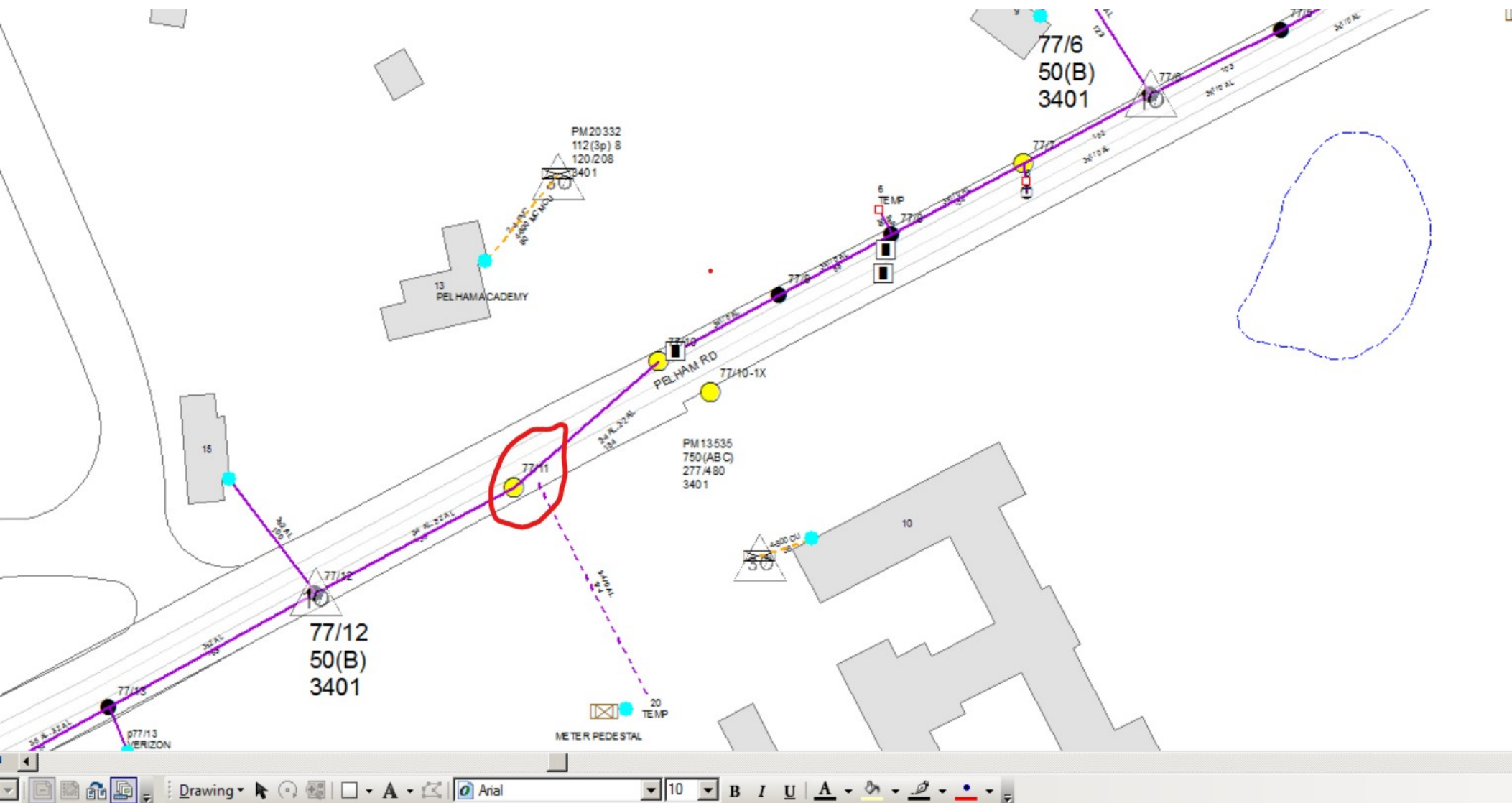
The double pole is currently tracked, and notifications have been provided to each attaching company through the NJUNs system. Now that all transfers have been completed the final remaining action is with Verizon to remove the remaining section of the old pole.

The above-mentioned pole is circled in red in the attached map and shown on the attached photo.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Schifone". The signature is stylized with a large, looped "R" and a cursive "Schifone".

Rick Schifone
Supv. Rights and Permits



AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

2024 Annual Town Meeting

PRESENTER:

Board Discussion

ITEM NUMBER:

I.3

SUMMARY:

Category: Informing

2024 Annual Town Meeting

The Select Board will discuss articles and take positions for 2024 Annual Town Meeting.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

4/10/2024

6:25pm

ATTACHMENTS:

Description	Type
❑ Select Board Working Document - Positions 2024 ATM	Backup Material
❑ Art 31 E Michelson Amendment	Backup Material
❑ Art 31 motion	Backup Material

**Select Board Positions
Working Document**

as of April 9, 2024

#	Article Name	ARTICLE UPDATE AT SELECT BOARD MTG	SELECT BOARD PRSNTR	CONSENT	IP	JP	SB	DL	JH	MS
-			-							
-			-							
-										
Financial Articles										
4	Appropriate Fy2025 Operating Budget		JP			Y	Y	Y	Y	Y
5	Appropriate Fy2025 Enterprise Funds Budgets		DL			Y	Y	Y	Y	Y
-			SB	C						
7	Sustainable Capital Projects		MS			Y	Y	Y	Y	Y
8	Accept Tucker Ave (Westernmost Portion)		DL			Y	Y	Y	Y	Y
9	Establish And Continue Departmental Revolving Funds		DL			Y	Y	Y	Y	Y
10	Appropriate The Fy2025 Community Preservation Committee Operating Budget And CPA Projects	1/22/2024	MS							
				C						
				C						
				C						
11	Appropriate For Recreation Capital Projects		SB	C		Y	Y	Y	Y	Y

Note: As Articles are voted on at Town Meeting they are removed from the working document list

**Select Board Positions
Working Document**

as of April 9, 2024

#	Article Name	ARTICLE UPDATE AT SELECT BOARD MTG	SELECT BOARD PRSNTR	CONSENT	IP	JP	SB	DL	JH	MS
-			MS							
				C						
				C						
				C						
				C						
				C						
				C						
				C						
				C						
				C						
				C						
				C						
				C						
-			MS	C						
-			MS	C						
-			DL	C						

Note: As Articles are voted on at Town Meeting they are removed from the working document list

**Select Board Positions
Working Document**

as of April 9, 2024

#	Article Name	ARTICLE UPDATE AT SELECT BOARD MTG	SELECT BOARD PRSNTR	CONSENT	IP	JP	SB	DL	JH	MS
-			MS							
				C						
				C						
				C						
				C						
-			DL	C						
-			JH							
-			SB							
-			SB	C						
-			JH							
-			DL	C						
-			MS							
24	Appropriate Funding For Semiquincentennial Commission	2/5/2024	SB							
-			SB			Y	Y	Y	Y	Y
-			JP							
-			JP							
General Articles										
-			DL	C						
-										
-			JH	C						

Note: As Articles are voted on at Town Meeting they are removed from the working document list

**Select Board Positions
Working Document**

as of April 9, 2024

#	Article Name	ARTICLE UPDATE AT SELECT BOARD MTG	SELECT BOARD PRSNTR	CONSENT	IP	JP	SB	DL	JH	MS
31	Prohibit Single-Serve Plastic Water Bottles (Citizen's Petition)	2/12/2024	JH			W	W	W	W	Y
-										
-		2/5/2024	MS							
34	Amend General Bylaws - Tree Bylaw - Tree Protection Plan	1/22/2024	JP			Y	Y	Y	Y	Y
35	Amend General Bylaws - Tree Bylaw - Require Mitigation Planting In Certain Instances	1/22/2024	JP			Y	Y	W	Y	Y
36	Amend General Bylaws - Tree Bylaw - Exemptions	1/22/2024	JP			Y	Y	Y	Y	Y
37	Importance Of Trees Resolution (Citizen Petition)	1/22/2024	JP			Y	Y	W	W	Y
38	Amend Regulation Of Fossil Fuel Infrastructure Bylaw - Meet Department Of Energy Resources (Doer) Requested Changes		JH			Y	Y	N	Y	Y
-			DL							
40	Integrated Pest Management Resolution (Citizen Petition)	2/12/2024	MS			Y	Y	Y	Y	Y
-		3/4/2024	JH							
-										
43	Voting Rights 16 And Older (Citizen Petition)	2/12/2024	DL			Y	W	Y	W	Y
-			SB	C						
45	Indigenous Peoples Day (Citizen Petition)	2/12/2024	JH			Y	Y	W	Y	Y
-			DL		IP					
Zoning Articles										
-		2/26/2024	JP							

-		2/26/2024	DL							
-		2/26/2024	MS							

Note: As Articles are voted on at Town Meeting they are removed from the working document list

**Select Board Positions
Working Document**

as of April 9, 2024

#	Article Name	ARTICLE UPDATE AT SELECT BOARD MTG	SELECT BOARD PRSNTR	CONSENT	IP	JP	SB	DL	JH	MS
-		2/26/2024	JH							
-		2/26/2024	JH							
-		2/26/2024	SB							
-			JH	C						
-			JH	C						

Note: As Articles are voted on at Town Meeting they are removed from the working document list

LEXINGTON TOWN MEETING AMENDMENT FORM

ARTICLE NUMBER:	DATE:
-----------------	-------

I, _____

move to Amend the Motion

Examples of text for amendments may include statements such as:

By striking the words...	By adding the Following...	By striking in its entirety Section () Paragraph () ...
And by substituting the words...		And by substituting in its place the following Section () Paragraph () ...

Action Taken: Pass Fail Unanimous Majority Other

Town of Lexington
Motion
2024 Annual Town Meeting

ARTICLE 31 PROHIBIT SINGLE-SERVE PLASTIC WATER BOTTLES (Citizen Petition)

MOTION:

That Chapter 81 of the General Bylaws be amended to add a new Article IV that would read as follows:

§81-16. Sale of Drinking Water in Single-Serving PET Bottles

It shall be unlawful to sell non-sparkling, unflavored drinking water in single-serving polyethylene terephthalate (PET) bottles of 1 liter (34 ounces) or less in the Town of Lexington on or after January 1, 2025.

§81-17. Exemption for Emergencies

Sales occurring subsequent to a declaration of an emergency adversely affecting the availability and/or quality of drinking water to Lexington residents by the Emergency Management Director or other duly-authorized Town, Commonwealth or United States official shall be exempt from this Bylaw until seven days after such declaration has ended.

§81-18. Enforcement Process

Enforcement of this Bylaw shall be the responsibility of the Town Manager or their designee. The Town Manager shall determine the inspection process to be followed, incorporating the process into other town duties as appropriate. Any establishment conducting sales in violation of this Bylaw shall be subject to a non-criminal disposition fine as specified in the Regulations for Enforcement of Town Bylaws under MGL c. 40, § 21D as specified in Section 1-6(B) of the Code of the Town of Lexington. Any such fines shall be paid to the Town of Lexington.

§81-19. Suspension of the Bylaw

If the Town Manager determines that the cost of implementing and enforcing this Bylaw has become unreasonable, then the Town Manager shall so advise the Select Board and the Select Board shall conduct a Public Hearing to inform the citizens of such costs. Subsequent to the Public Hearing, the Select Board may continue this Bylaw in force or may suspend it permanently or for such length of time as they may determine.

(01/23/2024)

AGENDA ITEM SUMMARY

LEXINGTON SELECT BOARD MEETING

AGENDA ITEM TITLE:

Joint Meeting - Select Board, Appropriation Committee & Capital Expenditures Committee

PRESENTER:

Mike Cronin, Director of Public
Facilities

ITEM NUMBER:

I.4

SUMMARY:

Category: Decision-Making

Attached please find the presentation that Mike Cronin, Director of Public Facilities will present and be available to respond to questions. Additionally, at the last Select Board meeting, the Board requested an updated financial analysis which provides information on debt service costs, solar incentives and timeframes for return on investment. The financial analysis uses two variables for consideration:

- 520KWH vs. 1040KWH batteries
- 10 Year vs. 20 Year Debt Service

There is a summary worksheet and detailed spreadsheets for these analysis. From this analysis, the highest return on investment is choosing the 1040KWH battery system with 10-Year debt issuance. Under this scenario, the annual net cost (this is where annual revenues exceed annual expenditures) is 11 years and the cumulative net cost (this is where the total net gain is more than cumulative costs) is 13 years with a total net gain of just under \$6.5 million.

A more attractive scenario may be the 1040KWH battery system with a 20-Year debt issuance, where the total net gain is less at \$5.9 million but because the debt service payments are less, the annual net cost is 2 years and the cumulative net cost is 3 years. Over 20 years this scenario would cost just under \$2.4 million vs. \$2.65 million for the 10 year scenario. As stated above, over 30 years the comparable savings is \$5.9 million vs. \$6.5 million.

In the 10-year scenario, the Town would save an additional \$600,000 over the 30-year planning period and under the 20-year scenario, the Town would have higher revenues than expenditures starting in the second or third year (depending on whether you consider net or cumulative cost).

As the Board is aware, staff has submitted a request for congressionally directed funding from Senators Warren and Markey and Congresswoman Clark. Mr. Cronin has laid out options in the presentation on how to move forward. Without outside funding, the Select Board would either need to choose an option that places all or part of the project on hold until the Fall Town Meeting. Staff believes that the steel framing could be completed at this time with the current budget and that some/all of the solar could be installed under the current budget, but there isn't sufficient funding to complete the full installation with batteries. The benefit of moving forward now allows the project area that includes Fletcher Park to be returned to its original condition and later funding would allow solar to be installed during the winter months. This would require funding at the Fall Town Meeting.

Another option for the Select Board to consider would be to call a Special Town Meeting at the end of the this Annual Town Meeting. If this was called on 4/10, it could be posted on 4/11 and the 2-week posting period would require the STM be no sooner than 4/25 which would allow it to fall within the current Town Meeting (there will be costs associated with this option).

SUGGESTED MOTION:

There are two motions as options for the Select Board to consider:

Move to authorize Town staff to erect the frame and complete as much solar installation as financially possible at this time and to include a Town Meeting article on the Fall Town Meeting to fund the remaining balance to finish the project, including batteries.

or

Move to call a Special Town Meeting to consider an article to increase the debt authorization on the Police Solar Canopy Project, to be held in conjunction with the current Annual Town Meeting.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

4/10/2024

6:35pm

ATTACHMENTS:

Description		Type
<input type="checkbox"/>	Presentation	Cover Memo
<input type="checkbox"/>	Financial Analysis	Cover Memo

Lexington Police Station Budget Review

Select Board, Capital Expenditures Committee, Appropriations
Committee joint meeting April 10, 2024

Lexington Police Project Budget update

Budget Summary

5905 Fund					
4 accounts Temp PD thru HQ	Budget	Paid	Encumbered	Committed	Un-Encumbered
Total Project Budget	\$ 35,181,430	\$ 25,936,116	\$ 7,429,344	\$ 33,365,460	\$ 1,815,970
Construction Budget	\$ 27,563,421	\$ 21,806,180	\$ 5,740,435	\$ 27,563,097	\$ 323
Professional Costs Budget	\$ 3,268,698	\$ 3,077,628	\$ 191,070	\$ 3,268,698	\$ (0)
Owner FF&E and Technology Budget	\$ 1,586,849	\$ 409,545	\$ 1,173,319	\$ 1,586,849	\$ -
Interior Furnishings and Loose Equip.	\$ 363,002	\$ 9,881	\$ 351,771	\$ 363,002	\$ -
Communications Equipment Allowance	\$ 822,668	\$ 155,899	\$ 664,135	\$ 822,668	\$ -
Building Technology	\$ 401,178	\$ 243,765.45	\$ 157,413.00	\$ 401,178	\$ -
Owner Project Cost Budget	\$ 986,877	\$ 618,005	\$ 324,520	\$ 946,816	\$ 40,061
Communications Equipment Consultant	\$ -	\$ -	\$ -	\$ -	\$ -
OPM Fees	\$ 622,600.00	\$ 403,683.78	\$ 218,887.22	\$ 622,571	\$ 29
Building Commissioning	\$ 75,000.00	\$ 27,040.00	\$ 44,362.50	\$ 71,403	\$ 3,598
Envelope Commissioning	\$ 43,777.00	\$ 26,442.50	\$ 17,057.50	\$ 43,500	\$ 277
Kuhla Enegry BMS Cx	\$ 13,000.00	\$ -	\$ 12,750.00	\$ 12,750	\$ 250
Materials Testing	\$ 137,000.00	\$ 120,875.34	\$ 9,124.66	\$ 130,000	\$ 7,000
Relocation Costs (by owner)	\$ 75,000.00	\$ 31,258.63	\$ 13,343.00	\$ 46,007	\$ 28,993
Bidding Expenses	\$ 10,500.00	\$ 8,202.44	\$ 1,997.40	\$ 10,200	\$ 300
Legal Fees (by owner)	\$ 10,000.00	\$ 502.60	\$ 6,997.40	\$ 10,386	\$ (386)
Project Development Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency Budget	\$ 1,775,586	\$ -	\$ -		\$ 1,775,586

\$1,815,970 Un-Encumbered including Contingency below.

\$1,775,586 Remaining in Contingency

Lexington Police Project Budget update

General Summary of contingency expenditures to date

5905 Fund Budget (4 accounts Temp PD thru PD HQ)				
	Budget	Changes to Budget	Updated Budget	Available
Contingency Budget	\$2,827,000.00	(\$1,051,414.40)	\$1,775,585.60	\$1,775,585.60
Transfer for CO #1		-\$9,385.49	Hosmer foundations	
Change order #2		-\$15,541.56	(Lead sand) transfer to Construction	
Change Order #3		-\$118,682.88	Haz Mat Dampproofing at Foundation walls & ACM reconciliation	
transfer to Construction (temp)		-\$18,209.21	Temp Police Construction	
Transfer for materials testing		-\$20,000.00	Added funding to Owner Construction Testing Line	
Transfer for materials testing		-\$20,000.00	Added funding to Owner Construction Testing Line	
Transferfor materials testing		-\$25,000.00	Added funding to Owner Construction Testing Line	
Transfer for Change Orders 4, 5 and 6		-\$78,633.65	Misc. Construction Changes, site utilites, Footing drop, etc.	
Transfer to constr for CO 7		-\$102,663.85	Misc Construction, street utility unforeseens, costs due to delayed elec equipment, etc.	
Transfer to constr for CO 8		-\$257,475.01	Site Electric Utility revisions, add High Density shelving, added Fiber pathway to street, etc.	
Transfer to FFE for Furniture		-\$58,002.29	Transfer for Furniture bid over budgeted line	
Transfet to Building Technology for expenses		-\$101,193.64	Building Tech costs, largely new AV package to align with Townwide improvements	
Transfer to professional costs		-\$5,445.00	Add Service scope to A/E team	
Transfer to professional costs storm water revision		-\$5,000.00	Add Serv scope to A/E team	
Transfer for CO 9 and 10		-\$100,913.82	Misc Construction changes, solar canopy site utility mods, Fire alarm changes after inspection and soil unit price quantitiy reconciliation, etc.	
Transfer for OPM added time feb mar apr		-\$7,600.00	transfer to supplement extension of contract term	
Transfer to Communications equipment Line		-\$107,668.00	Transfer for Dispatch costs	

Lexington Police Project Budget update

General Summary of estimated costs to completion

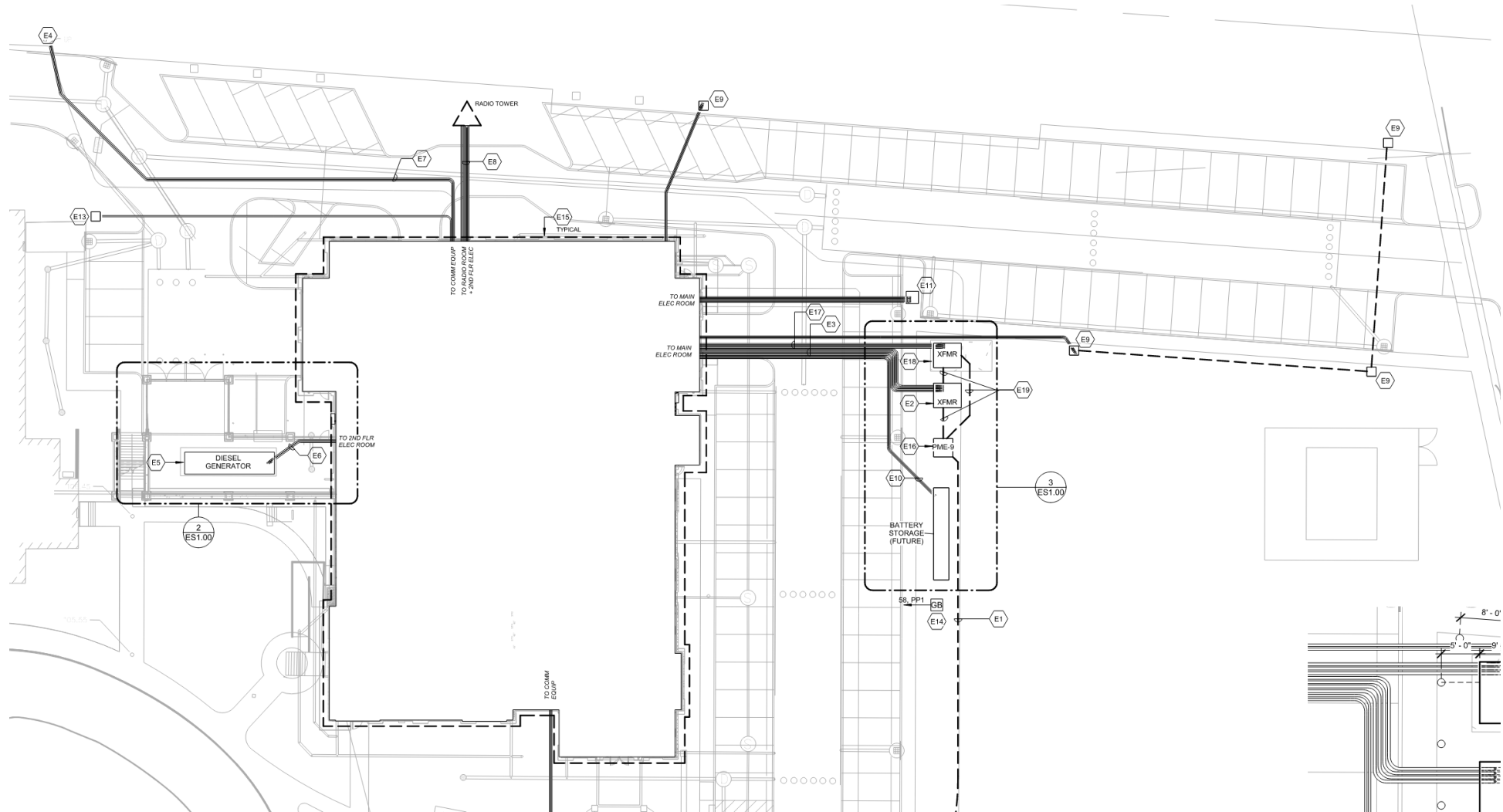
Un-Encumbered dollars as of	3/29/2024				\$ 1,815,970
Anticipated Minimum Expenses to Close Police Project					
Construction Budget					\$1,270,630
Change Order 11	Pending Change Order				\$44,100
Known pco's pending	Identified costs in negotiation				\$526,530
GC's & GR's	Expected Added costs due to Delays				\$200,000
Forecasted to Completion	Budget for potential unknown change order co				\$400,000
Projected close out costs	Anticipated final cost				\$100,000
Professional Costs Budget					\$25,000
Tecton add service for CA	Anticipated additional fee not negotiated yet				\$25,000
Owners FF&E and Technology Budget					\$180,000
Interior Furnishings and Loose Equip.					
Misc Metal Shelving	Anticipated Cost-Quote not in				\$25,000
Vehicle Lift	Anticipated Cost-Quote not in				\$40,000
Gym Equipment	Anticipated Cost-Quote not in				\$75,000
fingerprint machine	Anticipated Cost-Quote not in				\$10,000
appliances	Anticipated Cost-Quote not in				\$25,000
Building Technology					
IT Installs	Anticipated cost for unknowns				\$5,000
Owner Project Cost Budget					\$195,000
OPM Fees					\$60,000
Envelope Commissioning	Envelope testing not under agreement yet				\$20,000
Kuhla Enegry BMS Cx	Anticipated additional costs				\$25,000
Materials Testing	Anticipated cost				\$35,000
misc expenses	Budget for unanticipated costs				\$30,000
moving	Moving costs anticipated				\$25,000
Total Planned but not yet encumbered expenses					\$1,670,630
Remaining Balance Available					\$ 145,340

Total Un-Encumbered dollars from page 1

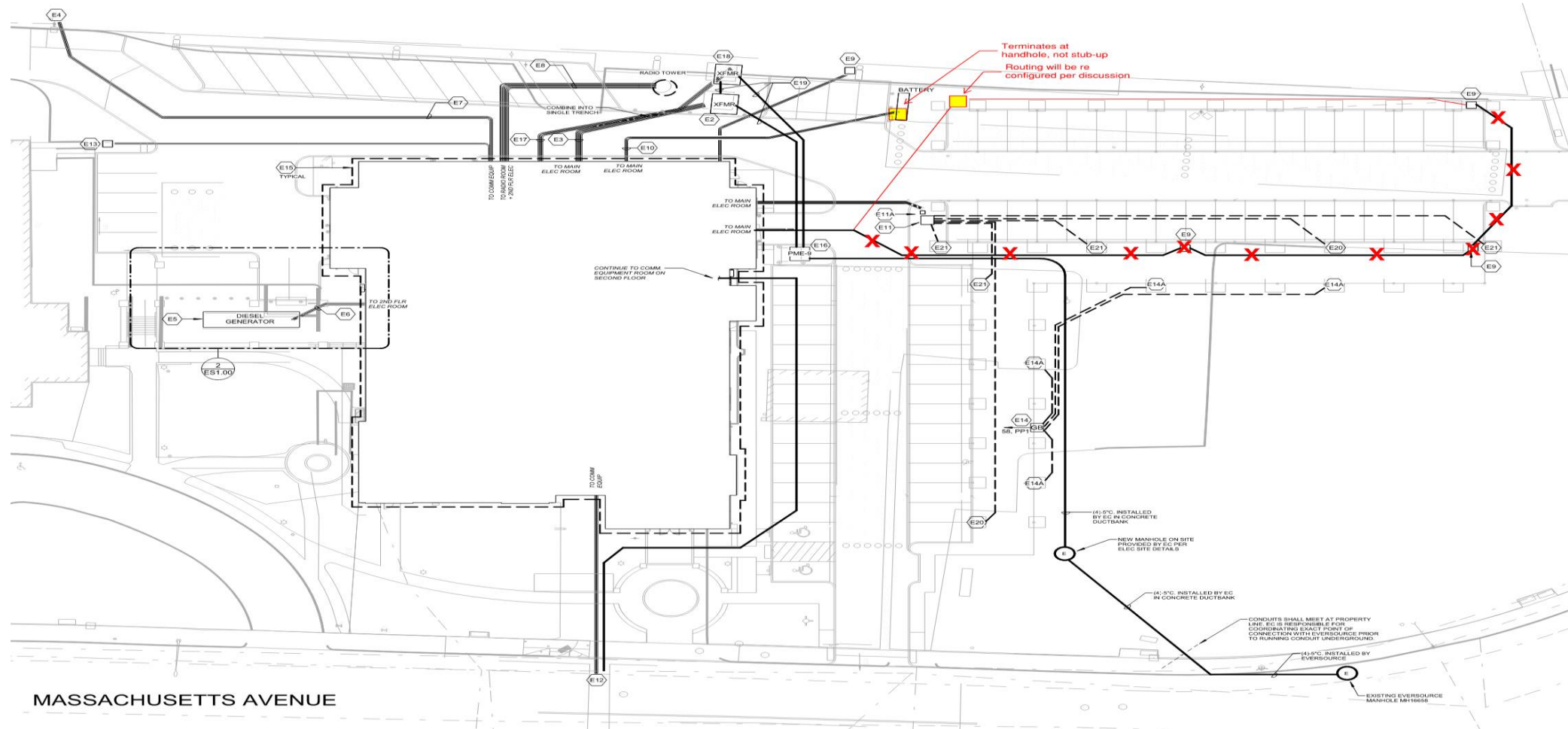
Total projected expenses to complete building

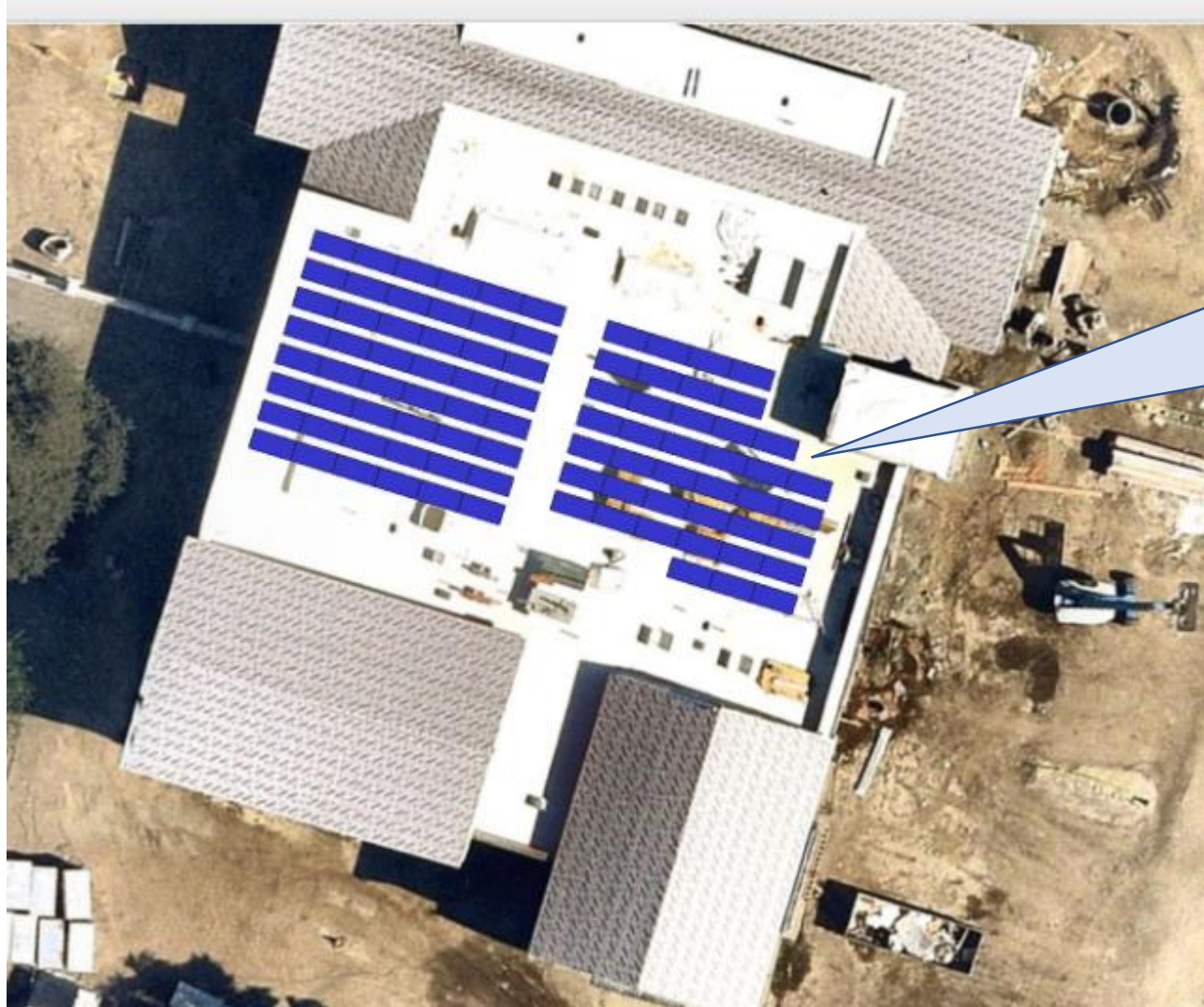
Expected fund balance at close

What was Owned in the Original Bid Documents

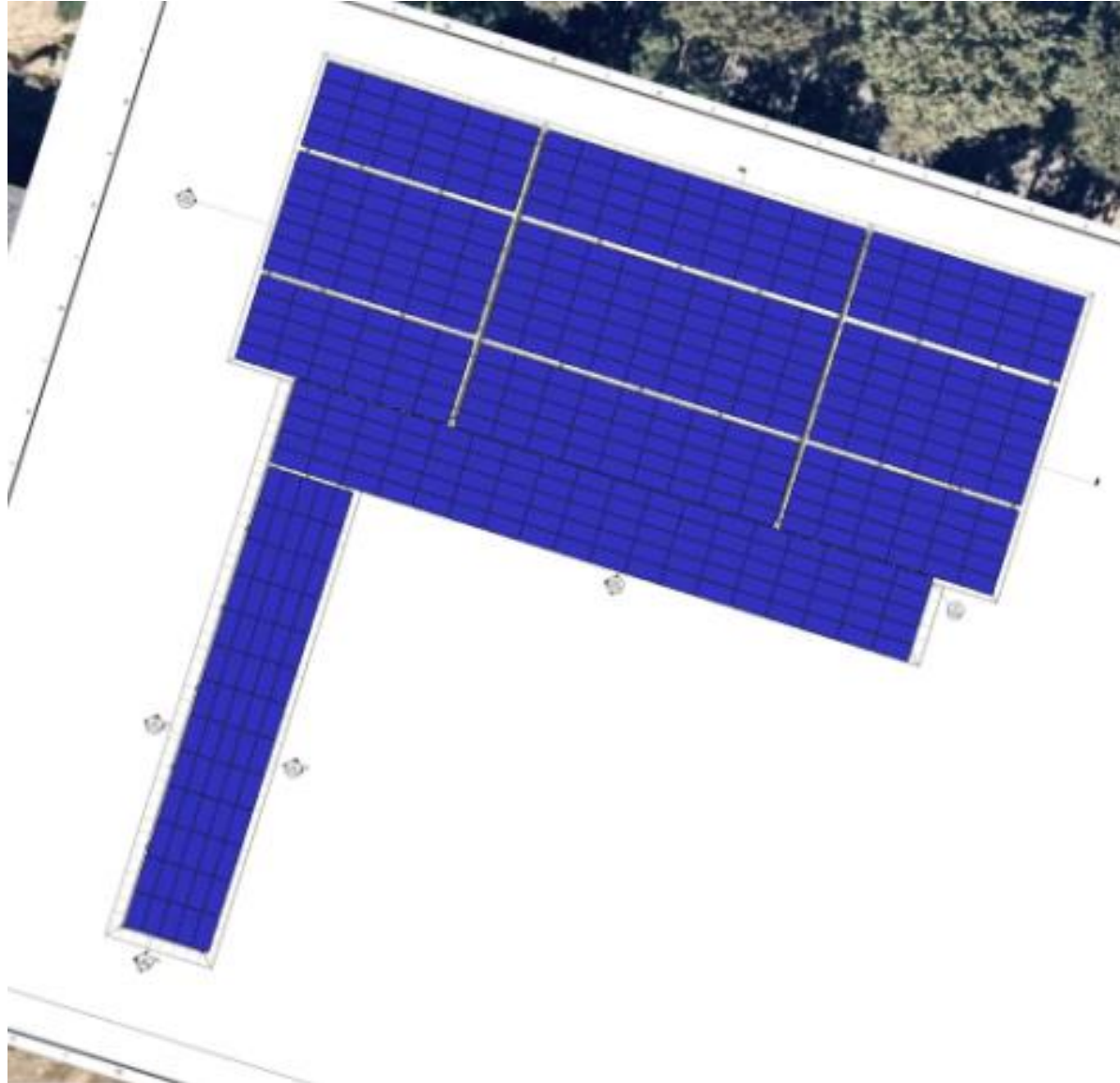


Changes made to Integrate Solar and Battery Storage





Rooftop Canopy
42.2 kW DC



Main Canopy (estimated) 259.31 kW DC
Mass Ave Leg (estimated) 37.69 kW DC
Total all Canopy 297.0 kW DC

Total Projected Canopy & Roof
339.2 kW DC

Solar Canopy Budget update

Solar Funding					\$ 3,400,000
Solar Canopy Foundations (CCD 6R1) - Sitework ONLY (T&M)					\$ 125,000.00
Solar Canopy Foundations (CCD 6R1)					\$ 201,356.09
Solar Canopy Steel R1 no ACM					\$ 2,079,106.27
Solar Canopy Lighting					\$ 55,567.54
Solar Canopy Sidewalk expansion					\$ 85,000.00
Solar Canopy GC's & GR's (Estimated)					\$ 175,000.00
Architect CA Costs					\$ 60,000.00
Construction Testing					\$ 40,000.00
Battery (2Hr. quoted here-(4hr is \$1,225,000))					\$ 889,000.00
Solar Canopy	297.0 kW DC				\$ 752,500.00
estimated	Main Canopy (259.31 kW DC (estimated))				
estimated	Mass Ave leg (37.69 kW DC (estimated))				
Solar Roof	42.2 kW DC				\$ 164,000.00
					\$ 4,626,529.90
Budget Shortfall					\$ (1,226,529.90)

Possible Options

- There are three options to consider as next steps for the project:
 - 1 Pause the entire project for an indefinite period of time
 - 2 Erect the steel with the current General Contractor (GC) and complete the site work. Create an RFP for the purchase and installation of the solar panels and battery
 - 3 Erect the steel with the current GC, purchase and install the solar panels, and pause on the battery until additional funding is received

Police Station Solar Canopy Summary

Presented in 2023:

Project Cost:	\$	3,400,000
Investment Tax Credit:	\$	1,020,000
Net Debt Issuance:	\$	2,380,000

Net Payback Period (Yrs):		11
Cumulative Payback Period (Yrs):		14
Total 30 Year Savings:	\$	4,298,198

<u>2024 Estimates:</u>	520 KWH	1040 KWH
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10 Year Debt Issuance

Project Cost:	\$	4,626,530	\$	4,257,530
Investment Tax Credit:	\$	1,387,959	\$	1,277,259
Net Debt Issuance:	\$	3,238,571	\$	3,238,571

Net Payback Period (Yrs):		11		11
Cumulative Payback Period (Yrs):		15		13
Total 30 Year Savings:	\$	5,903,344	\$	6,494,478

20 Year Debt Issuance

Project Cost:	\$	4,626,530	\$	4,257,530
Investment Tax Credit:	\$	1,387,959	\$	1,277,259
Net Debt Issuance:	\$	3,238,571	\$	3,238,571

Net Payback Period (Yrs):		6		2
Cumulative Payback Period (Yrs):		11		3
Total 30 Year Savings:	\$	4,855,630	\$	5,898,424

2023 Analysis

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Electric Cost
1	\$ 333,200	\$ 49,170	\$ 57,423	\$ 32,138	\$12,936	\$ 5,123	\$ 33,333	\$ 190,124	\$ 143,076	\$ 143,076	\$ 106,593
2	\$ 323,680	\$ 50,147	\$ 59,720	\$ 31,978	\$12,871	\$ 5,225	\$ 33,333	\$ 193,275	\$ 130,405	\$ 273,482	\$ 109,867
3	\$ 314,160	\$ 51,144	\$ 62,109	\$ 31,818	\$12,807	\$ 5,329	\$ 33,333	\$ 196,541	\$ 117,619	\$ 391,101	\$ 113,253
4	\$ 304,640	\$ 52,161	\$ 64,593	\$ 31,659	\$12,743	\$ 5,436	\$ 33,333	\$ 199,925	\$ 104,715	\$ 495,816	\$ 116,754
5	\$ 295,120	\$ 53,197	\$ 67,177	\$ 31,500	\$12,679	\$ 5,545	\$ 33,333	\$ 203,432	\$ 91,688	\$ 587,504	\$ 120,374
6	\$ 285,600	\$ 54,255	\$ 69,864	\$ 31,343	\$12,616	\$ 5,656	\$ 33,333	\$ 207,066	\$ 78,534	\$ 666,038	\$ 124,119
7	\$ 276,080	\$ 55,333	\$ 72,658	\$ 31,186	\$12,553	\$ 5,769	\$ 33,333	\$ 210,833	\$ 65,247	\$ 731,286	\$ 127,991
8	\$ 266,560	\$ 56,433	\$ 75,565	\$ 31,030	\$12,490	\$ 5,884	\$ 33,333	\$ 214,735	\$ 51,825	\$ 783,110	\$ 131,998
9	\$ 257,040	\$ 57,554	\$ 78,587	\$ 30,875	\$12,428	\$ 6,002	\$ 33,333	\$ 218,780	\$ 38,260	\$ 821,371	\$ 136,142
10	\$ 247,520	\$ 58,698	\$ 81,731	\$ 30,721	\$12,365	\$ 6,122	\$ 33,333	\$ 222,970	\$ 24,550	\$ 845,920	\$ 140,429
11	\$ -	\$ 59,865	\$ 85,000	\$ 30,567	\$12,304	\$ 6,244	\$ 33,333	\$ 227,313	\$ (227,313)	\$ 618,607	\$ 144,865
12	\$ -	\$ 61,055	\$ 88,400	\$ 30,414	\$12,242	\$ 6,369	\$ 33,333	\$ 231,814	\$ (231,814)	\$ 386,793	\$ 149,455
13	\$ -	\$ 62,268	\$ 91,936	\$ 30,262	\$12,181	\$ 6,497	\$ 33,333	\$ 236,477	\$ (236,477)	\$ 150,316	\$ 154,204
14	\$ -	\$ 63,506	\$ 95,614	\$ 30,111	\$12,120	\$ 6,627	\$ 33,333	\$ 241,310	\$ (241,310)	\$ (90,994)	\$ 159,119
15	\$ -	\$ 64,768	\$ 99,438	\$ 29,960	\$12,059	\$ 6,759	\$ 33,333	\$ 246,318	\$ (246,318)	\$ (337,312)	\$ 164,206
16	\$ -	\$ 66,055	\$ 103,416	\$ 29,811	\$11,999	\$ 6,894	\$ 33,333	\$ 251,508	\$ (251,508)	\$ (588,820)	\$ 169,471
17	\$ -	\$ 67,368	\$ 107,552	\$ 29,662	\$11,939	\$ 7,032	\$ 33,333	\$ 256,886	\$ (256,886)	\$ (845,706)	\$ 174,920
18	\$ -	\$ 68,707	\$ 111,854	\$ 29,513	\$11,879	\$ 7,173	\$ 33,333	\$ 262,460	\$ (262,460)	\$ (1,108,166)	\$ 180,561
19	\$ -	\$ 70,072	\$ 116,329	\$ 29,366	\$11,820	\$ 7,316	\$ 33,333	\$ 268,236	\$ (268,236)	\$ (1,376,402)	\$ 186,401
20	\$ -	\$ 71,465	\$ 120,982	\$ 29,219	\$11,761	\$ 7,463	\$ 33,333	\$ 274,222	\$ (274,222)	\$ (1,650,625)	\$ 192,447
21	\$ -	\$ 72,886	\$ 125,821	\$ -	\$0	\$ -	\$ 33,333	\$ 232,040	\$ (232,040)	\$ (1,882,665)	\$ 198,706
22	\$ -	\$ 74,334	\$ 130,854	\$ -	\$0	\$ -	\$ 33,333	\$ 238,521	\$ (238,521)	\$ (2,121,186)	\$ 205,188
23	\$ -	\$ 75,812	\$ 136,088	\$ -	\$0	\$ -	\$ 33,333	\$ 245,233	\$ (245,233)	\$ (2,366,419)	\$ 211,899
24	\$ -	\$ 77,318	\$ 141,531	\$ -	\$0	\$ -	\$ 33,333	\$ 252,183	\$ (252,183)	\$ (2,618,602)	\$ 218,850
25	\$ -	\$ 78,855	\$ 147,193	\$ -	\$0	\$ -	\$ 33,333	\$ 259,381	\$ (259,381)	\$ (2,877,983)	\$ 226,048
26	\$ -	\$ 80,422	\$ 153,080	\$ -	\$0	\$ -	\$ 33,333	\$ 266,836	\$ (266,836)	\$ (3,144,819)	\$ 233,503
27	\$ -	\$ 82,021	\$ 159,204	\$ -	\$0	\$ -	\$ 33,333	\$ 274,558	\$ (274,558)	\$ (3,419,376)	\$ 241,224
28	\$ -	\$ 83,651	\$ 165,572	\$ -	\$0	\$ -	\$ 33,333	\$ 282,556	\$ (282,556)	\$ (3,701,932)	\$ 249,223
29	\$ -	\$ 85,313	\$ 172,195	\$ -	\$0	\$ -	\$ 33,333	\$ 290,841	\$ (290,841)	\$ (3,992,773)	\$ 257,508
30	\$ -	\$ 87,009	\$ 179,082	\$ -	\$0	\$ -	\$ 33,333	\$ 299,425	\$ (299,425)	\$ (4,292,198)	\$ 266,091
	\$ 2,903,600	\$ 1,990,842	\$ 3,220,568	\$ 613,133	\$ 246,792	\$ 124,464	\$ 1,000,000	\$ 7,195,798	\$ (4,292,198)		\$ 5,211,409

2024 10-Year Debt 520 KWH

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Electric Cost
1	\$ 453,400	\$ 67,810	\$ 83,297	\$ 25,501	\$12,954	\$ 10,846	\$ 34,667	\$ 235,074	\$ 218,326	\$ 218,326	\$ 151,107
2	\$ 440,446	\$ 69,157	\$ 86,629	\$ 25,373	\$12,889	\$ 11,062	\$ 34,667	\$ 239,778	\$ 200,668	\$ 418,994	\$ 155,787
3	\$ 427,491	\$ 70,532	\$ 90,094	\$ 25,246	\$12,825	\$ 11,284	\$ 34,667	\$ 244,647	\$ 182,844	\$ 601,838	\$ 160,626
4	\$ 414,537	\$ 71,934	\$ 93,698	\$ 25,120	\$12,760	\$ 11,509	\$ 34,667	\$ 249,688	\$ 164,849	\$ 766,687	\$ 165,632
5	\$ 401,583	\$ 73,363	\$ 97,446	\$ 24,994	\$12,697	\$ 11,740	\$ 34,667	\$ 254,907	\$ 146,676	\$ 913,363	\$ 170,809
6	\$ 388,629	\$ 74,821	\$ 101,344	\$ 24,869	\$12,633	\$ 11,974	\$ 34,667	\$ 260,309	\$ 128,320	\$ 1,041,682	\$ 176,165
7	\$ 375,674	\$ 76,308	\$ 105,398	\$ 24,745	\$12,570	\$ 12,214	\$ 34,667	\$ 265,902	\$ 109,772	\$ 1,151,455	\$ 181,706
8	\$ 362,720	\$ 77,825	\$ 109,614	\$ 24,621	\$12,507	\$ 12,458	\$ 34,667	\$ 271,692	\$ 91,028	\$ 1,242,483	\$ 187,439
9	\$ 349,766	\$ 79,372	\$ 113,998	\$ 24,498	\$12,445	\$ 12,707	\$ 34,667	\$ 277,687	\$ 72,079	\$ 1,314,562	\$ 193,370
10	\$ 336,811	\$ 80,949	\$ 118,558	\$ 24,376	\$12,382	\$ 12,961	\$ 34,667	\$ 283,894	\$ 52,918	\$ 1,367,479	\$ 199,508
11	\$ -	\$ 82,558	\$ 123,300	\$ 24,254	\$12,320	\$ 13,221	\$ 34,667	\$ 290,320	\$ (290,320)	\$ 1,077,159	\$ 205,859
12	\$ -	\$ 84,199	\$ 128,232	\$ 24,133	\$12,259	\$ 13,485	\$ 34,667	\$ 296,975	\$ (296,975)	\$ 780,184	\$ 212,432
13	\$ -	\$ 85,873	\$ 133,362	\$ 24,012	\$12,198	\$ 13,755	\$ 34,667	\$ 303,865	\$ (303,865)	\$ 476,319	\$ 219,234
14	\$ -	\$ 87,579	\$ 138,696	\$ 23,892	\$12,137	\$ 14,030	\$ 34,667	\$ 311,001	\$ (311,001)	\$ 165,318	\$ 226,276
15	\$ -	\$ 89,320	\$ 144,244	\$ 23,772	\$12,076	\$ 14,311	\$ 34,667	\$ 318,390	\$ (318,390)	\$ (153,071)	\$ 233,564
16	\$ -	\$ 91,095	\$ 150,014	\$ 23,654	\$12,015	\$ 14,597	\$ 34,667	\$ 326,041	\$ (326,041)	\$ (479,113)	\$ 241,109
17	\$ -	\$ 92,906	\$ 156,014	\$ 23,535	\$11,955	\$ 14,889	\$ 34,667	\$ 333,966	\$ (333,966)	\$ (813,079)	\$ 248,920
18	\$ -	\$ 94,752	\$ 162,255	\$ 23,418	\$11,896	\$ 15,186	\$ 34,667	\$ 342,174	\$ (342,174)	\$ (1,155,253)	\$ 257,007
19	\$ -	\$ 96,635	\$ 168,745	\$ 23,301	\$11,836	\$ 15,490	\$ 34,667	\$ 350,674	\$ (350,674)	\$ (1,505,927)	\$ 265,381
20	\$ -	\$ 98,556	\$ 175,495	\$ 23,184	\$11,777	\$ 15,800	\$ 34,667	\$ 359,479	\$ (359,479)	\$ (1,865,405)	\$ 274,051
21	\$ -	\$ 100,515	\$ 182,515	\$ -	\$0	\$ -	\$ 34,667	\$ 317,696	\$ (317,696)	\$ (2,183,102)	\$ 283,030
22	\$ -	\$ 102,513	\$ 189,815	\$ -	\$0	\$ -	\$ 34,667	\$ 326,995	\$ (326,995)	\$ (2,510,096)	\$ 292,328
23	\$ -	\$ 104,550	\$ 197,408	\$ -	\$0	\$ -	\$ 34,667	\$ 336,625	\$ (336,625)	\$ (2,846,721)	\$ 301,958
24	\$ -	\$ 106,628	\$ 205,304	\$ -	\$0	\$ -	\$ 34,667	\$ 346,599	\$ (346,599)	\$ (3,193,320)	\$ 311,932
25	\$ -	\$ 108,747	\$ 213,516	\$ -	\$0	\$ -	\$ 34,667	\$ 356,930	\$ (356,930)	\$ (3,550,250)	\$ 322,264
26	\$ -	\$ 110,908	\$ 222,057	\$ -	\$0	\$ -	\$ 34,667	\$ 367,632	\$ (367,632)	\$ (3,917,882)	\$ 332,966
27	\$ -	\$ 113,113	\$ 230,939	\$ -	\$0	\$ -	\$ 34,667	\$ 378,719	\$ (378,719)	\$ (4,296,601)	\$ 344,052
28	\$ -	\$ 115,361	\$ 240,177	\$ -	\$0	\$ -	\$ 34,667	\$ 390,205	\$ (390,205)	\$ (4,686,806)	\$ 355,538
29	\$ -	\$ 117,654	\$ 249,784	\$ -	\$0	\$ -	\$ 34,667	\$ 402,104	\$ (402,104)	\$ (5,088,910)	\$ 367,438
30	\$ -	\$ 119,992	\$ 259,775	\$ -	\$0	\$ -	\$ 34,667	\$ 414,434	\$ (414,434)	\$ (5,503,344)	\$ 379,767
	\$ 3,951,057	\$ 2,745,525	\$ 4,671,727	\$ 486,499	\$ 247,130	\$ 263,519	\$ 1,040,000	\$ 9,454,401	\$ (5,503,344)		\$ 7,417,253

10-Year Debt 1040 KWH

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Electric Cost
1	\$ 417,238	\$ 67,810	\$ 84,742	\$ 25,501	\$16,884	\$ 10,846	\$ 52,000	\$ 257,782	\$ 159,456	\$ 159,456	\$ 152,552
2	\$ 405,317	\$ 69,157	\$ 88,132	\$ 25,373	\$16,799	\$ 11,062	\$ 52,000	\$ 262,524	\$ 142,793	\$ 302,249	\$ 157,289
3	\$ 393,396	\$ 70,532	\$ 91,657	\$ 25,246	\$16,715	\$ 11,284	\$ 52,000	\$ 267,434	\$ 125,961	\$ 428,210	\$ 162,189
4	\$ 381,475	\$ 71,934	\$ 95,323	\$ 25,120	\$16,632	\$ 11,509	\$ 52,000	\$ 272,518	\$ 108,956	\$ 537,167	\$ 167,257
5	\$ 369,554	\$ 73,363	\$ 99,136	\$ 24,994	\$16,549	\$ 11,740	\$ 52,000	\$ 277,782	\$ 91,771	\$ 628,938	\$ 172,500
6	\$ 357,633	\$ 74,821	\$ 103,102	\$ 24,869	\$16,466	\$ 11,974	\$ 52,000	\$ 283,233	\$ 74,400	\$ 703,338	\$ 177,923
7	\$ 345,711	\$ 76,308	\$ 107,226	\$ 24,745	\$16,384	\$ 12,214	\$ 52,000	\$ 288,877	\$ 56,835	\$ 760,172	\$ 183,534
8	\$ 333,790	\$ 77,825	\$ 111,515	\$ 24,621	\$16,302	\$ 12,458	\$ 52,000	\$ 294,721	\$ 39,069	\$ 799,241	\$ 189,340
9	\$ 321,869	\$ 79,372	\$ 115,975	\$ 24,498	\$16,220	\$ 12,707	\$ 52,000	\$ 300,773	\$ 21,096	\$ 820,337	\$ 195,347
10	\$ 309,948	\$ 80,949	\$ 120,614	\$ 24,376	\$16,139	\$ 12,961	\$ 52,000	\$ 307,040	\$ 2,908	\$ 823,245	\$ 201,564
11	\$ -	\$ 82,558	\$ 125,439	\$ 24,254	\$16,058	\$ 13,221	\$ 52,000	\$ 313,530	\$ (313,530)	\$ 509,715	\$ 207,997
12	\$ -	\$ 84,199	\$ 130,457	\$ 24,133	\$15,978	\$ 13,485	\$ 52,000	\$ 320,252	\$ (320,252)	\$ 189,463	\$ 214,656
13	\$ -	\$ 85,873	\$ 135,675	\$ 24,012	\$15,898	\$ 13,755	\$ 52,000	\$ 327,212	\$ (327,212)	\$ (137,749)	\$ 221,547
14	\$ -	\$ 87,579	\$ 141,102	\$ 23,892	\$15,819	\$ 14,030	\$ 52,000	\$ 334,422	\$ (334,422)	\$ (472,171)	\$ 228,681
15	\$ -	\$ 89,320	\$ 146,746	\$ 23,772	\$15,740	\$ 14,311	\$ 52,000	\$ 341,888	\$ (341,888)	\$ (814,059)	\$ 236,066
16	\$ -	\$ 91,095	\$ 152,616	\$ 23,654	\$15,661	\$ 14,597	\$ 52,000	\$ 349,622	\$ (349,622)	\$ (1,163,681)	\$ 243,711
17	\$ -	\$ 92,906	\$ 158,720	\$ 23,535	\$15,583	\$ 14,889	\$ 52,000	\$ 357,633	\$ (357,633)	\$ (1,521,314)	\$ 251,626
18	\$ -	\$ 94,752	\$ 165,069	\$ 23,418	\$15,505	\$ 15,186	\$ 52,000	\$ 365,930	\$ (365,930)	\$ (1,887,244)	\$ 259,821
19	\$ -	\$ 96,635	\$ 171,672	\$ 23,301	\$15,427	\$ 15,490	\$ 52,000	\$ 374,525	\$ (374,525)	\$ (2,261,770)	\$ 268,307
20	\$ -	\$ 98,556	\$ 178,539	\$ 23,184	\$15,350	\$ 15,800	\$ 52,000	\$ 383,429	\$ (383,429)	\$ (2,645,199)	\$ 277,095
21	\$ -	\$ 100,515	\$ 185,680	\$ -	\$0	\$ -	\$ 52,000	\$ 338,195	\$ (338,195)	\$ (2,983,394)	\$ 286,195
22	\$ -	\$ 102,513	\$ 193,108	\$ -	\$0	\$ -	\$ 52,000	\$ 347,620	\$ (347,620)	\$ (3,331,014)	\$ 295,620
23	\$ -	\$ 104,550	\$ 200,832	\$ -	\$0	\$ -	\$ 52,000	\$ 357,382	\$ (357,382)	\$ (3,688,396)	\$ 305,382
24	\$ -	\$ 106,628	\$ 208,865	\$ -	\$0	\$ -	\$ 52,000	\$ 367,493	\$ (367,493)	\$ (4,055,889)	\$ 315,493
25	\$ -	\$ 108,747	\$ 217,220	\$ -	\$0	\$ -	\$ 52,000	\$ 377,967	\$ (377,967)	\$ (4,433,856)	\$ 325,967
26	\$ -	\$ 110,908	\$ 225,909	\$ -	\$0	\$ -	\$ 52,000	\$ 388,817	\$ (388,817)	\$ (4,822,673)	\$ 336,817
27	\$ -	\$ 113,113	\$ 234,945	\$ -	\$0	\$ -	\$ 52,000	\$ 400,058	\$ (400,058)	\$ (5,222,731)	\$ 348,058
28	\$ -	\$ 115,361	\$ 244,343	\$ -	\$0	\$ -	\$ 52,000	\$ 411,704	\$ (411,704)	\$ (5,634,435)	\$ 359,704
29	\$ -	\$ 117,654	\$ 254,117	\$ -	\$0	\$ -	\$ 52,000	\$ 423,770	\$ (423,770)	\$ (6,058,205)	\$ 371,770
30	\$ -	\$ 119,992	\$ 264,281	\$ -	\$0	\$ -	\$ 52,000	\$ 436,273	\$ (436,273)	\$ (6,494,478)	\$ 384,273
	\$ 3,635,931	\$ 2,745,525	\$ 4,752,758	\$ 486,499	\$ 322,108	\$ 263,519	\$ 1,560,000	\$ 10,130,409	\$ (6,494,478)		\$ 7,498,283

20-Year Debt 520 KWH

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Cost
1	\$ 291,471	\$ 67,810	\$ 83,297	\$ 25,501	\$12,954	\$ 10,846	\$ 34,667	\$ 235,074	\$ 56,398	\$ 56,398	\$ 151,107
2	\$ 284,994	\$ 69,157	\$ 86,629	\$ 25,373	\$12,889	\$ 11,062	\$ 34,667	\$ 239,778	\$ 45,216	\$ 101,614	\$ 155,787
3	\$ 278,517	\$ 70,532	\$ 90,094	\$ 25,246	\$12,825	\$ 11,284	\$ 34,667	\$ 244,647	\$ 33,870	\$ 135,484	\$ 160,626
4	\$ 272,040	\$ 71,934	\$ 93,698	\$ 25,120	\$12,760	\$ 11,509	\$ 34,667	\$ 249,688	\$ 22,352	\$ 157,836	\$ 165,632
5	\$ 265,563	\$ 73,363	\$ 97,446	\$ 24,994	\$12,697	\$ 11,740	\$ 34,667	\$ 254,907	\$ 10,656	\$ 168,492	\$ 170,809
6	\$ 259,086	\$ 74,821	\$ 101,344	\$ 24,869	\$12,633	\$ 11,974	\$ 34,667	\$ 260,309	\$ (1,223)	\$ 167,268	\$ 176,165
7	\$ 252,609	\$ 76,308	\$ 105,398	\$ 24,745	\$12,570	\$ 12,214	\$ 34,667	\$ 265,902	\$ (13,293)	\$ 153,975	\$ 181,706
8	\$ 246,131	\$ 77,825	\$ 109,614	\$ 24,621	\$12,507	\$ 12,458	\$ 34,667	\$ 271,692	\$ (25,561)	\$ 128,414	\$ 187,439
9	\$ 239,654	\$ 79,372	\$ 113,998	\$ 24,498	\$12,445	\$ 12,707	\$ 34,667	\$ 277,687	\$ (38,033)	\$ 90,382	\$ 193,370
10	\$ 233,177	\$ 80,949	\$ 118,558	\$ 24,376	\$12,382	\$ 12,961	\$ 34,667	\$ 283,894	\$ (50,717)	\$ 39,665	\$ 199,508
11	\$ 226,700	\$ 82,558	\$ 123,300	\$ 24,254	\$12,320	\$ 13,221	\$ 34,667	\$ 290,320	\$ (63,620)	\$ (23,955)	\$ 205,859
12	\$ 220,223	\$ 84,199	\$ 128,232	\$ 24,133	\$12,259	\$ 13,485	\$ 34,667	\$ 296,975	\$ (76,752)	\$ (100,707)	\$ 212,432
13	\$ 213,746	\$ 85,873	\$ 133,362	\$ 24,012	\$12,198	\$ 13,755	\$ 34,667	\$ 303,865	\$ (90,120)	\$ (190,827)	\$ 219,234
14	\$ 207,269	\$ 87,579	\$ 138,696	\$ 23,892	\$12,137	\$ 14,030	\$ 34,667	\$ 311,001	\$ (103,732)	\$ (294,559)	\$ 226,276
15	\$ 200,791	\$ 89,320	\$ 144,244	\$ 23,772	\$12,076	\$ 14,311	\$ 34,667	\$ 318,390	\$ (117,598)	\$ (412,157)	\$ 233,564
16	\$ 194,314	\$ 91,095	\$ 150,014	\$ 23,654	\$12,015	\$ 14,597	\$ 34,667	\$ 326,041	\$ (131,727)	\$ (543,884)	\$ 241,109
17	\$ 187,837	\$ 92,906	\$ 156,014	\$ 23,535	\$11,955	\$ 14,889	\$ 34,667	\$ 333,966	\$ (146,129)	\$ (690,013)	\$ 248,920
18	\$ 181,360	\$ 94,752	\$ 162,255	\$ 23,418	\$11,896	\$ 15,186	\$ 34,667	\$ 342,174	\$ (160,814)	\$ (850,827)	\$ 257,007
19	\$ 174,883	\$ 96,635	\$ 168,745	\$ 23,301	\$11,836	\$ 15,490	\$ 34,667	\$ 350,674	\$ (175,791)	\$ (1,026,618)	\$ 265,381
20	\$ 168,406	\$ 98,556	\$ 175,495	\$ 23,184	\$11,777	\$ 15,800	\$ 34,667	\$ 359,479	\$ (191,073)	\$ (1,217,691)	\$ 274,051
21	\$ -	\$ 100,515	\$ 182,515	\$ -	\$0	\$ -	\$ 34,667	\$ 317,696	\$ (317,696)	\$ (1,535,387)	\$ 283,030
22	\$ -	\$ 102,513	\$ 189,815	\$ -	\$0	\$ -	\$ 34,667	\$ 326,995	\$ (326,995)	\$ (1,862,382)	\$ 292,328
23	\$ -	\$ 104,550	\$ 197,408	\$ -	\$0	\$ -	\$ 34,667	\$ 336,625	\$ (336,625)	\$ (2,199,007)	\$ 301,958
24	\$ -	\$ 106,628	\$ 205,304	\$ -	\$0	\$ -	\$ 34,667	\$ 346,599	\$ (346,599)	\$ (2,545,605)	\$ 311,932
25	\$ -	\$ 108,747	\$ 213,516	\$ -	\$0	\$ -	\$ 34,667	\$ 356,930	\$ (356,930)	\$ (2,902,536)	\$ 322,264
26	\$ -	\$ 110,908	\$ 222,057	\$ -	\$0	\$ -	\$ 34,667	\$ 367,632	\$ (367,632)	\$ (3,270,168)	\$ 332,966
27	\$ -	\$ 113,113	\$ 230,939	\$ -	\$0	\$ -	\$ 34,667	\$ 378,719	\$ (378,719)	\$ (3,648,887)	\$ 344,052
28	\$ -	\$ 115,361	\$ 240,177	\$ -	\$0	\$ -	\$ 34,667	\$ 390,205	\$ (390,205)	\$ (4,039,091)	\$ 355,538
29	\$ -	\$ 117,654	\$ 249,784	\$ -	\$0	\$ -	\$ 34,667	\$ 402,104	\$ (402,104)	\$ (4,441,196)	\$ 367,438
30	\$ -	\$ 119,992	\$ 259,775	\$ -	\$0	\$ -	\$ 34,667	\$ 414,434	\$ (414,434)	\$ (4,855,630)	\$ 379,767
	\$ 4,598,771	\$ 2,745,525	\$ 4,671,727	\$ 486,499	\$ 247,130	\$ 263,519	\$ 1,040,000	\$ 9,454,401	\$ (4,855,630)		\$ 7,417,253

20-Year Debt 1040 KWH

Year	Debt	Solar Savings	Peak Demand Savings	Smart Solar Incentives	Smart Storage Incentives	Alternative Energy Credits	Connected Solutions Revenue	Total Savings and Credits	Annual Net Cost	Cumulative Net Cost	No Solar Electric Cost
1	\$ 268,224	\$ 67,810	\$ 84,742	\$ 25,501	\$16,884	\$ 10,846	\$ 52,000	\$ 257,782	\$ 10,443	\$ 10,443	\$ 152,552
2	\$ 262,264	\$ 69,157	\$ 88,132	\$ 25,373	\$16,799	\$ 11,062	\$ 52,000	\$ 262,524	\$ (260)	\$ 10,182	\$ 157,289
3	\$ 256,303	\$ 70,532	\$ 91,657	\$ 25,246	\$16,715	\$ 11,284	\$ 52,000	\$ 267,434	\$ (11,131)	\$ (949)	\$ 162,189
4	\$ 250,343	\$ 71,934	\$ 95,323	\$ 25,120	\$16,632	\$ 11,509	\$ 52,000	\$ 272,518	\$ (22,176)	\$ (23,124)	\$ 167,257
5	\$ 244,382	\$ 73,363	\$ 99,136	\$ 24,994	\$16,549	\$ 11,740	\$ 52,000	\$ 277,782	\$ (33,400)	\$ (56,524)	\$ 172,500
6	\$ 238,422	\$ 74,821	\$ 103,102	\$ 24,869	\$16,466	\$ 11,974	\$ 52,000	\$ 283,233	\$ (44,811)	\$ (101,336)	\$ 177,923
7	\$ 232,461	\$ 76,308	\$ 107,226	\$ 24,745	\$16,384	\$ 12,214	\$ 52,000	\$ 288,877	\$ (56,416)	\$ (157,751)	\$ 183,534
8	\$ 226,501	\$ 77,825	\$ 111,515	\$ 24,621	\$16,302	\$ 12,458	\$ 52,000	\$ 294,721	\$ (68,221)	\$ (225,972)	\$ 189,340
9	\$ 220,540	\$ 79,372	\$ 115,975	\$ 24,498	\$16,220	\$ 12,707	\$ 52,000	\$ 300,773	\$ (80,233)	\$ (306,205)	\$ 195,347
10	\$ 214,580	\$ 80,949	\$ 120,614	\$ 24,376	\$16,139	\$ 12,961	\$ 52,000	\$ 307,040	\$ (92,461)	\$ (398,666)	\$ 201,564
11	\$ 208,619	\$ 82,558	\$ 125,439	\$ 24,254	\$16,058	\$ 13,221	\$ 52,000	\$ 313,530	\$ (104,911)	\$ (503,577)	\$ 207,997
12	\$ 202,658	\$ 84,199	\$ 130,457	\$ 24,133	\$15,978	\$ 13,485	\$ 52,000	\$ 320,252	\$ (117,593)	\$ (621,170)	\$ 214,656
13	\$ 196,698	\$ 85,873	\$ 135,675	\$ 24,012	\$15,898	\$ 13,755	\$ 52,000	\$ 327,212	\$ (130,515)	\$ (751,685)	\$ 221,547
14	\$ 190,737	\$ 87,579	\$ 141,102	\$ 23,892	\$15,819	\$ 14,030	\$ 52,000	\$ 334,422	\$ (143,684)	\$ (895,369)	\$ 228,681
15	\$ 184,777	\$ 89,320	\$ 146,746	\$ 23,772	\$15,740	\$ 14,311	\$ 52,000	\$ 341,888	\$ (157,112)	\$ (1,052,481)	\$ 236,066
16	\$ 178,816	\$ 91,095	\$ 152,616	\$ 23,654	\$15,661	\$ 14,597	\$ 52,000	\$ 349,622	\$ (170,806)	\$ (1,223,287)	\$ 243,711
17	\$ 172,856	\$ 92,906	\$ 158,720	\$ 23,535	\$15,583	\$ 14,889	\$ 52,000	\$ 357,633	\$ (184,777)	\$ (1,408,064)	\$ 251,626
18	\$ 166,895	\$ 94,752	\$ 165,069	\$ 23,418	\$15,505	\$ 15,186	\$ 52,000	\$ 365,930	\$ (199,035)	\$ (1,607,099)	\$ 259,821
19	\$ 160,935	\$ 96,635	\$ 171,672	\$ 23,301	\$15,427	\$ 15,490	\$ 52,000	\$ 374,525	\$ (213,591)	\$ (1,820,690)	\$ 268,307
20	\$ 154,974	\$ 98,556	\$ 178,539	\$ 23,184	\$15,350	\$ 15,800	\$ 52,000	\$ 383,429	\$ (228,455)	\$ (2,049,144)	\$ 277,095
21	\$ -	\$ 100,515	\$ 185,680	\$ -	\$0	\$ -	\$ 52,000	\$ 338,195	\$ (338,195)	\$ (2,387,340)	\$ 286,195
22	\$ -	\$ 102,513	\$ 193,108	\$ -	\$0	\$ -	\$ 52,000	\$ 347,620	\$ (347,620)	\$ (2,734,960)	\$ 295,620
23	\$ -	\$ 104,550	\$ 200,832	\$ -	\$0	\$ -	\$ 52,000	\$ 357,382	\$ (357,382)	\$ (3,092,342)	\$ 305,382
24	\$ -	\$ 106,628	\$ 208,865	\$ -	\$0	\$ -	\$ 52,000	\$ 367,493	\$ (367,493)	\$ (3,459,835)	\$ 315,493
25	\$ -	\$ 108,747	\$ 217,220	\$ -	\$0	\$ -	\$ 52,000	\$ 377,967	\$ (377,967)	\$ (3,837,802)	\$ 325,967
26	\$ -	\$ 110,908	\$ 225,909	\$ -	\$0	\$ -	\$ 52,000	\$ 388,817	\$ (388,817)	\$ (4,226,619)	\$ 336,817
27	\$ -	\$ 113,113	\$ 234,945	\$ -	\$0	\$ -	\$ 52,000	\$ 400,058	\$ (400,058)	\$ (4,626,677)	\$ 348,058
28	\$ -	\$ 115,361	\$ 244,343	\$ -	\$0	\$ -	\$ 52,000	\$ 411,704	\$ (411,704)	\$ (5,038,381)	\$ 359,704
29	\$ -	\$ 117,654	\$ 254,117	\$ -	\$0	\$ -	\$ 52,000	\$ 423,770	\$ (423,770)	\$ (5,462,151)	\$ 371,770
30	\$ -	\$ 119,992	\$ 264,281	\$ -	\$0	\$ -	\$ 52,000	\$ 436,273	\$ (436,273)	\$ (5,898,424)	\$ 384,273
	\$ 4,231,985	\$ 2,745,525	\$ 4,752,758	\$ 486,499	\$ 322,108	\$ 263,519	\$ 1,560,000	\$ 10,130,409	\$ (5,898,424)		\$ 7,498,283